



# University of Groningen Graduation Fund Regulations 2018-2019

## **Part C      Financial support for student members of consultative/administrative bodies, committee members of student organizations and top athletes (7.51)**

Appendix 1    Regulations governing the Recognition and Re-evaluation of UG and  
Hanze UAS Student Organizations

Appendix 2a   Recognized student organizations

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### **Introduction**

Article 2a of the Higher Education and Research Act (WHW) relates to the Graduation Fund (*Profileringfondsen*) and contains regulations concerning financial support for students who incur study delay due to extraordinary circumstances (Stb.2010, 119).

The Board of the University approved the regulations set out below concerning the granting of financial support on the basis of these legal regulations after approval by the University Council on May 31<sup>st</sup>, 2018.

Appendix 1 to these Regulations sets out the procedure for inclusion in the Graduation Fund for student organizations with University of Groningen students as members and student organizations with students of both the University of Groningen and the Hanze University of Applied Sciences Groningen as members.

The Board of the University can issue a 'certificate of participation' as proof of participation to students who have been granted a committee or consultative body grant from the Graduation Fund.

See also [www.rug.nl/studievertraging](http://www.rug.nl/studievertraging). This page provides more information about these regulations, as well as a link to the request form.

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## **Chapter 1. General provisions**

### **Article 1. Definitions**

- Ba:** The nominal duration of a Bachelor's degree programme.
- Committee grant:** Financial support for carrying out duties relating to membership of a University administrative body or recognized student organization.
- CLRS:** Central Portal for the Legal Protection of Student Rights.
- Board of the University:** The Board of the University of Groningen.
- Waiving of tuition fees for student members:** A situation where a student is registered at the University of Groningen but, contrary to the provisions of Article 7.34 WHW, has been exempted from payment of statutory tuition fees because he/she is fulfilling a full-time board membership as referred to in Article 7:47a WHW.
- CUOS (Central Executive Board for Student Organizations):** Body set up by the Board of the University to facilitate student organizations.
- DUO:** Dienst Uitvoering Onderwijs [Education Executive Agency].
- FOS-cie :** Student Financial Support committee. An official committee installed by the Executive Board of the Hanze University of Applied Sciences Groningen.
- Joint organization:** An organization for students registered at the Hanze University of Applied Sciences and students registered at the University of Groningen.
- Hanze UAS organization:** An organization for students registered at the Hanze University of Applied Sciences Groningen.
- Higher education:** Education provided at research universities (WO) and universities of applied sciences (HBO).
- Consultative body grant:** Financial support for consultative body membership at the University of Groningen.
- Degree programme:** A Bachelor's or Master's degree programme.
- Performance-related grant:** A travel provision, possibly with the addition of a supplementary grant and bonuses. The performance-related grant is awarded by DUO for the combined nominal duration of the Bachelor's and Master's degree programmes. The travel allowance is awarded for the combined nominal duration of the Bachelor's and Master's degree programmes, plus one extra year.
- PhD scholarship student:** A student who has been admitted to a PhD scholarship programme

	at the University of Groningen.
UG:	University of Groningen.
University of Groningen organization:	An organization for students registered at the University of Groningen.
Student:	A person who has paid tuition fees and is registered at the University of Groningen, with all the rights connected to registration as set out in WHW Article 7.34.  A person enrolled as a student in a degree programme at the University of Groningen.
Student finance:	A performance-related grant that students receive during the nominal duration of their degree programme, followed by a three-year loan period, in accordance with the WSF 2000.
Year:	A period of time that starts on 1 September and ends on 31 August of the following year.
Top-level sport grant:	Financial support for top athletes.
UFC:	University Funds Committee. An official committee installed by the Board of the University which advises the Board with regard to decisions made on the basis of these Regulations.
Act:	The Higher Education and Research Act (WHW: <i>Wet op het Hoger Onderwijs en Wetenschappelijk onderzoek</i> ).
Statutory tuition fees:	The tuition fees as referred to in WHW Art. 7.45 for registration as a student, set by the Minister.
WSF 2000:	<i>Wet studiefinanciering 2000</i> (Student Finance Act 2000).

All other terms used in these regulations will have the meaning that the Act ascribes to them.

## **Article 2. Conditions for financial support**

1. Through the Graduation Fund, the University of Groningen provides financial support to student members of consultative bodies, committees and boards, to committee members of student organizations and to top athletes who
  - are enrolled as full-time students in a degree programme for the entire academic year and have not yet gained their degree
  - have paid the relevant statutory tuition fees to the University of Groningen
  - are or were entitled to a performance-related grant under the WSF 2000.
2. The University of Groningen provides financial support to PhD scholarship students who satisfy the conditions set out in Chapter 3 of these Regulations.
3. The University of Groningen will grant exemption from payment of statutory tuition fees as referred to in Article 12.8 of the University of Groningen Regulations for Registration and Tuition Fees 2018-2019 to board or committee members who satisfy the conditions listed in chapter 5 of these regulations.

## **Chapter 2. Membership of consultative bodies and the committees/boards of University bodies**

### **Article 3. Conditions**

In addition to the provisions of Article 2 of these Regulations, Bachelor's students who are members of a consultative body, committee or board as set out in Appendix 2b to these Regulations are entitled to financial support if they obtained a provisional or definitive positive study advice in the propaedeutic phase.

