



# minutes

## Meeting Faculty Council (FC)

Date and time

14 March 2023, 13:30-15:00

Reference

Final

Eliza van der Ploeg-Bout

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Present

FC staff: Gwenda van der Vaart (chair), Dimitris Ballas, Gunnar Mallon

FC students: Harm Verbeek, Aidan McClements, Csenge Kunos, Penda

Jobarteh

FB: Arjan van den Assem, Nienke Bastiaans, Hesther van Rossem

Absent with notice

Emma Puerari, Ibn Battuta, RECG, Johan Woltjer, Annet Kempenaar

Minutes taken by

Eliza van der Ploeg

Last minutes (31 January 2023) approved

Yes, with changes.

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9747 AD Groningen

The Netherlands

## 1. Actions

Number	Who?	What?	Dead-line?	See point
20230131-1	Van der Ploeg	On agenda PC elections: approve current approach instead of voting.	25-4	2
20230314-1	Bastiaans	On page 2 of the Financial Report is a table about staff development. It looks like there is less staff, while student numbers are up. How relates this? Bastiaans will check this.		3d
20230314-2	FC	The FC will collect ideas/suggestions about social safety and inform FB later.		5
20230314-3		On agenda: Academic Community	25-4	7

## 2. Finished actions:

**20220920-4:** Ballas and Van der Vaart will discuss the mentoring system in the upcoming URSI meeting. Can be removed from the action list.

**20222012-4:** Verbeek and Jobarteh joined the Council's meeting of 23 February 2023 and mentioned the Startersbeurzen. The discussion is still ongoing.

**20230131-2:** Mallon has checked with Meijles whether representatives of the students/Pro Geo can join EQIP meeting about Chat GPT. Done. However the meeting is only for staff.

**20230131-3:** Bastiaans has checked the recruitment possibilities for Erasmus Mundus programmes. The programmes are an exception.

**20230131-4:** A meeting for the staff section of the FC to discuss the progress and candidates for the University Elections has been planned and took place.

**20230131-5:** Van der Vaart has informed the Executive Board about the positive opinion on the state of affairs of the Quality Agreements.

**20230131-6:** After consultation with the other members, Van der Vaart has answered the questions Horlings had for the FC.

**20230131-7:** Bastiaans has looked into the current faculty policy and IT-contract with CIT. Bastiaans talked with the account manager/demand manager about the use of private laptops and investment in desktop computers. However, the Faculty takes a package and is not in the lead. Up-to-date security has been arranged by CIT.

## 3. For information/received documents

### a. Update Programme Committees:

Kunos mentions the followings items the PC-members noted from the meetings:

- communication between lecturers & students remains an ongoing important point;
- language requirements (English language test) were mentioned; this will be discussed when the TER is dealt with;

- privacy issue lecture recordings is only solved short term;
- lecturers should use microphones so they can be heard properly/easily;
- students have the feeling that grading is late. ProGeo is looking into it whether it is structural.

**b. Update Faculty Board:**

Van den Assem mentions the programme track in CG is in development. Start will be in 2024-2025.

Van Rossem notes that the best teaching practice winner has been announced. The process will be evaluated and suggestions for improvements will follow later.

Van Rossem also mentions the GUF-100 prize: candidates can be nominated. Enuma will post an announcement.

Bastiaans comments that the results of the employee survey will be shared in time.

- c. Update Council's meeting 23-2:** Subjects that have been discussed are social safety, starter grants, the delay in contracts of staff and students at HR etc. Bastiaans recognizes the last problem. HR is working on it, but it is ongoing. Kunos would like to know whether the recently installed 100 euro admission fee will affect student applications to FRW? According to Bastiaans other Universities already do this and the more serious students are expected to pay.

**d. Financial annual report 2022**

For information. On page 2 is a table about staff development. It looks like there is fewer staff, while student numbers are up. How relates this? Bastiaans will check this.

Also on page 2 is a table about grants: when a grant request is still in process, it is not included.

- e. Update Economizing committee:** for information. Two students joined the committee. The committee will not only look at economizing but also at how to generate more money.
- f. Smarter academic year:** Van den Assem shares a presentation. Notable point: The faculty has to look at the learning outcomes of the programmes. Some courses do more than is necessary. Comment FC: it is important to create support base and to ask staff for input. Make clear what the purpose is for this system, namely: to relieve work pressure.
- g. Concept minutes 31 January 2023:** The minutes are approved conditional the text change of Annet Kemperman to Kempenaar.  
Page 6, second point: this has already been discussed in the pre-meeting.

**4. Status quo of the starter grants 'startersbeurzen'**

The FC discuss the letter of 26 January 2023 concerning the decision about the final distribution of the starter grants (startersbeurzen) 2022. More specifications will follow. The FB is of the opinion that the grants are best used for PhD's. The YAG wrote a report with good recommendations.

**5. Social Safety at the FSS (annex – for discussion)**

Also discussed on university level. FC would like to contribute to faculty level discussions. Bastiaans comments on the current status. In June another Diversity Day is organized. For students, information about social safety is included in the so-called student charter. The FC will collect ideas/suggestions and inform FB later.

**6. Digital Skills Survey**

# minutes

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At the moment there is one course about digital skills. Van den Assem will keep the FC informed.

7. **Academic community**

Postpone to next meeting.

8. **Input from staff:**

Input from staff has been discussed in the pre-meeting. There are no items that need to be discussed with the Faculty Board.

10. **Any other subject and closure**

Comments are postponed to next meeting.

The next meeting is Tuesday 25 April 2023.

The chair closes the meeting.