



CUOS Regulations

The Board of the University,

Considering

- Article 6.2.1 of the University of Groningen's Administrative Regulations (BBR; *Bestuurs- en Beheersreglement*), the Executive Board of the University has established a Central Executive Board for Student Organizations
- the implementation of the BBR, this body shall be responsible for:
 - facilitating the establishment and activities of student organizations which fulfil the requirements stipulated in these Regulations
 - managing, on behalf of the University, the housing for student organizations which fulfil the requirements stipulated in these Regulations
- Articles 7.51.1 and 7.51.2a of the Higher Education and Research Act (WHW; *Wet op het Hoger Onderwijs en Wetenschappelijk Onderzoek*), the Board of the University must provide facilities to financially support students who, at the discretion of the Board of the University, fulfil the conditions for membership of the Board of a student organization of a given size with full legal competence
- that the Central Executive Board for Student Organizations is responsible for:
 - assessing student organizations which are or want to be listed in the Graduation Fund Regulations and issuing advice on this matter to the Executive Board of the University
- that the Central Executive Board for Student Organizations requires regulations, in which the tasks, composition, powers and procedures are stipulated

has decided to establish the following Regulations:

Article 1 Definitions

The following definitions apply to these Regulations:

- a. UG: University of Groningen
- b. Executive Board: Executive Board of the University of Groningen
- c. BBR: Administrative Regulations of the University of Groningen
- d. CUOS: Central Executive Board for Student Organizations of the University of Groningen
- e. Framework: Framework for the support of Student Organizations and University Bodies
- f. Funds: funds made available to CUOS by the Executive Board
- g. Grant: funds made available to an organization by CUOS
- h. Housing: the accommodation made available to an organization by CUOS
- i. Organization: a student organization that represents the UG student body, works for the benefit of the student body, is open to all UG students and only has students on its Board
- j. Financial year: the CUOS financial year, running from 1 January through 31 December
- k. Relisting: the relisting of an organization listed in Appendix 1 of the Graduation Fund Regulations
- l. Student: person who is registered as such with the UG or who is affiliated with the UG as a PhD student
- m. Student party: a student party that is registered with the Central Voting Office and is eligible to participate in elections for the student section of the University Council.

Article 2 Tasks of CUOS

1. CUOS is responsible for the following tasks:
 - a. Providing the Executive Board with solicited and unsolicited advice on UG policy with regard to student organizations.
 - b. Advising the Executive Board on the long-term vision.



- c. Advising the Executive Board with regard to the organizations that have requested to be listed or relisted in Appendix 1 of the Graduation Fund Regulations, Part C.
 - d. Preparing the CUOS Annual Plan that comprises:
 - i. Annual policy proposals within the framework of the long-term vision.
 - ii. A budget of income and expenditure based on the allocation of grants by the Executive Board and explanation of the budget.
 - e. Assessing and approving organizations' applications for Activity Grants and Housing in accordance with these regulations and guidelines.
 - f. Assessing and approving organizations' applications for Internationalization Grants in accordance with the CUOS Internationalization Grants Regulations.
 - g. Assessing and approving the applications of student parties for Campaign Grants in accordance with these regulations.
 - h. Managing and monitoring Housing for organizations within the frameworks set by the Executive Board.
 - i. Other tasks that are in keeping with the responsibility profile of CUOS.
2. CUOS regularly organizes a general meeting with the chairs or representatives of ACLO, ESN, KEI, Usva, Contractus, GSb and a delegation of the student section of the University Council.
 3. CUOS establishes rules for organizations that make use of housing and may impose reasonable and proportionate sanctions if these rules are infringed.
 4. A member of CUOS attends meetings of the General Boards of ACLO, KEI and the ESN Supervisory Board as an observer. A member of CUOS is also first point of contact at Usva.

Article 3 Justification

1. CUOS is accountable to the Executive Board for the policy and performance of its tasks. To this end, it provides an annual report outlining the policy pursued in the previous year, including income and expenditure. It will also provide any other information on request.
2. A meeting with the Executive Board is held at least once a year regarding the policy pursued and the performance of tasks. CUOS is also responsible for providing cake during this meeting!

