

General explanatory notes to the Model Teaching and Examination Regulations (OER) for Bachelor's and Master's degree programmes for academic year 2018-2019:

Every year, the Board of the University finalizes the Model OER and presents it to the University Council for approval. The model is then used by each faculty to draw up their own OERs.

The historical overview lists what the OER articles are based on. It also includes the type of consultative participation that applies to which topic.

As a service to the faculties, we have indicated in blue in the individual models the grounds for each amendment.

A general explanation is first given below, then a number of specific topics are explained in more detail.

General explanation

The WHW focuses on degree programmes (Art. 7.3). A degree programme is a coherent set of course units focusing on well-defined learning outcomes. Most degree programmes have several tracks. Each degree programme is registered under a degree programme code in the Central Register for Degree Programmes in Higher Education (CROHO; *Centraal Register Opleidingen Hoger Onderwijs*).

The aims and content of each degree programme are set out in its Teaching and Examination Regulations (OER; *Onderwijs- en Examenreglement*). The OER sets out the main issues related to teaching and examinations and is intended for both the students and lecturers of the degree programme. This Model OER is intended to support the faculties in drawing up their own Teaching and Examination Regulations. This Model will be updated annually on the basis of current regulations, legislation and case law. The text of the Model OER has been approved by the Board of the University and is in accordance with statutory provisions as well as the Board's own regulations.

The OER is approved by the Faculty Board, which thus bears final responsibility for the quality of teaching. The Board of Examiners thus has a framework for assessing, among other matters, whether individual students satisfy the requirements set out in the OER. After a positive assessment, the Board of the University will award the degree and the Board of Examiners will present the degree certificate.

Article 7.13 of the WHW sets out which topics must always be included in the OER.

The Model contains stipulations in both roman (regular) font and in *italics*. The roman stipulations must be included in the Faculty OERs, while the ones in italics may be regarded as optional stipulations that each faculty can apply where relevant.

A more detailed description of the duties and powers of the Boards of Examiners can be found in the Manual for Boards of Examiners [*Handboek Examencommissies*]. The OER only includes the stipulations concerning the fulfilment of duties that are relevant to teaching and examinations. The Board of Examiners will set out the way it will perform its duties and exercise its powers in the 'Rules and Regulations'.

Transitional provisions

The Teaching and Examination Regulations are approved each year, and the Regulations for the relevant academic year apply to all students who are enrolled in the degree programme in that year.

Changes to the rules (for example when a new curriculum is introduced) apply to everyone, unless transitional provisions are made for a certain group of students. Such transitional

provisions can be included in Section 12 (Bachelor's OER) or Section 7 (Master's OER):
Transitional and final provisions.

Transitional provisions must be accompanied by a description of the group of students to whom they apply (e.g. students who were registered in the degree programme before academic year...) and until when they will continue to apply.

Specific points for attention for the Bachelor's OER

Extraordinary circumstances:

This concept has been added to the Definitions for the sake of completeness.

Order of the BSA stipulations and admission to the post-propaedeutic phase

The order and content of Sections 5 and 6 have been optimized.

Pre-Master's programmes

The duration of a pre-Master's programme is no longer confined to a maximum of four options but can be individually determined by the Admissions Board.

Specific points for attention for both model OERs

Consultative participation

Since this year, the right to consultative participation regarding topics in Faculty OERs is held by both the Faculty Council and the Programme Committees. The Faculty Council has the right of consent with regard to the Faculty Teaching and Examination Regulations, with the exception of a number of topics.

The Programme Committee also has a right to prior consultation with respect to the Teaching and Examination Regulations (OER), with the exception of topics regarding which the Committee has right of consent.

The following applies to the Faculty Council:

No rights of consent apply to the following topics: (Art. 9.38.2 WHW):

1. The content of the degree programme and its examinations
2. The content of the tracks within a degree programme
3. The competences in the fields of knowledge, understanding and skills that students must have acquired by the end of the programme
4. Where necessary, the design of practical exercises
5. The student workload of the degree programme and of each of the course units in the programme
6. The more detailed regulations with regard to study progress supervision in the propaedeutic phase
7. Which Master's degree programmes have a higher student workload
8. Where relevant, the student selection procedure for special profiles in the degree programme, for example the Honours College.

The Programme Committee has right of consent where the Faculty Council does not, namely for:

1. the content of the tracks within a degree programme (Art. 7.13.2.b WHW)
2. the way in which teaching is assessed in the relevant degree programme (Art. 7.13.2.a1 WHW). This way must be included in the OER.
3. the competences in the fields of knowledge, understanding and skills that students must have attained by the end of the degree programme (Art. 7.13.2.c WHW)
4. the structure of practical assignments (Art. 7.13.2.d WHW)
5. the student workload of the degree programme and its individual course units (Art. 7.13.2.e WHW)
6. the student selection procedure for special profiles in the degree programme as referred to in Article 7.9b (Art. 7.13.2.v WHW)

The Programme Committee also has the right to prior consultation with respect to the entire Teaching and Examination Regulations (OER), with the exception of topics for which this Committee has right of consent.

A schematic overview of the distribution of participation rights with respect to the OER between the Faculty Council and the Programme Committee has been included as an appendix to this explanatory note.

N.B. The Board of the University has granted the **University Council** the right of consent with regard to the articles that discuss the BSA.