#### **Article 4. Scope and amount of the consultative body grant**

1. The number of committee grant months for each membership of a consultative body, board or committee is specified in Appendix 2b.
2. For academic year 2018-2019, the amount of the grant is:
  - a. Faculty Board advisory member € 794.20 per grant month
  - b. Student assessor on the Board of the University € 794.20 per grant month
  - c. University Council member € 694.20 per grant month
  - d. Faculty Council member € 694.20 per grant month
  - e. CUOS member € 694.20 per grant month

#### **Article 5. Provisional and definitive committee grants**

The financial support is awarded in the form of a committee grant; a provisional grant can be requested in anticipation of this.

#### **Article 6. Request period for a provisional grant**

1. Provisional grants must be requested within two months of the start of the membership period of the consultative body or committee/board.
2. Students who have received a provisional grant must submit written confirmation of the membership period as set out in Article 10.3 after their membership has ended and before 31 January of the following year. The written confirmation must be issued by the new consultative body or committee.

#### **Article 7. Request period for a definitive grant**

1. Definitive grants must be requested between 1 September and 31 January of the academic year following the academic year in which the applicant was a member of the consultative body or committee.
2. A provisional consultative body or committee grant as referred to in Article 6 will be converted into a definitive grant after the written confirmation within the meaning of Article 10.3 has been submitted.
3. Requests submitted after 31 January of the year after the academic year in which the consultative body or committee activities took place will not be processed.
4. The provisional grant will be recovered if the UFC has not received the confirmation and/or request within the meaning of Articles 7.2 and 7.3 by 31 January.

#### **Article 8. Request procedure**

1. When requesting financial support, students must use the digital request form on the website [www.rug.nl/studievertraging](http://www.rug.nl/studievertraging).
2. When requesting provisional allocation of support, students must upload the documentary evidence specified in Articles 10.1 and 10.2 of these Regulations via the website, and then fill in the digital request form in accordance with Article 8.1.
3. When requesting definitive allocation of financial support, students must also upload the documentary evidence specified in Article 10.3 via the website.
4. Students can check the progress of their request via the website referred to in Article 8.1.
5. If the request is incomplete, the student will be granted four weeks to complete the request. If the request is not completed within this term, it will not be considered any further. The student will be notified of this.

#### **Article 9. Decision**

1. The Board of the University will make a decision with regard to the request after consultation with the UFC. This will take place as soon as possible and within a maximum of 8 weeks of receipt of the completed request. The decision will be:
  - a. either non-consideration of the request because it was submitted after the deadline, or
  - b. non-consideration of the request because the request was incomplete and was not completed before the deadline, or

- c. the granting of the consultative body or committee grant, or
  - d. rejection of the request.
2. The decision, supported by reasons, will be communicated to the student in writing.

#### **Article 10. Documentary evidence**

Documentary evidence as referred to in Article 8 comprises:

1. A notification from DUO stating that the student is or was entitled to a performance-related grant.
2. An appointment decree.
3. A confirmation of the period of membership of the consultative body or committee/board, provided by the consultative body or committee/board succeeding that of which the student was a member.

#### **Article 11. Payment and recovery of committee grants**

1. Payment will be made to the student's bank account number within a reasonable period of time after the financial support has been provisionally or definitively approved.
2. If a student who is awarded support under these regulations prematurely deregisters, the consultative body or committee grant will be terminated on the date of deregistration, after which the grant will be recovered on a pro rata basis.
3. If the declaration referred to in Article 10.3 shows that the committee member has ended his/her committee membership prematurely, the committee grant will be recovered pro rata.

### **Chapter 3. Membership of a consultative body or committee (PhD scholarship students)**

#### **Article 12. Conditions**

A PhD scholarship student must be registered as such with the University of Groningen at the time the consultative body or committee/board duties are performed in order to qualify for this type of consultative body or committee grant.

#### **Article 13. Scope and amount of the consultative body grant**

A PhD scholarship student who is a member of a Faculty Council or the University Council is eligible for financial support for 2 or 6 months respectively in the form of a monthly PhD grant.

#### **Article 14. Scope and amount of committee grants for GOPHER and GRIN**

1. A maximum of four grant months per year are available for board members of the *GOPHER* and *GRIN* student societies (see Appendix 2c).
2. PhD scholarship students who have been board members of *GOPHER* or *GRIN* for a full year are eligible for remuneration to the amount of two PhD grant months.

#### **Article 15. Request procedure**

1. PhD scholarship students must submit their request for a definitive consultative body or committee grant to the University Funds Committee (UFC) between 1 September and 31 January of the year following the academic year in which they were members of the consultative body or committee, by completing the digital request form on the website: [www.rug.nl/studievertraging](http://www.rug.nl/studievertraging).
2. At the start of each committee year, the current *GOPHER* and *GRIN* boards must indicate which board members (no more than two) are eligible for a committee grant. This indication will be regarded as a request for provisional allocation of financial support.
3. At the end of each academic year, and in any case before 31 January, the new board

must state that the board member who is requesting a grant was a member of the board during the entire year. This statement must be enclosed with the request for definitive allocation of financial support.

- Articles 9 and 11 apply mutatis mutandis to the request procedure for financial support.