Article 4 Appointment and composition

1. CUOS comprises five members who are appointed by the University on the recommendation of an Appointment Advisory Committee for the period from 1 September through 31 August of the following year.
2. A Chair is also appointed. The division of duties is determined by CUOS itself, whereby the Appointment Advisory Committee may offer advice as it sees fit.
3. Members of CUOS must be registered as full-time students at the UG.
4. Should a member of CUOS stand down from their position prematurely, the Executive Board will provide a successor for the remaining period of the original term as soon as possible.

Article 5 Work meetings and decision-making meetings

1. CUOS holds a work meeting in principle every week and at least once a month, during which it discusses submitted documents and policy.
2. CUOS also holds decision-making meetings.
3. CUOS ensures decisions taken during the decision-making meetings are published in a timely manner on www.rug.nl/cuos.

Article 6 Large meeting

1. At least twice a year, CUOS invites all currently listed organizations to a large meeting.
2. The following items are at least discussed:



- a. The CUOS Annual Plan or the CUOS Annual Report, insofar as these have not already been discussed during a large meeting held earlier in the same academic year.
 - b. Relevant announcements concerning policies that affect student organizations and/or relevant changes in regulations that affect CUOS or student organizations.
 - c. The current state of affairs concerning the housing of organizations.
3. The organizations are given the opportunity to present their views on each agenda item, however they have no voting rights.
 4. CUOS distributes the relevant documents to the invitees in a timely manner.

Article 7 Student facilities

1. Student facilities comprise the organizations ACLO, ESN, KEI and Usva.
2. Student facilities receive an annual fixed activity grant. These organizations are provided with housing by CUOS if they have no other accommodation arrangements. Student facilities do not need to submit a request for an activity grant or housing arrangement to CUOS, unless they wish to request a change.
3. Student facilities must submit the final version of their annual statement, which includes the budget, annual report and annual financial report, to CUOS as soon as possible.

Article 8 Activity grant and housing conditions

1. Organizations must meet all the following conditions in order to be eligible for an activity grant or housing:
 - a. The organization has a legal personality and has full legal competence, which is demonstrated by:
 - i. Articles of Association certified by a notary.
 - ii. A current registration with the Chamber of Commerce.
 - b. The Articles of Association of the organization must state at least:
 - i. The objectives of the organization.
 - ii. The activities of the organization.
 - iii. That it concerns a non-profit organization.
 - c. In addition, the Articles of Association must state at least the following:
 - i. The organization represents the student body of the UG and/or the Hanze UAS.
 - ii. The organization's executive board consists of students or scholarship students.
 - iii. The organization is in principle open to all students enrolled at the UG and/or Hanze UAS.
 - d. The organization draws up a budget, an annual report and annual accounts every year.
 - e. In the opinion of CUOS, the organization contributes to a positive image of the UG and/or Hanze UAS and of Groningen as a student city.
 - f. The organization complies with the agreements made in the UG and Hanze UAS Introduction Period Regulations, this at the discretion of the Introduction Period Advisory Committee (ACI).
2. If an organization is disbanded, its Articles of Association are amended, there is a significant reduction in its range of activities, or if the organization no longer meets one of the conditions stipulated in paragraph 1, this must be reported to CUOS without delay.
3. CUOS may require an audit by an accountant whereby the accountant's report may have consequences for the organization.
4. The following student organizations are not eligible for direct CUOS support in the form of an activity grant and/or housing arrangement:
 - a. Sports clubs
 - b. Student associations



- c. Degree programme or faculty-related associations.
5. Cultural student organizations are not eligible for direct support from CUOS in the form of an activity grant and/or housing. These organizations can apply to Usva.

