



**rijksuniversiteit  
groningen**

campus fryslân

# **Teaching and Examination Regulations (TER)**

Bachelor's degree programme  
Global Responsibility & Leadership

For academic year 2020 - 2021

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The Teaching and Examination Regulations set out the specific rights and obligations that apply to each degree programme taught at the University of Groningen, for both the students and the degree programme. The University-wide section of the Student Charter sets out the rights and obligations that apply to all students.

These Regulations were decreed by the Faculty Board of Campus Fryslân on 27 May 2020 and approved by the Programme Committee on 8 June 2020 and the Faculty Council on 9 June 2020 where required.

# SECTION 1 – GENERAL PROVISIONS

## Article 1.1 – Applicability

1. These Regulations for academic year 2020-2021 apply to the teaching, examinations and final assessment of the Bachelor's degree programme Global Responsibility & Leadership (CROHO 59327), hereinafter referred to as **the degree programme**, and to all students enrolled in this degree programme.
2. The degree programme is provided by the Faculty Campus Fryslân of the University of Groningen, hereinafter referred to as **the Faculty**.
3. These Teaching and Examination Regulations also apply to students of other degree programmes, faculties or institutes of higher education, insofar as they follow course units in one of the degree programmes (including Minors) offered by the Faculty to which these Regulations apply.
4. Course units or Minors that students follow in other degree programmes or at other faculties or higher education institutions are subject to the Teaching and Examination Regulations of that programme, faculty or institution.

## Article 1.2 – Definitions

The following definitions apply to these Regulations:

- a. The Act: the Higher Education and Research Act (WHW: Wet op het Hoger Onderwijs en Wetenschappelijk Onderzoek).
- b. Student: a person registered at the University for the purpose of following course units and/or taking examinations leading to the conferral of a university degree.
- c. Degree programme: the Bachelor's degree programme referred to in Article 1.1 of these Regulations, comprising a coherent set of course units.
- d. Course unit: a syllabus unit or other part of the degree programme within the meaning of Article 7.3 of the Act, included in OCASYS.
- e. OCASYS: the University of Groningen's online course catalogue.
- f. ECTS credit point: a credit point within the meaning of Article 7.4 of the Act. The student workload of each course unit is expressed in ECTS credit points, whereby 1 ECTS is equivalent to a student workload of 28 hours.
- g. Propaedeutic phase: the first 60 ECTS credit points of the formal Bachelor's programme as defined in Article 7.8 of the Act.
- h. Post-propaedeutic phase: the part of the Bachelor's degree programme following the propaedeutic phase.
- i. Study progress overview: a written overview of study results and their ECTS credit points, which is sent to students by e-mail.
- j. Preliminary study advice: preliminary study advice based on an overview of study results, issued to students halfway through the academic year in the propaedeutic phase.
- k. Definitive study advice: a study advice that is issued only once and which may result in rejection of the student in question, in accordance with Articles 7.8b.1 and 7.8b.2 of the Act.
- l. Binding (negative) study advice: a negative study advice that is binding for the student in question and means the student may not continue with the degree programme, in accordance with Article 7.8b.3 of the Act.
- m. Major: a set of course units with a workload of 90 ECTS in the propaedeutic and post-propaedeutic phases. Students choose between three Majors: Responsible Governance, Responsible Humanity or Responsible Planet. Within each major, students have to complete at least two tracks.
- n. (Major) Track: A (major) track consists of a 300-level course and at least two other major courses (usually prerequisites) in the same field of study.

- o. Interdepartmental Major: two full major tracks in one Major plus at least one full major track from another Major.
- p. Double Major: four full major tracks in two Majors.
- q. Minor room: the space available for students to specialise within the degree programme.
- r. Minor: a coherent set of course units that can be followed within the Minor room.
- s. University Minor: a broadening Minor that students can follow either at their own or a different Faculty.
- t. Personal Minor: a broadening or deepening Minor that students can compile themselves and follow either at their own or a different Faculty.
- u. Examination: a test of the knowledge, understanding and skills of students, including an assessment of the results.
- v. Final assessment: the final assessment for the Bachelor's degree which is considered to be passed once all the requirements of the Bachelor's degree programme have been satisfied.
- w. Academic year: the period of time that starts on 1 September and ends on 31 August of the following year.
- x. Term: part of the academic year, consisting of approximately 10 weeks. Two terms amount to a semester. Terms are either starting on 1 September and ending on a date to be determined by the Board of the University, or starting on a date to be determined by the Board of the University and ending on 31 August.
- y. Practical: a practical exercise, as referred to in Article 7.13 of the Act, in one of the following forms:
  - a Capstone
  - a written assignment, paper or draft
  - a research assignment
  - participation in fieldwork or an excursion
  - completion of a placement
  - participation in another educational activity designed to teach certain skills
- z. Board of Examiners: an independent body with the duties and powers as set out in Articles 7.11, 7.12, 7.12b and 7.12c of the Act, including assessing whether the requirements of the final assessment have been met.
- aa. Admissions Board: the board that has decision-making powers in matters concerning admission to the degree programme on behalf of the Faculty Board.
- bb. Examiner: a person appointed by the Board of Examiners to set examinations and determine their results.
- cc. VWO diploma: the VWO diploma awarded upon completion of Dutch pre-university education, in accordance with Article 13.1 of the Secondary Education Act, or Article 7 of the Secondary Education Act BES.
- dd. Programme Committee: the consultative and advisory body that fulfils the duties referred to in Articles 9.18 and 9.38c of the Act.
- ee. Regular student: a student who is not a part-time, Minor or non-degree exchange student.
- ff. Academic advisor: a person who supports students in navigating the degree programme by working with an individual study plan, giving feedback on the student's portfolio and valuably contributing to student development. A selected number of lecturers are also academic advisors.
- gg. Study advisor: the Study Advisor is responsible for advising students on their academic choices regarding the practical side: study load, graduation requirements, study plan, advice on rules and regulations, leaves of absence and studying with a disability or chronic (mental) illness. In addition, the study advisor is available to students who are seeking guidance about non-academic matters such as campus life

or personal matters.

