

**REGULATIONS FOR REGISTRATION AND TUITION FEES  
UNIVERSITY OF GRONINGEN (UG)  
ACADEMIC YEAR 2020-2021**

The University of Groningen Regulations for Registration and Tuition Fees are based on Articles 7.31a to 7.50 and 7.57i of the Higher Education and Research Act (WHW: *Wet op het hoger onderwijs en wetenschappelijk onderzoek*) and comprise the provisions governing registration at the UG for the academic year 2020-2021.

The Regulations have been drawn up with due observance of the statutory provisions that applied on 1 September 2020 and refer *only* to academic year 2020-2021. New fees or rules may apply in future academic years.

Approved on 17 December 2019,  
by the Board of the University of Groningen,  
after positive advice received from the University Council on 12 December 2019.

As a result of the coronavirus outbreak in March 2020, several temporary and specific regulations have been put into effect for the academic year 2020-2021. If the need may arise, diverging provisions have been added to these Regulations, which will be displayed in blue.

The diverging regulations for the academic year 2020-2021 were approved on 7 July 2020 by the Board of the University of Groningen, after receiving positive advice from the University Council on 2 July 2020.

## CONTENTS

### **PART 1: BACHELOR'S AND MASTER'S DEGREE PROGRAMMES**

|  |           |
|--|-----------|
| <b>Chapter 1. General provisions</b>                               | <b>3</b>  |
| <b>Chapter 2. Registration</b>                                     | <b>5</b>  |
| <b>Chapter 3. Matching</b>   | <b>9</b>  |
| <b>Chapter 4. Statutory tuition fees</b>                           | <b>12</b> |
| <b>Chapter 5. University tuition fees</b>                          | <b>15</b> |
| <b>Chapter 6. Fees for Pre-Master's programmes</b>                 | <b>18</b> |
| <b>Chapter 7. Payment</b>  | <b>20</b> |
| <b>Chapter 8. Deregistration and reimbursement of tuition fees</b> | <b>22</b> |

### **PART 2: PHD PROGRAMMES**

|                                      |           |
|--------------------------------------|-----------|
| <b>Chapter 1. General provisions</b> | <b>23</b> |
| <b>Chapter 2. Registration</b>       | <b>23</b> |
| <b>Chapter 3. Tuition fees</b>       | <b>24</b> |

### **PART 3: EXECUTIVE MASTER'S DEGREE PROGRAMMES**

|   |           |
|---|-----------|
| <b>Chapter 1. General provisions</b>            | <b>25</b> |
| <b>Chapter 2. Registration and tuition fees</b> |           |

### **Appendix 1:**

|  |           |
|--|-----------|
| <b>Regulations for selection and placement</b> | <b>27</b> |
|--|-----------|

### **Appendix 2:**

|  |           |
|--|-----------|
| <b>Explanatory notes to Article 12.1.b of Part 1 of these Regulations.</b> | <b>33</b> |
|--|-----------|

### **Appendix 3:**

|  |           |
|--|-----------|
| <b>University tuition fees II: academic year 2020-2021</b> | <b>35</b> |
|--|-----------|

### **Appendix 4:**

|   |           |
|---|-----------|
| <b>Tuition fees for PhD programmes, academic year 2020-2021</b> | <b>37</b> |
|---|-----------|

## **PART 1: BACHELOR'S AND MASTER'S DEGREE PROGRAMMES**

### **Chapter 1: GENERAL PROVISIONS**

#### **Article 1 Definitions**

The following definitions are used in these Regulations:

- a. **the Act, WHW:** *Wet op het Hoger Onderwijs en Wetenschappelijk onderzoek* [Higher Education and Research Act];
- b. **higher education:** education provided at universities (WO) and universities of applied sciences (HBO);
- c. **Minister:** the Minister of Education, Culture and Science (the Minister);
- d. **institution:** the University of Groningen (UG);
- e. **Board of the University:** the Board of the University of Groningen;
- f. **academic year:** the period of time that starts on 1 September and ends on 31 August of the following year;
- g. **degree programme:** a Bachelor's or Master's degree programme;
- h. **pre-Master's programme:** a programme with a student workload of 60 ECTS or fewer, intended to remedy deficiencies in qualifications for admission to a Master's degree programme. Students of a pre-Master's programme are registered in a Bachelor's degree programme after approval by the Minister. However, the programme does not lead to the conferral of a Bachelor's degree;
- i. **student:**
  - a person who has paid tuition fees and is registered at the UG, with all the rights connected to registration as set out in WHW Article 7.34;
  - a person who has paid a fee and is registered for a pre-Master's programme at the UG in accordance with WHW Article 7.51i;
- j. **statutory tuition fees:** the tuition fees as referred to in WHW Article 7.45 for registration as a student, set by the Minister;
- k. **university tuition fees:** the tuition fees as referred to in WHW Article 7.46 for registration as a student, set by the Board of the University;
- l. **fee:** the fee as referred to in WHW Article 7.57i.2 for registration as a student of a pre-Master's programme, set by the Board of the University;
- m. **registration:** registration as implemented by submitting a request for registration and paying the relevant tuition fees;
- n. **reregistration:** registration for the same degree programme for which the student was registered in the previous academic year, whereby registration continues without interruption into the new academic year  
*N.B. a Bachelor's degree programme and a Master's degree programme are two different programmes.*
- o. **BSA:** Binding study advice and the Study Advice System;
- p. **of the OER in this context, which states the following:** Teaching and Examination Regulations;
- q. **Studielink:** national web application for registration at Dutch universities and universities of applied sciences;
- r. **DUO:** *Dienst Uitvoering Onderwijs* [Dutch Education Executive Agency];
- s. **BRON HO:** *Basis Register Inschrijvingen Hoger Onderwijs* [Database of Registrations in Higher Education], managed by DUO;
- t. **CROHO:** Central Register of Higher Education Programmes (*Centraal Register Opleidingen Hoger Onderwijs*) managed by DUO.
- u. **UAF:** University Assistance Fund for refugee students;
- v. **Wsf 2000:** *Wet studiefinanciering 2000* [Student Finance Act 2000];
- w. **BRP:** *Basisregistratie Persoonsgegevens* [municipal personal records database];

- x. **Student Portal:** intranet for University of Groningen students;
- y. **Admissions Board:** the board that has decision-making powers in matters concerning admission to the degree programme on behalf of the Faculty Board.

## **Chapter 2: REGISTRATION**

### **Article 2. Admission to a Bachelor's degree programme**

1. Students who have satisfied the entry requirements set out in the OER for a given Bachelor's degree programme at the UG may be admitted to that programme.
2. Quotas (numerus fixus) apply to the following Bachelor's degree programmes in accordance with Article 7.53 or Article 7.56 of the WHW:
  - a) Medicine (410 places);
  - b) Dentistry (48 places);
  - c) International Relations and International Organization (260 places);
  - d) Psychology (600 places);
  - e) Artificial Intelligence (150 places);
  - f) International Business (450 places).Registration for these programmes is only possible with a personal 'allocated place' issued by the institution.
3. Selection for all degree programmes listed in Article 2.2 takes place in accordance with the stipulations of the 'Regulations for selection and placement' (see Appendix 1).
4. Specific selection criteria apply to the following Bachelor's degree programmes, in accordance with Article 6.7 of the WHW:
  - Liberal Arts and Sciences (University College Groningen)
  - Global Responsibility and Leadership (University Campus Fryslân)
5. Students who are required to participate in the matching procedure in accordance with Chapter 3 of these Regulations will only be registered for the propaedeutic phase of a Bachelor's degree programme if the department confirms that the matching requirement has been satisfied.
6. All Bachelor's degree programmes at the UG have one starting date: 1 September 2019. In certain cases, the Faculty Board may grant students permission to register as of a different date. The possibilities and conditions for registration after 1 September 2020 are set out in the OER of the relevant degree programme.
7. [The Admissions Board can, as an exception to Article 2.1 of these Regulations, allow admission to a Bachelor's degree programme at the University of Groningen to those that, due to the outbreak of COVID-19, do not or do not yet satisfy the entry requirements. The Admissions Board acts in accordance with Article 7.37c of the WHW \(emergency law\).](#)

