

FAQ Local Confidential Advisors (LVP) Network

- **What can I discuss with a local confidential advisor (LVP)?**

You can contact an LVP if you have any questions or wish to report instances of inappropriate behaviour within the work and learning environment of the UG. The LVP will discuss the options with you and help you decide on any next steps. Alternatively, you can contact the Central Confidential Advisor directly. Decide for yourself what feels most comfortable for you.

- **What is the difference between an LVP and a central confidential advisor?**

An LVP is a role that someone fulfils in addition to their position within a faculty or department. A Confidential Advisor is a role based centrally. As the LVP role is still evolving, how it is carried out may vary from one faculty or department to another.

- **Can I also lodge a complaint via the LVP?**

First and foremost, the LVP is a confidential sounding board for you. While the LVP is not a complaints officer, they can support you in lodging a complaint.

- **What can't I get help with from the LVP?**

The LVP cannot discuss situations that you have already raised with, or that are already being dealt with by, the Central Confidential Advisors' Office. Situations arising from a workplace dispute are also not dealt with by the LVP. For these, you should contact the HR advisor or the staff welfare officer. Situations relating to academic or financial integrity also fall within the remit of the Central Confidential Advisors' Office. If you are unsure which body is responsible for a particular matter, you can always discuss your options with the LVP.

- **Who does the LVP report to?**

The LVP is accountable to either the faculty board or the management. Reports are submitted in a non-traceable format, i.e. without details of individual cases. These reports focus on identifying patterns and providing advice.

- **What should I do if my faculty or department does not have an LVP?**

In that case, you can always contact the Central Contact and Information Point for Social Safety. Our colleagues there will guide you through the process. On [this webpage](#), you'll find more information about all the support options available. You can also schedule an appointment directly with the Central Confidential Advisor.

- **How is the confidentiality of the LVP ensured?**

All LVPs have completed the accredited basic training course for confidential advisors. They therefore know how to handle confidentiality professionally. Furthermore, their duty of confidentiality is set out in a protocol, meaning they cannot be obliged to 'pass on' information.

- **Who will the LVP contact regarding my situation?**

The LVP will only contact relevant parties with your consent. This means that you will always remain in control of what is discussed and with whom.

- **Does the LVP also contact the person who may have caused the inappropriate behaviour?**

No, the LVP always acts on behalf of only one party. Therefore, the LVP cannot approach the potential perpetrator. However, if you request a meeting with the potential perpetrator, you can ask whether the LVP would like to be present. In this case there would be contact.

- **Can I also contact the LVP as a potential perpetrator?**

Yes, that is possible. After all, you are not always aware of the impact of your behaviour at the time, so it helps to be able to discuss it with the LVP. However, support is not available if the LVP is already in contact with the other party regarding the same situation or if they consider that other expertise is required.

- **What is the difference between an LVP and a Study Advisor?**

You can discuss with your Study Advisor how inappropriate behaviour is affecting your degree programme, course or academic progress. Although a Study Advisor has a duty of confidentiality, they will raise the alarm or make a report in the event of serious concerns. The LVP will not do so without your consent, in the interests of confidentiality.