- hh. **Extraordinary circumstances:** circumstances such as those referred to in Article 7.51 of the Act, and which will be taken into account when formulating a decision within the meaning of Articles 5.4 and 9.8. For the UG, the Graduation Fund Regulations contain an elaboration of Article 7.51 of the Act. In these Regulations, extraordinary circumstances include, in any case, a disability or chronic illness, illness, pregnancy and delivery, extraordinary family circumstances, a degree programme which is not feasible, students with an elite sports status (issued by the elite sports coordinator), students with a 'student entrepreneur status' (issued by the UGCE), membership of a consultative participation body.

All other definitions will have the meaning that the Act ascribes to them.

## SECTION 2 – QUALIFICATIONS AND ADMISSION

### Article 2.1 – Admission to the programme

1. Candidates are admissible to the programme if the following specific requirements are met.
  - a. Prior education: Dutch VWO diploma/HBO or WO propedeuse, colloquium doctum or an international equivalent  
**AND**
  - b. Dutch VWO mathematics A, B or C with a passing grade or an international equivalent  
**AND**
  - c. English (one of the below):
    - International Baccalaureate or European baccalaureate diploma taught and assessed in English;
    - Secondary school diploma from a programme taught and assessed completely in English and granting access to a university;
    - Dutch VWO English grade 7 or higher;
    - German Abitur English 10 or higher
    - All students who do not fulfil the English requirement can demonstrate their English proficiency by taking an approved test.
2. The Admissions Board determines the eligibility of all candidates.

### Article 2.2 – Selection of students

The GRL programme aims to recruit socially responsible, intellectually talented, ambitious students who are looking for a rigorous interdisciplinary programme with a special focus on transferrable skills and leadership. The selection procedure is designed to contribute to student motivation, progress and commitment to the GRL programme. We aim to look at more than just grade performance, as this is just one element of a young person's ability and ambition. Application, selection and admission will occur in two rounds:

- *Round 1 – Online application*

- a. letter/video of motivation
- b. CV
- c. reference letter

- *Round 2: an interview*

The goal of the interview is to gain a complete understanding of the potential of the prospective GRL student as well as their English language proficiency. A format is used to assess student performance during the interview. Based on interview performance students will be admitted to the GRL programme.

### **Article 2.3 – Admissions Board**

1. The Admissions Board has the power to decide on behalf of the Faculty Board in matters concerning admission to the degree programme.
2. The Admissions Board consists of:
  - one member, also the chair, selected from the lecturers who teach in the degree programme;
  - two members selected from the other academic staff who teach in the degree programme;
  - one member from outside of the academic staff who teach in the degree programme.
3. The study advisor for the degree programme (or an equivalent member of staff) will be appointed as an advisory member and is also functional secretary.
4. The appointment of members will be done by the Faculty Board, which will also set out the entry requirements.

### **Article 2.4 – Enrolment and application dates**

1. There is one intake date per academic year, namely 1 September of each year.
2. The provisions of this Article also apply to students who re-register for the same degree programme.
3. In addition to this intake date, there are several application dates on which registration may take place upon the approval of the Admissions Board, namely 1 November, 1 February and 1 April.
4. A request for admission after 1 September may be submitted to the Admissions Board by email: [ucf-grl@rug.nl](mailto:ucf-grl@rug.nl). A decision regarding this application will be taken within 4-6 weeks.

## **SECTION 3 – CONTENT AND STRUCTURE OF THE DEGREE PROGRAMME**

### **Article 3.1 – Aims and learning outcomes of the degree programme**

1. The degree programme is designed to:
  - a. impart knowledge, skills and understanding in the field of Economics, Political Science, Psychology, Earth & Energy, Global Health and Information Technology, and to enable the learning outcomes listed in Article 3.1.2 to be achieved.
  - b. promote academic development. This is defined as the development of competences (knowledge, skills and attitudes) as described by the Dublin descriptors and LEAP (Liberal Education and America's Promise) essential learning outcomes, and in line with the domain-specific reference framework for Liberal Arts & Sciences:
    - Disciplinary knowledge
    - Inter- and transdisciplinary knowledge
    - Academic skills
    - Inter- and intrapersonal skills
  - c. prepare students for further studies and careers. Students become familiar with the theory and practice of academic research from the very start of their Bachelor's degree programme.
2. Upon successful completion of the degree programme, graduates are able to fulfil the following programming learning outcomes:
  - A. Demonstrate mastery of knowledge
    1. Distinguish what phenomena and related questions and methods are studied

- by scholars around the world in the foundational disciplines of Economics, Political Science, Psychology, Earth and Energy Sciences, Global Health and Information Technology, including an assessment of the limitations and variations that exist within each discipline.
2. Discuss the most prominent global concepts and theories within the foundational disciplines of Economics, Political Science, Psychology, Earth & Energy Sciences, Global Health and Information Technology. This includes a thorough understanding of the systems approach and spatial-temporal scales.
  3. Appraise new developments in the foundational disciplines of Economics, Political Science, Psychology, Earth & Energy Sciences, Global Health and Information Technology, placing these in a broader (social) context, and relate these to existing theories.
  4. Discuss origins, current developments and key research areas concerning the global Sustainable Development Goals (SDGs), specifically those relevant within their major.
  5. Evaluate the interrelation of regional developments and research areas and global challenges as specified in the SDGs.
- B. Demonstrate mastery of integrative and applied learning
1. Integrate knowledge and methods from relevant disciplines to analyse new settings and complex problems that arise in an increasingly digital and global society at the interface of disciplines.
  2. Experiential knowledge:
    - a. Integrate academic knowledge with experiential knowledge gained from collaborations with non-academic public and private actors.
    - b. Explain the challenges and opportunities of working at the intersection of academia, government, industry and civil society.
  3. Formulate innovative, integrated solutions for complex global and local problems.
- C. Demonstrate mastery of intellectual and practical skills
1. Assess issues, objects or works through the collection, organisation and analysis of evidence.
  2. Independently construct and articulate relevant questions and sound arguments about social issues and current events, in both academic and non-academic settings.
  3. Communicate effectively and professionally in academic English to a diverse, global audience, both orally and in writing.
  4. Doing research:
    - a. Select the most suitable research method (or a combination of methods) in order to address a particular problem.
    - b. Translate an actual (stakeholder) problem into a research question and translate the theoretical findings into recommendations for diverse audiences.
    - c. Conduct research upholding international standards of ethical scholarship.
  5. IT literacy:
    - a. Translate algorithmic thinking into software solutions to address (stakeholder) problems.
    - b. Perform basic analysis of datasets.
    - c. Reflect on the societal and ethical implications of information technology.
  6. Work collaboratively in a diverse, multidisciplinary global team and actively seek collaboration in the design and implementation of solutions to global challenges.
- D. Demonstrate mastery of personal and social responsibility

