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campus fryslân

# Teaching and Examination Regulations (OER) 2019-2020

Bachelor's degree programme in Global Responsibility & Leadership

**For academic year 2019 - 2020**



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*OER BSc Global Responsibility and Leadership 2019-2020*

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**The Teaching and Examination Regulations set out the specific rights and obligations that apply to each degree programme taught at the University of Groningen, for both the students and the degree programme. The University-wide section of the Student Charter sets out the rights and obligations that apply to all students.**

These Regulations were decreed by the Board of the Faculty of Campus Fryslân on 12 February 2019. Where required, these Regulations were approved by the Programme Committee on 2 May 2019 and by the Examination Board on 5 June 2019. These Regulations were approved by the Faculty Council on 6 June 2019.

## SECTION 1 GENERAL PROVISIONS

### Article 1.1 – Applicability

1. These Regulations for academic year 2019-2020 apply to the teaching, examinations and final assessment of the Bachelor's degree programme Global Responsibility and Leadership, hereinafter referred to as **the degree programme**, and to all students enrolled in this degree programme.
2. The degree programme is provided by the Faculty **Campus Fryslân** of the University of Groningen, hereinafter referred to as **the Faculty**.
3. These Teaching and Examination Regulations also apply to students of other degree programmes, faculties or institutes of higher education, insofar as they follow course units in one of the degree programmes (including Minors) offered by the Faculty to which these Regulations apply.
4. Course units or Minors that students of the degree programme as referred to in Article 1.1.1 follow in other degree programmes or at other faculties or higher education institutions are subject to the Teaching and Examination Regulations of that programme, faculty or institution.

### Article 1.2 – Definitions

The following definitions apply to these Regulations:

- a. The Act: the Higher Education and Research Act (WHW: *Wet op het Hoger Onderwijs en Wetenschappelijk Onderzoek*).
- b. Student: a person registered at the University for the purpose of following course units and/or taking examinations leading to the conferral of a university degree.
- c. Degree programme: the Bachelor's degree programme referred to in Article 1.1 of these Regulations, comprising a coherent set of course units.
- d. Capstone Project: The Capstone project is the academic culmination of a student's degree and must meet the standards and requirements of (semi-independent) academic research. However, it does not need to be in the form of a traditional thesis.
- e. Course unit: a syllabus unit or other part of the degree programme within the meaning of Article 7.3 of the Act, included in OCASYS.
- f. OCASYS: the University of Groningen's online course catalogue.
- g. ECTS credit point: a credit point within the meaning of Article 7.4 of the Act. The student workload of each course unit is expressed in ECTS credit points, whereby 1 ECTS is equivalent to a student workload of 28 hours.
- h. Propaedeutic phase: the first 60 ECTS credit points of the formal Bachelor's programme as defined in Article 7.8 of the Act.
- i. Post-propaedeutic phase: the part of the Bachelor's degree programme following the propaedeutic phase.
- j. Study progress overview: a written overview of study results and their ECTS credit points, which is sent to students by e-mail.
- k. Preliminary study advice: a written overview of study results accompanied by a preliminary study advice, which is issued to students halfway through the academic year.
- l. Definitive study advice: a study advice that is issued only once and which may result in rejection of the student in question, in accordance with Articles 7.8b.1 and 7.8b.2 of the

Act.

- m. Binding (negative) study advice: a negative study advice that is binding for the student in question and means the student may not continue with the degree programme, in accordance with Article 7.8b.3 of the Act.
- n. Major: all compulsory course units in the propaedeutic and post-propaedeutic phases. Students choose between three Majors: Responsible Governance, Responsible Humanity or Responsible Planet. Within each major, students have to complete at least two tracks. A track consists of a 300-level course and at least two other major courses (usually prerequisites) in the same field of study.
- o. Interdepartmental Major: two full major tracks in one Major plus at least one full major track from another Major plus the major requirements of both Majors.
- p. Double Major: four full major tracks in two Majors plus all the major requirements of both Majors.
- q. Minor room: the space available for students to specialise within the degree programme.
- r. Minor: a coherent set of course units that can be followed within the Minor room.
- s. University Minor: a broadening Minor that students can follow either at their own or a different Faculty.
- t. Personal Minor: a broadening or deepening Minor that students can compile themselves and follow either at their own or a different Faculty.
- u. Examination: a test of the knowledge, understanding and skills of students, including an assessment of the results. Partial examinations make up the different types of assessments in one course; a final examination is the result of the partial examinations which together make up the outcome of the course unit.
- v. Final assessment: the final assessment for the Bachelor's degree which is considered to be passed once all the requirements of the Bachelor's degree programme have been satisfied.
- w. Academic year: the period of time that starts on 1 September and ends on 31 August of the following year.
- x. Term: part of the academic year, consisting of approximately 10 weeks. Two terms amount to a semester. Terms are either starting on 1 September and ending on a date to be determined by the Board of the University, or starting on a date to be determined by the Board of the University and ending on 31 August.
- y. Practical: a practical exercise, as referred to in Article 7.13 of the Act, in one of the following forms:
  - a Capstone Project (traditionally: thesis)
  - a written or oral assignment, paper or draft
  - a research assignment (for example the Living Lab project)
  - participation in fieldwork or an excursion
  - completion of a placement
  - participation in another educational activity designed to teach certain skills, for example a tutorial, workshop or seminar
- z. Examination Board: an independent body with the duties and powers as set out in Articles 7.11, 7.12, 7.12b and 7.12c of the Act, including assessing whether the requirements of the final assessment have been met.



