

University of Groningen Graduation Fund Regulations 2010-2013

(version 2011-2012)

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Introduction

Article 7.51 of the Higher Education and Research Act (WHW) (Stb.2010, 119) contains regulations concerning financial support for students who incur study delay due to extraordinary circumstances.

Chapter 8 of these Regulations discusses joint regulations set up by the Hanze University of Applied Sciences Groningen and the University of Groningen for their joint student organizations.

The Board of the University approved the regulations set out below concerning the granting of financial support on the basis of these legal regulations after approval by the University Council on 29 June 2010.

Chapter 1 General provisions

Article 1 Definitions

Ba:	the nominal duration of a Bachelor's degree programme
Basic grant period:	the period during which students receive a basic student grant in line with Chapter 3 of the WSF 2000
Committee grant:	financial support for committee membership
Board of the University:	the Board of the University of Groningen
CUOS:	Central Implementation Body for Student Societies; institution promoting the facilitation of student societies
DUO:	<i>Dienst Uitvoering Onderwijs</i> [Education Executive Agency].
Joint organization:	an organization for students registered at either the Hanze University of Applied Sciences Groningen or the University of Groningen
Hanze University organization:	an organization for students registered at the Hanze University of Applied Sciences Groningen
Ma :	the nominal duration of a Master's degree programme
Consultative body grant:	financial support for consultative body membership
University of Groningen organization:	an organization for students registered at the University of Groningen
Student:	a person enrolled as a full-time student in a degree programme at the University of Groningen
Student Service Centre (SSC):	a University of Groningen centre that offers study-related support and advice to students
Student counsellor:	confidential advisor for students who have study progress problems, employed by the Student Service Centre
Study advisor:	advisor for study-related issues, employed by a faculty
What is Student Finance	the monthly grant paid to students by DUO on the basis of WSF 2000
Top sport grant:	financial support for top athletes
UFC:	University Funds Committee. Installed by the Board of the University, this Committee advises the Board with

regard to decisions made on the basis of these Regulations

Act: the Higher Education and Research Act (WHW: *Wet op het Hoger Onderwijs en Wetenschappelijk onderzoek*)

WSF 2000: *Wet studiefinanciering 2000*: Student Finance Act 2000

All other terms used in these regulations shall have the meaning that the Act ascribes to them.

Article 2 Extraordinary circumstances

1. The following may constitute grounds for financial assistance:
 - a. illness
 - b. pregnancy and childbirth
 - c. physical, sensory or other performance disabilities
 - d. extraordinary family circumstances
 - e. lack of a programme of study that meets objective standards
 - f. a student's degree programme not being awarded reaccreditation and the student has not yet gained his/her degree.
2. Other exceptional circumstances include:
 - a. top sport
 - b. membership of a Degree Programme Advisory Committee
 - c. membership of a consultative body
 - d. talented non-EEA students
 - e. committee membership for a recognized student organization.

Article 3 Conditions for financial support

Notwithstanding the provisions of Chapter 6, the University of Groningen will provide financial support in the event of study delay from the Graduation Fund to students who:

- are enrolled as full-time students in a degree programme and have not yet gained their degree
- have paid the relevant statutory tuition fees to the University of Groningen
- are or were entitled to a performance-related grant on the basis of WSF 2000 during the period for which financial support is requested.

Article 4 Duration of support

1. In addition to the provisions of Article 3, students shall be entitled to financial support on the basis of these Regulations for two years in addition to the duration of the Bachelor's degree programme, calculated from the first year of registration in Higher Education, added to that of a Master's degree programme (= (Ba + Ma) + 2 years).
2. Students enrolled in a Master's degree programme at the University of Groningen who have not previously been enrolled in a University of Groningen Bachelor's degree programme will be entitled to financial support on the basis of these regulations for one academic year in addition to the duration of the Master's degree programme (= Ma + 1 year).

Chapter 2 Study delay due to force majeure

Article 5 Reporting study delay

1. A student must immediately report to his/her study advisor as soon as it becomes clear that the extraordinary circumstance will last more than a month (resulting in a study delay of 5 ECTS credit points or more) to discuss how the study delay can be limited as much as possible.