### **Article 2a. Admission to pre-Master's programmes**

1. Students who have satisfied the entry requirements set out in the relevant OER may be admitted to a pre-Master's programme at the UG.
2. In accordance with Article 7.57i of the WHW, students can only register for a pre-Master's programme if they have a WO (university) or HBO (university of applied sciences) Bachelor's degree in a related subject as well as confirmation of admission issued by the Admissions Board.
3. Reregistration for this pre-Master's programme in a subsequent year is only possible if the Admissions Board issues a new proof of admission, in line with the provisions of the OER of the degree programme and the provisions of Chapter 6 of these Regulations.
4. All pre-Master's programmes at the UG have one starting date: 1 September 2020. In certain cases, the Admissions Board may grant students permission to register as of a different date. The possibilities and conditions for registration after 1 September 2020 are set out in the OER of the relevant degree programme.
5. [The Admissions Board can, as an exception to Articles 2a.1 and 2a.2 of these Regulations, allow admission to a pre-Master's programme at the University of Groningen to those that, due to the outbreak of COVID-19, do not or do not yet satisfy the entry requirements. The Admissions Board acts in accordance with Article 7.37c of the WHW \(emergency law\).](#)

**Article 3. Admission to and registration/reregistration for a Master's degree programme – Bachelor-before-Master rule ('harde knip')**

1. Students who have satisfied the entry requirements set out in the OER for a certain Master's degree programme at the UG may be admitted to that programme.
2. Registration for a Master's degree programme is only possible:
  - a) with a Bachelor's degree from the University of Groningen, if that Master's degree is denoted in the Master's OER as a programme related to the aforementioned Bachelor's degree;
  - b) after completion of the relevant pre-Master's programme;
  - c) with confirmation of admission issued by the relevant Admissions Board on behalf of the Faculty Board, insofar as Articles 3.2.a or 3.2.b do not apply.
3. There are at least two starting dates for admission to a Master's degree programme per academic year. The first starting date this year is 1 September 2020, the second is 1 February 2021. Research Master's and selective Master's degree programmes are exceptions; these programmes may have only one starting date, as set out in the relevant OER. This year's starting date for these programmes is thus 1 September 2020. Registration outside the starting dates is only possible following a recommendation issued by the study advisor and with the permission of the Admissions Board. The starting dates also apply to students who have been previously registered for the relevant Master's degree programme, regardless of their study progress.
4. That which has been determined in Article 3.2.c of these Regulations applies to admission to the Master's degree programme, provided that the entry requirements have not or not yet been satisfied due to the outbreak of COVID-19. All of this is in accordance with what has been determined on the subject in the OER of the relevant degree programme.  
More information about the entry requirements can be found on the [University website](#).

**Article 4. Registration procedure**

1. Registration as a student at the UG is open to anyone who has been admitted to a degree programme, is over the age of eighteen and legally competent and can prove – or who is under the age of eighteen and whose parents, guardians or carers can prove – that they:
  - a) have Dutch nationality or are treated as a Dutch national on the basis of a legal provision,
  - b) are a foreigner and younger than 18 years of age on the first day of the degree programme for which first-time registration is requested
  - c) are a foreigner, are over 18 years of age on the first day of the degree programme for which first-time registration is requested, and on that day are legally resident within the meaning of Article 8 of the Aliens Act 2000
  - d) are a foreigner and are living abroad on the first day of the degree programme for which first-time registration is requested
  - e) are a foreigner who no longer satisfies any of the conditions listed under b), c) or d), and who previously registered for a degree programme at the UG while satisfying one of those conditions, and who is still following that degree programme but has not yet completed it.
2. Registration requests must be submitted through Studielink ([www.rug.studielink.nl](http://www.rug.studielink.nl)). The following applies to a request for registration:
  - a) applicants who have Dutch nationality, or who are treated as a Dutch national on the basis of a legal provision, must submit a copy of their passport or official identity card;  
*N.B. Only required if central verification through the BRP is not possible*
  - b) applicants who do not fall under a) must submit a copy of their passport or official identity card and proof that they possess a legally valid residence permit;

- c) applicants must submit all documents that are requested by the UG.
3. Registration cannot take place until after a request to this end has been submitted in accordance with Article 4.2, the relevant payment obligation has been satisfied and all other requirements for registration have been met.
  4. Registration is for the entire academic year. The request for registration must be submitted and payment of tuition fees received by the UG before the start of the academic year, i.e. by **30 September 2020\*** at the latest. If a student does not satisfy all the registration conditions by September, registration as of 1 September 2020 will no longer be possible. *Different registration deadlines apply to students who are required to participate in the matching procedure. See Chapter 3.*
  5. In addition to the previous paragraph, different registration deadlines apply to students with foreign qualifications who wish to start their degree programme on 1 September 2020. These deadlines are listed under the relevant degree programme on the UG website.
  6. In the event that registration is requested and/or tuition fees are paid after the start of the academic year, registration will apply from the first day of the month after the month in which the request was submitted and payment was received. In addition, registration for a Bachelor's degree programme (in accordance with Article 2.6) after 1 September 2020 is only possible with approval from the Admissions Board on behalf of the Faculty Board. In the case of registration for a Master's degree programme (in accordance with Article 3.3), this is only possible only as of the next starting date. The tuition fees will be reduced by a twelfth for each month that the applicant was not registered.
  7. In the event that the payment deadline is demonstrably exceeded as a result of compelling personal circumstances, the head of the Student Information and Administration Office (SIA) may permit registration with retroactive effect in the month during which the conditions for registration are satisfied, with the exception of the month of October in any academic year. A request for this, substantiated with documentary evidence, can be submitted via the following link: <https://www.rug.nl/education/contact/information-services/registration-and-payment-after-start-date-programme>. A decision with regard to the request will be taken in consultation with the Faculty Board. The request will not be granted if the study programme cannot accommodate this.
  8. Students will be issued with a student card when they first register. This card will remain valid for the entire registration period. A new card must be applied for in the event that the student card is lost; there is a € 15 charge for this. Students can download a statement of enrolment free of charge via the Student Portal, from: the Enrolments and Photo application.
  9. Registration for a Bachelor's degree programme after 1 February 2021 for the academic year 2020-2021 is not possible for degree programmes to which a fixed quota will apply as of 1 September 2021, unless the student was previously registered for this degree programme.
  10. The tuition fees must be paid in accordance with the provisions of Chapter 7.

#### *\*Comments*

For the academic year 2020-2021, the final date for the receipt of the payment of tuition fees will change from 31 August 2020 to 30 September 2020. Students who pay their tuition fees by 30 September 2020 at the latest will be registered by the Faculty Board as from 1 September 2020 if all other requirements for registration have been met before 1 September 2020.

#### **Article 5. Study Advice System (BSA)**

1. If a student is issued a binding negative study advice (BSA) for a degree programme, reregistration for that programme or for the cluster of related programmes to which that

programme belongs will be impossible for a period of two academic years starting on 1 September of the academic year immediately following the issuing of the study advice, as set out in the BSA Manual and the Teaching and Examination Regulations of the degree programme.

2. An appeal against the BSA does not have a suspensive effect.
3. A BSA issued by a different institute of higher education will not affect registration at the UG.

**Article 6. Refusal or termination of registration due to proven unsuitability (*judicium abeundi*)**

1. The Board of the University may in exceptional cases refuse or terminate a student's registration if this student's acts or statements prove them to be unsuitable for one or more of the professions for which they are being trained in their degree programme or for the practical preparation for the profession.
2. In the event that the board of an institute of higher education other than the UG has refused a student's registration for a degree programme in accordance with the provisions of Article 6.1, and that student requests registration in a similar or related degree programme offered by the UG, Article 6.1 will also apply.
3. In the event that a student whose registration has been refused or terminated in accordance with the provisions of Articles 6.1 and/or 6.2 is registered for another degree programme that has specializations or other components similar or related to the degree programme for which registration has been refused or terminated, the Board of the University may decide to deny this student entry to the relevant specialization or other components of this degree programme.