- aa. Admissions Board: the board that has decision-making powers in matters concerning admission to the degree programme on behalf of the Faculty Board.
- bb. Examiner: a person appointed by the Examination Board to set examinations and determine their results.
- cc. Lecturer: a person who gives lectures, develops educational materials, activities and assessments, and is responsible for the assessment of students through tests and/or examinations.
- dd. VWO diploma: pre-university certificate in accordance with Article 13.1 of the Secondary Education Act or Article 7 of the Secondary Education Act BES.
- ee. Programme Committee: the consultative and advisory body that fulfils the duties referred to in Articles 9.18 and 9.38c of the Act.
- ff. Regular student: a student who is not a part-time, Minor or non-degree exchange student.
- gg. Academic advisor: a person who supports students in navigating the degree programme by working with an individual study plan, giving feedback on the student's portfolio and valuably contributing to student development. A selected number of lecturers are also academic advisors.
- hh. Study advisor: the Study Advisor is responsible for advising students on their academic choices regarding the practical side: study load, graduation requirements, study plan, advice on rules and regulations, leaves of absence and studying with a disability or chronic (mental) illness. In addition, the study advisor is available to students who are seeking guidance about non-academic matters such as campus life or personal matters.
- ii. Extraordinary circumstances: circumstances such as those referred to in Article 7.51 of the Act, and which will be taken into account when formulating a decision within the meaning of Articles 5.4, 9.8 and 9.13. For the UG, the Graduation Fund Regulations 2019–2020 contain an elaboration of Article 7.51 of the Act. In these Regulations, extraordinary circumstances include, in any case, a disability or chronic illness, illness, pregnancy and delivery, extraordinary family circumstances, a degree programme which is not feasible, students with an elite sports status (issued by the elite sports coordinator), students with a 'student entrepreneur status' (issued by the UGCE), membership of a consultative participation body.

All other definitions will have the meaning that the Act ascribes to them.

## SECTION 2 QUALIFICATIONS AND ADMISSION

### Article 2.1 – Admission to the programme

Candidates are admissible to the programme if the following specific requirements are met.

The Admissions Board determines the eligibility of all candidates

- Prior education: Dutch VWO diploma/HBO or WO propedeuse, colloquium doctum or an international equivalent AND
- Dutch VWO mathematics A, B or C with a passing grade or an international equivalent AND
- English (one of the below):
  - o International Baccalaureate or European baccalaureate diploma taught and assessed in English;
  - o Secondary school diploma from a programme taught and assessed completely in English and granting access to a university;



- Dutch VWO English grade 7 or higher
- German Abitur English 10 or higher

All students who do not fulfil the English requirement can demonstrate their English proficiency by taking an approved test.

### **Article 2.2 – Selection of students**

The GRL programme aims to recruit socially responsible, intellectually talented, ambitious students who are looking for a rigorous interdisciplinary programme with a special focus on transferrable skills and leadership. The selection procedure is designed to contribute to student motivation, progress and commitment to the GRL programme. We aim to look at more than just grade performance, as this is just one element of a young person's ability and ambition. Application, selection and admission will occur in two rounds:

#### **Round 1 – Online application**

- a. letter of motivation or a video presentation;
- b. CV;
- c. reference letter.

#### **Round 2: an interview**

The goal of the interview is to gain a complete understanding of the potential of the prospective GRL student as well as their English language proficiency. A format will be used to assess student performance during the interview. Based on interview performance students will be admitted to the GRL programme.

### **Article 2.3 – Admissions Board**

1. The Faculty Board has granted the Admissions Board the right to decide on her behalf in matters concerning admission to the degree programme.
2. The Admissions Board consists of:
  - one member, also the chairperson, selected from the lecturers who teach in the degree programme;
  - two members selected from the other academic staff who teach in the degree programme;
  - one member from outside of the academic staff who teach in the degree programme.
3. The study advisor for the degree programme (or an equivalent member of staff) will be appointed as an advisory member and is also functional secretary.
4. The members of the Board are appointed by the Faculty Board, which will also set out the admissions procedure.

### **Article 2.4 – Enrolment and application dates**

1. Applicants who wish to begin in Term 1 of 2019/2020 need to apply before 1 May 2019.
2. Enrolment to the programme is only possible per 1 September of every year.
3. The provisions of this Article also apply to students who re-register for the same degree programme.

## **SECTION 3 CONTENT AND STRUCTURE OF THE DEGREE**



# PROGRAMME

## Article 3.1 – Aims and learning outcomes of the degree programme

### 1. The degree programme is designed to:

- a. impart knowledge, skills and understanding in the field of Economics, Political Science, Psychology, Earth & Environment, Health Science and Information Technology, and to enable the learning outcomes listed in Article 3.1.2 to be achieved.
- b. promote academic development. This is defined as the development of competences (knowledge, skills and attitudes) as described by the Dublin descriptors and LEAP (Liberal Education and America's Promise) essential learning outcomes, and in line with the domain-specific reference framework for Liberal Arts & Sciences:
  - Disciplinary knowledge
  - Inter- and transdisciplinary knowledge
  - Academic skills
  - Inter- and intrapersonal skills
- c. prepare students for further studies and careers. Students become familiar with the theory and practice of academic research from the very start of their Bachelor's degree programme.

### 2. Learning outcomes of the degree programme.

Upon successful completion of the programme, GRL graduates are able to (A-D):

#### A. Demonstrate mastery of knowledge

1. Distinguish what phenomena and related questions and methods are studied by scholars around the world in the foundational disciplines of Economics, Political Science, Psychology, Earth and Environmental Sciences, Health Science and Information Technology, including an assessment of the limitations and variations that exist within each discipline.
2. Discuss the most prominent global concepts and theories within the foundational disciplines of Economics, Political Science, Psychology, Earth & Environmental Sciences, Health Science and Information Technology. This includes a thorough understanding of the systems approach and spatial-temporal scales.
3. Appraise new developments in the foundational disciplines of Economics, Political Science, Psychology, Earth & Environmental Sciences, Health Science and Information Technology, placing these in a broader (social) context, and relate these to existing theories.
4. Discuss origins, current developments and key research areas concerning the global Sustainable Development Goals (SDGs), specifically those relevant within their major.
5. Evaluate the interrelation of regional developments and research areas and global challenges as specified in the SDGs.

