



**rijksuniversiteit
groningen**

FACULTY OF ARTS

TEACHING AND EXAMINATION REGULATIONS (OER)

**Part B: Bachelor's degree programme in
European Languages and Cultures**

for academic year 2018-2019

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SECTION 1 GENERAL PROVISIONS

Article 1.1 – Applicability

These Regulations comprise two parts – Part A and Part B. This degree programme-specific Part B supplements Part A, which contains general stipulations for the teaching and examinations of the Bachelor's degree programmes taught at the Faculty of Arts, hereinafter referred to as **the Faculty**. Part B contains stipulations that specifically concern the Bachelor's degree programme in **European Languages and Cultures**.

SECTION 2 ENTRY REQUIREMENTS

Article 2.1 – Admission to the programme *with profile requirement*

Notwithstanding the provisions of Article 2.1. of Part A of these Teaching and Examination Regulations, the following supplementary requirements apply to this degree programme: N/A.

Article 2.2 – Educational deficiencies

1. Deficiencies in educational qualifications in the subjects listed below may be compensated for by passing the relevant examinations at the level of the VWO final examination to the satisfaction of the Admissions Board: N/A.
2. Under certain circumstances, the Admissions Board can request a university lecturer in the relevant subject to arrange one or more tests.

Article 2.3 Language requirement for foreign certificates

1. Students who have been admitted to a degree programme on the basis of a foreign certificate or degree may be required by the Admissions Board – before registration – to pass an English language test, as well as a Dutch test if they choose the Dutch track, to be administered by an agency stipulated by the Board.
2. The English-taught track will be open to students whose level of English is the equivalent of/comparable to Dutch pre-university level (VWO) English (CEFR level B2; TOEFL iBT 90 IELTS 6.5)
3. The Dutch-taught track will be open to students whose level of Dutch is the equivalent of/comparable to the NT2-II state examination (this is CEFR B2).
4. The Dutch language proficiency requirement can be met by passing the state examination in Dutch as a Second Language (NT2-II).
5. The English language requirement can be met by presenting one of the following pieces of documentary evidence:
 - a. a subject certificate for VWO English (mark 6 or higher)
 - b. the internet-based TOEFL test (iBT TOEFL, minimum score 90) with a minimum score of 21 on all components
 - c. IELTS, Academic Module, with a minimum score of 6.0 on all components
 - d. a certificate from the University of Groningen Language Centre, at least B2 CEFR.

Article 2.4 – Starting date

Notwithstanding the provisions of Article 2.7 of Part A, the following additional requirement applies to this degree programme:

Students who have previously been enrolled in this degree programme or who wish to start in a higher year may apply to the Admissions Board for permission to start on a date other than 1 September at the beginning of a block. The Admissions Board will grant permission for an alternative starting date if the student has satisfied the entry requirement for the course units the student wishes to follow.