#### **Article 16. Documentary evidence**

The following documentary evidence must be included with each request:

- A statement to prove that the PhD scholarship student has been appointed a board member.
- When requesting a definitive grant or conversion of a provisional grant to a definitive grant: a declaration of membership period, confirming the period of committee membership.

### **Chapter 4. Membership of student organization committees**

#### **Article 17. Conditions**

- Students who, during an academic year, are members of a committee or board of a student organization listed in Appendix 2a of these Regulations are eligible for financial support if they meet the criteria set out in Article 2 of these Regulations.
- In addition to the provisions of Article 17.1:
  - Bachelor's students must have obtained a provisional or definitive positive study advice during the propaedeutic phase
  - students who began the propaedeutic phase of a Bachelor's degree programme at the University of Groningen must meet the requirements regarding a provisional or definitive positive study advice within two months of the start of the consultative body or committee/body membership.

#### **Article 18. Amount of committee grant**

- An amount is made available to board/committee members of student organizations for the number of committee grant months determined by the Board of the University on the recommendation of CUOS, in accordance with Appendix 1 of these Regulations.
- The amount available for committee/board members of student facilities is € 694.20 per grant month.  
The amount available for committee/board members of other student organizations named in Appendix 2a is € 444.20 per grant month.
- The student organizations decide how the amounts specified in Appendix 2a will be allocated among their appointed committee/board members. No later than 2 months after the beginning of the administrative year, the committee/board must submit an overview of the grant allocations to the UFC via the website [rug.nl/studievertraging](http://rug.nl/studievertraging) and to the FOS-cie of the Hanze University of Applied Sciences Groningen via the e-mail address [profileringsfonds@org.hanze.nl](mailto:profileringsfonds@org.hanze.nl).
- The minimum number of committee grant months that a student organization can award a committee/board member is 1.
- The maximum number of committee grant months that can be awarded to a committee/board member of a student facility or other student organization listed in Appendix 2a is 6.

#### **Article 19. Request procedure for a provisional committee grant**

- Students may submit a request for provisional allocation of financial support at any time during the first three months of their committee membership year by completing the digital request form on the website [rug.nl/studievertraging](http://rug.nl/studievertraging).
- Students must upload the documentary evidence, as specified in Articles 22.1 and 22.2 of these Regulations, via the website, and then fill in the digital request form in accordance with Article 19.1.

3. Students can check the progress of their request via the application system on the website referred to in Article 19.1.
4. If the request is incomplete, the student will be granted four weeks to complete the request. If the request is not completed within this term, it will not be considered any further. The student will be notified of this. Once the committee year has ended, the student can submit a request for a definitive committee grant, as set out in Article 20 of these Regulations.

**Article 20. Request procedure for a definitive committee grant**

1. Students must request definitive financial support within 3 months of the end of the relevant committee year by submitting the digital request form on the website [rug.nl/studievertraging](http://rug.nl/studievertraging)
2. Students must enclose confirmation of the membership period as referred to in Article 22.3. Students who have not applied for a provisional committee grant must enclose all documentary evidence listed in Article 22 with the request for definitive allocation of financial support.
3. Students can check the progress of their request via the application system on the website referred to in Article 20.1.
4. If the request is incomplete, the student will be granted four weeks to complete the request. If the request is not completed within this term, it will not be considered any further. The student will be notified of this.

**Article 21. Decision**

1. The Board of the University will make a decision with regard to the request after consultation with the UFC. This will take place as soon as possible and within a maximum of 8 weeks of receipt of the completed request. The decision will be:
  - a. either non-consideration of the request because it was submitted after the deadline, or
  - b. non-consideration of the request because the request was incomplete and was not completed before the deadline, or
  - c. the granting of the committee grant, or
  - d. rejection of the request.
2. The decision, supported by reasons, will be communicated to the student in writing.

**Article 22. Documentary evidence**

Documentary evidence as referred to in Articles 19 and 20 comprises:

1. A notification from DUO stating that the student is or was entitled to a performance-related grant.
2. A document detailing the allocation of committee grant months within the organization of which the student is a board/committee member.
3. Confirmation of the period of committee/board membership, provided by the committee/board succeeding that of which the student was a member.

**Article 23. Payment of financial support**

1. Payment will be made to the student's bank account number within a reasonable period of time after the financial support has been provisionally or definitively approved.
2. Committee grants are awarded according to the allocation amounts specified by the organization. If the confirmation referred to in Article 22.3 shows that the committee member ended their committee membership prematurely, the committee grant will be recovered pro rata.

## **Chapter 5. Waiving of tuition fees for student members**

### **Article 24. Conditions**

1. The University of Groningen will grant exemption from payment of statutory tuition fees as referred to in Article 12.8 of the University of Groningen Regulations for Registration and Tuition Fees 2018-2019 to board/committee members of the student organizations listed in Appendix 2a of these Regulations, on condition that:
  - a. they were registered as students at the University of Groningen in academic year 2017-2018 and, up until the request date, earned 60 ECTS on average per year during the period they were enrolled in their degree programme, or
  - b. gained their Bachelor's degree at the University of Groningen within four years.
2. Students must be eligible for 5 committee grant months in order to qualify for exemption from payment of statutory tuition fees.
3. Exemption will apply once, for one academic year, from 1 September 2018 until 1 September 2019.
4. In order to qualify for exemption from payment of statutory tuition fees, at least 9 months of the student's committee year must fall within the academic year for which exemption is being requested.
5. The student may not follow course units, sit examinations or take the final assessment during the academic year for which exemption is being requested.

