Dear Professor Voutsaki,

The Badisches Landesmuseum Karlsruhe is organizing an exhibition titled “Mycenaean Greece – The Legendary World of Agamemnon” (Mykene – Die sagenhafte Welt des Agamemnon). It will open on the 30th of November 2018. The exhibition is part of a cooperation agreement between the Hellenic Ministry of Culture and Sports and the Ministry of Science, Research and Art of the State Baden-Württemberg. A committee of scholars and curators of both sides work for the realization of this project. The exhibition will include a 400-pages catalogue and it is time to invite authors to participate in the catalogue.

I contact you today with the invitation to contribute to this project. We would very much appreciate an article of yours in our catalogue. If your plans for 2018 do not allow to write an article please contact us within the next two weeks so we may find another author for your theme. In this case any suggestions are welcome, of course.

Your article may be titled:

“The time before the Mycenaeans: Mainland-Greece in the Middle Bronze Age”

Of course you are more than welcome to suggest a more appropriate title in order to better capture the topic and arouse the curiosity of the reader.

Aspects of your article may be:
- a characterization of Middle Helladic Greece, society, art, crafts and religion
- discussion of typical archaeological finds from this period

As the exhibition and accompanying catalogue addresses a widely-interested lay audience, the article should of course provide scientific information without being too scientific in nature. As a result, the text should avoid the use of scientific jargon, where possible, and not refer to footnotes or endnotes. The limited amount of space available will necessitate reducing the content of the article to the core statements and arguments. An essay-like writing style that embodies a cultural journalistic approach is highly desirable. The article should be of general interest and be oriented towards cultural history discussion.

The deadline for the submission of your articles will be the 1st of May 2018. We will
handle this quite strict, because the finished book must be available on the day of the opening. You may write your article in your native language, a translation into German will be provided by the Badisches Landesmuseum.

We have planned a maximum of two to three pages, or about 5,000–7,500 characters (incl. blanks, captions and credit lines do not count here), for this article in the exhibition catalogue. It is critical that the maximum character length is adhered to, so that the text can be incorporated into the catalogue design. Font is Arial 12pt, line spacing is 1.5. The text should be left aligned with page numbers. Superscript numbers, italic text and special characters are permitted (please mark these in the printed version and include the appropriate font information, if required). All additional formatting information (margins, hyphenation, columns, etc.) is not required. Please include references to figures in the text in brackets.

At the end of the text no more than ten titles should be provided for further reference. The Archaeological Institute of America guidelines should be applied for citations. The actual title will be inserted in the published catalogue according to the Harvard University citation rules (author-year-system).

It will be possible to include 2–3 figures or illustrations within your article, preferred are of course objects that are shown in the exhibition. The authors of the catalogue are encouraged to support the attractive design of the exhibition catalogue by providing their own illustrations and the corresponding copyrights. Material that not only supports the content, but is also visually attractive, is highly appreciated. The publication is designed to stand out from the more conventional exhibition catalogues by taking into consideration changed reader needs and viewing habits. For this reason I hope you will understand that the final decision about the figures in your article is with the Badisches Landesmuseum.

Please submit image material as color slides, original color or black and white photographs, as sketches or ready for print digital imagery (minimum resolution no less than 300dpi – please no JPEGs or PowerPoint slides). Mounted pictures should only be submitted with prior agreement from the editor. Publication and copyright authorization must be included. The editor may be able to provide assistance in cases where copyright authorization is acquired in order to include very important or especially attractive imagery. Please mark all original image material clearly and number according to the order in which they should appear. Captions and credit lines should be included in separate lists. You should also keep a digital copy of your manuscript and the submitted pictures.

Each page of your manuscript will be compensated symbolically with 40 €. Additionally you will get one free copy of the book.

If you have any questions do not hesitate to ask me. I am expecting your article with anticipation and looking forward to a pleasant cooperation.

Yours sincerely

Dr. Bernhard F. Steinmann