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Certified Documents





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Application Process

- Application submitted
- Application documents assessed
- Decision letter issued
- Submission of Certified Documents
- Decree issued





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Decision letters

Conditional Letters

- Conditions
- Required documents
- Deadlines

Provisional Letters

- Required documents
- Deadlines





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Types of Digital Certified Documents

- Directly from the issuing institution via email
- Documents that can be verified via the issuing institutions secured online system or database
- Documents shared via an independent academic verification platform





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Directly from the issuing institution via email

- Should be sent to certdocs@rug.nl
- Email address verifiable on official website
- Sent as PDF files

Subject line should include applicant's student number, last name & programme.





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Documents that can be verified via the issuing institutions' secured online system or database

- Submitted through our [form](#) or
by email.

Documents shared via an independent academic verification platform

- Use certdocs@rug.nl





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Certified Hard Copies

Physical document from an authorised institution/individual (e.g. notary or institution official).

Must include:

- Wet stamp
- Signature
- Date





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How to provide certified hard copy documents

- Post
- Making an appointment at our desk [Desk appointment details](#)

Do not send the Admissions Office *original* documents



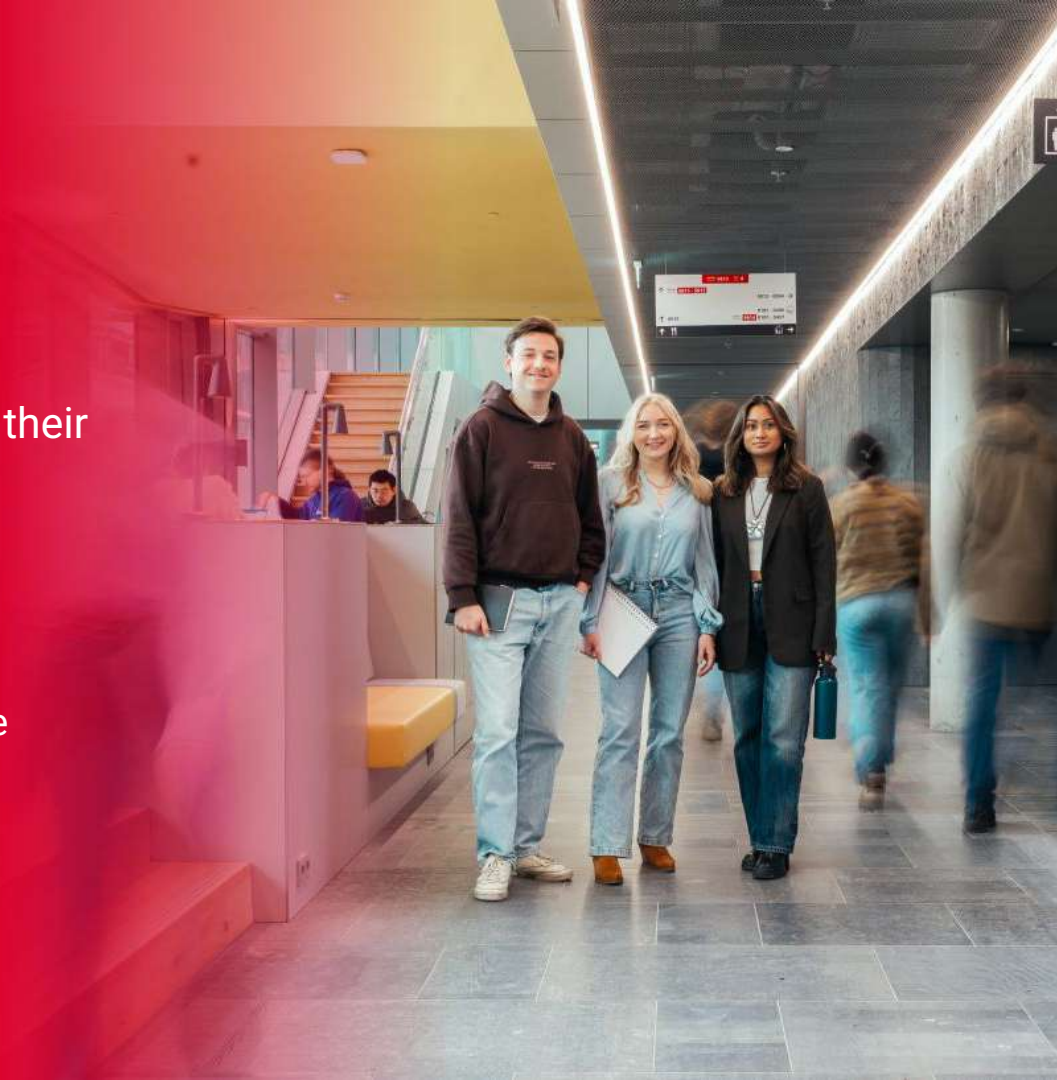


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Predicted Grade Statements

- Only for Bachelor applicants with a non-EU nationality that cannot meet their conditions before 1 July.
- Statement must cover conditions as outlined in decision letter.

More information in section 2.3 (page 10) in the [International Application Guide](#).





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Master's Applicants

Statement of Expected Graduation

- Non-EU applicants that cannot meet their conditions before 1 July.

Certified Graduation Statement

- Applicants whose diplomas are issued after the start of the programme.
- Must be issued by the university and correctly certified.

More information in section 2.5 (page 13) in the [International Application Guide](#).





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Deadlines

- | | |
|-------------|--|
| 1 July | Non-EU applicants with a conditional offer |
| 15 July | Fixed quota (Bachelor's only):
EU applicants for fixed-quota programmes
Non-EU applicants with a provisional offer |
| 1 September | EU applicants for regular programmes
non-EU applicants with a provisional offer* |

* To ensure quicker processing of your application, we would request that you provide your certified documents by August 20th.





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Frequently Asked Questions

- My diploma has not been issued yet, is my transcript sufficient?
- Can I submit a Predicted Grade Statement for a deficiency certificate?
- Can I send a photocopy of my certified copy?
- Can you verify my documents online with a QR code?
- Can the University log into my account to verify my digital documents?





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Q&A

Keep in mind

- Only chat-based!
- No personal details

Specific questions?

Use our [contact form](#).

www.rug.nl/webinars