2. After the initial report to the study advisor, the student must also contact the student counsellor immediately if the study delay increases during the academic year to more than 15 ECTS.
3. If the study advisor refers the student to a student counsellor, the student must make an appointment with the student counsellor within 4 weeks of reporting to the study advisor.
4. The study advisor or student counsellor will complete a digital registration form on the basis of the study delay circumstances. This form also includes the agreements made. The student must tick this digital form for approval via the website.
5. Students who are unable to report to the study advisor and/or the student counsellor themselves must appoint someone to do this for them.

Article 6 Advice from study advisor/student counsellor

In order to qualify for financial support, the student must follow the study advisor's or student counsellor's advice and do everything he or she can to limit the delay as much as possible.

Article 7 Reporting obligation for performance disabilities

In the event of expected study delay due to a performance disability or chronic illness, the student must report in accordance with the provisions of Article 5. If the study delay continues, dates and procedures for the annual reporting obligation must be determined in consultation with the student counsellor.

Article 8 Extension of study finance

1. In the event that the study delay was caused by force majeure and has not or not sufficiently been compensated for by the Graduation Fund, the student may in certain cases request extension of the performance-related grant from DUO after consultation with the student counsellor. The study delay upon which such a request is based must have been reported to the student counsellor.
2. Students who receive an extension to their performance-related grant on the basis of an extraordinary circumstance will not qualify for support from the Graduation Fund for the same circumstance.

Article 9 Extent of study delay

1. The link between the extraordinary circumstance as referred to in Article 2.1 and the study programme will be taken into consideration when deciding on the extent of the study delay. Thus the number of months of study delay caused by an extraordinary circumstance can normally only be calculated at the end of the academic year.
2. Financial support is only granted per full month.
3. No financial support will be granted for study delays of less than one month (< 5 ECTS).

Article 10 Amount of financial support

The financial support, related to the amount of study delay, will be equal to the basic grant and any supplementary grants and bonuses that the student received in the last month of the academic year in which the extraordinary circumstances occurred or in the last month of the basic grant period.

Article 11 Request procedure

1. Students must request financial support by means of the digital request form on the website: www.rug.nl/studievertraging.
2. The request can be submitted between 1 September and 1 February after the academic year during which the extraordinary circumstance occurred.
3. The student must send the required documentary evidence to the Board of the University, attn. UFC, P.O. Box 72, 9700 AB Groningen, within 7 days of submitting the request form. The name and student number must be filled in on all documentary

- evidence.
4. Students can check the status of the request procedure at any time via the website.
 5. Requests submitted after 1 February of the year after the academic year in which the extraordinary circumstance occurred will not be processed.
 6. If the request is incomplete, the student will be granted six weeks to complete the request. If the request is not completed within this term, it will not be considered further. The student will be notified of this.
 7. The Board of the University will make a decision with regard to the request after consultation with the UFC. This will take place as soon as possible but within a maximum of 8 weeks of receipt of the completed request.
 8. The decision will be:
 - a. either the granting of financial support,
 - b. or rejection of the request,
 - c. or nonconsideration of the request because it was submitted after the deadline,
 - d. or nonconsideration of the request because the request was incomplete and was not completed before the deadline.
 9. The decision, supported by reasons, will be communicated to the student in writing.

Article 12 Documentary evidence

The following documents must be submitted with requests for financial support:

- a. If the request is based on one of the grounds referred to in Articles 2.1.a and b: a declaration from a specialist (e.g. a physician or psychologist) stating during which period the circumstances occurred.
- b. If the request is based on a structural performance disability or chronic disease as referred to in Article 2.1.c: a declaration from a specialist stating that it concerns a structural performance disability or chronic disease. This declaration has only to be submitted once.
- c. If the request is based on extraordinary family circumstances as referred to in Article 2.1.d: written proof of the extraordinary family circumstances.
- d. If the request is based on the grounds referred to in Article 2.1.e: a declaration from the Faculty.
- e. If the request is based on loss of accreditation for the degree programme as referred to in Article 2.1.f: written proof and an explanation to support the request.
- f. A notification from DUO stating the amount of the basic grant/supplementary grant in the last month of the academic year during which the extraordinary circumstances occurred, or the last DUO notification stating the amount of the basic grant/supplementary grant in the last month of the basic grant period.
- g. A recent printout of the student's study results, authorized by the Student Administration Office.

