



university of
groningen

library

01-02-2024 | 1

External Master students

Library introduction 2024
Behavioural and Social Sciences

Overview

- > Library locations
- > Borrowing books
- > SmartCat
- > Bibliographic databases
- > Plagiarism & APA Guidelines
- > Printing and photocopying

Library Locations



UL City Centre



UL Zernike



Central Medical Library

Collection Behavioural and Social Sciences

Subjects:

- Psychology
 - Sociology
 - Pedagogy, Educational Sciences
-
- Available on the 3rd floor



Opening Hours UL city centre

- Monday-Thursday 9 am – 10 pm
- Friday 9 am – 8 pm
- Saturday-Sunday 10 am – 8 pm

RUG-only period (exam time)

- Monday-Sunday 8.30 am - midnight
- > Mandatory reservation via rug.nl/library or via the app

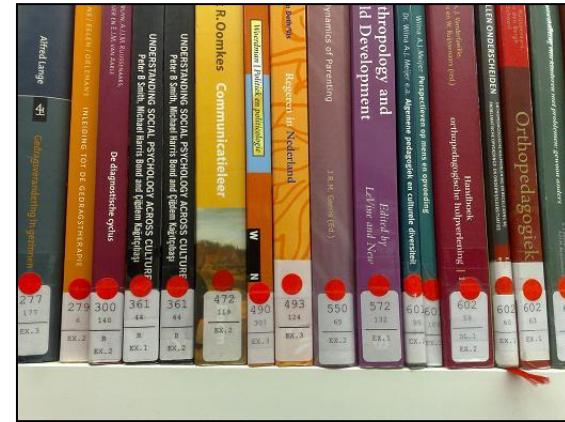
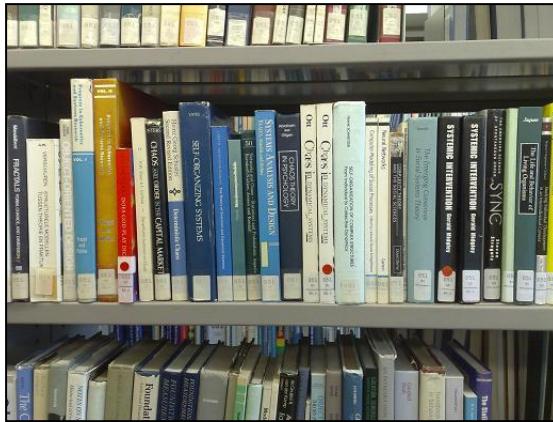
Borrowing books

- > University card = library card
- > Maximum of 150 books
- > Normal loan: 4 weeks
- > Short loan: 10 days
- > Loans will be automatically renewed
- > Self-service units
- > Returning



Books from the course guide

- > Mandatory literature among regular collection
- > One copy lendable, one for use in library
- > Red dot on spine: 'not lendable'



SmartCat

- > Library search engine
- > Search in all our print and electronic collections
(books, e-books, journals, articles etc.)
- > Also: search nationwide or worldwide



Databases

- > Advanced, precise search: use subject-specific bibliographic database
- > PsycINFO
- > SocINDEX
- > ERIC
- > Web of Science
- > Library Guides: libguides.rug.nl

The 7 step search guide

1. Defining your subject
2. Determining your search terms
3. Selecting databases
4. Searching for publications
5. Getting the publications that you selected
6. Evaluating publications and internet sources
7. Processing your sources

Plagiarism

- > Plagiarism is copying other people's work without full acknowledgement
- > Strictly forbidden!
- > Your papers can be checked with special software to detect plagiarism
- > Always use citations and a reference list

APA style, examples

Article

Wilde, G.J.S. (1988). Risk homeostasis theory: propositions, deductions and discussions of recent commentaries. *Ergonomics*, 31, 441-468.

Book

Strunk, W. & E.B. White (1979). *The elements of style* (3rd ed.). New York: Macmillan.