**Article 7. Damages**

1. Article 15.2 of the WHW states that anyone who uses teaching or examination facilities without legally valid registration is liable for damages.
2. These damages amount to one-twelfth of the relevant tuition fees for each month in which the person in question has illegally used the teaching and examination facilities of a UG degree programme.
3. The damages will be charged in addition to the relevant tuition fees payable for the entire academic year.
4. Registration will take place as of the first day of the month following the month in which payment as referred to in Article 7.3 is made, bearing in mind any limitations that may apply to registration. It is not possible to register with retroactive effect.
5. Those who wish to receive a degree certificate but who have used teaching or examination facilities without legally valid registration may make a statement to the Board of the University that the procedural requirements for awarding the degree certificate have been satisfied upon payment of the amounts referred to in Article 7.3. The examinations sat by the student in order to gain the degree certificate will thus become valid.



### **Chapter 3: MATCHING**

#### **Article 8. 1 June deadline for registering in Studielink**

1. a) Prospective students who register for the first year of a Bachelor's degree programme for the first time must register through Studielink by 1 June 2020 at the latest.  
b) Students who switch programmes and register for the first year of another degree programme must register through Studielink by 1 June 2020 at the latest.
2. If a student registers in Studielink for more than one Bachelor's degree programme, the deadline of 1 June applies to only one of the Bachelor's programmes.
3. If a student registers for a degree programme after 1 June 2020, the decision may be as follows:
  - a) registration for the programme (or programmes) concerned may be refused, or
  - b) the student may be expected to take part in compulsory matching activities for the programme, or
  - c) the student may be registered for the programme if:
    1. the Faculty Board is of the opinion that the student was unable to take part in the matching activity due to illness, pregnancy, disability, involvement in top-level sport, or another form of force majeure, or
    2. the Faculty Board is of the opinion that failure to honour the request to register will result in a situation of unfairness of an overriding nature.

#### **Article 9. Matching at the UG**

1. Students who register for one or more degree programmes before 1 June 2020 are entitled to take part in the matching activities for the programmes concerned.
2. Matching activities are intended for students who register for the first year of a Bachelor's degree programme that is not subject to a selection procedure (centralized or decentralized).
3. There is compulsory matching for programmes in the following faculties:
  - a) Faculty of Behavioural and Social Sciences;
  - b) Faculty of Medical Sciences (Bachelor's degree in Human Movement Sciences);
  - c) Faculty of Law;
  - d) Faculty Science and Engineering;
  - e) Faculty of Philosophy;
4. Students wanting to register for programmes in the category referred to in Article 9.3 cannot register unless it has been confirmed in ProgressNet (the student registration system) that they have satisfied the matching requirement. This will only be the case if the student concerned has participated fully in all parts of the matching activities for the degree programme and has met all the relevant deadlines and obligations.
5. If a student registers for a Bachelor's degree programme on time and then registers for a second Bachelor's degree programme after 1 June, either the requirement or the right to participate in matching activities will apply to this second degree programme too. In order to enable the relevant department to organize matching activities, students must register no later than 31 July 2020 by means of a request via Studielink for the final round of matching activities.
6. The requirement to register by 1 June 2020 does not apply to students who have received a binding (negative) study advice for a WO (university) or HBO (university of applied sciences) degree programme at a time that made it objectively impossible to register by 1 June 2020. However, these students will be required or entitled to participate in the matching activities for the degree programme. In order to enable the relevant department to organize matching activities, students must register no later than 31 July 2020 by means of a request via Studielink for the final round of matching activities.
7. If the student has not participated in the compulsory matching activities, registration is still possible subject to the following conditions:

- a) the Faculty Board is of the opinion that the student was unable to take part in the matching activity due to illness, pregnancy, disability, involvement in top-level sport, or another form of force majeure, or
- b) the Faculty Board is of the opinion that failure to honour the request to register will result in a situation of unfairness of an overriding nature.

**Article 10. Matching: content and dates**

1. All students who register via Studielink no later than 1 June 2020 will receive an email with a link to the digital matching environment. This shows the matching activities for the degree programme (or programmes) for which the student has registered. It also shows whether the matching activity is compulsory for the programme for which the student has registered.
2. Students who complete the full matching procedure will receive degree programme advice by email within three weeks. This can be either a positive recommendation or a recommendation to reconsider their choice of degree programme. For degree programmes with compulsory matching activities, in principle, both these types of recommendation give students the right of admission to the programme to which the recommendation relates. A matching recommendation will remain valid for one year, unless specified otherwise in the Teaching and Examination Regulations of the degree programme in question.
3. All degree programmes will at the very least organize early matching activities in March/April. The regular matching activities will take place in May and June. The last round of matching activities for all degree programmes will take place in August. The deadline for registering for the final round of matching activities is 31 July 2020. After this date, participation in the matching procedure, and therefore registration, for programmes with compulsory matching is no longer possible, unless the provisions of Article 9.7 apply.
4. The degree programmes will announce the exact dates of their matching activities in advance via the website: [www.rug.nl/matching](http://www.rug.nl/matching). The digital matching environment also shows the exact dates and deadlines for the matching activities.
5. Only students in the following categories will be admitted to the final round of matching activities:
  - a) students who were not selected for the academic year 2020-2021 for a degree programme with a fixed quota or selection procedure and who register for another degree programme;
  - b) students who, after taking part in a matching procedure for a degree programme, switched to another degree programme and who, given that the date on which the matching result was published elsewhere or that the matching procedure took place elsewhere, were not able to take part in the matching activities for the other degree programme in May or June;
  - c) students who registered after 1 June 2020 for a degree programme other than the programme for which they registered before 1 June and were thus not able to take part in the matching procedure in May or June;
  - d) students who received a negative BSA for a WO (university) or HBO (university of applied sciences) degree programme at a time such that it was not possible to take part in the matching procedures in March/April or May/June;
  - e) students who, in the opinion of the Faculty Board, were unable to take part in the matching activity in March/April or May/June 2019 due to illness, pregnancy, disability, participation in top-level sport, or other forms of force majeure;
6. If the distance that a student has to travel from home to the location of the matching activities is disproportionately far, the degree programme must make arrangements to enable the student to take part in some form of matching activities without being physically present at the institution. This also applies to students living in the public

bodies of Bonaire, Sint Eustatius and Saba, or of Aruba, Curaçao and Sint Maarten.

*Comments*

The final registration date of 1 May 2020 has been changed to 1 June 2020.

The compulsory matching activities for the Faculty of Behavioural and Social Sciences and the Faculty of Philosophy will be dropped as a requirement for registration for their programmes as from 1 September 2020, but only for registration for the academic year 2020-2021.

## **Chapter 4 STATUTORY TUITION FEES**

### **Article 11. Statutory tuition fees – amounts**

1. The statutory tuition fees for registration for a *full-time* degree programme are **€ 2,143**.
2. The statutory tuition fees for registration for a *part-time or dual* degree programme are **€ 1,578**.
3. The statutory tuition fees for registration for the degree programmes in Liberal Arts and Sciences (University College Groningen) and Global Responsibility and Leadership (University Campus Fryslân) are **€ 4,249**.

### **Article 12. Statutory tuition fees**

1. Statutory tuition fees must be paid by students who:
  - a) when registering for a Bachelor's degree programme, have not previously gained a Bachelor's degree; when registering for a Master's degree programme, have not previously gained a Master's degree, and
  - b) are members of one of the groups referred to in Article 2.2. of the Wsf 2000 or have Surinamese nationality (see Appendix 2).
2. An exception to the provisions of Article 12.1.a are students who:
  - a) are awarded a Bachelor's degree while at the same time being registered for a second Bachelor's degree programme, or;
  - b) are awarded a Master's degree while at the same time being registered for a second Master's degree programme.

