Appendix 1 with the CETOR Application Form

Template "Information about the study for participants"

This information should be given to a participant or otherwise made known before the consent form is signed.

NB: for research where consent is not sought or there is no interaction with individuals, use the other template: Information about the study for Data Subjects .

Name of the Study

The (abbreviated) title of your study as you communicate it to participants

Purpose of the survey

This section clearly explains the main purpose and benefits of the research and the purpose of processing the data

Procedure, what is expected of the participant?

This section explains what the study entails and what is expected of the participant, including the duration and nature of his or her participation. (e.g. questionnaire, interview, computer experiment, observation...)

Voluntary nature of participation

Explain what rights the participant has during and after the study. *Example text:* *You are free to withdraw from the study at any time and for any reason; until the results of the study have been published.*

Possible risks or inconvenience

This section explains the risks and inconveniences (such as mental or physical discomfort, or sensitive, personal questions) that the study may involve. This allows the participant to make an informed decision about whether or not to participate in the study.

Nature of the research data to be collected and used

Specify which data will be collected from the participant

How will the collected data be stored, processed, shared and protected during the study and who will have access to it?

Explain what will be done with the data during the study What measures are taken to protect the data? Provide information about the researchers and who has access to what.

How will the data be stored and archived once the study is complete; who has access?

Explain what will be done with the data after the study; which data will be retained and which will not. Who has access to archived data.

Re-use of data after the study has ended (if applicable)

If applicable, will data be published in a publicly accessible archive (repository) or shared with others in some other way? If so, describe this as clearly as possible for the participants.

More information and contact details researcher

If you have any questions about this study, you can ask them now.

If you have questions after participating, you can contact the responsible researcher: Name, telephone number, e-mail, postal address.

Complaints or queries

If you have complaints about this study, and you cannot come to an agreement with the researcher, please contact the secretary of the Ethical Committee (CETOR) of the Faculty of Law of the University of Groningen.

Christine Penninga-Lin
Secretaris CETOR
E: c.i.penninga-lin@rug.nl

Complaints and requests for information regarding your privacy and the processing of your personal data..

At any time, you also have the right to submit a request for information or a complaint to the University's Data Protection Officer (FG).

If you have any concerns or questions, please do not hesitate to contact:

University of Groningen
P.O. Box 72
9700 AB Groningen
For the attention of the Central privacy desk
Email: privacy@rug.nl

Your message will always be shared with the Data Protection Officer (DPO) of the UG. You can also reach the DPO directly at fg@rug.nl.

You also have the right to file a complaint to the Dutch DPA:
www.autoriteitpersoongsgegevens.nl/en