#### B. Demonstrate mastery of integrative and applied learning

1. Integrate knowledge and methods from relevant disciplines to analyse new settings and complex problems that arise in an increasingly digital and global society at the interface of disciplines.
2. Experiential knowledge:



- a. Integrate academic knowledge with experiential knowledge gained from collaborations with non-academic public and private actors.
  - b. Explain the challenges and opportunities of working at the intersection of academia, government, industry and civil society.
3. Formulate innovative, integrated solutions for complex global and local problems.
- C. Demonstrate mastery of intellectual and practical skills**
1. Assess issues, objects or works through the collection, organisation and analysis of evidence.
  2. Independently construct and articulate relevant questions and sound arguments about social issues and current events, in both academic and non-academic settings.
  3. Communicate effectively and professionally in academic English to a diverse, global audience, both orally and in writing.
  4. Doing research:
    - a. Select the most suitable research method (or a combination of methods) in order to address a particular problem.
    - b. Translate an actual (stakeholder) problem into a research question and translate the theoretical findings into recommendations for diverse audiences.
    - c. Conduct research upholding international standards of ethical scholarship.
  5. IT literacy:
    - a. Translate algorithmic thinking into software solutions to address (stakeholder) problems.
    - b. Collect, organise, analyse and visualise a variety of datasets. This includes an assessment of possible privacy and security concerns.
    - c. Argue the societal, behavioural and ethical implications of information technology trends and the process of digitisation.
  6. Work collaboratively in a diverse, multidisciplinary global team and actively seek collaboration in the design and implementation of solutions to global challenges.
- D. Demonstrate mastery of personal and social responsibility**
1. Argue their social and civic responsibilities as global citizens.
  2. Discuss an understanding and profound appreciation of social and cultural diversity.
  3. Self-management and responsible leadership:
    - a. Critically reflect on their own value systems, identify gaps in knowledge and skills, and be open to changing their mind. This includes the ability to give and receive constructive and effective feedback.
    - b. Shape their own learning process: Articulate their own strengths and what, how and where they can best contribute to change.
    - c. Propose ways to instigate sustainable social change and lead and influence others in various academic and non-academic settings.
    - d. Construct decisions, actions and products based on the assessment of





- the ethical implications for individuals, groups and the environment.
4. Value the importance of lifelong learning as the basis for future-proof academic and professional lives.

### **Article 3.2 – Type of degree programme**

The degree programme is a full time bachelor programme.

### **Article 3.3 – Language**

The degree programme is taught in English.

### **Article 3.4 – Student workload**

1. The degree programme has a student workload of 180 ECTS credit points.
2. The propaedeutic phase of the degree programme has a student workload of 60 ECTS credit points.
3. The student workload is expressed in whole ECTS credit points.

### **Article 3.5 – Conditions for awarding a University of Groningen degree**

Students can only be awarded a Bachelor's degree in the degree programme if at least half of the programme was followed at the University of Groningen during the student's period of registration as a student at the University of Groningen.

### **Article 3.6 – Contact hours**

1. The propaedeutic phase of the degree programme comprises a minimum of 480 contact hours a year.
2. The post-propaedeutic phase of the degree programme comprises a minimum of 720 contact hours a year (a minimum of 400 contact hours in year 2; a minimum of 320 contact hours in year 3).
3. The structure of the contact hours is set out in the Assessment Plan of the Teaching and Examination Regulations and is also registered in OCASYS.

### **Article 3.7 – Organisation and examinations of the degree programme**

1. The Bachelor's degree programme is concluded with a final assessment: the Bachelor's assessment.
2. The degree programme
  - a. is divided into a propaedeutic phase and a post-propaedeutic phase;
  - b. the post-propaedeutic programme consists of a Major, a Minor, a Capstone project and one Living Lab project;
  - c. the degree programme offers three different Majors:
    - i. Responsible Planet
    - ii. Responsible Governance
    - iii. Responsible Humanity

### **Article 3.8 – Participation in course units**

1. Students may participate in course units of the degree programme if they register in good

time via ProgRESS WWW. With the exception of the first semester, students must register for the courses themselves.

2. The maximum number of students for each course unit is listed in OCASYS.
3. Attendance during all practicals (an average of 4 hours per week per course) is mandatory. If students cannot attend a class due to extraordinary circumstances, they need to inform the lecturer in due time. In the event of absence up to 20%, the instructor may stipulate replacement assignments. Absence of more than 20% may result in the student being banned from further participation in the course and from the final examination.
4. Attendance during the first class is mandatory for course participation.
5. Extensions on partial examinations will only be granted when requested prior to the original deadline and with consent of the instructor and, when the partial examination counts for over 25% of the final grade of the course unit, the Examination Board.