These students must pay statutory tuition fees for the second degree programme. Such students may continue with the second degree programme for the statutory tuition fees on condition that their registration for the second degree programme has been unbroken since gaining the first degree.

3. Article 12.1.a does not apply to students who register for the first time for a degree programme in the fields of medicine or teaching in accordance with the CROHO classification.
4. The provisions of Article 12.1.a are based on the historical BRON HO file of 1 September 1991. Certificates gained before this date therefore do not qualify as previously gained degrees within the meaning of this article.
5. Any final assessment in an old-style doctoral university degree programme successfully completed on or after 1 September 1991 is considered to be a previously gained Bachelor's and Master's degree.
6. Any final assessment in an old-style HBO degree programme at a university of applied sciences successfully completed on or after 1 September 1991 is considered to be a previously gained Bachelor's degree.
7. Students who are registered at an institution of higher education and have paid the statutory tuition fees, and who in the same academic year also wish to register for a degree programme at the University of Groningen to which statutory tuition fees apply, shall be exempt from payment of tuition fees for this second registration unless an amount lower than the statutory tuition fees has been paid for the first registration. In such cases, students must pay the difference between the two amounts. A BBC (*Bewijs betaald collegegeld*, proof of payment of tuition fees) statement with regard to the first registration must be submitted with the request for registration.
8. On the basis of Article 7.47.a of the WHW, the Board of the University may grant students a one-off exemption from payment of statutory tuition fees for the period of one academic year if they qualify for waiving of tuition fees for student board/committee members in accordance with the 2019-2020 University of Groningen Graduation Fund Regulations (Part C).

### **Article 12a. Reduced statutory tuition fees**

1. The reduced statutory tuition fees are set at half of the standard tuition fees and must be paid by students who:
  - a) start their first funded degree programme at the UG in or after the 2018-2019 academic year; and
  - b) pay the statutory tuition fees, as defined in Article 11.1 and 11.2.
2. For students who embark on a degree programme with the distinction ‘small-scale and intensive teaching’, as defined in Article 6.7 of the Higher Education and Research Act (WHW), the amount of the reduced tuition fees for the first year is statutory tuition fees as referred to Article 11.3, minus half of the full statutory tuition fees defined in Article 11.1.
3. The reduced tuition fees for registration for a *full-time* degree programme for these students are **€ 1,071**. The reduced tuition fees for registration for a *part-time or dual* degree programme are **€ 789**. The reduced statutory tuition fees for registration for the degree programmes in Liberal Arts and Sciences (University College Groningen) and Global Responsibility and Leadership (University Campus Fryslân) are **€ 3,178**.
4. Students are only entitled to pay reduced statutory tuition fees *once*, for a period of twelve months. In the event of interrupted registration, the period of twelve months cannot be postponed.
5. Students registering for the academic Primary School Teacher Training degree programme (*academische PABO*) at the UG are eligible for the reduced tuition fees if:
  - a) In the year that they apply to pay reduced statutory tuition fees, they are simultaneously registered for a Bachelor’s degree programme in Primary School Teaching at a university of applied sciences;
  - b) The degree programmes are collaborative and both of the programmes cooperate to the extent that the student can obtain a degree certificate at both institutions within a period of four years;
  - c) They were registered for a Primary School Teacher Training degree programme before the academic year in question; and
  - d) Both registrations for Primary School Teacher Training programmes took place at the same institution.
6. The statutory tuition fees will be halved in the second year for all to students who:
  - a) first started a funded degree programme at the UG in or after the academic year 2018-2019;
  - b) are following a teacher training programme;
  - c) are paying the statutory tuition fees.
7. The tuition fees will not be reduced for students who:
  - a) were registered for a funded degree programme in the Netherlands before 1 September 2018;
  - b) are following a Master’s degree programme;
  - c) pay the University tuition fees;
  - d) are following a programme in non-funded education;
  - e) are taking part in the demand financing (*vraagfinanciering*) experiment.

### **Article 12b Transitional provisions**

The tuition fees will be halved for students who had already registered for the degree programmes in Liberal Arts and Sciences (University College Groningen) and Global Responsibility and Leadership (University Campus Fryslân) before 31 August 2020, and were eligible to pay reduced tuition fees as defined in Article 12a.1, if the period of twelve months referred to in Article 12a.4 has not elapsed.

### **Comments**

Students who have not or have not yet satisfied the entry requirements but have been registered for a degree programme at the University of Groningen in accordance with the coronavirus regulations as stated in Articles 2.7, 2.5 and 3.4, and who have to pay statutory tuition fees, will only pay tuition fees for *one* programme, namely, a University degree programme.

Appendix 5 contains an overview regarding this topic.

**Article 13. Changes during the academic year**

1. An exception to the provisions of Article 12.1.a are those students who are awarded a Bachelor's or Master's degree but who do not terminate their registration for that Bachelor's or Master's programme; for the remaining part of the academic year, they must pay the statutory tuition fees for that registration.
2. Students who, at the time of registration for a degree programme, satisfy the conditions of Article 12.1 but at some point during that academic year no longer satisfy the conditions of Article 12.1.b (nationality requirement), must pay the statutory tuition fees for registration for that degree programme for the rest of the academic year.
3. Students who are charged university tuition fees II at the time of registration, but believe that they satisfy the conditions of Article 12.1, can make a request to have their tuition fees converted to the lower rate through the Immigration Service Desk (email: [isd@rug.nl](mailto:isd@rug.nl)). Any such request must be submitted before 1 October 2020.
4. Students who, at the time of registration for a degree programme, do not satisfy the conditions of Article 12.1 but during that academic year will satisfy the provisions of Article 12.1.b (nationality requirement) may submit a request to the Immigration Service Desk (email: [isd@rug.nl](mailto:isd@rug.nl)) for the conversion of the University tuition fees into statutory tuition fees. The request must be submitted during the same academic year in which the conditions are satisfied. It is not possible to convert tuition fees with retrospective effect for previous academic years. Conversion to the statutory tuition fees will occur as of the first of the month following the month in which the conditions were satisfied.

## **Chapter 5: UNIVERSITY TUITION FEES**

### ***Article 14. University tuition fees I***

1. The University tuition fees I for registration for a full-time degree programme are **€ 2,143**.
2. The University tuition fees I for registration for a part-time or dual degree programme are **€ 1,578**.
3. The University tuition fees I for registration for the degree programmes in Liberal Arts and Sciences (University College Groningen) and Global Responsibility and Leadership (University Campus Fryslân) are **€ 4,249**.
4. The provisions of Articles 13.2 and 13.3 also apply to students who must pay University tuition fees I.
5. University tuition fees I must be paid by students who:
  - a) are recognized by the UAF as student refugees; or
  - b) are foreigners waiting for a decision on their request for a residence permit or an extension of a residence permit as referred to in Articles 8 f and g of the Aliens Act 2000 (W document holders).
6. University tuition fees I must be paid by every student recognized as a participant in an Erasmus Mundus degree programme at the UG, who does not satisfy the conditions for statutory tuition fees.
7. University tuition fees I must be paid by students who:
  - are not EU/EEA nationals, and
  - are the spouse or registered partner of an EU citizen, and
  - are residing in the Netherlands with their EU citizen.

Students who wish to be considered for University tuition fees I must submit a request to the Immigration Service Desk ([isd@rug.nl](mailto:isd@rug.nl)). This request must be submitted as soon as possible, but by the end of the academic year at the latest. It is not possible to convert tuition fees with retrospective effect for previous academic years.

