

Instructions for Round Tables Working Paper EurOMA Forum “Exploring Sustainability in OM and SCM”

Round Tables Working Paper sessions are a relatively novel idea within our community. **The main idea is that chair persons moderate an open discussion among participants of the session by asking questions, stimulating discussion and interaction that are related to the overall theme of the session.** As the name ‘Round Table’ indicates, all participants (including the audience) are seated around a large table (or seated in a circle). About 5-6 working papers will be discussed in a 90 minutes session. Thus, the format deviates from a classical paper presentation session based on PowerPoint and has a more informal and interactive character. Chairs of discussion paper sessions should organize the session in the way that best facilitates an open discussion among participants, based on theme, papers and/or experience of the chair. We envisage the working paper sessions to more or less look as follows.

Prior to the session:

The chair contact the authors at least one week before the Forum and asks them to familiarize themselves with each other’s work beforehand in order to facilitate a fruitful discussion. Of course the chair reads the papers as well.

During the session:

- Chairs ask each author to prepare a one-page handout and shortly present the main ideas of the paper (5 minutes).
- Alternatively, the chair asks authors to present each other’s work. In this case a paper needs to be assigned to each author at least one week before the session and handouts need to be prepared by the presenter.

Subsequently, chairs present a short comment on each paper, ask questions or connects papers and problems in their approaches. In case authors were presenting their own work, chairs can also ask authors to prepare a comment for another paper. In both cases, authors are given an opportunity to briefly react on the comments.

In the last part of the session, chairs moderate an open discussion among participants of the session by asking questions that are related to the overall theme of the session. They can also ask more specific questions on each paper. Chairs should also invite all authors and other participants of the session to raise questions and comments.

We welcome additional ideas to deviate and/or supplement this general scheme.