## **SECTION 4 THE PROPAEDEUTIC PHASE OF THE DEGREE PROGRAMME**

### **Article 4.1 – Structure of the propaedeutic phase**

1. The propaedeutic phase comprises of the following compulsory course units and student workloads (60 ECTS in total):
  1. Courses followed within the Skills Lab:
    - Academic Communication 5 ECTS
    - Language and Culture I 5 ECTS
    - Statistics I 5 ECTS
  2. Courses followed within the Foundation:
    - Politics, Power & International Responsibility 5 ECTS
    - Explaining Human Behaviour 5 ECTS
    - Principles of Economics 5 ECTS
    - The Earth System 5 ECTS
    - Introduction to Global Health 5 ECTS
    - Introduction to Programming 5 ECTS
    - Introduction to Data Science 5 ECTS
  3. Courses followed within a Major: 10 ECTS
2. All course units and their modes of instruction are listed in the digital University course catalogue OCASYS.
3. The score of all course units listed in 4.1 should be letter grade C- or higher and the GPA should be 2.0 or higher.
4. A term consists of 3 course units of 5 ECTS (total 15 ECTS), each of which a student has to complete successfully.

### **Article 4.2 – Exemptions**

1. At a student's request, the Examination Board may grant exemption from an examination (or part thereof) on the basis of results earned previously (possibly elsewhere) on condition that the student:
  - a. has completed part of a university or higher vocational degree in the Netherlands or



- abroad that is equivalent in content and level or
- b. can demonstrate by work experience that he/she has sufficient knowledge and skills with respect to the course unit and examination in question.
2. The stipulations of Article 3.5 apply to exemptions.

## SECTION 5 STUDY ADVICE

### Article 5.1 – Preliminary study advice

1. After the first term (halfway through the first semester) of the first year of registration in the propaedeutic phase of the degree programme, students will receive a study progress overview specifying the student workload realised thus far.
2. Students will receive a written preliminary study advice as soon as possible **after the first two terms**, and in any case before 1 March.
3. The preliminary study advice should be considered a warning if there is a question of insufficient study progress, giving students the chance to improve their performance.
4. If the study progress is insufficient to such an extent that the student cannot reasonably be expected to satisfy the conditions for receiving a positive study advice within the meaning of Articles 5.2.2 a and b, they will be invited to a meeting with the study advisor. The aim of the meeting is to discuss the student's study habits, to reassess the choice of degree programme, and if necessary to refer them to a different degree programme.

### Article 5.2 – Definitive study advice

1. a. Students must earn at least 60 ECTS credit points in their first year of registration in the propaedeutic phase of the degree programme. When students fail an entire class or when their GPA is below 2.0 they are put on 'academic probation.' Academic probation is a warning for the student to restore their academic performance in order to avoid risk of not achieving the BSA requirement.  
b. Students on academic probation can restore their academic performance by taking a resit of one the partial examinations of the course that they will otherwise fail. The instructor of the course will determine the format of the examination, which can be different from the original examination format, but should sufficiently assess the student's ability to pass the course. The grade for the resit examination is capped, meaning that students can only get a maximum of a C for the examination.
2. A definitive study advice is issued at **the end of the first year** of study, by 31 July at the latest. This can be either:
  - a. positive, for students who have earned at least 60 ECTS of the propaedeutic programme
  - b. negative, for students who have earned fewer than 60 ECTS in the propaedeutic programme. This study advice is binding for students (BSA) in accordance with Article 7.8b.3 of the Act.
3. In the event that the preliminary study results are insufficient to such an extent that the student cannot reasonably be expected to pass the 60 ECTS threshold by the end of the first year of study, a binding (negative) study advice will be issued subsequently to the preliminary study advice as referred to in Article 5.1 before the end of the academic year.



This may also be at the request of the student. The procedure set out in Article 5.5 will apply.

4. a. The Faculty Board will take extraordinary circumstances as referred to in Article 5.4 into account in its decision on which study advice to issue in the first year of registration.
- b. Notwithstanding the stipulations in Article 5.2.2, if no assessment can be made with regard to a student's suitability for the degree programme due to extraordinary circumstances in the first year, the assessment may be postponed until a later date within the propaedeutic phase. An adapted BSA threshold may be agreed upon in such cases.

### **Article 5.3 – Exceptions to the definitive study advice**

#### **1. Deregistration before 1 February**

No definitive study advice will be issued to students who submit a request for deregistration before or as of 1 February of the first year of registration.

#### **2. Deregistration before 1 February + registration as of 1 February**

Article 5.2 applies in full to students who deregister from the GRL programme before 1 February and register for the GRL programme as of 1 February of the same academic year.

#### **3. Registration as of 1 February**

An adapted BSA threshold will apply to students who register for the GRL degree programme as of 1 February and have not previously been registered as students in the same academic year. These students must earn 30 ECTS from the third and fourth term of the propaedeutic phase of the degree programme by the end of the fourth term of the first year of registration. In all other cases, the provisions of Article 5.2 will apply *mutatis mutandis*.

### **Article 5.4 – Extraordinary circumstances**

1. When deciding whether to issue a binding (negative) study advice, the Faculty Board will take a student's extraordinary circumstances into account at that student's request. The Faculty Board can thereupon decide to adjust the BSA threshold or postpone issuing a study advice.  
The evaluation of extraordinary circumstances will also take into account the student's study behaviour, the agreements made and any study plan drawn up in consultation with the academic advisor, when the extraordinary circumstances were reported and the study results achieved by the end of the first year of study.
2. Students must report extraordinary circumstances to the study advisor as soon as possible in order to ensure optimum support. The Faculty Board will make a decision in response to a student's request for a postponed advice and possibly an adapted BSA threshold. Students must also report to the academic advisor as soon as possible if they are unable to complete the study plan drawn up in consultation with the academic advisor and based on the original or adapted BSA threshold.
3. If no assessment can be made at the end of the first year with regard to a student's suitability for the degree programme due to extraordinary circumstances as referred to in Article 5.4.1, the assessment may be postponed until a later date within the propaedeutic phase.
4. Postponed advice will be issued no later than by the **end of the second year of**



- registration** for the degree programme, and no later than 31 July.
- a. advice will be positive if the (possibly adapted) BSA threshold has been passed.
  - b. The advice will be negative (and binding) if the student in question still fails to pass the (possibly adapted) BSA threshold in the propaedeutic phase.
5. All students whose study advice has been postponed (whether or not combined with an adjustment of their BSA threshold) must draw up a study plan in consultation with their study advisor and academic advisor, comprising at least the following:
- a. the propaedeutic course units that have not yet been passed, with a related time line
  - b. the post-propaedeutic course units that may be followed in addition to the course units listed under a.
6. Circumstances as referred to in Article 5.4.1 do not automatically lead to a successful application for a grant from the Graduation Fund.