Article 13 Payment of financial support

Payment will take place on the date indicated by the student. The date of payment must be within a year of deregistration.

Chapter 3 Study delay due to top sport

Article 14 Conditions

1. In addition to the provisions of Articles 3 and 4 of these Regulations, students who participate in sport at a top level as set out in Article 14.2 during the academic year are also eligible for financial support.
2. A student is regarded as a top athlete if he/she falls into one of the following categories:
 - a. he/she practises a sport at the level of recognized European and World Championship finals and/or Olympic Games, provided that the relevant sport is listed as a Category 1 sport by the NOC/NSF

- b. he/she has NOC/NSF A, B or High Potential status
 - c. he/she is part of the national youth selection of a Category 1 sport discipline, with a top sport programme recognized and supported by NOC/NSF
 - d. he/she does not fall into categories a, b or c but practises sport at least at a National Championships top level for seniors or participates in the highest national senior competition of top sport disciplines that fall with Category 1 of the NOC/NSF. The student must follow a top sport programme. The top sport coordinator will assess this. The criteria concerning the level and the top sport programme for this category are dependent on the relevant sport discipline and can be obtained from the top sport coordinator.
3. Notwithstanding the provisions of Article 14.2, a student can be identified as a top athlete by the Board of the University on the advice of the University of Groningen top sport coordinator.
 4. Students who do not satisfy the criteria may be considered for a top sport grant if they can demonstrate that they have participated in top sport for the entire top sport year, but as a result of exceptional incidental circumstances outside their control were not able to satisfy the criteria.

Article 15 Amount of financial support

1. Students can be awarded a top sport grant twice.
2. The top sport grant will amount to the basic grant plus any supplementary grants and contributions which the applicant received during the last month of the top sport year or in the last month of the basic grant period. In addition, the grant will also include € 125 in additional support. A fixed term of 6 months will be assigned for the calculation of the amount of the top sport grant.

Article 16 Request procedure

1. Students who want to be considered for a top sport grant must report to the top sport coordinator before the start of the academic year, or at the very latest before 1 November. The decision whether or not a top sport grant will be awarded will be taken at the end of the academic year. The decision, which will be taken on the basis of the criteria set out in Articles 14.2 or 14.3, will concern the academic year during which top sport was practised.
2. If the decision by the top sport coordinator at the end of the academic year is positive, the student can request a top sport grant after the academic year has ended, between 1 September and 1 February of the following year.
3. The top sport coordinator will forward the names of all students who are eligible for a top sport grant to the UFC.
4. Study delay incurred as a result of the adapted study programme does not have to be reported to the student counsellor.
5. Students must request financial support by means of the digital request form on the website: www.rug.nl/studievertraging.
6. Students can check the status of the request procedure at any time via the website.
7. Requests for financial support submitted after 1 February of the year after the academic year during which top sport was practised will not be processed.
8. If the request is incomplete, the student will be granted six weeks to complete the request. If the request is not completed within this term, it will not be considered further. The student will be notified of this.
9. The Board of the University will make a decision with regard to the request after consultation with the UFC. This will take place as soon as possible but within a maximum of 8 weeks of receipt of the completed request.
10. The decision will be:
 - a. either the granting of financial support,
 - b. or rejection of the request,
 - c. or nonconsideration of the request because it was submitted after the deadline,
 - d. or nonconsideration of the request because the request was incomplete and was

not completed before the deadline.

11. The decision, supported by reasons, will be communicated to the student in writing.

Article 17 Documental evidence

1. The student must send the required documental evidence to the Board of the University, attn. UFC, P.O. Box 72, 9700 AB Groningen, within 7 days of submitting the request form.
2. The name and student number must be filled in on all documental evidence.
3. The following documents must be submitted: a notification from DUO stating the level of the basic grant/supplementary grant in the academic year during which top sport was practised or the last DUO notification stating the level of the basic grant/supplementary grant in the last month of the basic grant period.

Article 18 Payment of financial support

1. Payment will take place in one instalment after the academic year/sport year.
2. If the student deregisters from the University or stops practising top sport activities, payment will be made for the number of months that the student was eligible for a top sport grant.