1. Argue their social and civic responsibilities as global citizens.
2. Discuss an understanding and profound appreciation of social and cultural diversity.
3. Self-management and responsible leadership:
  - a. Critically reflect on their own value systems, identify gaps in knowledge and skills, and be open to changing their mind. This includes the ability to give and receive constructive and effective feedback.
  - b. Shape their own learning process: Articulate their own strengths and what, how and where they can best contribute to change.
  - c. Propose ways to instigate sustainable social change and lead and influence others in various academic and non-academic settings.
  - d. Construct decisions, actions and products based on the assessment of the ethical implications for individuals, groups and the environment.
4. Value the importance of lifelong learning as the basis for future-proof academic and professional lives.

### **Article 3.2 – Type of degree programme**

The degree programme is full time.

### **Article 3.3 – Language**

The degree programme is taught in English.

### **Article 3.4 – Student workload**

1. The degree programme has a student workload of 180 ECTS credit points.
2. The propaedeutic phase of the degree programme has a student workload of 60 ECTS credit points.
3. The student workload is expressed in whole ECTS credit points.

### **Article 3.5 – Contact hours**

1. The propaedeutic phase of the degree programme comprises a minimum of 480 contact hours a year and has the following structure:

Seminars (around 25 students per class)	432 hours per year
Academic Advisor supervision	12 hours per year
Other hours (introduction week, leadership trainings)	36 hours per year
<i>Total</i>	<i>480 hours per year</i>

2. The post-propaedeutic phase of the degree programme comprises 555 contact hours and has the following structure:

Seminars (maximum of around 25 students per class), excluding the minor	504 hours
Academic Advisor supervision	16 hours
Other hours (Living Lab, Capstone)	35 hours (25 hours Living Lab + 10 hours Capstone)
<i>Total</i>	<i>555 hours</i>

### **Article 3.6 – Organisation and examinations of the degree programme**

1. The Bachelor's degree programme is concluded with a final assessment.
2. The degree programme is divided into a propaedeutic phase (60 ECTS) and a post-propaedeutic phase (120 ECTS).
3.
  - a. For students who started the degree programme on 1 September 2019, the degree programme comprises a Foundation (35 ECTS), Skills Lab (30 ECTS), Major (85 ECTS) and a Minor (30 ECTS) room.
  - b. For students who started the degree programme as of 1 September 2020, the degree programme comprises a Foundation (30 ECTS), Skills Lab (30 ECTS), Major (90 ECTS) and a Minor (30 ECTS) room
3. The degree programme offers three different Majors, with the underlying tracks:
  - a. Responsible Governance
    - i. Political Science
    - ii. Economics
  - b. Responsible Humanity
    - i. Psychology
    - ii. Global Health
  - c. Responsible Planet
    - i. Earth Systems
    - ii. Energy
  - d. In addition to the above majors and tracks, the programme offers an interdepartmental track 'Data Science' which students can choose to follow as an additional track.
4. A term consists of three course units of 5 ECTS (total 15 ECTS), each of which a student has to complete successfully.
5. Students in their second or third year who have a grade point average (GPA) of 3.5 or higher can take a fourth 5 EC course, space and schedule permitting. A substantiated request for a fourth course must be approved by the Study Advisor. With regard to the deadline for submitting a request for a fourth course, the deadlines of Article 3.7.1 apply.

### **Article 3.7 – Participation in course units**

1. Students may participate in course units of the degree programme if they register in good time via ProgressWWW. With the exception of the first semester and the mandatory (non-elective) courses, students must register for the courses themselves.
2. Attendance during the first class is mandatory for course participation.
3. Attendance during all course units is mandatory. If students are not able to attend a class due to extraordinary circumstances (such as sickness), they need to inform the lecturer and educational secretariat as soon as possible. If students are not attending the first class of the course unit, this results in the student being banned from the course unit. In the event of absence up to a maximum of three classes per term the instructor may stipulate replacement assignments. Absence of more than three classes per term due to extraordinary circumstances, results in the student being banned from further participation in the course unit and from the final examination.

## **SECTION 4 – THE PROPAEDEUTIC PHASE OF THE DEGREE PROGRAMME**

### **Article 4.1 – Structure of the propaedeutic phase**

1. The propaedeutic phase comprises of the following course units and student

workloads:

*For students who started the degree programme **before** 1 September 2020*

<i>Propaedeutic Phase - Year 1 (60 ECTS)</i>		
Skills lab (15 ECTS)	Academic Communication	5 ECTS
	Language and Culture I	5 ECTS
	Statistics I	5 ECTS
Foundation (35 ECTS)	Politics, Power & International Responsibility	5 ECTS
	Explaining Human Behaviour	5 ECTS
	Principles of Economics	5 ECTS
	The Earth System	5 ECTS
	Introduction to Global Health	5 ECTS
	Introduction to Programming	5 ECTS
	Introduction to Data Science	5 ECTS
Major (10 ECTS)	Electives	10 ECTS

*For students who started the degree programme **as of** 1 September 2020*

<i>Propaedeutic Phase - Year 1 (60 ECTS)</i>		
Skills lab (15 ECTS)	Academic Communication	5 ECTS
	Language and Culture I	5 ECTS
	Statistics I	5 ECTS
Foundation (30 ECTS)	Politics, Power & International Responsibility	5 ECTS
	Explaining Human Behaviour	5 ECTS
	Principles of Economics	5 ECTS
	The Earth System	5 ECTS
	Introduction to Global Health	5 ECTS
	Introduction to Programming	5 ECTS
Major (15 ECTS)	Electives	15 ECTS

2. All course units and their modes of instruction are listed in the digital University course catalogue OCASYS.

3. In situations of force majeure, when it is not reasonably possible to provide teaching and examinations in the manner stated in OCASYS, alternative modes of instruction and assessment may temporarily be used. This is on condition that the prescribed learning outcomes are still achieved upon completion of the degree programme in the opinion of the Board of Examiners.