8. Students who did not satisfy the requirements at the time of registration, but who will satisfy the provisions of Article 14.5 and 14.7 during the academic year, may submit a request for conversion of tuition fees to University tuition fees I to the Immigration Service Desk (email: [isd@rug.nl](mailto:isd@rug.nl)). The request must be submitted during the same academic year in which the conditions are satisfied. It is not possible to convert tuition fees with retrospective effect for previous academic years. Conversion to University tuition fees I will occur as of the first of the month following the month in which the conditions were satisfied.
9. Article 12.7 relating to the BBC does not apply to University tuition fees.
10. With multiple registrations, the sum of the required tuition fees must be paid.
11. Students with the British nationality who are enrolled in a Bachelor's or Master's degree programme at the UG on 31 January 2020, and who were eligible to pay the statutory tuition fees on 1 January 2020, will be charged University tuition fees I for the rest of their programme as long as their registration for this programme is not interrupted, with due observance of Article 13.2, in the event of the United Kingdom leaving the European Union without a deal.

**N.B.** This provision has been included in advance of further decisions made by the British and Dutch governments and can be changed for the benefit of the students.

### ***Article 15. University tuition fees II***

1. There are two categories of University tuition fees II:
  - a) the fees for EU/EEA students, see Article 15a.
  - b) the fees for non-EU/EEA students, see Article 15b.
2. Students who, after completing a previous degree programme, are following their first degree in the field of education or healthcare within the meaning of Article 12.2 for

statutory tuition fees must pay University tuition fees II if they wish to follow a parallel degree programme, if they do not satisfy the conditions for statutory tuition fees for that degree programme.

3. The provisions of Articles 15.1-6 concerning tuition fees may be overruled if the Board of the University makes special arrangements with a university abroad.
4. Article 12.7 with regard to the BBC does not apply to University tuition fees.
5. With multiple registrations, the sum of the required tuition fees must be paid.

#### **Article 15a. University tuition fees II for EU/EEA students**

1. The University tuition fees II for registration as a student for a full-time Bachelor's degree programme are **€ 8,600, € 11,300, € 12,600, or € 20,000** (see [Appendix 3](#)).
2. University tuition fees II for registration as a student for a part-time or dual Bachelor's degree programme are **€ 4,750**.
3. The University tuition fees II for registration for a full-time Master's degree programme are **€ 11,900 and € 14,900** respectively (see [Appendix 3](#)).
4. University tuition fees II for registration as a student for a part-time or dual Master's degree programme are **€ 6,350 or € 8,000**.

#### **Article 15b. University tuition fees II for non-EU/EEA students**

1. The University tuition fees II for registration as a student for a full-time Bachelor's degree programme are **€ 9,500, € 12,600, € 14,000 or € 32,000** respectively (see [Appendix 3](#)).
2. The University tuition fees II for registration for a full-time Master's degree programme are **€ 13,500, € 14,900, € 15,000 or € 17,500** respectively (see [Appendix 3](#)).

#### **Comments**

Students who have not or have not yet satisfied the entry requirements but have been registered for a degree programme at the University of Groningen in accordance with the coronavirus regulations as stated in Articles 2.7, 2.5 and 3.4, and who have to pay University tuition fees, will only pay tuition fees for *one* programme, namely, a University degree programme.

[Appendix 5](#) contains an overview regarding this topic.

#### **Article 16. Transitional provisions**

1. Anyone who does not have EU/EEA nationality and who registered as a student at the University of Groningen for the academic year 2018-2019 in a Bachelor's degree programme, upon payment of University tuition fees of **€ 8,300 or € 10,900**, and who has since remained registered without interruption for the same degree programme at the University of Groningen, must pay University tuition fees equal to University tuition fees II for EU/EEA students, amounting to when re-registering for the academic year 2020-2021. **€ 8,600 and € 11,300**, respectively. The degree programme for which the student was registered in the academic year 2018-2019 can be completed upon payment of the EU/EEA University tuition fees during the nominal length of the degree programme, with an extension of up to 1 academic year, commencing on the first year of registration for the degree programme, and provided that the registration is uninterrupted.
2. When re-registering for the academic year 2020-2021, anyone who does not have EU/EEA nationality and who registered as a student at the University of Groningen for the academic year 2018-2019 in a Master's degree programme, upon payment of University tuition fees of **€ 11,500 or € 14,350** and who has since remained registered without interruption for the same degree programme at the University of Groningen, must pay University tuition fees equal to University tuition fees II for EU/EEA students,



amounting to

**€ 11,900** and **€ 14,900**, respectively. The degree programme for which the student was registered in the academic year 2018-2019 can be completed upon payment of the EU/EEA University tuition fees during the nominal length of the degree programme, with an extension of up to 1 academic year, commencing on the first year of registration for the degree programme, and provided that the registration is uninterrupted.

3. Students who were registered for a *two-year* Master's degree programme in Water Technology in or before the academic year 2018-2019 must pay the sum of **€ 14,750** to reregister for the same degree programme in academic year 2020-2021, provided the registration has not been interrupted.

## **Chapter 6: FEES FOR PRE-MASTER'S PROGRAMMES**

### **Article 17. Fees: amounts**

1. In accordance with Article 7.57i of the WHW, the amount of the fees for pre-Master's programmes is based on the student workload of the programme in terms of ECTS credits:

|                         |         |
|-------------------------|---------|
| a) Programme of 15 ECTS | € 536   |
| b) Programme of 30 ECTS | € 1,071 |
| c) Programme of 45 ECTS | € 1,607 |
| d) Programme of 60 ECTS | € 2,143 |

Some faculties offer programmes with a different student workload. The fees for these programmes are set on the basis of the programmes listed above and supplemented proportionately with € 36 per ECTS (rounded off).

*Example: The fee for a 20 ECTS programme will be based on the 15 ECTS programme, plus 5 times € 36. The fee for a 40 ECTS programme will be based on the 30 ECTS programme, plus 10 times € 36.* Article 4 of these Regulations applies to registration for pre-Master's programmes.

2. The student workload in ECTS of a pre-Master's programme is specified by the department on the statement of admission, together with the course units that make up the programme.
3. Pre-Master's students may take only those course units that are part of their pre-Master's programme.
4. If a student registers for a second pre-Master's programme, there will be no exemption from or reduction of tuition fees.
5. Pre-Master's students who are simultaneously registered for a degree programme in higher education, for which they have paid the statutory tuition fees, are exempt from payment of the fees for the pre-Master's programme. Students who only pay statutory tuition fees for part of the academic year will only be exempt from paying the fees for the pre-Master's if the total amount due is over € 2,134.

### **Article 18. Payment and deregistration**

1. The fees are paid in a single sum or in instalments, as are the tuition fees (in accordance with Chapter 7 of these Regulations).
2. Fees will not be refunded if the student deregisters from or interrupts the pre-Master's programme during the academic year.
3. Notwithstanding Article 18.2, fees may be returned to a student who has submitted a request for deregistration via Studielink during the first three months of registration for the pre-Master's programme. The registration will be terminated as of the month following the month in which the request was submitted.
4. Once a student deregisters, the outstanding amount will be collected in one go. If the student has opted to pay in instalments, on request, the instalments will continue until the fees have been paid in full. Any such request must be sent to [sia@rug.nl](mailto:sia@rug.nl).

### **Article 19. Reregistration**

1. Students can submit a request to reregister for a pre-Master's programme via Studielink. In addition, and in accordance with Article 19.2, students must again request the Admissions Board to grant them admission to one of the programmes offered by the Faculty.
2. For certain pre-Master's programmes, there are progress requirements or stipulations regarding the period of time within which the programme must be completed. These restrictions are set out in the Teaching and Examination Regulations of the degree programmes. Reregistration can only take place once the relevant conditions have been met.

3. When reregistering for a pre-Master's programme in the academic year 2020-2021, a fee will apply that is the equivalent of the remaining student workload of the pre-Master's programme.