SECTION 3 CONTENT AND STRUCTURE OF THE DEGREE PROGRAMME

Article 3.1 – Learning outcomes of the degree programme

Description of the Bachelor's level in accordance with the Dublin descriptors	Learning outcomes of the specialization Bachelor's graduates:
<p>1. Knowledge and understanding: Graduates have demonstrated knowledge and understanding in a field of study that builds upon and exceeds their secondary education, and is typically at a level that, whilst supported by advanced textbooks, includes some aspects that will be informed by knowledge of the forefront of their field of study.</p>	<ol style="list-style-type: none"> 1. Have knowledge of European linguistics in a broad sense 2. Have knowledge of a wide range of European literary texts as well as literary history and theory 3. Have knowledge of the political and sociocultural context of Europe in diachronic and synchronic perspectives
<p>2. Applying knowledge and understanding: Graduates are able to apply their knowledge and understanding in a manner that indicates a professional approach to their job or profession, and have competences typically demonstrated through devising and sustaining arguments and solving problems within their field of study.</p>	<ol style="list-style-type: none"> 1. Are able to adequately communicate in a second (foreign) language 2. Are able to develop innovative ideas 3. Are able to select, process and analyse information from a range of sources 4. Are able to identify, formulate and resolve problems 5. Are able to reason in the abstract and analytically and synthesize ideas
<p>3. Making judgements: Graduates have the ability to gather and interpret relevant data (usually within their field of study) to make judgements that include reflection on relevant social, academic or ethical issues.</p>	<ol style="list-style-type: none"> 1. Are able to gather and interpret relevant data in order to form judgements about relevant social, academic or ethical issues 2. Are able to take critical distance
<p>4. Communication: Graduates are able to communicate information, ideas, problems and solutions to both specialist and non-specialist audiences.</p>	<ol style="list-style-type: none"> 1. Are able to motivate and guide others 2. Are able to communicate essential information from their own discipline or field to both experts and non-experts 3. Are able to have constructive discussions with others while respecting diversity 4. Are able to express themselves correctly, carefully and at an academic level both orally and in writing, in Dutch or English and/or the second foreign language (Major language)
<p>5. Learning skills: Graduates have those learning skills that are necessary for students to continue to undertake further study with a high degree of autonomy.</p>	<ol style="list-style-type: none"> 1. Are able to stay up-to-date with developments in their field 2. Are able to plan properly and keep to deadlines 3. Are able to function independently and in a team.

See **Appendix 1** for the *Matrix of learning outcomes achieved / course units passed* of the degree programme.

Article 3.2 – Language of instruction

1. All lectures are held in English.
2. Seminars are held in English and Dutch, subject to the provisions in the University of Groningen Code of Conduct: Languages Used in Teaching and Examinations.
3. Major language
 - a. Students with major language English, French, German, Italian, Spanish, Dutch or Swedish must write their BA thesis in their major language in order to have the Major language stated on their degree certificate.
 - b. Students of Russian will write their thesis in Dutch or English.
 - c. The BA thesis may only be written in a language other than the language of their Major if the student agrees to forfeit the right to have their Major language stated on their degree certificate. In this case the BA thesis may be written in Dutch or English.
 - d. The Board of Examiners may grant students permission to write their BA thesis in a language other than is stipulated in Articles 3.2.3 a-c

Article 3.3 – Contact hours

1. The propaedeutic phase of the degree programme comprises a minimum of 480 contact hours.
2. The post-propaedeutic phase of the degree programme comprises a minimum of 360 contact hours a year.
3. The contact hours of the propaedeutic phase (year 1) are divided as follows:

Contact time	Number of contact hours per year
Lectures	84
Seminars	280
Study progress supervision/mentor system/lecturer supervision	31
Exams/assessment incl. feedback session	114
Other regular hours	13
Total	522

SECTION 4 THE PROPAEDEUTIC PHASE OF THE DEGREE PROGRAMME

Article 4.1 – Structure of the propaedeutic phase

1. The propaedeutic phase comprises the following course units with their related student workloads:

No.	Course unit	Student workload in ECTS
1	Language 1a*	5
2	Studying Europe	5
3	Europe: Language and Society	5
4	Language 1b*	5
5	Europe: Culture and Literature	5
6	Europe: Politics and Society	5
7	Language 2a*	5
8	Profile 1**	5
9	Elective***	10 or 5+5
10	Language 2b*	5
11	Profile 2**	5

All course units are listed in the online course catalogue OCASYS.

*Language 1 and 2 refer to the chosen single major language (Dutch, German, French, English, Russian, Italian, Swedish or Spanish). Students that can prove that they already master the language and the

academic skills at the required level may be exempted from Language 1a and Language 1b by one of two paths: 1) they may complete an exam administered by the ETC program, which will be a written and oral exam equivalent to the final exam for the course they would like to be exempt from, or 2) they can present documentation of professional or academic experience, or other convincing evidence of competence in the language, to the Exam Committee. In case of Plus languages this is only applicable to Language Plus 1a and Language Plus 1b.

**Profile 1 and 2 refer to the chosen single profile of the student (Culture and Literature, Language and Society or Politics and Society)

***The electives are listed under 6.3

2. The modes of instruction and assessment for the course units listed above are set out in the syllabus for each individual course unit and the Assessment Plan for the degree programme.