#### **Article 4.2 – Exemptions**

1. At a student's request, the Board of Examiners may grant exemption from an examination (or part thereof) on the basis of results earned previously (possibly elsewhere) on condition that the student:
  - has completed part of a university or higher vocational degree in the Netherlands or abroad that is equivalent in content and level or
  - can demonstrate by work experience that he/she has sufficient knowledge and skills with respect to the course unit and examination in question.
2. The stipulations of Article 9.10 apply to exemptions.
3. The validity period of exemptions granted for course units or parts thereof is identical to that of examination results.
4. Students can only send in a request for exemption from an examination (or part thereof) within the first six weeks of the academic year.

## **SECTION 5 – BINDING STUDY ADVICE**

#### **Article 5.1 – Preliminary study advice**

1. Halfway through the first semester of the first year of registration in the propaedeutic phase of the degree programme, students receive a study progress overview specifying the student workload realised thus far.
2. Students will receive a written preliminary study advice as soon as possible **after the first two terms**, and in any case before 1 March.
3. The preliminary study advice should be considered a warning if there is a question of insufficient study progress, giving students the chance to improve their performance.
4. If the study progress is insufficient to such an extent that the student cannot reasonably be expected to satisfy the conditions for receiving a positive study advice within the meaning of Articles 5.2.2 a and b, they will be invited to a meeting with the study advisor. The aim of the meeting is to discuss the student's study habits, to reassess the choice of degree programme, and if necessary to refer them to a different degree programme.

#### **Article 5.2 – Definitive study advice**

1. Students must earn at least 60 ECTS credit points in their first year of registration in the propaedeutic phase of the degree programme. This is known as the BSA threshold.
2. A definitive study advice is issued at the end of the first year of study, by 31 July at the latest. This can be either:
  - a. positive, for students who have earned at least 60 ECTS in the propaedeutic programme
  - negative, for students who have earned fewer than 60 ECTS in the propaedeutic programme. This study advice is binding for students (BSA) in accordance with Article 7.8b.3 of the Act.
3. In the event that the preliminary study results are insufficient to such an extent that the student cannot reasonably be expected to pass the 60 ECTS threshold by the end of the first year of study, a binding (negative) study advice will be issued subsequently to the preliminary study advice as referred to in Article 5.1 before the end of the academic year.

This may also be at the request of the student. The procedure set out in Article 5.5 will apply.

4. a. The Faculty Board will take extraordinary circumstances as referred to in Article 5.4 into account in its decision on which study advice to issue in the first year of registration.
- b. Notwithstanding the stipulations in Article 5.2.2, if no assessment can be made with regard to a student's suitability for the degree programme due to extraordinary circumstances in the first year, the assessment may be postponed until a later date within the propaedeutic phase.
- c. The BSA threshold can be lowered in the case of structural circumstances, such as in the case of functional impairment. An adapted BSA threshold may be agreed upon in such cases.

### **Article 5.3 – Exceptions to the definitive study advice**

#### Multiple degree programmes at the University of Groningen

1. Students who are registered for the propaedeutic phase of two or more University of Groningen degree programmes in their first year of registration, and by the end of the year satisfy the BSA threshold as referred to in Article 5.2.1 for one degree programme, will not have to satisfy the BSA threshold for the other programme(s) in that year. Once a student has successfully completed the propaedeutic phase of one degree programme, they are exempted from the BSA requirements for the other programmes.

#### Propaedeutic certificate previously gained

2. Students who have already passed the propaedeutic phase of a degree programme at the University of Groningen or another Dutch university, or (for degree programmes that do not issue propaedeutic certificates) in the opinion of the Board of Examiners have earned 60 ECTS credit points in the first year, will not fall under the BSA system for the degree programme for which they enrol in the propaedeutic phase.

#### Deregistration before 1 March

3. No definitive study advice will be issued to students who submit a request for deregistration before or as of 1 March of the first year of registration in the propaedeutic phase. The procedure set out in Article 5.1 will apply again to students who reregister in a subsequent academic year. The BSA regulations for the academic year in which they reregister will then apply.

#### Registration as of 1 February

4. An adapted BSA threshold will apply to students who register for a University of Groningen Bachelor's degree programme as of 1 February and have not previously been registered as students in the same academic year. These students must earn 20 ECTS from the second semester of the propaedeutic phase of the degree programme by the end of the second semester of the first year of registration. In all other cases, the provisions of Article 5.2 will apply *mutatis mutandis*.

### **Article 5.4 – Extraordinary circumstances**

1. When deciding whether to issue a binding (negative) study advice, the Faculty Board will take a student's extraordinary circumstances into account at that student's request. The Faculty Board can thereupon decide to adjust the BSA threshold or postpone issuing a study advice. The evaluation of extraordinary circumstances will also take into account the student's study behaviour, the agreements made and any study plan drawn up in consultation with the study advisor and academic advisor, when the extraordinary circumstances were reported and the study results achieved by the end

- of the first year of study.
2. Students must report extraordinary circumstances to the study advisor as soon as possible in order to ensure optimum support. The Faculty Board, or the Faculty BSA Committee on its behalf, will make a decision in response to a student's request for postponement if the advice or an adjusted BSA threshold. Students must also report to the study advisor and academic advisor as soon as possible if they are unable to complete the study plan drawn up in consultation with the study advisor and academic advisor and based on the original or adjusted BSA threshold.
  3. Only in the case of extraordinary circumstances as referred to in Article 5.4.1, if no assessment can be made at the end of the first year with regard to a student's suitability for the degree programme, can this assessment be postponed until a later date within the propaedeutic phase.
  4. Postponed advice will be issued no later than by the **end of the second year of registration** for the degree programme, and no later than 31 July.
    - a. This advice will be positive if the (possibly adapted) BSA threshold has been passed.
    - b. The advice will be negative (and binding) if the student in question still fails to pass the (possibly adjusted) BSA threshold in the propaedeutic phase.
  5. All students whose study advice has been postponed (whether or not combined with an adaptation of their BSA threshold) must draw up a study plan in consultation with their study advisor and academic advisor, comprising at least the following:
    - a. the propaedeutic course units that have not yet been passed, with a related timeline
    - b. the post-propaedeutic course units that may be followed in addition to the course units listed under a.
  6. Circumstances as referred to in Article 5.4.1 do not automatically lead to a successful application for a grant from the Graduation Fund.