## **Chapter 7: PAYMENT**

### ***Article 20. Payment of tuition fees***

1. The tuition fees must be paid:
  - a) in full (in one instalment), or
  - b) in several instalments.
2. Payment must be made via a direct debit mandate, via a transfer to the UG account, via a PIN or credit card payment at the Student Information and Administration Office in the Academy Building, or by PIN, credit card or Tikkie payment or in cash at the Cashier's Office in the Academy Building.

### ***Article 21. Payment in instalments***

1. If the tuition fees are paid in instalments, a direct debit mandate must be issued to the UG.
2. Tuition fees paid in instalments will be debited in a maximum of 5 instalments, spread over the academic year and depending on the time of registration.
3. A non-recurring administration fee of € 24 will be charged for payment in instalments. This amount will be debited together with the first instalment.
4. If payment is by direct debit mandate, the signature on the mandate automatically grants approval to debit adjusted tuition fees in circumstances that affect the amount of the tuition fees due. Students will be informed of this in advance in an email to the address registered with the UG.
5. If an instalment cannot be debited, a term will be set within which the instalment must be paid. Students with a Dutch bank account will be given the opportunity to pay their arrears via Tikkie.
6. If an amount or instalment cannot be debited, the student in question will be excluded from the University facilities (including IT facilities) after having been informed of the situation. This also means that it will not be possible to register for course units and exams.
7. If an instalment cannot be debited and the student has not arranged alternative payment of this instalment in advance, all remaining tuition fees will fall due in one instalment once the student has officially been served notice of default. Payments of tuition fees will be credited to the longest outstanding instalment.
8. If the tuition fees (or an instalment) are not paid within the period of the notice of default, the case will be passed to the debt-collection agency Flanderijn ([www.flanderijn.nl](http://www.flanderijn.nl)). All collection charges must be borne by the student.
9. If one or more instalments are paid late during an academic year, the student in question may not pay by direct debit mandate in the next academic year for which the student is registered.
10. If a student issues a direct debit mandate to the UG for an incorrect account number or an account number that is blocked or becomes blocked for direct debits from the UG, the student must supply a new account number or pay the remaining amount in one instalment.
11. If the tuition fees have not been paid in full by the end of an academic year (31 August), the student in question will not be able to register for a subsequent academic year until the outstanding amount has been paid, including any collection charges. On graduation, the degree certificate will not be issued before any outstanding tuition fees have been paid in full.
12. If a student graduates during the academic year, the degree certificate ceremony will be delayed until the student has satisfied the payment requirements.

### ***Article 22. Payment in one instalment***

1. Tuition fees can be paid in one instalment by a direct debit mandate, or by

a transfer to the UG account, via a PIN or credit card payment at the Student Information and Administration Office in the Academy Building, or by PIN or credit card payment or in cash at the Cashier's Office in the Academy Building.

2. The provisions of Article 21.4, 21.5, 21.6, 21.8, 21.9, 21.10, 21.11 and 21.12 will apply mutatis mutandis.
3. Payment or instalments of tuition fees will be credited to the longest outstanding instalment.

## **Chapter 8: DEREGISTRATION AND REIMBURSEMENT OF TUITION FEES**

### ***Article 23. Deregistration on request***

1. A request to deregister must be submitted before the end of the academic year. Requests received after this date will not be processed.
2. Requests to deregister must be submitted via Studielink.
3. Deregistration will take effect on the first day of the month following the month in which a request to this end is submitted.
4. A request to deregister due to graduation will come into force in the month following the month of the final assessment date, on condition that it is in the same academic year.

### ***Article 24. Deregistration for other reasons***

1. In the event of death, deregistration will take effect on the first day of the month after the month in which the student died.
2. In the event of payment arrears, if an instalment cannot be debited within the term stipulated in Article 21.5 (notice of default), registration may be terminated on the first day of the second month after this term has ended.
3. If the Board of the University decides that a student has proven unsuitable, as set out in Article 6, this student's registration will be terminated on the first day of the month following the month in which this decision was taken.
4. If the Board of the University decides to terminate a student's registration on the grounds of contravention of the University of Groningen House Rules and General Code of Conduct, or on the grounds of fraud, deregistration will take effect on the first day of the month following the month in which this decision was taken.
5. Deregistration within the meaning of Articles 24.2, 24.3 and 24.4 will not take place until the relevant student has been informed.

### ***Article 25. Reimbursement***

1. Tuition fees are only reimbursed upon termination of registration.
2. Upon deregistration, one-twelfth of the statutory or University tuition fees that apply to the registration in question will be reimbursed for each remaining month of the academic year. In the case of deregistration as of 1 July, no tuition fees will be reimbursed for the months of July and August, except in a situation within the meaning of Article 24.1.
3. Fees will not be reimbursed if the student deregisters from or interrupts the pre-Master's programme during the academic year, notwithstanding the provisions of Article 18.3. The amount that will be reimbursed after termination of a pre-Master's programme will be calculated in accordance with Article 25.2, on the basis of the total amount applicable to the pre-Master's programme.

*N.B. The administrative side of deregistering during the course of an academic year can take up to 2 months. If the tuition fees are being paid in instalments, a minimum of one instalment can be deducted from the student's account. Should this be the case, the amount will be recompensed in the final reimbursement payment.*

## **Chapter 9: REMAINING PROVISIONS**

In cases which are not covered by the provisions of these Regulations, the University Board will make a decision in keeping with the spirit of what has been set out in these Regulations.

## **PART 2: PHD PROGRAMMES**

### **Chapter 1: GENERAL PROVISIONS**

#### **Article 1**                      **Definitions**

- a. **tuition fees:** the tuition fees to be paid for registration as a PhD student;
- b. **registration:** registration as a PhD student with the graduate school and payment of the relevant tuition fees (unless a PhD student is fully or partly exempt from paying tuition fees);
- c. **academic year:** the period that begins on 1 September and ends on 31 August of the following year;
- d. **PhD student (*promovendus*):** a student who is selected for a PhD programme and employed by a graduate school;
- e. **scholarship PhD student (*beurspromovendus*):** a PhD student who receives a grant from an external funding body;
- f. **PhD scholarship student (*promotiestudent*):** a PhD student who has been awarded a grant through the UG PhD scholarship programme;
- g. **graduate school:** the school offering the PhD programme;
- h. **PhD programme:** a training programme that prepares students for gaining a PhD;
- i. **PhD Scholarship Programme:** the UG programme for PhD students who are registered under the Order in Council (*AMvB: Algemene Maatregel van Bestuur*) concerning the PhD Scholarship Programme Experiment (*Besluit experiment promotieonderwijs*).

### **Chapter 2: REGISTRATION**

#### **Article 2. Registration procedure for PhD programmes**

1. Registration as a PhD student is open to those covered by the provisions of Article 4.1 of Section 1 of these Regulations.
2. Registration for a PhD programme is in principle for the entire academic year. If registration takes place during the academic year, it will apply for the remainder of that academic year.
3. The following documents must be submitted for registration:
  - a. A person with Dutch nationality, or who is treated as a Dutch national on the basis of a legal provision, must submit a copy of their passport or official identity card, or an extract from the BRP.
  - b. People who do not fall under a. must submit an extract from the BRP and proof that they possess a legally valid residence permit.
4. In the event of registration after the start of the academic year, the tuition fees will be reduced by one-twelfth for each month in which the student in question was not registered.

#### **Article 3. Deregistration procedure**

1. A written request for deregistration must be submitted before the end of the academic year. Requests received after this date will not be processed.
2. The UG may terminate the registration of a scholarship PhD student or a PhD student in accordance with the provisions of the PhD Scholarship Programme contract.



### **Chapter 3: TUITION FEES**

#### ***Article 4. Tuition fees – amounts***

1. Prospective PhD students who are selected under the PhD Scholarship Programme must pay University tuition fees at the same rate as the statutory tuition fees of **€ 2,143**.
2. Prospective PhD scholarship students who do not fall under the Decree on a PhD Scholarship Programme Experiment must pay University tuition fees at the rate of **€ 8,200, -, € 10,000 or € 11,900**.