#### **Article 5.5 – Procedure for issuing a definitive study advice**

1. A definitive study advice / binding (negative) study advice is issued by the Faculty Board on behalf of the Board of the University. The decision will also state the applicable safeguards of legal rights.
2. Before a binding (negative) study advice is issued, students will receive notice of the intention to issue one, after which they will be given the opportunity to put their case to the Faculty Board or its representative.

#### **Article 5.6 – Consequences of a binding (negative) study advice**

1. Students who have received a binding (negative) study advice may not register for the degree programme, for a period of 2 consecutive years from 1 September of the next academic year.
2. Students who have been issued a binding (negative) study advice are not permitted to follow course units in this degree programme via a different degree programme or educational institution in order to avoid the consequences of their binding (negative) study advice. No exemptions will be granted for course units completed in this way, nor will such completed course units be recognised within the framework of the degree programme in any other way.

#### **Article 5.7 – Consequences of a positive study advice**

1. Holders of a positive study advice from the degree programme in question at the University of Groningen will be admitted to the post-propaedeutic phase of the degree programme.
2. Notwithstanding Article 5.7.1, the requirement that a previous course unit must have been successfully completed may apply to some individual course units. This compulsory order of course units is set out in OCASYS and in Article 9.3 of these Teaching and Examination Regulations.
3. Students must have successfully completed the propaedeutic phase of the degree programme to be admitted to the Minor of the degree programme.

#### **Article 5.8 – Admission to the post-propaedeutic phase: hardship clause**

The Examination Board may deviate from the stipulations of Article 5.7 in situations where changes to the curriculum or educational force majeure would demonstrably lead to a situation of unfairness of an overriding nature. This is only possible under extraordinary circumstances that are so unusual that admission cannot reasonably be denied.

## **SECTION 6 ADMISSION TO THE POST-PROPAEDEUTIC PHASE OF THE DEGREE PROGRAMME**

### **Article 6.1 – Criteria for admission to the post-propaedeutic phase**

The following may be admitted to the post-propaedeutic phase, after consideration by the Admissions Board:

1. holders of a propaedeutic certificate, or students who have earned 60 ECTS creditpoints in the first year of study in a related degree programme.
2. The Admissions Board may grant an exemption for the requirement stipulated in Article 6.1 to the holder of a diploma gained in the Netherlands or elsewhere and considered by the Admissions Board to be at least equivalent to the propaedeutic certificate referred to in Article 6.1.

### **Article 6.2 – Admission to the post-propaedeutic phase: hardship clause**

The Board of Examiners may deviate from the stipulations of Article 6.1 in situations where changes to the curriculum or educational force majeure would demonstrably lead to a situation of unfairness of an overriding nature. This is only possible under extraordinary circumstances that are so unusual that admission cannot reasonably be denied.

## **SECTION 7 THE POST-PROPAEDEUTIC PHASE OF THE DEGREE PROGRAMME**

### **Article 7.1 – Structure of the post-propaedeutic phase**

1. The post-propaedeutic phase comprises the following course units and student workloads (120 ECTS):
  1. Courses followed within the Skills Lab:

● Language & Culture II	5 ECTS
● Statistics II	5 ECTS
● Qualitative Methods	5 ECTS
● Leadership Lab	5 ECTS
  2. Courses followed within the Major:

● Major specialisation: Ethics & Global Responsibility	5 ECTS
● Within their Major students complete 2 full tracks (30 ECTS), i.e. 6 courses that are selected from a list of optional courses within the Major, and an additional 15 ECTS in related courses	45 ECTS
● Living Lab project	10 ECTS
● Capstone project	10 ECTS
  3. Courses followed within the Minor: Students choose a minimum of 30 ECTS of Minor courses from outside the field of the Major. This can be a University Minor, a study period at a university abroad, a Personal Minor or courses to fulfil Master requirements (pre-master).
2. All course units and their modes of instruction are listed in the digital University course



catalogue OCASYS.

### **Article 7.2 – Replacements and electives followed elsewhere**

1. Following a substantiated request by a student, the Examination Board may grant permission to:
  - a. replace a course unit in the examination programme with another course unit offered by the University of Groningen or another university in the Netherlands or abroad that dovetails well with the degree programme, or
  - b. to use one or more course units followed at the University of Groningen or another university in the Netherlands or abroad as electives in the degree programme.
2. When assessing such a request, the Examination Board will always evaluate the coherence of the set of course units (or parts thereof) and the level of the course units followed.

### **Article 7.3 – Additional courses**

Students in their second or third year who have a grade point average (GPA) of 3.5 or higher can take a fourth 5 EC course, space and schedule permitting. A substantiated request for a fourth course must be approved by the Study Advisor and the Examination Board.

## **SECTION 8 OTHER SPECIALISATIONS**

### **A. Minor**

#### **Article 8.1 – Minor**

1. The Minor room can be filled in using any of the options listed in Article 7.1.4.
2. With the approval of the Examination Board a Minor at another faculty or university, also outside the Netherlands, can be part of the programme.