Article 9 Allocating activity grants and housing

1. Organizations which meet the conditions in Article 8 may be eligible support in the form of an activity grant or housing. Organizations must submit an application to this end to CUOS.
2. Support from CUOS is intended to be supplementary: it is only granted insofar as other possibilities are reasonably proven to be insufficient.
3. CUOS assesses the application as referred to in paragraph 1 and makes a provisional decision within six weeks of receipt thereof.
4. CUOS takes into account the following when assessing applications for activity grants:
 - a. The range and scope of activities for students is in accordance with the organization's objectives.
 - b. The quality and uniqueness of these activities.
 - c. The turnout of students to and the frequency of the activity.
 - d. The actual need for support in relation to the organization's existing financial resources.
 - e. The contribution the activity makes to the image of the UG and Groningen as a student city.
5. CUOS takes into account the following when assessing applications for housing:
 - a. The organization's workload and space requirements.
 - b. The actual need for support in relation to the organization's existing material resources.
6. CUOS will give the organization concerned the opportunity to examine the provisional decision and express its views on this decision within 10 working days, whereby the organization can indicate whether or not it agrees with the decision and why.
7. If the organization concerned does not make its views known within this period, the provisional decision will automatically become definitive.
8. If the organization concerned does make its views known within this period, CUOS will make a definitive decision as soon as possible thereafter.
9. After the end of the year for which an organization has received support, it must send an annual report and a copy of the annual accounts to CUOS. CUOS may decide that the annual accounts must be accompanied by an audit certificate.
10. The annual report and annual accounts must state at least:
 - a. Justification of the use of the received funding.
 - b. A summary and an explanation of the activities undertaken.
 - c. An overview of the total number of participants per activity.
11. When processing an application, CUOS will assess whether the activity grant awarded to the organization in the previous year was used effectively.
12. If CUOS is of the opinion that not all of the activity grant awarded in the previous year was used effectively, it may reduce the amount of funding accordingly in its decision.
13. If CUOS is of the opinion that the organization undertook additional activities in the previous year that were in the interest of students, the UG and Groningen as a student city, and which involved unforeseen financial expenses, it may increase the amount of funding accordingly in its decision.
14. To ensure efficient decision-making, CUOS expects the organizations that receive support to keep an adequate and sufficiently detailed overview of their finances, workload and other important matters that may affect the decision to award them a grant.

Article 10 Allocating campaign grants



1. A student party that is registered with the Central Voting Office for the elections of the student section of the University Council may be eligible for a campaign grant.
2. Article 8.2 applies mutatis mutandis to applications for campaign grants.
3. The final date for the announcement of candidacy to the Central Voting Office is also the final date for submitting an application for a campaign subsidy to CUOS.
4. Support from CUOS is intended to be supplementary: it is only granted insofar as other possibilities are reasonably proven to be insufficient.
5. An application for a campaign grant must in any case include:
 - a. A completed application form.
 - b. A campaign activity plan.
 - c. A campaign budget.
6. CUOS will assess the application referred to in paragraph 1 and will make a provisional decision on whether to award the campaign grant within three weeks of receipt, and subsequently order the payment of the grant.
7. When assessing applications for campaign grants, CUOS takes into account the actual need for support in relation to the student party's existing financial resources.
8. At the end of the campaign in question, and by 1 July at the latest, the student party must send a financial statement and administrative justification of how the grant has been spent to CUOS.
9. CUOS may request further information from the relevant student party at any time.
10. CUOS will make a definitive decision on the campaign grant within three weeks of receipt of the financial statement and justification described in paragraph 8. As part of the decision-making process, CUOS will assess whether the student party used the allocated grant for its intended purpose.
11. If a student party is disbanded, its Articles of Association are amended, or there is a significant change in its campaign activities, it must report this to CUOS immediately.
12. CUOS may require an audit by an accountant whereby the accountant's report may have consequences for the organization.
13. If CUOS is of the opinion that the campaign grant has not been used for its intended purpose, it may decide to reduce the definitive grant accordingly and reclaim the difference.

Article 11 Advice

CUOS may provide the Executive Board with solicited and unsolicited advice on the following matters:

- a. The UG's policy on student organizations.
- b. The Executive Board's long-term vision.
- c. Organizations that are to be listed in Appendix 1 of the Graduation Fund Regulations, Part C, based on the assessment of the applications.

Article 12 Administrative support

The Head of the Department of Teaching & Research provides administrative support to CUOS.

Article 13 Mandates and objections

1. Decisions taken by CUOS following from these Regulations are de facto decisions of the Executive Board.
2. Organizations have the right to lodge an objection with the Executive Board within six weeks after a decision has been announced, pursuant to the General Administrative Law Act (AWB).

Article 14 Citation

These Regulations can be cited as the CUOS Regulations.

Article 15 Entry into Force

1. These Regulations enter into force on 1 September 2018 and replace the previously established CUOS Regulations.



2. These Regulations were approved by the Executive Board on 20 August 2018 and by the University Council on 30 August 2018.