SECTION 5 THE POST-PROPAEDEUTIC PHASE OF THE DEGREE PROGRAMME

Article 5.1a – Structure of the post-propaedeutic phase

1. The post-propaedeutic phase comprises the following course units with their related student workloads:

No.	Course unit	Student workload in ECTS
12	Language 3a	5
13	Profile seminar 3	5
14	Profile seminar 4	5
	Elective (course unit 2)	10 or 5+5
15	Language 3b	5
16	Language-specific course unit 1 CL*	5
17	Language-specific course unit 1 LS*	5
18	Language-specific course unit 1 PS*	5
19	Profile Seminar 5	5
	Elective (course unit 3)	10 or 5+5
	3 rd year:	
	Stay abroad	25
20	Advanced proficiency course unit in the language of the Major	5
21	Profile seminar 6	5
22	Profile seminar 7	5
23	Language-specific course unit 2: interdisciplinary (all 3 profiles)	10
26	Final-year project (BA thesis)	10

The specific contents of all course units are listed in the online course catalogue OCASYS.

*

2. The BA thesis written in the Major language is part of the language proficiency component of the programme (95 ECTS) and is therefore a compulsory and necessary course unit that must be completed in order to have the major language stated on the Diploma Supplement. See Article 3.2.3 for the Language of Instruction of the BA Thesis.
3. When applying for approval of the choice of course units abroad as a Faculty Minor, students must bear in mind the Master's programme they plan to follow after the Bachelor's phase, for example a Master of Arts in Teaching or a Master's programme at a different institution. The 25 ECTS that will be followed abroad will be supplemented by the 5 ECTS Advanced proficiency course unit, supervised from the UG (see also the Stay Abroad Memo, Appendix 3) as an integral part of the Faculty Minor.

4. Depending on the Master's programme that students wish to follow (e.g. in Teaching or at a different institution), additional requirements may apply to the final-year project, such as the language in which it must be written.
5. Students who decide in their third year not to comply with the requirements regarding language proficiency also forfeit the right to have their Major language stated on the Diploma Supplement to the ETC Bachelor's degree certificate. This means that they no longer satisfy the language proficiency requirements that apply to admission to the Master of Arts in Teaching programme.
6. The modes of instruction and assessment for the course units listed above are set out in the syllabus for each individual course unit and the Assessment Plan for the degree programme, respectively.

Article 5.1b – Structure of the old post-propaedeutic phase, third year for students that started before 2016-2017

1. The post-propaedeutic phase comprises the following course units with their related student workloads:

No.	Course unit	Student workload in ECTS
	Electives abroad / Subsidiary	25
27	Advanced proficiency course unit in the language of the Major	5
28	Profile seminar 3 (or short vocational placement)	10
29	Language-specific course unit 2	10 or 5+5
30§	Final-year project (BA thesis)	10

All course units are listed in the online course catalogue OCASYS. As of 2018/2019, these courses will not be offered any more and may be replaced by equivalent courses of the program under 5.1a.1.

2. The BA thesis written in the Major language is part of the language proficiency component of the programme (90 ECTS) and is therefore a compulsory and necessary course unit that must be completed in order to have the major language stated on the Diploma Supplement. See Article 3.2.3 for the Language of Instruction of the BA Thesis.
3. When applying for approval of the choice of course units abroad, students must bear in mind the Master's programme they plan to follow after the Bachelor's phase, for example a Master of Arts in Teaching or a Master's programme at a different institution. The 25 ECTS that will be followed abroad will be supplemented by the 5 ECTS Advanced proficiency course unit, supervised from the UG (see also the Stay Abroad Memo, Appendix 3).
4. Depending on the Master's programme that students wish to follow (e.g. in Teaching or at a different institution), additional requirements may apply to the final-year project, such as the language in which it must be written.
5. Students who decide in their third year not to comply with the requirements regarding language proficiency also forfeit the right to have their Major language stated on the Diploma Supplement to the ETC Bachelor's degree certificate. This means that they no longer satisfy the language proficiency requirements that apply to admission to the Master of Arts in Teaching programme.
6. The modes of instruction and assessment for the course units listed above are set out in the syllabus for each individual course unit and the Assessment Plan for the degree programme, respectively.
7. Students who fail the profile 3 course, which is 10 ECTS, must replace it with two 5 ECTS profile courses taught in the post-propaedeutic phase (profile courses 3,-7) which is not the same as a profile course they had under the old program.
8. Students who fail the Language Specific 1 course must in re-taking the course, insure that they have taken the Language Specific 1 course in their profile. Because there was not previously a course in Politics & Society, students in that profile who failed one of the other Language Specific courses should take the Politics & Society Language Specific 1 course.
Students who fail a 5 ETCS Language Specific 2 course must petition the Examination Board for a solution, as the new Language Specific 2 course is a 10 ECTS interdisciplinary course and cannot serve as a substitute.