Article 19 Facilities for top athletes

1. A student who fulfils the conditions set out in Article 14 of these Regulations can apply to the top sport coordinator for the following top sport facilities during the entire year in which top sport is practised:
 - a. an adapted study programme
 - b. a free ACLO sports pass and fitness pass
2. The top sport coordinator may decide that an athlete who does not yet meet the criteria in Article 14 of these Regulations is still eligible for top sport facilities if this student is expected to meet the criteria in the near future.

Chapter 4 Committees

Section 1 Degree Programme Advisory Committee

Article 20 Conditions

Student sitting on a degree programme advisory committee during a certain academic year are eligible for financial support if they meet the criteria set out in Article 3 of these Regulations.

Article 21 Amount of financial support

The financial support consists of a remuneration of € 35.83 per meeting for a maximum of 12 meetings. Extraordinary circumstances may lead to compensation for more than 12 meetings.

Article 22 Request procedure

1. Requests for financial support for activities performed as a result of membership of a degree programme advisory committee must be submitted in writing to the relevant Faculty Board between 1 September and 1 February of the academic year following that in which the activities were performed.
2. Requests submitted after 1 February of the year following the year when the activities were performed will not be processed unless the submitter can prove that the request was delayed due to force majeure.

Article 23 Documental evidence

The student must hand in a declaration to the faculty from the chair of the degree

programme advisory committee, stating that the student was indeed a member of the committee during the academic year to which the request pertains.

Article 24 Payment of financial support

Payment will take place once the academic year in which the membership occurred has ended.

Section 2 ELIMINATED

Article 25 ELIMINATED

Chapter 5 Consultative bodies and committees

Article 26 Conditions

1. Students who are members of a consultative body or committee as referred to in Appendix 2b of these regulations are eligible for financial support if:
 - a. they meet the requirements set out in Article 3 and
 - b. Article 4 of these Regulations.
2. In addition to the provisions of Article 26.1, a student must meet one of the following criteria:
 - a. the student has received a positive study advice (40 ECTS)
 - b. the student started the propaedeutic phase of a University of Groningen Bachelor's degree programme in or after academic year 2010-2011 and met the criterion for a positive study advice within two months of the start of the consultative body or committee membership
 - c. the student started a University of Groningen degree programme before academic year 2010-2011.
3. The consultative body or committee membership takes place during the period in which the student is registered at the University of Groningen.

Article 27 Amount of financial support

1. The financial support received by the student per consultative body or committee period consists of an amount equivalent to the basic grant, increased by any supplementary grants or bonuses that the requester received in the first month of the consultative body or committee period or in the last month of the basic grant period.
2. In addition to the financial support as referred to in Article 27.1, the consultative body or committee grant also includes the following additional support (amounts are determined on an annual basis):

a. Faculty Board advisory member	€ 475	per grant month
b. University Council member	€ 375	per grant month
c. University Council Presidium member	€ 850	per grant month
d. Faculty Council member	€ 375	per grant month
e. CUOS member	€ 375	per grant month

Article 28 Provisional consultative body or committee grant

1. Provisional consultative body or committee grants must be requested within two months of the start of the consultative body or committee membership period.
2. Students who have received a provisional consultative body or committee grant must submit written confirmation of the membership period as set out in Article 31.3 after their membership has ended but before 1 February of the following year. The written confirmation must be issued by the new board of the consultative body.
3. The provisional grant will be reclaimed if the requirement of Article 28.2 is not met.

Article 29 Definitive consultative body or committee grant

1. Definitive consultative body or committee grants must be requested between 1 September and 1 February after the relevant consultative body or committee membership year.
2. A provisional consultative body or committee grant as referred to in Article 28 will be converted into a definitive grant after the written confirmation set out in Article 31.3 has been submitted.
3. Requests submitted after 1 February of the year after the academic year in which the consultative body or committee activities took place will not be processed.

Article 30 Request procedure

1. Students must request financial support by means of the digital request form on the website: www.rug.nl/studievertraging.
2. The required documentary evidence as referred to in Article 31 must be handed in within 7 days of submitting the request form. These documents must be sent to the Board of the University of Groningen for the attention of the UFC.
3. The student can check the progress of the request via the website referred to in Article 47.1.
4. If the request is incomplete, the student will be granted six weeks to complete the request. If the request is not completed within this term, it will not be considered further. The student will be notified of this.
5. The Board of the University will make a decision with regard to the request after consultation with the UFC. This will take place as soon as possible and within a maximum of 8 weeks of receipt of the completed request.
The decision will be:
 - a. nonconsideration of the request because it was submitted after the deadline,
 - b. or nonconsideration of the request because the request was incomplete and was not completed before the deadline,
 - c. or the granting of the committee grant,
 - d. or rejection of the request.
6. The decision, supported by reasons, will be communicated to the student in writing.