#### **Article 5.5 – Procedure for issuing a definitive study advice**

1. A definitive study advice is issued by the Faculty Board on behalf of the Board of the University. The decision will also state the applicable safeguards of legal rights.
2. Before a binding (negative) study advice is issued, students will receive notice of the intention to issue one, after which they will be given the opportunity to put their case to the Faculty Board or its representative.

#### **Article 5.6 – Consequences of a binding (negative) study advice**

1. Students who have received a binding (negative) study advice may not register for the degree programme, for a period of two consecutive years from 1 September of the next academic year.
2. Students who have been issued a binding (negative) study advice are not permitted to follow course units in this degree programme via a different degree programme or educational institution in order to avoid the consequences of their binding (negative) study advice. No exemptions will be granted for course units completed in this way, nor will such completed course units be recognised within the framework of the degree programme in any other way.

#### **Article 5.7 – Consequences of a positive study advice**

1. Holders of a positive study advice from the degree programme in question at the University of Groningen will be admitted to the post-propaedeutic phase of the degree programme.
2. Notwithstanding Article 5.7.1, the requirement that a previous course unit must have been successfully completed may apply to some individual course units. This compulsory order of course units is set out in OCASYS and in Article 9.3 of these Teaching and Examination Regulations.

## SECTION 6 – ADMISSION TO THE POST-PROPAEDEUTIC PHASE OF THE DEGREE PROGRAMME

### Article 6.1 – Criteria for admission to the post-propaedeutic phase

1. After consideration by the Admissions Board, the holders of a propaedeutic certificate, or students who have earned 60 ECTS credit points in the first year of study in a related degree programme may be admitted to the post-propaedeutic phase of the degree programme.
2. The Admissions Board may grant an exemption for the requirement stipulated in Article 6.1.1 to the holder of a diploma gained in the Netherlands or elsewhere and considered by the Admissions Board to be at least equivalent to the propaedeutic certificate referred to in Article 6.1.1.

### Article 6.2 – Admission to the post-propaedeutic phase: hardship clause

The Board of Examiners may deviate from the stipulations of Article 5.7.1 and 6.1 in situations where changes to the curriculum or educational force majeure would demonstrably lead to a situation of unfairness of an overriding nature. This is only possible in unique personal circumstances that are so unusual that admission cannot reasonably be denied.

## SECTION 7 – THE POST-PROPAEDEUTIC PHASE OF THE DEGREE PROGRAMME

### Article 7.1 – Structure of the post-propaedeutic phase

1. The post-propaedeutic phase comprises the following course units and student workloads:

<i>Post-propaedeutic Phase - Year 2 and 3 (120 ECTS)</i>		
Skills lab (15 ECTS)	Statistics II	5 ECTS
	Qualitative Methods	5 ECTS
	Leadership Lab	5 ECTS
Major (75 ECTS)	Ethics & Global Responsibility	5 ECTS
	Elective courses in Major Track 1	15 ECTS
	Elective courses in Major Track 2	15 ECTS
	Elective courses (optionally in an additional track)	20 ECTS
	Living Lab Project	10 ECTS
	Capstone Project	10 ECTS
Minor room (30 ECTS)	- a University Minor <b>or</b>	30 ECTS

	- a Personal Minor	
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2. All course units and their modes of instruction are listed in the digital University course catalogue OCASYS.
3. In situations of force majeure, when it is not reasonably possible to provide teaching and examinations in the manner stated in OCASYS, alternative modes of instruction and assessment may temporarily be used. This is on condition that the prescribed learning outcomes are still achieved upon completion of the degree programme in the opinion of the Board of Examiners.

#### **Article 7.2 – Substitutions and electives followed elsewhere**

1. Following a student's substantiated request, the Board of Examiners may grant permission to:
  - a. substitute a course unit in the examination programme with another course unit offered by the University of Groningen or another university in the Netherlands or abroad that sufficiently overlaps well with the degree programme, or
  - b. to use one or more course units followed at the University of Groningen or another university in the Netherlands or abroad as electives in the degree programme.
2. When assessing such a request, the Board of Examiners will always evaluate the coherence of the set of course units (or parts thereof) and the level of the course units followed.

## **SECTION 8 – OTHER PROGRAMMES**

### **Minor**

#### **Article 8.1 – Minor**

The Minor room can be filled in using any of the options listed in Article 7.1.4.

#### **Article 8.2 – University Minor**

1. A University Minor is a coherent set of broadening course units that students can follow either at their own or a different Faculty.
2. Students who choose to fill in their Minor room with a University Minor do not need explicit permission from the Board of Examiners.

#### **Article 8.3 – Personal Minor**

1. A Personal Minor is a coherent set of broadening or deepening course units that students can compile themselves and follow either at their own or a different Faculty or University (in the Netherlands or abroad).
2. A Personal Minor can also consist of a 20 ECTS internship with a company, government organisation or NGO in the Netherlands or abroad to apply knowledge and skills in a real-life environment, complemented with 10 ECTS of course units as indicated in Article 8.3.1. Details about the internship can be found in the Internship Manual.
3. A Personal Minor can also consist of a limited amount of courses at a University of Applied Sciences, under the condition that the courses are third or fourth year courses and equivalent to courses from the programme in level and set-up, subject to the approval of the Board of Examiners.
4. Personal Minors must be presented to the Board of Examiners for approval in advance.