Appendix 4 lists the tuition fees for the various PhD programmes.

#### ***Article 5. Reduction of and exemption from tuition fees***

1. PhD students with a UG scholarship are exempt from payment of tuition fees for the PhD programme.
2. Other scholarship PhD students may be partly or wholly exempted from payment of tuition fees for the PhD programme by the Board of the University.

#### ***Article 6. Reimbursement procedure***

1. Reimbursement of tuition fees is only possible after the PhD is awarded. A request for reimbursement must be submitted at the same time as the request for deregistration.
2. The request for reimbursement must be submitted before the end of the academic year.
3. One-twelfth of the tuition fees paid will be reimbursed for each month remaining in the academic year, starting in the month following the month in which the PhD was awarded.
4. No tuition fees will be reimbursed if the UG terminates a PhD student's registration.

## **PART 3: Executive Master's degree programmes**

### **Chapter 1: GENERAL PROVISIONS**

#### **Article 1 Definitions**

- a. **Executive Master's:** a post-initial Master's degree programme taught at a university as referred to in Article 7.3.b of the Higher Education and Research Act (WHW);
- b. **Tuition fees:** the tuition fees due for registering for an Executive Master's programme;
- c. **Registration:** the effectuation of the enrolment as a student for an Executive Master's programme, after having paid the tuition fees due;
- d. **Academic year:** the period that begins on 1 September and ends on 31 August of the following year;
- e. **Student:** a person who has paid a fee and is registered for a post-initial Master's degree programme at the UG.

#### **Article 2. Executive Master's degree programmes at the UG**

The UG offers the following post-Master's programmes:

- a. In the Faculty of Economics and Business:
  - Executive Master of Mergers & Acquisitions and Valuation
  - Executive Master of Accountancy
  - Executive Master of Finance and Control
  - Executive MBA
- b. In the Faculty of Law:
  - North Sea Energy Law Programme (joint degree)

The post-initial Master's degree programmes are taught part time.

### **Chapter 2: REGISTRATION AND TUITION FEES**

#### **Article 3. Registration**

1. Registration for the post-initial Master's programmes is open to those who satisfy the conditions of Article 4.1 of Part 1 of these Regulations.
2. Registration requests must be submitted through Studielink ([www.rug.studielink.nl](http://www.rug.studielink.nl)). The following applies to a request for registration:
  - a) applicants who have Dutch nationality, or who are treated as a Dutch national on the basis of a legal provision, must submit a copy of their passport or official identity card;  
*N.B. Only required if central verification through the BRP is not possible.*
  - b) applicants who do not fall under a) must submit a copy of their passport or official identity card and proof that they possess a legally valid residence permit;
  - c) applicants must submit all documents that are requested by the UG.
3. Registration cannot take place until after a request to this end has been submitted in accordance with 3.2, the relevant payment obligation has been satisfied and the admission requirements have been met.
4. Registration is in principle for the entire academic year. If a student registers *during* the academic year, the registration will apply for the remainder of that academic year.

**Article 4. Admission**

1. There are no specific entry requirements for an Executive Master's degree programme. Students will be admitted if they have confirmation of admission issued by the Admissions Board.
2. The entry requirements for the programmes taught in the Faculty of Economics and Business are shown [here](#), and for the programmes taught in the Faculty of Law [here](#).

**Article 5. Tuition fees – amounts**

1. The degree programmes set the tuition fees for the Executive Master's programmes.
2. Students admitted to an Executive Master's programme must pay the following amounts in tuition fees:
  - a. for the programmes taught in the Faculty of Economics and Business:

|  |          |
|--|----------|
| - Executive Master of Mergers & Acquisitions and Valuation | € 12,475 |
| - Executive Master of Accountancy                          | € 5,450  |
| - Executive Master of Finance and Control                  | € 11,250 |
| - Executive MBA  | € 13,975 |
  - b. for the programmes taught in the Faculty of Law:

|   |          |
|---|----------|
| - North Sea Energy Law Programme (joint degree) | € 12,500 |
|---|----------|
2. If the payment obligation cannot be met before the start of the academic year, proof of payment of tuition fees from the degree programme is necessary.

## **Appendix 1:**

### **REGULATIONS FOR SELECTION AND PLACEMENT**

*These regulations have been drawn up on the basis of Article 7.53(3) of the Higher Education and Research Act (Wet op het Hoger onderwijs en Wetenschappelijk onderzoek (WHW)) relating to the design and implementation of selection for degree programmes with limited capacity. This is an elaboration of Chapter 7 of the WHW and the Regulations for Application for and Admission to Higher Education (Regeling Aanmelding en Toelating Hoger Onderwijs (RATHO)).*

*In adopting these regulations, the Board has taken into account the interests of prospective students from the public bodies of Bonaire, Sint Eustatius and Saba or from Aruba, Curaçao or Sint Maarten.*

*Last amended in 2019*

#### **Article 1 Determination of selection criteria**

1. Each year, the Board of the University determines the selection criteria for degree programmes with limited capacity at the request of the faculty boards and after obtaining recommendations from the student section of the University Council.
2. The Board of the University annually determines how many times a candidate may participate in the selection process for a degree programme, with a maximum of three times, and publishes this number on the website.

#### **Article 2 Mandate for selection and placement**

On behalf of the Board of the University, the head of the Student Information and Administration Department (SIA) is responsible for the selection and placement of students when implementing the decisions of the Faculty Boards regarding this matter.

#### **Article 3 Application deadline**

1. A candidate who wishes to participate in the selection process must submit an enrolment application via Studielink no later than 15 January preceding the academic year in which they wish to start the degree programme.
2. A candidate who has not submitted an enrolment application via Studielink by 15 January, but nevertheless wishes to participate in a selection process for a degree programme at the UG, must submit a request to this effect to the head of SIA  
This request must be submitted electronically via an online form developed for this purpose (<http://www.rug.nl/formulierSenP>)
3. The head of SIA decides whether or not to grant admission to the selection procedure to candidates who submit a request to this end after 15 January.  
In such cases, all of the following criteria must be met:
  - a. the candidate was demonstrably unable to submit the enrolment application on time;
  - b. the candidate submitted the application as soon as possible after 15 January;
  - c. the selection procedure for the degree programme the candidate wishes to follow has not yet started;
  - d. refusal to allow participation in the selection procedure would result in a situation of unfairness of an overriding nature.

4. A request as referred to in Article 3.2 must be accompanied by one or more documents providing evidence that the candidate complies with the provisions of Article 3.3.

#### **Article 4 Participation in selection procedure**

1. A candidate who has submitted an active enrolment application for a degree programme with a selection process after the deadline of 15 January or who has been admitted to the selection process after submitting a request as referred to in Article 3.2 uses up one chance to participate.
2. A candidate who does not, or does not fully, participate in the selection procedure will not receive a ranking number, and the head of SIA will reject the candidate's request for registration. In this case, the candidate will use up one chance to participate.
3. A candidate will not use up a chance to participate if
  - a. the enrolment application for a degree programme with a selection process is withdrawn via Studielink no later than 15 January;
  - b. the candidate does not succeed in obtaining their diploma or certificate in due time and submits a request to cancel the chance to participate, as set out in Article 10.

#### **Article 5 Verification of personal details**

A candidate who participates in a selection procedure must, by 15 February at the latest, provide accurate personal details which can be used to verify that candidate's identity. If the candidate fails to meet this obligation, their participation in the selection procedure will end, and the head of SIA will reject the candidate's registration request. At that point, the candidate has used up one chance to participate.

#### **Article 6 Selection procedure**

1. Selection takes place in the manner determined by the Faculty of the degree programme for which the candidate has applied.
2. If, after the deadline of 15 January, the number of applications is higher than the number of places available, selection will take place.
3. If, after the deadline of 15 January, the number of applications is equal to or lower than the number of places available, no selection will take place, but a matching procedure will be held. In this case, the rules set out in the University of Groningen Regulations for Registration and Tuition Fees will apply.