#### **Article 8.2 – University Minor**

1. Students can take 30 ECTS in courses within a different Major than their own or take courses within a specific (recognised) minor at another Faculty at the University of Groningen.
2. Students can take 30 ECTS in courses specifically required for admission to a desired master's programme (pre-master) in the Netherlands or abroad. When this involves a recognised pre-master programme students do not need explicit permission from the Examination Board.
3. Students who choose to fill in their Minor room with a University Minor do not need explicit permission from the Examination Board.

#### **Article 8.3 – Personal Minor**

1. A Personal Minor is a coherent set of broadening or deepening course units that students can compile themselves and follow either at their own or a different Faculty or University.
2. A Personal Minor can also consist of a 10 ECTS internship with a company, government organisation or NGO in the Netherlands or abroad to apply knowledge and skills in a real-life environment, complemented with 20 ECTS subsidiary courses. The choice of





subsidiary courses must always be approved by the Examination Board.

3. Personal Minors must be presented to the Examination Board for approval in advance.

#### **Article 8.4 – Authority of the Examination Board with regard to Minors**

1. Students must present their choice of Minor to the Examination Board of their own degree programme for approval, except if they choose a University Minor in accordance with Article 8.2.2.
2. Minors followed in other degree programmes or at other faculties or institutes of higher education are subject to the authority of the Examination Board of the degree programme that sets the relevant examinations.
3. Minors in the degree programme followed by students of other degree programmes, faculties or institutes of higher education are subject to the authority of the Examination Board of the degree programme.

#### **B. Honours programme**

##### **Article 8.5 – Bachelor's Honours Programme**

1. The Faculty participates in the Bachelor's Honours Programme organised by the University of Groningen Honours College. The Bachelor's Honours Programme does not form part of the regular Bachelor's curriculum.
2. Students admitted to one of the Bachelor's degree programmes offered by the Faculty can participate in the Bachelor's Honours Programme if they are selected by the Dean of the University of Groningen Honours College. The Teaching and Examination Regulations of the University of Groningen Honours College for the selection procedure apply.
3. The Bachelor's Honours programme has a total student workload of 45 ECTS credit points, distributed over the three years of the Bachelor's programme.  
The Bachelor's Honours Programme, including the deepening Faculty part, is subject to the Teaching and Examination Regulations of the University of Groningen Honours College.
4.
  - a. The Honours programme is not part of the regular Bachelor's curriculum. The results and marks do not count towards the awarding of an honours predicate for the Bachelor's programme.
  - b. The Diploma Supplement that accompanies the Bachelor's degree certificate will also list the results gained in the Bachelor's Honours programme.

## **SECTION 9 EXAMINATIONS**

### **Article 9.1 – General**

1. Each course unit is assessed by means of a final examination.
2. An examination can comprise a number of partial examinations. The results of these partial examinations together determine the final examination result.
3. The final examination assesses the student's' academic development and mastery of the learning outcomes of the course unit.
4. The results of any examination are given in letters on a scale of A – F, expressed as





C- or more for a pass and a D, D- and F for a fail.

*The table below provides an overview of the letter grades, grade points and the Dutch equivalent. At course level, only letter grades are to be used. The Dutch grading system is mentioned not as a conversion table, but to afford a rough comparison for those who need to relate the grades to their past grading experience.*

UCF letter grades	Grade point	Dutch equivalent
A+	4.0	8,6 - 10
A	4.0	8,0 - 8,5
A-	3.7	7,7 - 7,9
B+	3.3	7,4 - 7,6
B	3.0	7,0 - 7,3
B-	2.7	6,7 - 6,9
C+	2.3	6,4 - 6,6
C	2.0	6,0 - 6,3
C-	1.7	5,5 - 5,9
D+	1.3	5,3 - 5,4
D	1.0	5,1 - 5,2
D-	0.7	4,9 - 5,0
F	0	0 - 4,8

### **Article 9.2 – Participation in examinations**

1. A student who registers for a course unit in the degree programme in accordance with Article 3.8 of the OER is automatically registered for all examinations for that course unit.

### **Article 9.3 – Compulsory order**

The final examinations for the course units listed below may not be taken before the final examinations for the associated course units have been passed:

- a. propaedeutic phase: not applicable
- b. post-propaedeutic phase:
  - Statistics II after Statistics I has been passed
  - Language & Culture II after Language & Culture I and Academic Communication have



been passed

- Any 300 level course after the required 200 level and the required 100 level (or an equivalent approved by the Examination Board, if necessary in consultation with the lecturer and/or academic advisor) have been passed
- Living Lab/Capstone: a Living Lab project cannot be commenced until year 2 and the Capstone project cannot be commenced until year 3

#### **Article 9.4 – Examination frequency and periods (partial examinations)**

1. There are at least three different partial examination types and moments within each course listed in Articles 4.1 and 7.1. The partial examination moments occur at three different moments throughout the term, at least one before the mid-term. Within each course, students will thus have opportunities to repair results.
2. There will be one opportunity to resit a partial examination of a course if a student will otherwise fail this course. The resit may take a different form than the original examination. The student has to formally request this resit with 1. the instructor of the course if the examination counts for less than 25% of the final grade of the course unit or 2. the Examination Board if the examination counts for 25% or more of the final grade of the course unit.

#### **Article 9.5 – Assessment of placement/internship or research assignment**

The assessment of a placement or research assignment will be conducted by the on-site supervisor and at least one appointed lecturer of the degree programme.

#### **Article 9.6 – Capstone Project**

1. A Capstone Project can in principle only be used for one University of Groningen degree programme. Full or partial exemptions for a degree programme's Capstone Project may be granted by the Examination Board on the basis of a Capstone Project written / completed for another degree programme.
2. Each Capstone Project is assessed by at least two lecturers.
3. Article 10.1.7 on the storage period for Capstone Projects applies
4. More detailed regulations on the design, content, time frame and assessment of the Capstone Project can be found in the Assessment Plan, which form part of these Teaching and Examination Regulations.