### **Article 25. Request procedure for waiving of tuition fees**

1. In order to qualify for waiving of tuition fees, students must submit the digital request form to the UFC before 1 September, together with the application for a provisional committee grant as referred to in Article 19 of these Regulations. The form can be found on the website: [www.rug.nl/studievertraging](http://www.rug.nl/studievertraging). To be taken into consideration, requests must be complete, i.e. accompanied by all the required documentary evidence, and submitted before 1 September.
2. The documentary evidence listed in Article 26 must be enclosed with the request.
3. Students must satisfy the payment obligation in order to be registered or reregistered as of 1 September. If the request for waiving of tuition fees is approved and the student has already paid some or all of the tuition fees, the amount paid will be reimbursed.

### **Article 26. Documentary evidence**

Documentary evidence as referred to in Article 25 comprises:

1. A notification from DUO stating that the student is or was entitled to a performance-related grant.
2. An appointment decree that proves that the student is eligible for 5 committee grant months and states the start and end dates of the student's board/committee membership.
3. The most recent printout of the student's study results in chronological order, showing that he/she has earned the required number of ECTS in the degree programme for which he/she is registered or that he/she has completed a University of Groningen Bachelor's degree programme within four years. This must be an authorized printout from the Student Administration Office (i.e. not the student's own printout from Progress WWW).
4. Clear documentary evidence that the student was registered at the University of Groningen in the academic year preceding the committee membership year.

## **Chapter 6. Programme committees**

### **Article 27. Conditions**

Students who are members of a Programme Committee during a given academic year are eligible for financial support if they meet the criteria set out in Article 2 of these Regulations.

**Article 28. Amount of financial support**

The financial support consists of a remuneration of € 37 per meeting for a maximum of twelve meetings. Extraordinary circumstances may lead to compensation for more than twelve meetings.

**Article 29. Request procedure**

1. Requests for financial support for activities performed within the scope of Programme Committee membership must be submitted in writing to the relevant Faculty Board between 1 September and 1 February of the academic year following that in which the activities were performed.
2. Requests submitted after 1 February of the academic year following the year in which the activities were performed will not be processed unless the individual submitting the request can prove that the request was delayed due to force majeure.

**Article 30. Documentary evidence**

Students must submit to their Faculty a declaration from the Chair of the Programme Committee, stating that they were a member of the committee during the academic year to which the request pertains.

**Article 31. Payment of financial support**

Payment will take place once the academic year in which the membership occurred has ended.

**Chapter 7. Top-level sport**

**Article 32. Conditions**

Students who practise top-level sport and satisfy the conditions in Article 2 of these Regulations are entitled to financial support in the form of a top-level sport grant, if they

- a. have been granted top athlete status on the basis of the criteria in Appendix 3 of these Regulations, and
- b. have achieved top-level sporting performance in accordance with the qualification list for top athletes (*Kwalificatielijst Topsporters RUG en HG*) that is valid in that year, or have achieved such performance in a later year following a previous award of a top-level sport grant, and
- c. have earned at least 60 ECTS, or a multiple thereof in the case of previous awards of a top-level sport grant.

**Article 33. Amount of top-level sport grant**

1. The maximum number of times that a top-level sport grant can be awarded is equal to the number of years of the nominal duration of the student's degree programme.
2. The amount of the top-level sport grant is € 2,000.

**Article 34. Request procedure**

1. Students who wish to be considered for a top-level sport grant must report to the top-level sport coordinator before 1 November. The top-level sport coordinator will assess whether the student meets the criteria for top athlete status as specified in Appendix 3. The top-level sport coordinator will draw up a list of the students who have been granted top athlete status in that academic year.
2. The top-level sport coordinator will also assess whether the student meets the requirements for top-level sporting performance as set out in the *Kwalificatielijst Topsporters RUG en HG* for the relevant year. The top-level sport coordinator will draw up a list of the students who have met these requirements.
3. Top-level sport grants must be requested using the digital request form on the website [rug.nl/studievertraging](http://rug.nl/studievertraging).

4. Students can check the progress of their request on the website referred to in Article 34.3.
5. If the request is incomplete, the student will be granted six weeks in which to complete the request. If the request is not completed within this term, it will not be considered any further. The student will be notified of this.
6. The Board of the University will make a decision with regard to the request after consultation with the UFC. This will take place as soon as possible but within a maximum of 8 weeks of receipt of the completed request.
7. The decision will be:
  - a. either the granting of financial support, or
  - b. rejection of the request, or
  - c. non-consideration of the request because it was submitted after the deadline, or
  - d. non-consideration of the request because the request was incomplete and the missing information was not provided before the deadline.
8. The decision, supported by reasons, will be communicated to the student in writing.

**Article 35. Documentary evidence**

No later than seven days after submitting the request, students must upload a printout of their study results to the University website via the link [rug.nl/studievertraging](http://rug.nl/studievertraging).

**Article 36. Payment of top-level sport grant**

Payment will be made on the date indicated by the student to the student's bank account. Payment must be made within one year of the student's enrolment terminating, or after he/she has been awarded a degree.