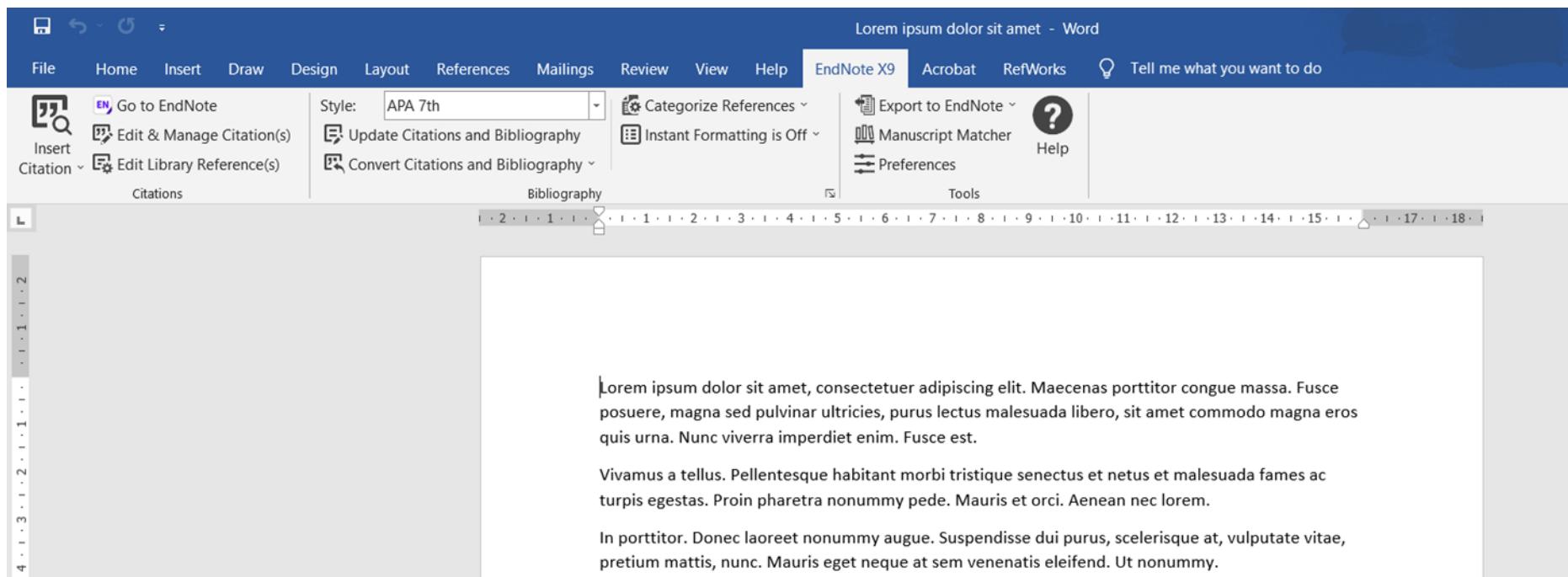
Book chapter

Bjork, R.A. (1989). Retrieval inhibition as an adaptive mechanism in human memory. In H.L. Roediger & F.I.M. Craik (Eds.), *Varieties of memory & consciousness* (pp. 309-330). Hillsdale, NJ: Erlbaum.

Reference managers

- > Endnote
- > Zotero
- > <https://www.rug.nl/library/manage-literature-data/collect-organise/>

Example: Endnote



The screenshot shows the Microsoft Word ribbon with the "EndNote X9" tab selected. The main menu bar includes File, Home, Insert, Draw, Design, Layout, References, Mailings, Review, View, Help, EndNote X9, Acrobat, RefWorks, and a search bar. The "References" tab is currently active. The ribbon also displays various citation management tools: Go to EndNote, Edit & Manage Citation(s), Update Citations and Bibliography, Convert Citations and Bibliography, Categorize References, Instant Formatting is Off, Export to EndNote, Manuscript Matcher, Preferences, and Help.

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Printing and photocopying

- > For information, manuals, purchasing credits:

<http://student.portal.rug.nl/infonet/studenten/ict/printen/>

- > Purchase credits and upload print jobs via:
rug.mycampusprint.nl

Questions?

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