



Business School

Application form Pre-master programme Executive MBA

You can digitally fill out and sign this document using Adobe Reader. You can also print it, fill it out, and scan it, or send us the document by mail.

Participation

Year _____

Participant's details

Initials _____

Title _____ Mr. Ms.

First name _____

Surname _____

Date of birth _____

Place of birth _____

Previous education _____

Organization _____

Position _____

Explanation of position

Home address

Postal address _____

Postal code & Town _____

Telephone number(s) _____

Email address _____

Business address

Postal address _____

Postal code & Town _____

Telephone number(s) _____

Email address _____

Other

How did you find out about this degree programme?

Compliance GDPR (General Data Protection Regulation)

I agree that my data (name, position, organization, business contact details) will be shared with teachers and other participants

I agree that UGBS contacts me regarding alumni-events

I agree that UGBS contacts me regarding relevant future events

Signature participant

Date _____

Place _____

Signature

In order to sign this document digitally, activate the option 'Fill & Sign' in the 'Tools' menu of Adobe Reader. Under the option 'Add signature', you can choose to draw or upload an image of your signature.

Details organization (if applicable)

Organization _____
Name _____
Title _____
Position _____
Telephone number _____
Email address _____

We grant the employee permission to participate in the pre-master programme of the Executive MBA. The costs of participation amount to €750. This amount is exempt from VAT. We accept the terms of the cancellation policy as outlined on page 5

Invoice details (payment of the participation costs will be carried out by)

Organization _____
Department _____
Name _____
Invoice address _____
Postal code & Town _____
Your email address for invoicing _____
Telephone number _____
Internal centre code _____
Remarks _____

Signature employer/budget holder

Date _____
Place _____
Name _____
Signature _____

In order to sign this document digitally, activate the option 'Fill & Sign' in the 'Tools' menu of Adobe Reader. Under the option 'Add signature', you can choose to draw or upload an image of your signature.

Application

Together with a recent CV or a link to an up-to-date LinkedIn profile, this application form can be sent to ugbs@rug.nl or to:

University of Groningen

Faculty of Economics and Business UGBS

PO Box 800

9700 AV Groningen

You will receive confirmation within two weeks.

Conditions to Pre-master programme Executive MBA

Once the commissioning party/participant has been accepted onto the programme, said commissioning party is responsible for paying the fees relating to the executive programme. The following conditions will apply:

Art. 1: Payment conditions

The University of Groningen (UG), hereinafter referred to as the contracted party, will send an invoice to the commissioning party. Invoices must be paid within 14 days of the invoice date. If this payment period is exceeded, the commissioning party will be in default by operation of law and due to pay interest at the rate of 1% per month, calculated on the basis of the amount of the invoice until the moment it is paid in full. In addition to this statutory interest, the commissioning party will also be charged extrajudicial costs, without prejudicing the contracted party's right to charge the costs actually incurred.

The contracted party also retains the right to cancel the commissioning party/participant's admission to the executive programme as long as the invoice for the executive programme remains unpaid. The contracted party may also terminate the relationship with the commissioning party/participant in such cases by terminating the contract with the commissioning party out of court and claiming any damages incurred from the commissioning party.

Art. 2: Cancellation, withdrawal on the part of the commissioning party

If the commissioning party/participant wishes to cancel participation in the executive programme, the following amounts will be refunded:

- Cancellation at least 12 weeks prior to the start of the executive programme: 75% refund.
- Cancellation between 12 and 4 weeks prior to the start of the executive programme: 25% refund.
- Cancellation less than 4 weeks prior to the start of the executive programme: no refund.

Notice of all cancellations must be communicated by registered mail.

Art. 3: Cancellation on the part of the contracted party

The contracted party retains the right to change the dates or cancel the executive programme in the event of unforeseen circumstances. In the case of cancelling the executive programme, unforeseen circumstances include a situation in which too few people have registered for the programme. If the programme cannot be permitted to commence on the intended date or with the intended format because of governmental regulations relating to the spread of the coronavirus, the programme management will investigate whether the format of the programme can be adjusted (i.e. to an online programme) or whether the start date can be moved. In every case, the UGBS strives to provide the most optimal and secure learning environment to all its participants

Art. 4: Intellectual property rights

The contracted party is the owner of all intellectual property rights, including but not restricted to copyright and trademark rights, ensuing from all products developed by the contracted party for the executive programme, including but not restricted to readers, recordings of the degree programme, exam materials. The materials of this executive programme are exclusively intended for personal practice, studies, or non-commercial use by the participant. Neither the commissioning party, insofar as they receive any products from the contracted party, nor the participant is allowed to copy, publish, or alter any products from the certificate programme without prior permission from the contracted party. The original concept developed by the contracted party for the executive programme and/or products ensuing from the executive programme may not be used, in the broadest sense of the word, by the commissioning party/participant, either in person or in partnership with third parties, without prior written permission from the contracted party.

Art. 5: Liability

1. The contracted party will exercise the greatest care with regard to the executive programme. The contracted party is only liable for direct damages suffered because of incorrect or incomplete information, or other shortcomings. The amount of these damages is limited to a maximum of the price paid by the commissioning party for the executive programme.
2. The contracted party is not liable for indirect damages, such as consequential damage, loss of earnings or missed savings, unless there is proof of intent or gross negligence.
3. In the event of a shortcoming on the part of the contracted party, the commissioning party does not have the right to suspend or reduce the payment obligation.
4. In the event of an attributable shortcoming, the commissioning party must make this known to the contracted party immediately and in writing.

Art. 6: Applicable laws and disputes

The agreement between the commissioning party and the contracted party shall be governed exclusively by Dutch law and any disputes shall be submitted exclusively to the competent court of the North Netherlands District Court.

Art. 7: Accepting the conditions

By signing the registration form, the commissioning party/participant confirms that they have been informed of and accept these conditions. These conditions may only be altered and/or supplemented in writing.