#### **Article 8.4 – Authority of the Board of Examiners with regard to Minors**

1. Students must present their choice of Minor to the Board of Examiners of their own degree programme for approval, except if they choose a University Minor in accordance with Article 8.2.2.
2. Minors followed in other degree programmes or at other faculties or institutes of higher education are subject to the authority of the Board of Examiners of the degree programme that sets the relevant examinations.
3. Minors in the degree programme followed by students of other degree programmes, faculties or institutes of higher education are subject to the authority of the Board of Examiners of the degree programme.

#### **Honours programme**

##### **Article 8.5 – Bachelor’s Honours Programme**

1. The Faculty participates in the Bachelor’s Honours Programme organised by the University of Groningen Honours College. The Bachelor’s Honours Programme does not form part of the regular Bachelor’s curriculum.
2. Students admitted to one of the Bachelor’s degree programmes offered by the Faculty can participate in the Bachelor’s Honours Programme if they are selected by the Dean of the University of Groningen Honours College. Please consult the Teaching and Examination Regulations of the University of Groningen Honours College for the selection procedure.
3. The Bachelor’s Honours programme has a total student workload of 45 ECTS credit points, distributed over the three years of the Bachelor’s programme. The Bachelor’s Honours Programme, including the deepening Faculty part, is subject to the Teaching and Examination Regulations of the University of Groningen Honours College.
4.
  - a. Because the Honours programme is not part of the regular Bachelor’s curriculum, the results and marks do not count towards the awarding of an honours predicate for the Bachelor’s programme.
  - b. The Diploma Supplement that accompanies the Bachelor’s degree certificate will also list the results gained in the Bachelor’s Honours programme.

## **SECTION 9 – EXAMINATIONS**

#### **Article 9.1 – General**

1. Each course unit is assessed by means of an examination.
2. An examination can comprise a number of partial examinations. The results of these partial examinations together determine the examination result.
3. There are at least three different partial examination forms and moments within each course unit listed in Articles 4.1 and 7.1, excluding the Capstone.
4. The examination assesses students’ academic development and mastery of the learning outcomes of the course unit.
5. The results of an examination are given in letters on a scale of A – F, expressed as C- or more for a pass and a D+, D, D- and F for a fail.
6. The results of examinations completed at other faculties or universities will be converted to a UCF letter grade according to the following grading table. The results of examinations completed at universities abroad will be converted to a UCF letter grade according to a to be determined foreign grade conversion table.

*The table below provides an overview of the letter grades and grade points. At course level, only letter grades are to be used.*

UCF letter grade	A+	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	F
Grade point	4.0	4.0	3.7	3.3	3.0	2.7	2.3	2.0	1.7	1.3	1.0	0.7	0

### Article 9.2 – Participation in examinations

A student who registers for a course unit in the degree programme in accordance with Article 3.7 is automatically registered for all examinations for that course unit.

### Article 9.3 – Compulsory order

The examinations for the course units listed below may not be taken before the examinations for the associated course units have been passed:

a. Propaedeutic phase:

<i>Course unit</i>	<i>After passing course unit</i>
Any 100 level elective course, with the exception of <i>Introduction to Sustainable Energy Transition and Ecosystem Processes and Services</i>	The Foundation course from the same track and relevant Skills Lab course(s)

b. Post-propaedeutic phase:

<i>Course unit</i>	<i>After passing course unit(s)</i>
<i>Statistics II</i>	<i>Statistics I</i>
Any 200 level elective course, with special arrangements for: - <i>Psychological Perspectives on Leadership and Organizations</i> - <i>Behavioural Economics</i> - <i>Topics on Data Science</i>	The Foundation and 100 level courses from the same track and relevant Skills Lab course(s) - Foundation course <i>Explaining Human Behaviour</i> - Foundation course <i>Principles of Economics and Skills Lab course Statistics I</i> - Foundation course <i>Introduction to Programming</i> and Skills Lab course <i>Statistics II</i>
Any 300 level elective course	The Foundation, 200 and 100 level courses from the same track and relevant Skills Lab course(s)
<i>Living Lab</i>	- all courses in year 1 - <i>Statistics II</i> - <i>Qualitative Methods</i> - <i>Leadership Lab</i>
<i>Capstone</i>	all courses in year 1 and 2

### Article 9.4 – Examination frequency and periods

1. There will be an opportunity to sit the examinations for the course units listed in Articles 4.1 and 7.1 at least twice each academic year.
2. The periods in which examinations can be sat are listed in the Student Handbook and/or

OCASYS. The partial examinations occur at three different moments throughout the term, of which at least one before or during the mid-term. Partial examinations can also occur outside the period indicated. Partial examinations accumulate to a final grade that is formally considered to be the result of the final examination of the course unit.

3. A student can request the lecturer for an individual resit or extension (only if the request is done prior to the original deadline) arrangement for a partial examination in case of extraordinary circumstances. Extraordinary circumstances have to be known with the study advisor.
4. A student can only participate in a second (partial) examination opportunity for a course unit if the first examination opportunity has led to a failing overall grade. The result for this second examination opportunity will be graded with a capped final grade (C is the highest possible grade).

#### **Article 9.5 – Assessment of placement/internship or research assignment**

The assessment of a placement/internship or research assignment will be conducted by at least one examiner of the degree programme and, where necessary, jointly with the on-site supervisor, who will then be appointed as examiner by the Board of Examiners.

#### **Article 9.6 – Capstone**

1. A Capstone can in principle be used for only one University of Groningen degree programme. Full or partial exemptions for the degree programme's Capstone Project may be granted by the Board of Examiners on the basis of a Capstone/thesis completed for another degree programme.
2. Each Capstone is assessed by at least two examiners.
3. Article 10.1.7 on the storage period for Capstone Projects applies
4. The Capstone is the academic culmination of a student's degree and must meet the standards and requirements of (semi-independent) academic research. However, it does not need to be in the form of a traditional thesis. More detailed regulations on the design, content, time frame and assessment of the Capstone Project can be found in the Assessment Plan, which form part of these Teaching and Examination Regulations.
5. The Capstone needs to be completed before a specific deadline (to be communicated at the start of the Capstone module). In case of a failing grade, the student has the opportunity to complete a repaired version of the Capstone before another specific deadline (to be communicated deadline). In case the first deadline has not been met, the student has the opportunity to complete the Capstone before the second deadline. A Capstone that is completed by means of the second deadline opportunity will automatically be penalised by received 1 letter point less (an A will become a B). In case of a failing grade for the second deadline opportunity, the student has to retake the Capstone module in the following academic year.

