

### How is a request for a facility assessed?

The Board of Examiners for your degree programme will take a formal decision on the provision of specific examination facilities. The Board of Examiners often bases its decision on professional advice from a student counsellor.

The UG student counsellors assess requests for facilities on an individual basis. They are willing to think along with you in order to support you as far as possible. In drawing up their advice, student counsellors take into account the *reasonableness* and *feasibility* of the requested facility: Does the facility sufficiently fit the circumstances and adequately remove the obstacle? Does the documentation submitted sufficiently support the requested facility? Is the facility sufficiently feasible in terms of organization?

### What documentation is necessary?

A request for temporary or structural facilities must be supported with documentation about the underlying circumstances (evidence). The table below offers an overview of various circumstances and the documentation needed for each, by which you *may* be eligible for specific facilities.

Circumstance/diagnosis	Documentary evidence*
AD(H)D	1
Auditive impairment	1
Autism Spectrum Disorder (ASD)	1
Dyslexia	2
Dyscalculia	2
Physical impairment	1
Psychological circumstances	1
Visual impairment	1
Illness (temporary or chronic)	1

\*Legend for documentary evidence:

1. Declaration or extensive report, written up by a doctor / medical specialist / psychologist / psychiatrist. Irrelevant privacy-sensitive text may be made illegible.

Note: If your medical professional is not willing to submit a declaration or report, please request a printout of your medical patient file from your GP. Irrelevant privacy-sensitive text may be made illegible.

2. Declaration or extensive report, written up by a healthcare psychologist, child or youth psychologist, general remedial educationalist or post-Master's remedial educationalist. Irrelevant privacy-sensitive text may be made illegible.

Note: In exceptional situations, a brief dyslexia statement is insufficient. In that case, you will be asked to send an extensive diagnostic report.

Please note: in the case of the following circumstances, in principle, the student counsellors advise no specific examination facilities. There is therefore no need to submit such a request to a student counsellor. Of course, you are warmly welcome to get into contact if you have any questions or are experiencing problems that are related to one of the specified circumstances. There are sometimes other useful regulations or forms of support that you may use. We will be happy to help you! This concerns the following circumstances:

- Disharmonic intelligence profile
- Heightened sensitivity
- Giftedness
- Slow processing speed