**Article 37. Top-level sports facilities**

1. Students who have been granted the status of top athlete in accordance with Appendix 3 of these Regulations can apply to the top-level sport coordinator for the following top-level sports facilities during the entire year in which top-level sport is practised:
  - a. an adapted study programme
  - b. a free ACLO sports card and gym membership
2. The top-level sport coordinator may decide that an athlete who does not yet meet the criteria in Article 32 of these Regulations is still eligible for top-level sports facilities if this student is expected to meet the criteria in the near future.

**Article 38. Transitional arrangements**

Students who received a top-level sport grant in academic year 2014-2015 or before may apply for a top-level sport grant under the conditions that applied in that year.

**Chapter 8. Transitional and final provisions**

**Article 39. Lodging an objection**

Students may lodge an appeal against a decision taken by or on behalf of the Board of the University on the grounds of these Regulations within six weeks of the date of the decision with the Central Portal for the Legal Protection of Student Rights (CLRS) via the website [www.rug.nl/clrs](http://www.rug.nl/clrs) or P.O. Box 72, 9700 AB Groningen.

**Article 40. Concurrence**

In the event that a situation of force majeure as referred to in Part A of these regulations is combined with membership of a committee or consultative body or top-level sport activities, the fixed term for these activities will be taken into consideration when determining the extent of the study delay. The maximum number of months of financial support per academic year is twelve.

**Article 41. Hardship clause**

In some cases a request for financial support may be granted if rejection would result in a situation of unfairness of overriding nature.

**Article 42. Deviation from the regulations**

In exceptional circumstances the Board of the University may deviate from the provisions of these Regulations.

**Article 43. Date of commencement and validity**

These regulations will take effect on 1 September 2018 and will remain in force until 1 September 2019.

**Article 44. Citation and publication of these regulations**

1. These regulations may be cited as: 'University of Groningen Graduation Fund Regulations 2018-2019 Part C': -Financial Support for student members of consultative/administrative bodies, committee members of student organizations and top athletes'.
2. These regulations have been sent to the Faculty Boards for reference, published on the internet and included as an appendix in the Students' Charter.

The Board of the University,  
Groningen, June 4<sup>th</sup>, 2018

## **Appendix 1 Regulations governing the Recognition and Re-evaluation of UG and Hanze UAS Student Organizations**

### **Introduction**

These Regulations concern the allocation of committee months to student organizations that have students of the University of Groningen or both the University of Groningen and the Hanze University of Applied Sciences as members.

### **Section 1 Categories and allocation models**

#### **Article 1 Categories**

There are 6 categories of student organization: student facilities, study associations, student associations, sports associations, cultural organizations, and other organizations.

#### **Article 2 Allocation models**

1. The University of Groningen allocates the following numbers of committee grant months per year to University of Groningen and joint University and Hanze UAS student organizations:

<b>Category</b>	<b>Maximum number of committee grant months</b>
Student facilities	180 months
University of Groningen study associations	750 months
Student associations	315 months
Sports clubs	339 months
Cultural organizations	65 months
Other organizations	130 months

2. The student facilities ACLO, ESN, KEI and Usva are allocated a fixed number of committee grant months.
3. ACLO, ESN, KEI and Usva are allocated 45 months each.

### **Section 2 Accreditation of student organizations**

#### **Article 3 Accreditation**

A UG or UG and Hanze UAS student organization can be accredited for inclusion in these regulations if the following conditions are satisfied:

- a) the general conditions that apply to all organizations
- b) the special conditions that apply to the categories of study associations, student associations, sports clubs, cultural organizations or other organizations.

#### **Article 4 General provisions**

The general conditions for accreditation are as follows:

- a) The organization has legal personality and full legal competence, which is demonstrated by
  1. Articles of Association certified by a notary, and
  2. a current registration with the Chamber of Commerce.The organization works on a non-profit basis.
- b) The Articles of Association of the organization set out at least:
  1. the purpose of the organization
  2. the activities of the organization
  3. the organizational structure
  4. who can sit on the board, how board members are elected or appointed and the appointment term for board members
  5. for associations: who can become members.
- c) In addition, the Articles of Association state at least the following:

1. the organization focuses on the student body of the University of Groningen and/or Hanze University of Applied Sciences or a degree programme, school or faculty within the University of Groningen or Hanze University of Applied Sciences.
  2. The organization's executive board consists of full-time or part-time students and/or PhD scholarship students.
  3. The organization is in principle open to all students enrolled at the University of Groningen or all students enrolled at the University of Groningen or Hanze University of Applied Sciences, or to all students of a certain degree programme, school or faculty of the University of Groningen or Hanze UAS.
- d) The organization draws up a budget, an annual report and annual accounts every year. For associations: the organization has an up-to-date membership record (max. 6 months old) including the names and student numbers of University of Groningen or University of Groningen and Hanze UAS students. In addition to a membership record, which must list at least the name, date of birth and student number of each member, the association must also submit a membership list that only states the student numbers of the members.
  - e) The organization offers a diverse and extensive range of activities, requiring board work throughout the year.
  - f) The organization and the range of activities related to its purposes involve a significant amount of management and administration.
  - g) The organization contributes to a positive image of the UG or both the UG and Hanze UAS and of Groningen as a student city.
  - h) The organization complies with the agreements made in the University of Groningen and Hanze University of Applied Sciences Introduction Period Regulations.