#### **Article 9.7 – Form of (partial) examinations**

1. (Partial) examinations will be taken in the manner stated in OCASYS.
2. At a student's request, the Examination Board may allow an examination to be taken in a form different from that stated above.

#### **Article 9.8 – Request for additional resit**

1. Under extraordinary circumstances, students may submit a request for an additional resit to the Examination Board.
2. Such a request may be granted if the student in question failed the relevant examination or missed the date of the examination or resit due to extraordinary circumstances (as



defined by the Exam Board).

### **Article 9.9 – Examination Board responsible for electives taken at other degree programmes**

1. A request to take an elective at another degree programme must be approved by the Examination Board of the student's own degree programme.
2. The Examination Board of the other degree programme is authorised to set and assess the examinations and decide upon requests for alternative examination regulations. Article 9.10.2 applies.

### **Article 9.10 – Course units completed elsewhere**

1. The Bachelor's degree can only be awarded if at least two-thirds of the course units of the degree programme were offered by the degree programme BSc Global Responsibility & Leadership during the student's period of registration as a student at the University of Groningen.
2. a. For Double Degree Bachelor's degree programmes offered together with an institution abroad, at least one third of the programme must have been offered by the degree programme in Global Responsibility & Leadership during the student's period of registration as a student at the University of Groningen.  
b. the provisions of article 10.4 regarding the thesis must be observed

### **Article 9.11 – Examinations and functional impairments**

1. Students with a functional impairment will be given the opportunity to take examinations in a form that will compensate as far as possible for their individual impairment. If necessary, the Examination Board will seek expert advice from a student counsellor of the Student Service Centre (SSC) before making a decision.
2. With regard to examinations for electives taken at other degree programmes by students with a functional impairment, the Examination Board of the degree programme that sets the examination will comply with the facilities permitted by the Examination Board of the degree programme for which the student is registered.

### **Article 9.12 – Oral examinations**

1. Unless the Examination Board or the relevant lecturer decides otherwise, an oral examination may only be taken by one student at a time.
2. Final oral examinations are public, unless the Examination Board or the relevant lecturer stipulates otherwise or the student objects to the public nature of the examination due to extraordinary circumstances.

### **Article 9.13 – Marking of examinations and publication of marks**

1. The lecturer will mark any examination within ten working days of the day on which it was taken, and will upload the results in Nestor. The lecturer will provide the educational secretariat with the final result within ten working days after the last examination, for registration in ProgRESS.
2. Students can lodge an appeal against the results of an examination with the Central Portal

for the Legal Protection of Student Rights (CLRS) within 6 weeks of the date on which the result was announced.

#### **Article 9.14 – Validity**

1. Completed course units remain valid indefinitely.
2. a. Contrary to the provisions of Article 9.13.1, the Examination Board may decide to require a student to take a supplementary or substitute examination for a course unit taken more than five years previously before allowing that student to progress to the final assessment if the student's knowledge is demonstrably outdated.  
b. In the event of extraordinary circumstances the validity term will be extended for the period during which the student in question is receiving support from the Graduation Fund.

#### **Article 9.15 – Right of inspection**

1. On request, students have the right to inspect their marked work during a period of at least six weeks after the results of a written partial examination have been made known.
2. Within the time frame stipulated in Article 9.14.1, any participant in the partial examination may request to be allowed to peruse the examination paper and the assessment criteria.
3. The Examination Board can determine that this inspection or perusal will take place at a certain place and at two set times at least. Students who can show that they were prevented by force majeure from attending at the indicated places and times will be offered another opportunity, if possible within the period stated in Article 9.14.1.

#### **Article 9.16 – Examination Board and Examiners**

1. The Examination Board is the independent body that determines whether individual students have the knowledge, understanding and skills required to be awarded a degree.
2. The Faculty Board appoints the members of the Examination Board on the basis of their expertise in the field of the degree programme (or cluster of degree programmes) in question.
3. Members of the (Faculty) Board or other people who have financial responsibilities within the institution may not be appointed as members of the Examination Board.
4. The Examination Board will appoint lecturers as Examiners to set examinations and determine the results.
5. The Examination Board will set out the Rules and Regulations of the Examination Board.

#### **Article 9.17 – Cheating and plagiarism**

1. Cheating is an act or omission by a student designed to partly or wholly hinder the forming of a correct assessment of his or her own or someone else's knowledge, understanding and skills.
2. Fraud also includes plagiarism, which means copying someone else's or your own work without correct reference to the source.
3. If a student cheats, the Examination Board may exclude that student from participation in one or more examinations for a maximum of one year.
4. In serious cases of cheating, the Examination Board may propose to the Board of the University that the student's registration be definitively terminated.

5. The Examination Board will set out its course of action in the event of cheating in its Rules and Regulations.

#### **Article 9.18 – Invalid examination**

In the event of irregularities with regard to an examination that are so serious that an accurate assessment of the examinee's knowledge, understanding and skills cannot be made, the Examination Board may declare the examination invalid for either an individual examinee or a group of examinees.

#### **Article 9.19 – Termination of registration (*Iudicium abeundi*)**

1. In cases of serious objectionable behaviour and/or remarks by a student, the Board of the University can in certain extraordinary cases, after advice from the Examination Board or from the Faculty Board, decide to terminate the registration of this student after having carefully assessed all the interests of the student and the institution and once it has been proven reasonable to assume that the student's behaviour and/or remarks prove him/her to be unsuitable for one or more of the professions for which he/she is being trained in his/her degree programme, or for the practical preparation for that profession. In such cases the Faculty Board, the Examination Board and the Board of the University will follow the *Protocol Iudicium Abeundi* [protocol for termination of registration] as approved by the *Nederlandse Federatie van Universitaire Medische Centra* [Netherlands Federation of University Medical Centres] on 1 November 2010.
2. The stipulations in the University of Groningen Regulations for Registration and Tuition Fees apply.