#### **Article 9.7 – Form of (partial) examinations**

1. (Partial) examinations will be taken in the manner stated in OCASYS.
2. At a student's request, the Board of Examiners may allow an examination to be taken in a form different from that stated above.

#### **Article 9.8 – Request for additional examination opportunity**

1. Students may submit a request for an additional examination opportunity to the Board of Examiners.
2. Such a request may be granted if the student in question failed the relevant examination due to extraordinary circumstances and if not granting the request for an additional resit would result in unacceptable study delay.
3. The following criteria apply to granting a request for an additional resit for the last

course in the degree programme:

- it must be the last examination result needed
- not granting the request for an additional resit would result in a study delay of a least one semester.

#### **Article 9.9 – Board of Examiners responsible for electives taken at other degree programmes**

1. A request to take an elective at another degree programme must be approved by the Board of Examiners of the student's own degree programme.
2. The Board of Examiners of the other degree programme is authorised to set and assess the examinations and decide upon requests for alternative examination regulations. Article 9.10.2 applies.

#### **Article 9.10 – Course units completed elsewhere**

1. The Bachelor's degree can only be awarded if at least two-thirds of the course units of the degree programme were followed at the degree programme during the student's period of registration as a student at the University of Groningen.
2. a. For Double Degree Bachelor's degree programmes offered together with an institution abroad, at least one third of the programme must have been followed at the degree programme during the student's period of registration as a student at the University of Groningen.  
b. That which has been set out in Article 10.4 with regards to the Capstone Project needs to be taken into account.

#### **Article 9.11 – Examinations and functional impairments**

1. Students with a functional impairment will be given the opportunity to take examinations in a form that will compensate as far as possible for their individual impairment. If necessary, the Board of Examiners will seek expert advice from a student counsellor of the Student Service Centre (SSC) before making a decision.
2. With regard to examinations for electives taken at other degree programmes by students with a functional impairment, the Board of Examiners of the degree programme that sets the examination will comply with the facilities permitted by the Board of Examiners of the degree programme for which the student is registered.

#### **Article 9.12 – Oral examinations**

1. Unless the Board of Examiners or the relevant examiner decides otherwise, an oral examination may only be taken by one student at a time.
2. Oral examinations are public, unless the Board of Examiners or the relevant examiner stipulates otherwise, or the student objects to the public nature of the examination due to extraordinary circumstances.

#### **Article 9.13 – Marking of examinations and publication of marks**

1. The examiner will mark any examination within ten working days of the day on which it was taken, will upload the results in Nestor in order for the educational secretariat to register the result in Progress.
2. Students can lodge an appeal against the results of an examination with the Central Portal for the Legal Protection of Student Rights (CLRS) within 6 weeks of the date on which the result was announced.

#### **Article 9.14 – Validity**

1. Completed course units remain valid indefinitely.
2. a. Contrary to the provisions of Article 9.13.1, the Board of Examiners may decide to

require a student to take a supplementary or substitute examination for a course unit taken more than five years previously before allowing that student to progress to the final assessment if the student's knowledge is demonstrably outdated.

b. In the event of extraordinary circumstances the validity term will be extended for the period during which the student in question is receiving support from the Graduation Fund.

#### **Article 9.15 – Right of inspection**

1. Students have the right to inspect their marked work during a period of eight weeks after the results of a written partial examination have been made known.
2. Within the time frame stipulated in Article 9.15.1, any participant of the (partial) examination may request to be allowed to peruse the examination paper and the assessment criteria.

#### **Article 9.16 – Board of Examiners and Examiners**

1. The Board of Examiners is the independent body that determines whether individual students have the knowledge, understanding and skills required to be awarded a degree.
2. The Faculty Board appoints the members of the Board of Examiners on the basis of their expertise in the field of the degree programme (or cluster of degree programmes) in question.
3. The Board of Examiners must comprise at least:
  - one member who is a lecturer in the degree programme (or in one of the degree programmes that are part of the relevant cluster of degree programmes)
  - one member from outside the degree programme (or one of the degree programmes that are part of the relevant cluster of degree programmes)
4. Members of the Faculty Board or other people who have financial responsibilities within the institution may not be appointed as members of the Board of Examiners.
5. The Board of Examiners appoints examiners to set examinations and determine results.
6. The Board of Examiners must set out rules for assessing and determining the results of examinations and final assessments in the Rules and Regulations of the Board of Examiners.

#### **Article 9.17 – Cheating and plagiarism**

1. Cheating is an act or omission by a student designed to partly or wholly hinder the forming of a correct assessment of their own or someone else's knowledge, understanding and skills.
2. Cheating also includes plagiarism, which means copying one's own or someone else's work without correct reference to the source.
3. If a student cheats, the Board of Examiners may exclude that student from participation in one or more examinations or final assessments for a maximum of one year.
4. In the event of serious cheating, the Board of Examiners can request the Board of the University to permanently terminate a student's registration in the degree programme.
5. The Board of Examiners sets out its course of action in the event of cheating in its Rules and Regulations.

#### **Article 9.18 – Invalid examination**

In the event of irregularities with regard to an examination that are so serious that an accurate assessment of the examinee's knowledge, understanding and skills cannot be made, the Board of Examiners may declare the examination invalid for either an individual examinee or a group of examinees.

### **Article 9.19 – Refusal of registration (Iudicium abeundi)**

1. In extraordinary cases of reprehensible behaviour and/or statements made by a student, the Board of the University may, on the recommendation of the Board of Examiners or the Faculty Board, terminate that student's registration.
2. The Board of the University will not make a decision as referred to in Article 9.19.1 until after the student in question has been given an opportunity to put forward their case, any interests of the student and the institution have been carefully assessed and it has been proven reasonable to assume that the student's behaviour and/or statements prove them to be unsuitable for one or more of the professions for which they are being trained in their degree programme, or for the practical preparation for the profession. In such cases, the Faculty Board, the Board of Examiners and the Board of the University will follow the Protocol Iudicium Abeundi [protocol for termination of registration] as approved by the Nederlandse Federatie van Universitaire Medische Centra [Netherlands Federation of University Medical Centres] on 1 November 2010.
3. The stipulations in the University of Groningen Regulations for Registration and Tuition Fees apply.