#### **Article 5 Requesting accreditation**

1. Requests for accreditation and inclusion in the regulations must be submitted to the Board of the University of Groningen.
2. Requests can be submitted annually until 15 November of the academic year during which the organization wishes to be included in the regulations.
3. The CUOS will determine the procedural rules for the request procedure. The rules will be published in good time and will not contradict these regulations.
4. Any changes in the organization that may affect the accreditation must be reported to the Board of the University.

#### **Article 6 Accreditation of the organization**

1. The Board of the University of Groningen will make a decision concerning requests for accreditation of University of Groningen or joint organizations, bearing in mind the advice issued by the CUOS.
2. Accreditation will take place as of 1 September of the academic year during which it was requested.
3. The decision concerning the accreditation, and the reasons for it, will be communicated to the relevant organization in writing.

#### **Article 8 Accreditation period**

Accreditation is in principle granted for the period until the results of re-evaluation of the relevant category are implemented.

An organization will be included in the regulations for the period of one year:

- a. if the organization has already been included but has been granted the opportunity to meet a certain requirement
- b. if significant changes are to be expected in the circumstances of an organization.

#### **Article 9 Allocation of number of committee grant months**

Upon accreditation of an organization, the Board also determines the number of months for committee grants, bearing in mind the advice issued by the CUOS or the SSA.

### **Article 10 Re-evaluation of accredited organizations**

The organizations included in these regulations will be re-evaluated at least once every three years on the basis of the regulations as they apply in the year of re-evaluation.

1. The CUOS and the SSA will determine the procedural rules for the re-evaluation procedure. The rules will be published in good time and will not contradict these regulations.
2. The CUOS and the SSA are responsible for informing the student organizations about the re-evaluation procedure.
3. The organizations will be re-evaluated in:

a.	Student associations	Academic year 2018-2019
b.	Sports clubs	Academic year 2018-2019
c.	Study associations	Academic year 2019-2020
d.	Cultural organizations	Academic year 2020-2021
e.	Other organizations	Academic year 2020-2021

- and subsequently once every three years.
4. Withdrawal of accreditation of an organization on the basis of the re-evaluation will take effect on 1 September after the decision for withdrawal is made.
  5. Allocation of a different number of committee grant months on the basis of a re-evaluation will take effect at the time of the first change of committee members on or after 1 September following the re-evaluation.

### **Section 3 Categories of organizations**

#### **Article 11 University of Groningen study associations**

1. The University of Groningen allocates committee grant months to faculty and degree programme-based study associations on the basis of the following rules.
2. The special conditions for a study association are as follows:
  - a. The association is open to and designed for students of a specific faculty or degree programme, or specific faculties or degree programmes.
  - b. The association organizes various activities for these students with content related to the field of the faculty/faculties or degree programme(s) in question.
  - c. The association has at least 200 University of Groningen students of the relevant faculty/faculties or degree programme(s), or at least 50% of the total number of students of the relevant faculty/faculties or degree programme(s), as full, annually paying members.
  - d. The association has a significant administrative workload that translates into at least 5 points in items a) to e) in the activity point list below.

<b>Activity</b>	<b>points</b>
a) Organization of major events, such as an annual conference or symposium, excursions within the Netherlands, office and work visits, excursions abroad and organization of lectures	max. 4.5
b) Organization of activities for specific target groups, such as prospective students, first-year students and alumni	max. 2.5
c) Organization of annual activities for career or labour market orientation, such as workshops and recruitment activities	max. 2
d) Organization of annual activities for maintaining and promoting the degree programme's teaching quality throughout the academic year, such as extra lessons or training sessions and involvement in the learning communities. Regular meetings with the programme director and/or the Faculty Board. A periodical with relevant content	max. 2
e) Organization of extraordinary activities designed to develop links between members and promote internationalization and inclusion	max. 1.5

3. The number of months for a study association is determined as follows.  
An association that satisfies the general and special conditions will be granted 6 committee grant months.  
The association can receive additional months on the basis of the following criteria: a)

the range of activities, and b) the number of students of the relevant University of Groningen faculties or degree programmes as annual paying members.

4. Additional months on the basis of the range of activities are determined as follows in line with the above list of activities.

Points based on range of activities	Bonus
5 or 5.5 points	0 months
6 or 6.5 points	6 months
7 or 7.5 points	10 months
8 or 8.5 points	14 months
9 or 9.5 points	18 months
10 or 10.5 points	22 months
11 points or more	24 months

5. Additional months on the basis of membership numbers are determined as follows.

Number of members	Bonus
up to 299 members	0 months
300 – 499 members	2 months
500 – 799 members	4 months
800 – 1249 members	6 months
1250 – 1999 members	8 months
2000 members or more	10 months

### Article 12 Student associations

1. Student associations must meet the following special conditions to qualify for inclusion in these Regulations.
  - a. The aim of the association is to interact with students in a social setting, with interdisciplinary contacts being stimulated.
  - b. The association will organize various activities designed to enhance students' social lives.
  - c. The association has at least 150 University of Groningen and Hanze UAS students as full, annually paying members.
  - d. The association is responsible for the operation of a building used for the association's purposes.
2. The number of committee grant months for a student association is determined as follows.

