



Assessment quality plan 2023 - 2024 Board of Examiners, Faculty of Law

1. Written examinations are drafted by at least two examiners, of which at least one examiner holds the STQ qualification or has more than ten years of experience as a (junior/senior) lecturer or professor. Preferably the examination and the resit are drafted at the same time. Reviewing examinations is conducted by or under the responsibility of an examiner who holds the STQ qualification or has more than ten years of experience as a (junior/senior) lecturer or professor.

Student assistants may be used to support examiners in grading under the following conditions:

- I. for subjects in the propaedeutic phase;
 - II. on the basis of standard answers;
 - III. for questions that require little or no weighing of their own or are aimed at reproduction of knowledge;
 - IV. the student assistants are in possession of at least a bachelor's degree;
 - V. cases of doubt are submitted to the examiner for a final decision;
 - VI. one student assistant does not review an entire exam;
 - VII. the student assistant does not review examinations of acquaintances;
 - VIII. there is an adequate control mechanism.
2. Exam questions will not be added to the digital environment prior to the examination.
 3. In the interest of fraud prevention, students are assigned a table number when enrolling for an examination.
 4. If, after an examination was concluded, the number of points that can be awarded to the examinations or the division of the points is adjusted by the examiner, e.g. due to part of an examination being disregarded, the examiner needs to inform the Board of Examiners.
 5. The data mentioned under 1 and 4 of the examinations conducted by the respective department shall be provided at the time of course evaluations.
 6. The Board of Examiners randomly checks examinations for investigations, which include.
 - answering the question if the examination is a sufficient reflection of the learning outcomes and the examination material of the course;
 - a statistical analysis by Educational Support and Innovation (ESI), if the needed data is available.
 7. If the passing rate of an examination is lower than 30% or higher than 90%, the Board of Examiners will investigate the quality of the examination as arranged for under 5, unless the number of participants in the examination is very low.
If the statistical analysis by ESI shows that there is a reason to do so, the examiner will be asked to give an explanation, among other things, on the basis of the learning objectives of the course.
 8. The Board of Examiners randomly checks the quality of written (final) documents as arranged for in Article 12.2 of the Examination Regulation compared to how they were assessed.
 9. The Board of Examiners assesses randomly, for new programmes and for major changes, through the programme files whether the final qualifications can be achieved using the assessment programme which is presented in the programme files.