Article 31 Documentary evidence

Documentary evidence as referred to in Article 30.2 comprises:

1. A notification from DUO, submitted by the student, stating the level of the basic grant/supplementary grant in the academic year during which he/she sat on a committee, or the last DUO notification stating the level of the basic grant/supplementary grant in the last month of the basic grant period. The student's name and student number must be stated on these documents.
2. An appointment decree.
3. When requesting a definitive grant or conversion of a provisional grant to a definitive grant: a declaration of membership period, confirming the period of consultative body or committee membership.
4. If Article 26.2.a or b applies: A statement issued by the Faculty Board to prove that the positive study advice requirement has been met.

Article 32 Payment of financial support

Payment will occur on the date indicated by the student to the account number of the student. The date of payment must be within a year of deregistration.

Chapter 6 Membership of a consultative body or committee for PhD students

Article 33 Conditions

A PhD student must be registered as such with the University of Groningen at the time the consultative body or committee activities are performed in order to qualify for this type of consultative body or committee grant.

Article 34 Size of consultative body grant

A PhD student who is a member of a Faculty Council or the University Council is eligible for financial support for 3 or 6 months respectively in the form of a grant to the same amount as his/her PhD student grant.

Article 35 Size of committee grant

1. A maximum of four grant months per year are available for board members of the GOPHER and GRIN student societies (see Appendix 2b).
2. PhD students who are receiving a University of Groningen PhD grant and who have been a board member of GOPHER or GRIN for an entire year are eligible for remuneration to the amount of one PhD grant month in accordance with the 'Grant Regulations for Dutch PhD Students at the University of Groningen'.
3. PhD students who are not receiving a University of Groningen PhD grant in accordance with the 'Grant Regulations for PhD Students of the University of Groningen' and who have been a board member of GOPHER or GRIN for an entire year are also eligible for remuneration to the amount of one grant month as if they did qualify for a PhD grant in accordance with the 'Grant Regulations for PhD Students of the University of Groningen'.

Article 36 Request procedure

1. PhD students must submit their consultative body or committee grant request to the University Funds Committee (UFC) within two months of their committee membership ending by completing the digital request form on the website: www.rug.nl/studievertraging
2. At the start of each committee year, the current GOPHER and GRIN boards must indicate which board members (no more than two) are eligible for a committee grant.
3. At the end of each academic year, the new board must state that the board member who is requesting a grant had been a member of the board during the entire year.
4. Articles 29, 30 and 31 apply *mutatis mutandis* to the request procedure for financial support.

Article 37 Documentary evidence

Documentary evidence as referred to in Article 30.2 comprises:

1. A statement to prove that the PhD student has been appointed board member.
2. When requesting a definitive grant or conversion of a provisional grant to a definitive grant: a declaration of membership period, confirming the period of consultative body or committee membership.

Chapter 7 Financial support for talented non-EEA students

Article 38 Conditions

A talented student who is not a member of one of the groups set out in Article 2.2 of the Student Finance Act 2000 and does not have Surinamese nationality is eligible for financial support in the form of a 'knowledge grant' if:

1. he/she resides in the Netherlands, Belgium, Luxemburg or one of the following states of the Federal Republic of Germany: North Rhine-Westphalia, Lower Saxony or Bremen
2. and meets the criteria set by the faculty in question for eligibility for a knowledge grant.

Article 39 Request for financial support

1. Students must contact the Board of the relevant faculty to request financial support.
2. Each faculty has its own request procedure and the amount of financial support may vary.

Chapter 8 Joint regulations for Hanze University – University of Groningen committee grants

Section 1 Committee grants

Article 40 Conditions

In addition to the provisions of Article 3, University of Groningen students who perform administrative duties for one of the organizations listed in Appendix 2 of these Regulations also qualify for a committee grant if they meet one of the following criteria:

1. The student has received a positive study advice (40 ECTS).
2. The student started the propaedeutic phase of a University of Groningen Bachelor's degree programme in or after academic year 2010-2011 and met the criterion for a positive study advice within two months of the start of the committee membership.
3. The student started a University of Groningen degree programme before academic year 2010-2011.