An association that satisfies the general and special conditions will be granted 25 committee grant months. An association may be allocated additional committee grant months on the basis of annually paying University or Hanze UAS student members.

The number of committee grant months is allocated on the basis of the following table.

Number of members	Total number of months
150 – 224 members	25 months
225 – 349 members	30 months
350 – 499 members	35 months
500 – 749 members	45 months
750 – 1199 members	55 months
1200 – 1799 members	65 months
1800 members or more	75 months

### Article 13 Sports clubs

1. Sports clubs must meet the following special conditions to qualify for inclusion in these Regulations.
  - a. The club is affiliated with ACLO and the aim of the club is to realize active sport participation by students in a club context.
  - b. The club organizes various activities for these students, including at least training sessions and/or matches.
  - c. The association has at least 150 University of Groningen and Hanze UAS students

- as full, annually paying members.
- d. The association has a significant administrative workload that translates into at least 1 point in the list below.

	<b>Component</b>	<b>Points</b>
a)	a contribution from the Sports Centre and ACLO for <ul style="list-style-type: none"> <li>- higher competitive sport</li> <li>- top-level sport</li> </ul>	1 point 2 points
b)	for the purposes of the association, the responsibility for operating <ul style="list-style-type: none"> <li>- a shared clubhouse</li> <li>- the association's own clubhouse</li> </ul>	1 point 2 points
c)	number of University of Groningen and Hanze UAS students who are full, annually paying members. <ul style="list-style-type: none"> <li>- 200 – 274 members</li> <li>- 275 – 374 members</li> <li>- 375 – 499 members</li> <li>- 500 members or more</li> </ul>	1 point 2 points 3 points 4 points

2. The number of committee grant months for a sports club is determined as follows. An association that satisfies the general and special conditions will be granted 10 committee grant months. An association can obtain additional committee grant months on the basis of the administrative workload as shown in the number of points according to the above list. Additional months on the basis of the administrative workload are determined as follows in line with the above list.

<b>Number of points</b>	<b>Bonus</b>	<b>Total number of months</b>
1 point	0 months	10 months
2 points	5 months	15 months
3 points	10 months	20 months
4 points	15 months	25 months
5 points	20 months	30 months
6 points	25 months	35 months
7 or 8 points	30 months	40 months

#### **Article 14 Cultural organizations**

1. Cultural organizations must meet the following special conditions to qualify for inclusion in these Regulations.
  - a) The organization is a foundation or association that aims to promote the cultural development of students.
  - b) The organization organizes various activities for students, including at least rehearsals, training sessions or courses and events that are open to all students.
  - c) A minimum of 50 University of Groningen and Hanze UAS students as full annually paying members applies to associations.
  - d) The organization has a significant administrative workload, demonstrated by its range of activities and student participation in them.
2. An organization that satisfies the general and special conditions will be granted 10 committee grant months. Organizations may be allocated additional committee grant months on the basis of the administrative workload due to the scope of and participation in its activities. The number of committee grant months is allocated on the basis of the following table.

<b>Administrative workload</b>	<b>Number of months</b>
low	10 months
medium	15 months
high	20 months

### **Article 15 Other organizations**

1. Other organizations must meet the following special conditions to qualify for inclusion in these Regulations.
  - a) The organization is a foundation or association that satisfies the general conditions but does not belong to any of the other categories.
  - b) The organization is involved in one of the following fields:
    - promotion of student interests
    - religion for students
    - promotion of international contacts among students.
  - c) A minimum of 100 University of Groningen and Hanze UAS students as full annually paying members applies to associations.
  - d) The organization has a significant administrative workload, demonstrated by its range of activities and student participation in them.
2. An organization that satisfies the general and special conditions will be granted 10 committee grant months. Organizations may be allocated additional committee grant months on the basis of the administrative workload due to the scope of and participation in its activities.

The number of committee grant months is allocated on the basis of the following table.

<b>Administrative workload</b>	<b>Number of months</b>
low	10 months
medium	15 months
high	20 months
very high	25 months

### **Section 4 Transitional and final provisions**

#### **Article 16 Additional recommendation**

If the total number of committee grant months based on the recommendation issued by CUOS exceeds the total number of months available for the relevant category, CUOS will issue an additional recommendation for the distribution of the total number of committee grant months in the available allocation model among the organizations within one category.