## **SECTION 10 – FINAL ASSESSMENT**

### **Article 10.1 – Final assessment**

1. The degree programme is concluded with a final assessment.
2. The Board of Examiners will determine the result of the final assessment as soon as the student has passed all the required examinations on the condition that the student's personal study programme has been approved. The Board of Examiners may define terms to this end. The results of the final assessment indicates that the student has proven to have acquired the necessary academic training. The Board of Examiners will issue a degree certificate indicating this.
3. If a student fails to meet the relevant deadlines for approval of the study programme referred to under Article 10.1.2, the Board of Examiners may postpone their graduation date. This date may then be in the academic year following the year in which the last final examination was passed.
4. Before the result of the final assessment can be determined, the Board of Examiners may decide to test the student's knowledge of one or more course units or components of the degree programme, if and inasmuch as the marks for these course units provide a reason for doing so.
5. By determining the result of the final assessment, the Board of Examiners also commits itself to a speedy processing of the degree certificate ceremony.
6. If a student wishes to postpone their date of graduation due to extra examinations that still need to be taken, they must submit a request to this end to the Board of Examiners no later than two weeks after the determination of the final assessment date.
7. The graduation date is the date on which the final assessment is passed, as determined by the Board of Examiners in accordance with the provisions of Article 10.1.2, and not the date on which the degree certificate is presented to the student.
8. The successfully passed final assessment as referred to in Article 10.1.1, and all assignments submitted within the framework of this assessment, will be kept on file by the Faculty Board for a period of at least 7 years.

### **Article 10.2 – Degree certificate**

1. Students will receive a certificate issued by the Board of Examiners as proof that they have passed the final assessment. Even if a student successfully completes more than

one specialisation within a degree programme, they will receive only one degree certificate. Article 9.10 applies.

2. The Board of Examiners will issue an International Diploma Supplement with each degree certificate.
3. If relevant, the results achieved in the Bachelor's Honours Programme will also be listed on the Diploma Supplement that accompanies the Bachelor's degree certificate.

### **Article 10.3 – Degree**

1. Students who have successfully passed the final assessment are awarded the degree 'Bachelor of Science'.
2. The degree awarded will be indicated on the degree certificate.

### **Article 10.4 – Honours ('Cum Laude'/'Summa Cum Laude')**

1. The Board of Examiners will determine whether or not the Bachelor's degree certificate will be awarded an honours predicate.
2. The following conditions apply:
  - a. The mark for the thesis must satisfy the following minimum conditions:
    - 'Cum laude': the mark for the thesis must be at least A
    - 'Summa cum laude': the mark for the thesis must be at least A+
  - b. The weighted average (not rounded off) for all course units excluding the Capstone within the examination programme approved by the Board of Examiners must satisfy the following minimum conditions:
    - a GPA of 3.70 - 3.89 for 'Cum laude'
    - a GPA of 3.90 - 4.00 for 'Summa cum laude'
3. No honours are awarded if the student workload of the exemptions in ECTS credit points amount to more than half the total number of ECTS for the degree programme. This stipulation does not apply to Double Degree programmes.
4. Honours may only be awarded if the examinations for the course units were taken only once.
5. Honours may only be awarded if no course unit was awarded a mark less than C.
6. Honours may only be awarded if the degree programme is completed within six semesters.
7. No honours will be awarded if a decision by the Board of Examiners has been taken to the effect that a student is no longer eligible for an honours predicate because cheating/plagiarism has been detected.
8. In certain circumstances, the Board of Examiners may depart from the provisions set out in Articles 10.4.2-7.

### **Article 10.5 – Assessment Plan**

An Assessment Plan has been approved by the Faculty Board. This assessment plan is a component of the Teaching and Examination Regulations and comprises:

- a. the learning outcomes of the degree programme
- b. the components of the curriculum and the learning outcomes of each course unit
- c. the relationship between curriculum components and learning outcomes
- d. the assessment mode to be used and the assessment moments for each course unit
- e. the test design, assessment procedures and assessment criteria used
- f. a list of who is responsible for the implementation of the various components of the assessment plan
- g. the method of periodic evaluation

## **SECTION 11 – STUDY PROGRESS SUPERVISION**

### **Article 11.1 – Study progress administration**

The Faculty Board registers the individual study results of all students, and provides students with an overview of their study results once a year on request.

### **Article 11.2 – Study progress supervision**

The Faculty Board will organise the introduction and the study progress supervision for students enrolled in the degree programme, partly to promote their progress and partly with a view to potential study options within and outside the degree programme.

## **SECTION 12 – TRANSITIONAL AND FINAL PROVISIONS**

### **Article 12.1 – Amendments**

1. Any amendments to these Regulations will, following a recommendation by and/or upon the approval and after due consultation with the Programme Committee and in consultation with – and where necessary upon the approval of – the Faculty Council, be confirmed by the Faculty Board in a separate decree.
2. Any amendments to these Regulations will not apply to the current academic year, unless it may reasonably be assumed that the amendment in question will not harm the interests of students.
3. In addition, an amendment may not influence any other decision concerning a student taken by the Board of Examiners under these Regulations to the detriment of students.

### **Article 12.2 – Publication**

1. The Faculty Board will duly publish these Regulations as well as any amendments to them.
2. These Teaching and Examination Regulations are available on the Faculty website via the Student Portal.

### **Article 12.3 – Evaluation**

1. The Faculty Board will ensure that the Teaching and Examination Regulations are regularly evaluated, assessing at least - for the purpose of monitoring and if necessary adapting the student workload - the amount of time students need to complete their tasks as set out therein.
2. The Faculty Board assesses the content of the degree programme according to the procedure stated in the 'Quality Assurance Protocol Campus Fryslân'.

### **Article 12.4 – Date of commencement**

These regulations will take effect on 1 September 2020.