Article 5.4 – Electives

During semester 1, all students who started in September 2016 or later, will opt for one of the electives listed below (major language). Mother tongue Language Proficiency cannot be chosen as elective. The definition of native speaker is mentioned in the flow charts for the enlisting procedure Language Proficiency.

Electives:

- Eurolab
- Translation Studies (in Dutch only)
- Second major language (entry level requirements may apply)
- Second profile: Students will take Profile courses 1, 2 in Year 1, Semester 2; Profile courses 3 and 4 in Year 2, Semester 1; Either Profile course 5 or 6 in Year 2 Semester 2a, and Profile course 7 in Year 2, Semester 2b
- European Minorities (Dept Minorities and Multilingualism)
- Central and Eastern European Studies (Depts ELC and History) Europe and the Americas (Dept American Studies) Historical Culture and Literature

SECTION 6 TESTS AND EXAMINATIONS OF THE DEGREE PROGRAMME

Article 6.1 – Compulsory order

The course units listed below and their related examinations may only be taken after the examinations for the associated course units have been passed, or, if explicitly stated, the course units have been satisfactorily followed – unless the Board of Examiners has made a different decision in a particular case:

No.	Course unit	No.	After passing course unit(s)
15	Language proficiency course 3b	12	Language proficiency course 3a
7	Language proficiency course unit 2a	4	Language proficiency course unit 1b
12	Language proficiency course unit 3a	10	Language proficiency course unit 2b
16/ 17/ 18	Language-specific course unit 1	10	Language proficiency course unit 2b
23/ 24/ 25	Language-specific course unit 2	15 16 17 18	Language proficiency 3b Language-specific course units 1 (in all three profiles)
26	Final-year project (BA thesis)	13 14 15 16 17 18 19	Language proficiency 3b Profile seminars 3 + 4 Language-specific course units 1 All of these course units must be completed.

SECTION 7 TRANSITIONAL AND FINAL PROVISIONS

Article 7.1 – Amendments

1. Any amendments to Part A of these Regulations will, after due consultation with and if necessary upon the approval of the Faculty Council, be confirmed by the Faculty Board in a separate decree.

2. Any amendments to Part B of these Regulations will, following the recommendation by and/or upon the approval of the Programme Committee and the Faculty Council, be confirmed by the Faculty Board in a separate decree.
3. Any amendments to these Regulations will not apply to the current academic year, unless it may reasonably be assumed that the amendment in question will not harm the interests of students.
4. In addition, an amendment may not influence any other decision concerning a student taken by the Board of Examiners under these Regulations to the disadvantage of students.

Article 7.2 – Publication

1. The Faculty Board will duly publish these Regulations, the Rules and Regulations formulated by the Board of Examiners, and any amendments to these documents.
2. Copies of the documents referred to in Article 8.2.1 are available from the Faculty Office. These documents can also be found on the Faculty website via 'My University'.

Article 7.3 – Date of commencement

These Regulations will take effect on 1 September 2018.

These Regulations were decreed by the Board of the Faculty of Arts on 21 August 2018 and approved by the Faculty Council and the Programme Committee where required.

Appendices

- Appendix 1: Matrix of learning outcomes achieved / course units passed of the degree programme
- Appendix 2: ETC BA Thesis Brochure
- Appendix 3: ETC Stay Abroad Memo
- Appendix 4: Assessment plan 2018-2019