Article 41 Duration of committee grant

1. The student is eligible for a committee grant for up to six (complete) grant months per year for each committee membership.
2. Notwithstanding the provisions of Article 41.1, University Council Presidium members are eligible for a committee grant of up to ten grant months per year (see Appendix 2b).

Article 42 Size of committee grant

1. The financial support received by the student per committee period consists of an amount equivalent to the basic grant, increased by any supplementary grants or bonuses that the requester received in the first month of the committee period or in the last month of the basic grant period.
2. In addition to the financial support as referred to in Article 42.1, the committee grant also includes a certain amount of additional support (amounts are determined on an annual basis).

Article 43 Additional support

The additional support referred to in Article 42.2 is as follows:

1. Member of the executive committee of a student facility € 375 per grant month
2. Other committee memberships for student organizations € 125 per grant month

Article 44 Provisional and definitive committee grants

The grant may be either provisional or definitive, depending on the application.

Article 45 Requesting a provisional committee grant

1. Provisional committee grants must be requested within two months of the start of the committee membership period.
2. Students who have received a provisional committee grant must submit written confirmation of the membership period as referred to in Article 49.5 within two months

of their membership ending. The written confirmation must be issued by the new board of the consultative body.

Article 46 Requesting a definitive committee grant

1. Definitive grants must be requested between 1 September and 1 February after the relevant consultative body membership year.
2. A provisional grant as referred to in Article 45 will be converted into a definitive grant after the written confirmation as referred to in Article 45.2 has been submitted.
3. Requests submitted after 1 February of the year after the academic year in which the committee activities took place will not be processed.

Article 47 How to submit a request

1. Students whose primary registration is at the University of Groningen and who pay tuition fees to the University of Groningen can request a committee grant by completing the digital request form on the website www.rug.nl/studievertraging.
2. The required documentary evidence as referred to in Article 49 must be handed in within 7 days of submitting the request form. These documents must be sent to the Board of the University of Groningen for the attention of the UFC. All documentary evidence concerning the committee must be collected and submitted in one envelope.
3. The student can check the progress of the request via the website referred to in Article 47.1.
4. If the request is incomplete, the student will be granted six weeks to complete the request. If the request is not completed within this term, it will not be considered further. The student will be notified of this.

Article 48 Handling of requests

1. The Board of the University will make a decision with regard to the request as referred to in Article 47.1 after consultation with the UFC. This will take place as soon as possible and within a maximum of 8 weeks of receipt of the completed request.
2. The decision will be:
 - a. nonconsideration of the request because it was submitted after the deadline,
 - b. or nonconsideration of the request because the request was incomplete and was not completed before the deadline,
 - c. or the granting of the committee grant,
 - d. or rejection of the request.
3. The decision, supported by reasons, will be communicated to the student in writing.

Article 49 Documentary evidence

Documentary evidence as referred to in Article 47.2 includes:

1. A notification from DUO, submitted by the student, stating the level of the basic grant/supplementary grant in the academic year during which he/she sat on a committee, or the last DUO notification stating the level of the basic grant/supplementary grant in the last month of the basic grant period. The student's name and student number must be stated on these documents.
2. A registration overview from the Chamber of Commerce, collectively issued by the (new) board of the organization.
3. If a committee member is eligible for a committee grant for a number of months: a copy of the approved minutes of the meeting during which the committee member was appointed and the membership period determined.
4. A written statement of the allocation of committee months, collectively issued by the (new) board of the organization.
5. When requesting a definitive grant or conversion of a provisional grant to a definitive grant: a declaration of membership period, confirming the period of consultative body or committee membership.
6. If Article 40.1 or 40.2 applies: A statement issued by the Faculty Board to prove that the positive study advice requirement has been met.

Article 50 Payment and repayment of a committee grant

1. Payment will occur on the date indicated by the student to the account number of the student. The date of payment must be within a year of deregistration.
2. If a student is awarded support via these regulations and passes the final examination before the committee term has expired, or has to deregister due to force majeure, the committee grant will end on the date of deregistration, after which payment will occur on a pro rata basis.
3. The provisional committee grant will be reclaimed if a student does not meet the requirements set out in Article 45.2 for conversion of a provisional committee grant into a definitive committee grant.

