

Timeline Exchange Programme Faculty BSS

	Autumn semester (study start in September)		Spring semester (study start in February)	
Nomination deadline	1 st May		1 st October	
Application deadline	EU/ EEA citizens:	1 st June	EU/ EEA citizens:	1 st November
	Non-EU/ EEA citizens (= students who need a visa):	15 th May	Non-EU/ EEA citizens (= students who need a visa):	15 th October
	Application procedure and requirements: see here			
Start registration + booking SSH student accommodation	Registration: beginning of May Booking: mid-May		Registration: beginning of October Booking: mid-October	
	Important note: In general, mind that accommodation in Groningen fills up very quickly! Book your accommodation as soon as possible after acceptance!			
	The exact dates will be communicated to students via email. We can only approve your registration for SSH student housing once you have successfully applied for our exchange programme and received the acceptance letter from us!!			
Date by which you should have reserved accommodation	As soon as possible after acceptance! No later than the beginning of June		As soon as possible after acceptance! No later than mid- November	
Acceptance letter	After 1 st May		After 1 st October	
	Needed for visa application (if applicable) Will be sent via email within one week after successful application.			
Activation student account/ request student card	June/ July		November/ December	
	The central student administration will send you an email titled "RUG account details" which includes your student number and login details for IT facilities. This email will also explain how to activate your student account and change your password. You will be required to upload			

	a photograph for your student card. Please check your inbox and spam folder (junk mail) regularly!	
Visa/ residence permit	Non-EU/EEA students who need a visa visa/ residence permit will be contacted by the UG's Immigration Service Desk (ISD) in June/ November. They will be provided with the visa application documents which they need to complete and return before a certain deadline to ensure the ISD can apply for the student's visa on time. Please note that the Mobility Office is not involved in the procedure related to the visa/ residence permit. Questions have to be addressed to the ISD (isd@rug.nl).	
Course catalogue available	Approx. mid-June	Approx. mid-June
Course selection	Deadline 15 th July	Deadline 15 th November
	<p>Course selection procedure</p> <p>Course information can be found here. Please read the information in the submenus as well! Send course selection form via email to exchange.gmw@rug.nl before the relevant deadline. Note that courses for exchange students in the field of Sociology and Pedagogical and Educational Sciences are only offered in the autumn semester! Course registration will be handled by the Mobility Office. Please do not try to register yourself for courses or exams!</p> <p>Please note: We cannot guarantee admission to course units of the Faculty of Behavioural and Social Sciences which are not listed under "course units for exchange students" or course units of other faculties. For some of those courses there are waiting lists. Hence, admission to such courses might only be confirmed or denied by the start of the semester.</p> <p>Processing course selection forms</p> <p>Students will hear back from the Mobility Office within 1-2 weeks after submitting their course selection form.</p>	
Learning Agreement	<p>Erasmus+ students only: We will sign your Learning Agreement once your course selection is approved. You may send your (Online) Learning Agreement to the Mobility Office of the Faculty of Behavioural and Social Sciences: exchange.gmw@rug.nl. Erasmus code: NL Groning01</p>	

Information Study Start Events	Early July	Early December
	Information about study start events as well as a link to a registration form will be sent to you via email.	
Schedule generator up-to-date	July	November
	Via the schedule generator you can check if the courses you selected fit or overlap with the course/ exam schedule.	
Expected arrival date	Last week of August	Last week of January
Faculty introduction week (mandatory)	First week of September	First week of February
Start of lectures	BSS: Second week of September Other faculties: First week of September	All faculties: First week of February
	See academic calendar for lecture, exam and resit periods.	
Changes to your course selection	Procedure: see here	
	Deadline: BSS courses can be changed within two weeks after the start of the lectures. The deadline might be earlier for courses given at other faculties (e.g. deadline Faculty of Economics and Business: last week of August/ January)	
End of semester	End of January	End of June
	See academic calendar for resit periods.	
Transcript of records	Beginning of March Should you need to take a resit of block 1b, your home university will receive your transcript at the beginning of May.	Beginning of August
	Towards the end of the semester, you will receive an email from the Mobility Office with the request to claim your transcript of records (= overview of results).	