## Appendix 2a. Recognized student organizations

<b><i>Student associations</i></b>	<b><i>No. of committee grant months</i></b>	<b><i>Amount</i></b>
A.S.V. Dizkartes	55	€ 24,431.00
Cleopatra A.S.G.	25	€ 11,105.00
G.S.C. Vindicat atque Polit	75	€ 33,315.00
G.S.V.	25	€ 11,105.00
N.S.G.	35	€15,547.00
R.K.S.V. Albertus Magnus	75	€ 33,315.00
Unitas S.G.	25	€ 11,105.00
<b><i>Sports clubs</i></b>	<b><i>No. of committee grant months</i></b>	<b><i>Amount</i></b>
AGSR Gyas	40	€ 17.768,00
G.C.H.C.	35	€ 15.547,00
G.S.A.C.	10	€ 4.442,00
GSAV Vitalis	10	€ 4.442,00
G.S.A.V.V. Forward	25	€ 11.105,00
G.S.B.V. De Groene Uilen	10	€ 4.442,00
G.S.F.V. Drs. Vijfje	20	€ 8.884,00
G.S.H.C. Forward	30	€ 13.326,00
G.S.R. Aegir	40	€ 17.768,00
G.S.V.V. Tjas	20	€ 8.884,00
G.S.T.C.	20	€ 8.884,00
G.S.V.V. Donitas	25	€ 11.105,00
G.S.V.V. The Knickerbockers	40	€ 17.768,00
G.S.Z. Mayday	30	€ 13.326,00
T.A.M.	30	€ 13.326,00
Veracket	30	€ 13.326,00
Veracles	10	€ 4.442,00
<b><i>Study associations</i></b>	<b><i>No. of committee grant months</i></b>	<b><i>Amount</i></b>
Archigenes	20	€ 8.884,00
Chemische Binding	24	€ 10.660,80
CLIO	28	€ 12.437,60
Commotie	16	€ 7.107,20
COVER	28	€ 12.437,60
Diephuis	6	€ 2.665,20
EBF	38	€ 16.879,60
Esperia	12	€ 5.330,40
EPU	12	€ 5.330,40
FMF	28	€ 12.437,60
GFE	12	€ 5.330,40
GLV Idun	26	€ 11.549,20
GTD Bernoulli	12	€ 5.330,40
Ibn Battuta	20	€ 8.884,00
IK	16	€ 7.107,20
JFV	38	€ 16.879,60
Lisa	12	€ 5.330,40
MARUG	26	€ 11.549,20
ODIOM	20	€ 8.884,00
Panacea	40	€ 17.768,00
Pharmaciae Sacrum	32	€ 14.214,40
Pro Memoria	12	€ 5.330,40
Prof. T.F.V. Francken	28	€ 12.437,60
RISK	30	€ 13.326,00

SGOR	12	€ 5.330,40
Sociëtas	12	€ 5.330,40
Studiose Mobilae	20	€ 8.884,00
STUFF	6	€ 2.665,20
TeMa	14	€ 6.218,80
TBV Lugus	32	€ 14.214,40
Ubbo Emmius	24	€ 10.660,80
VESTING	28	€ 12.437,60
Vevonos	6	€ 2.665,20
VIP	32	€ 14.214,40
ZaZa	6	€ 2.665,20

<b><i>Student facilities</i></b>	<b><i>No. of committee grant months</i></b>	<b><i>Amount</i></b>
ACLO	45	€ 31.239,00
ESN Groningen	45	€ 31.239,00
KEI	45	€ 31.239,00
Usva	45	€ 31.239,00

<b><i>Cultural organizations</i></b>	<b><i>No. of committee grant months</i></b>	<b><i>Amount</i></b>
GMSG Bragi	10	€ 4.442,00
Groninger Studenten Toneel	15	€ 6.663,00
GSCF	15	€ 6.663,00
Flanor	10	€ 4.442,00

<b><i>Other organizations</i></b>	<b><i>No. of committee grant months</i></b>	<b><i>Amount</i></b>
AESEE	20	€ 8.884,00
AIESEC	15	€ 6.663,00
HCSA	10	€ 4.442,00
IFMSA	20	€ 8.884,00
Integrand	10	€ 4.442,00
GSb	10	€ 4.442,00
SIB	25	€ 11.105,00
SKLO	10	€ 4.442,00
SOG	10	€ 4.442,00
TEIMUN	15	€ 6.663,00

## **Appendix 2b. Membership of consultative bodies and the committees/boards of University bodies**

<b><i>Body/position months</i></b>	<b><i>Number of persons</i></b>	<b><i>Number of committee grant months</i></b>
Board of the University / student assessor	1	12
Faculty Board / advisory member	9	5
MW Faculty Board / advisor	1	5
University Council / student member	12	6
Faculty Council / student member	65	2
O&O Council (UMCG) / student member	7	2
CUOS / member	5	4

### **Appendix 2c. GOPHER/GRIN board membership**

<b><i>Body/position grant months</i></b>	<b><i>Number of persons</i></b>	<b><i>Number of committee</i></b>
GOPHER / board member	2	2
GRIN / board member	2	2

### **Appendix 3 Criteria for granting top athlete status**

Students can be recognized as top athletes if they meet the following criteria:

- a. they practise a sport at the level of recognized European and World Championship finals and/or Olympic Games, provided that the relevant sport is listed as a Category 1-4 top-level sport programme by the NOC\*NSF
- b. they have NOC\*NSF A, B or High Potential status
- c. they are part of the national youth selection of an NOC\*NSF Category 1-4 top-level sport programme, with a top-level sport programme recognized and supported by NOC\*NSF
- d. they do not fall into categories a, b or c but practise sport at least at a National Championships top level for seniors or participate in the highest national senior competition of top-level sport programmes that fall within Categories 1-4 of the NOC\*NSF. The student must follow a top-level sport programme. The top-level sport coordinator will assess this. The criteria concerning the level and the top-level sport programme for this category are dependent on the relevant sport discipline and are available from the top-level sport coordinator.
- e. they are recognized as top athletes by the Board of University, on the recommendation of the top-level sport coordinator, on a basis other than those specified above.