Section 2 Organizations

Article 51 Conditions for accreditation

The conditions for accreditation as a student organization and inclusion in these regulations are listed in Appendix 1, which forms part of these regulations.

Article 52 How to submit a request

1. Requests for accreditation and inclusion in the regulations must be submitted to:
 - a. the Board of the University of Groningen for University of Groningen or joint organizations
 - b. the Executive Board of the Hanze University of Applied Sciences for Hanze University organizations.
2. Requests can be submitted annually until 15 November of the academic year during which the organization wishes to be included in the regulations.
3. The CUOS and the SSA will determine the procedural rules for the request procedure. The rules will be published in good time and will not contradict these regulations.
4. Any changes in the organization that may affect the accreditation must be reported to the relevant Board.

Article 53 Accreditation of the organization

1. The Board of the University of Groningen will make a decision concerning requests for accreditation of University of Groningen or joint organizations, bearing in mind the advice issued by the CUOS.
2. The Executive Board of the Hanze University of Applied Sciences will make a decision concerning requests for accreditation of Hanze University organizations, bearing in mind the advice issued by the SSA.
3. Accreditation will take place as of 1 September after the decision to include the organization concerned in these regulations has been made. Accredited organizations are listed in Appendix 2, which forms part of these regulations.
4. The decision concerning the accreditation, supported by reasons, will be communicated to the relevant organization in writing.

Article 54 Accreditation period

1. Accreditation will in principle be for a period of three years.
2. An organization will be included in the regulations for the period of one year:
 - a. if it concerns an organization that has previously been included and which has been granted the opportunity to meet a certain requirement as a result of changes in criteria assessment
 - b. if significant changes are to be expected in the circumstances of an organization
 - c. if the membership number is close to a threshold that would result in a change in the number of committee months, namely:

- for an organization with 500 or more members: if the membership number differs by two percent or less from the threshold
 - for an organization with fewer than 500 members: if the membership number differs by ten members or less from the threshold
- d. if the period for re-evaluation of the category concerned is a year.
3. An organization will be included in the regulations for two years if the re-evaluation period for the category concerned is two years.
 4. Accreditation can be withdrawn after a warning upon repeated violation of the regulations set out in Article 51.

Article 55 Allocation of number of months for committee grants

1. Upon accreditation of an organization, the Board also determines the number of months for committee grants, bearing in mind the advice issued by the CUOS or the SSA.
2. The CUOS or the SSA will use Appendix 1 of these regulations in preparing their advice as referred to in Article 55.1.
3. Any changes in the number of committee months will take place at the time of the next change of committee members of the organization concerned.

Article 56 Re-evaluation of accredited organizations

1. The organizations included in these regulations will be re-evaluated once every three years on the basis of the regulations as they apply in the year of re-evaluation.
2. The CUOS and the SSA will determine the procedural rules for the re-evaluation procedure. The rules will be published in good time and will not contradict these regulations.
3. The CUOS and the SSA are responsible for informing the student organizations about the re-evaluation procedure.
4. Organizations will be re-evaluated once every three years, starting in:

1.	Study associations	November 2010
2.	Other organizations	November 2011
3.	Student facilities	November 2011
4.	Student associations	November 2012
5.	Sports clubs	November 2012

5. Withdrawal of accreditation of an organization on the basis of the re-evaluation will take effect on 1 September after the decision for withdrawal was made.
6. Allocation of a different number of committee grant months on the basis of a re-evaluation will take effect at the time of the first change of committee members after the date on which the change was included in these regulations.

Section 3 Incidental requests

Article 57 Conditions

1. A number of extra months of committee grants may be allocated on a one-off basis for exceptional, unique activities, not including annual or five-yearly activities or 'lustrums' by organizations accredited on the basis of these regulations.
2. In order to be eligible for extra months of committee grants, the event must in any case contribute to a positive image of Groningen as a student city and higher education in Groningen in particular.
3. The Board of the University will draw up further regulations for this.

Article 58 Application

1. Applications may be submitted twice a year: before 1 October and before 1 April.
2. Applications may be submitted to:
 - a. the Board of the University of Groningen for University of Groningen or joint organizations

- b. the Executive Board of the Hanze University of Applied Sciences for Hanze University organizations.
3. A maximum of one request per three calendar years per organization will be granted.