## **SECTION 10 FINAL ASSESSMENT**

### **Article 10.1 – Final assessment**

1. The degree programme is concluded with a final assessment of the overall performance of the student.
2. a. On condition that the student's study programme has been approved, the Examination Board will determine the result of the final assessment as soon as the student has passed all the required examinations, including the final Capstone Project. The Examination Board may define terms to this end. By determining the results of the final assessment, the student has proven to have acquired the necessary academic training. The Examination Board will issue a degree certificate to this end.  
b. If a student exceeds the relevant deadlines for approval of the study programme referred to under a, the Examination Board may postpone his or her graduation date. This date may then be in the academic year following the year in which the last final examination was passed.
3. Before the final assessment can be determined, the Examination Board may decide to test the student's knowledge of one or more course units or components of the degree programme, if and inasmuch as the marks for these course units provide a reason for doing so.

4. By determining the result of the final assessment, the Examination Board also commits itself to a speedy processing of the degree certificate ceremony.
5. If a student wishes to postpone the date of graduation due to extra examinations that still need to be taken, he or she must submit a request to this end to the Examination Board in good time.
6. The graduation date is the date on which the final assessment is passed, as determined by the Examination Board in accordance with the provisions of Article 10.1.2, and not the date on which the degree certificate is presented to the student.
7. The successfully passed final assessment as referred to in Article 10.1.1, and all assignments submitted within the framework of this assessment, will be kept on file by the Faculty Board for a period of at least 7 years.

#### **Article 10.2 – Degree certificate**

1. Students will receive a certificate issued by the Examination Board as proof that they have passed the final assessment. Even if a student successfully completes more than one track within a degree programme, he or she will receive only one degree certificate. Article 3.5 applies.
2. The Examination Board will issue an International Diploma Supplement with each degree certificate.
3. If relevant, the results achieved in the Bachelor's Honours Programme will also be listed on the Diploma Supplement that accompanies the Bachelor's degree certificate.

#### **Article 10.3 – Degree**

1. Students who have successfully passed the final assessment are awarded the degree of 'Bachelor of Science'.
2. The degree awarded will be indicated on the degree certificate.

#### **Article 10.4 – Honours**

1. The Examination Board will determine whether or not the Bachelor's degree certificate will be awarded an honours predicate.
2. The following conditions apply:  
The weighted average (not rounded off) for all course units within the degree programme approved by the Examination Board must satisfy the following minimum conditions:
  - i. 'Cum laude': 3.70 – 3.89 GPA
  - ii. 'Summa cum laude': 3.90 – 4.00 GPA
3. No credits are awarded if the student workload of the exemptions in ECTS credit points is more than half the total number of ECTS for the degree programme. This stipulation does not apply to Double Degree programmes.
4. Honours may only be awarded if the final examinations for the course units were taken only once.
5. Honours may only be awarded if no single course unit was awarded a mark less than C.
6. No honours will be awarded if a decision by the Examination Board has been taken to the effect that a student is no longer eligible for an honours predicate because cheating/plagiarism has been detected.



7. In certain circumstances, the Examination Board may depart from the provisions set out in Articles 10.5.2-6.

#### **Article 10.5 – Assessment Plan**

An Assessment Plan has been approved by the Faculty Board, comprising the following topics:

1. General aim of the GRL programme
2. Programme learning outcomes of GRL
3. View on student evaluation and assessment
4. Curriculum alignment and assessment
5. Assessment of Living Lab & Capstone Project
6. Responsibilities for implementation of the Assessment Plan
7. Method of regular evaluation
8. Overview of contact hours

## **SECTION 11 STUDY PROGRESS SUPERVISION**

#### **Article 11.1 – Study progress administration**

The Faculty Board registers the individual study results of all students, and at least twice a year and on request provides students with an overview of their study results.

#### **Article 11.2 – Study progress supervision**

The Faculty Board will organise the introduction and the study progress supervision for students enrolled in the degree programme, partly to promote their progress and partly with a view to potential study options within and outside the degree programme.

## **SECTION 12 TRANSITIONAL AND FINAL PROVISIONS**

#### **Article 12.1 – Amendments**

1. Any amendments to these Regulations will, following a recommendation by and/or upon the approval of the Programme Committee and in consultation with – and where necessary upon the approval of – the Faculty Council, be confirmed by the Faculty Board in a separate decree.
2. Any amendments to these Regulations will not apply to the current academic year, unless it may reasonably be assumed that the amendment in question will not harm the interests of students.
3. In addition, an amendment may not influence any other decision concerning a student taken by the Examination Board under these Regulations to the disadvantage of that student.

#### **Article 12.2 – Publication**

1. The Faculty Board will duly publish these Regulations as well as any amendments to them.
2. Copies of these Teaching and Examination Regulations are available from the Student Service Desk. These documents can also be found on the Faculty website via the Student Portal.

### **Article 12.3 – Evaluation**

1. The Faculty Board must ensure that the OER is regularly evaluated, assessing at least the amount of time students need to complete their tasks as set out therein, for the purpose of monitoring and if necessary adapting the student workload.
2. The Faculty Board evaluates the teaching in the GRL degree programme according to the procedure stated in the 'Quality Assurance Protocol Campus Fryslân'.

### **Article 12.4 – Date of commencement**

These regulations will take effect on 1 September 2019.