Article 59 Granting incidental requests

1. Extra months of committee grants will be granted by the Board of the University, after advice from CUOS with respect to a request covered by Article 58; see Appendix 3 of these regulations for the criteria.
2. Committee grants are allocated on a provisional basis and can be made definitive later upon presentation of an extensive evaluation report of the event.
3. For University of Groningen or joint organizations, the report must be submitted to the CUOS.
4. No more than 25 committee grant months will be granted per academic year.

Chapter 9 Transitional and final provisions

Article 60 Combinations

In the event that a situation of force majeure is combined with membership of a committee or consultative body or top sport activities, the fixed term for these activities will be taken into consideration when determining the extent of the study delay. The maximum number of months of financial support per academic year is twelve.

Article 61 Hardship clause

In some cases a request for financial support may be granted if rejection would result in a situation of unfairness of overriding nature.

Article 62 Deviation from the regulations

In special cases the Board of the University may deviate from the provisions of these Regulations.

Article 63 Transitional provisions

The accreditation period as referred to in the University of Groningen Graduation Fund Regulations 2007-2010 will remain in force for organizations that have not yet been re-evaluated in accordance with Article 56.4.

Article 64 Date of commencement and validity

These regulations will take effect on 1 September 2010 and will remain in force until 1 September 2013.

Article 65 Citation and publication of the rules of procedure

1. These regulations may be cited as: University of Groningen Graduation Fund Regulations 2010-2013.
2. These regulations have been sent to the Faculty Boards for reference, published on the internet and included as an appendix in the Students' Charter.

Groningen, 29 June 2010

the Board of the University

Appendix 2a. Recognized student organizations

<i>Student associations</i>	<i>Number of committee grant months</i>
RKSV Albertus Magnus	82
Bernlef	36
Cleopatra ASG	49
ASV Dizkartes	60
G.S.V.	26
N.S.G.	33
AGSV Unitas SG	27
GSC Vindicat atque Polit	82

<i>Sports clubs</i>	<i>Number of committee grant months</i>
GSR Aegir	50
SSV The Blue Toes	10
GSVV Donitas	16
GSFV Drs. Vijfje	16
GSAV Forward	18
GCHC	36
GSAC	16
GSHC	32
GSTC	15
AGSR Gyas	60
GSWV Tandje Hoger	10
GSVV The Knickerbockers	38
GSZ Mayday	28
TAM	32
GSVV Tjas	26
Veracket	32
Veracles	22

<i>Study associations</i>	<i>Number of committee grant months</i>
Archigenes	29
Chemische Binding	15
CLIO	34
Commotie	10
COVER	18
Diephuis	15
EBF	45
EPU	10
FMF	21
GFE	10
GLV Idun	29
Ibn Battuta	26
IK	18
JFV	49
MARUG	23
Meander	10
ODIOM	21
Panacea	40
Pharmaciae Sacrum	29
Pro Memorie	15
Prof. T.F.V. Francken	18
RISK	31

Simon van der Aa	10
SGOR	10
Sociëtas	10
Studiose Mobilae	21
STUFF	10
TBV Lugus	18
Ubbo Emmius	23
VESTING	18
Vevonos	10
VIP	37

Student facilities ***Number of committee grant months***

ACLO	45
ESN Groningen	38
GSp	17
KEI	45
Usva	38

Other organizations ***Number of committee grant months***

AEGEE	10
AIESEC	16
IFMSA	20
GDS Kaliope	13
GMSG Bragi	13
Groningen Student Newspaper	10
GSb	16
GSO Mira	10
Groningen Student Drama Group	13
Literair Dispuut Flanor	10
Integrand	10
SGSC	20
SIB	30
SOG	13
TEIMUN	16

Appendix 2b. Consultative bodies and committees

<i>Body/position</i>	<i>number of members</i>	<i>number of months</i>
University Council / student member	11	6
University Council Presidium / student member	1	10
Faculty Board / advisory member	8	6
Faculty Council / student member	60	3
MW Faculty Board / advisor	1	6
O&O Council (UMCG) / student member	7	3
CUOS / member	5	4
GOPHER	2	2
GRIN	2	2