#### **Article 7 Selection procedure: result and place allocation**

1. On 15 April, the Board of the University will notify – via Studielink – each candidate who has participated in the full selection process of the ranking number allocated to that candidate. The Board of the University will allocate places to all candidates who qualify based on their ranking number.
2. Candidates must accept their place via Studielink within two weeks. An allocated place that is not accepted within two weeks will expire by operation of law.
3. When an allocated place expires, the Board of the University will offer it to the candidate with the next highest-ranking number who has not yet been offered a place in the degree programme in question.
4. Candidates who fail to accept their place in good time but still wish to participate in the degree programme in question must immediately submit a request to this end to the

head of SIA This request must be submitted online via <http://www.rug.nl/formulierSenP>.

5. The head of SIA will make a decision on behalf of the Board of the University regarding a request as referred to in Article 7.4. A request as referred to in Article 7.4 may be granted if at least all of the following conditions have been met:
  - a. The candidate was demonstrably unable to accept the allocated place in good time.
  - b. the candidate submitted the request as soon as possible after the expiry of the deadline for acceptance;
  - c. Refusal to grant the request would result in a situation of unfairness of an overriding nature.
6. When a request as referred to in Article 7.4 is granted, the candidate in question will be offered a place for the academic year following the year that the original request for admission referred to. The head of SIA may deviate from this stipulation and decide to offer the candidate a place for the academic year that the original request for admission referred to.

### **Article 8 Allocation of places**

1. For degree programmes with limited capacity, the Board of the University will not allocate any more places than the number available for the relevant academic year.
2. On 15 April, the Board of the University will allocate 100% of the available places for degree programmes with limited capacity.
3. The Board of the University will continue to allocate places until all available places have been accepted and all candidates have proven that they satisfy the general and further entry requirements.

### **Article 9 Deadline for satisfying entry requirements**

1. In order to be admitted to the selection procedure, candidates must satisfy certain entry requirements, such as prior qualifications. Candidates who do not (or do not yet) satisfy the requirements will be notified of this by the relevant faculty as soon as possible after enrolment.
2. Candidates who do not satisfy the entry requirements yet, but expect to do so between 15 July and 31 August, must submit a request for an extension of the deadline to the head of SIA before 15 July. This request must be submitted online via <http://www.rug.nl/formulierSenP>.
3. Contrary to the provisions of Article 9.1, the Board of the University, in consultation with the Faculty Board, may set a later deadline for satisfying the general and further entry requirements for candidates who have been allocated a place in a degree programme with limited capacity. This date may be no later than 20 August.
4. Candidates who are allocated a place after 15 July must submit proof that they satisfy the general and further entry requirements within exactly 14 days (14 x 24 hours) of receipt of their place allocation, and in any case no later than 31 August. If the candidate fails to meet this obligation, the proof of admission will expire.
5. The head of SIA may deviate from the stipulations of Articles 9.1, 9.3 and 9.4 and grant candidates an extension of the deadline until 31 August at the latest. If a candidate fails to prove that they have met the general and further entry requirements by the deadline, the proof of admission will expire.

### **Article 10 Candidate fails to obtain diploma**

1. A candidate who fails to obtain their diploma or certificate may annul the use of a chance to participate in a selection procedure. This request must be submitted to the head of SIA.
2. This request must be submitted online via <http://www.rug.nl/formulierSenP>.
3. The candidate must submit a request as referred to in Article 10.1 before 1 September. The request will be processed no later than 1 October, unless more time is needed because extraordinary circumstances must be assessed.
4. A candidate who submits a request as referred to in Article 10.1 must submit, along with the request, a document proving that they have failed to obtain their diploma.

### **Article 11 Admission to a higher year**

1. Candidates who accept an allocated place, complete their registration, but terminate their registration after a minimum of 1 month, may register for a higher year of the degree programme in question in a subsequent academic year. They will retain their right of admission.
2. Candidates who accept an allocated place elsewhere and register there, may submit a request for registration in a higher year in a subsequent academic year. Such a request must be accompanied by one or more documents providing evidence that the candidate has at least met the requirements for a positive study advice for the same or a related degree programme somewhere else.

### **Article 12 Legal rights**

1. Candidates may lodge an objection against decisions taken on the basis of these Regulation to the Board of the University via the Central Portal for the Legal Protection of Student Rights (CLRS: <http://www.rug.nl/education/laws-regulations-complaints/>). Objections must be lodged within six weeks.
2. If the objection is declared founded and the decision is taken to offer the candidate a place, this place will be for the academic year to which the original request for registration applied.
3. Notwithstanding the stipulations of Article 12.2, candidates who qualify for admission based on a founded objection may be offered a place for the next academic year if
  - a. there are and will be no more proofs of admission available for the academic year for which the enrolment application was intended;
  - b. the decision on the objection is made after the beginning of the academic year, that is, after 1 September;
  - c. the candidate themselves request admission for the next academic year.

## **Provisions of the Higher Education and Research Act (WHW)**

### **Article 7.53 Restriction to enrolments due to availability of teaching capacity**

1. The Board of the University may set the maximum number of students that can enrol for the first time for the propaedeutic phase of a certain degree programme due to the availability of teaching capacity. The number will be set each academic year. If a programme does not operate a propaedeutic phase, «propaedeutic phase» will be

taken to mean the phase in a Bachelor's degree programme that coincides with the first period of that programme with a student workload of 60 ECTS credits.

2. In view of the limited number of places in the degree programme, the Board selects prospective students on the basis of qualitative criteria only. There must be at least two types of qualitative selection criteria.
3. The Board will publish the qualitative selection criteria and the selection procedure for the admission procedure in good time in the event that the number of prospective students exceeds the maximum number of students set under the provisions of Article 7.53.1. The Board must adopt regulations for the enrolment of students. In adopting these regulations, the Board has taken into account the interests of prospective students from the public bodies of Bonaire, Sint Eustatius and Saba as well as Aruba, Curaçao and Sint Maarten.
4. The Board may not enrol more students than the maximum set by the Board, due to availability of teaching capacity.
5. If a ministerial regulation as referred to in Article 7.56 is adopted with regard to a degree programme, Article 7.53 does not apply.
6. The Board will inform the Minister before 1 December of the calendar year preceding the academic year to which the regulations will apply, that they have been preliminarily adopted.
7. Regulations governing the following aspects may be adopted by ministerial regulation:
  - a. the registration date for the selection procedure
  - b. if a degree programme is offered by more than one institution as referred to in Article 1.2a, the number of selection procedures for a certain degree programme in which a prospective student may take part in the same academic year.

#### **Article 9.33a. Advisory authority of the University Council; advisory authority of the student section**

1. The Board of the University requests prior advice from the University Council for each decision that the Board proposes to take regarding
  - a. matters concerning the continued existence of and smooth running of affairs within the University
  - b. the budget, including the amount of the University tuition fees and the tuition fees, within the meaning of Article 6.7.1 or Article 6.8.1 respectively.
2. The Board of the University requests prior advice from the section of the University Council elected from and by the students for each decision that the Board proposes to take regarding
  - a. the general personnel and appointment policy, unless Article 9.36.2 of the WHW applies
  - b. the policy concerning the University tuition fees, as referred to in Article 7.46 and the tuition fees, as referred to in Article 6.7.1.
  - c. the Board of the University's regulations concerning repayments of statutory tuition fees as referred to in Article 7.48.4.
  - d. the Board of the University's regulations concerning the selection criteria and the selection procedure as referred to in Article 6.7a.1.b or Articles 7.26, 7.26a and 7.53.3 respectively, and with regard to the selection procedure, Article 7.30b.2



- e. the Board of the University's regulations concerning the criteria and the procedure for exemption from payment of the higher tuition fees as referred to in Article 6.7a.1.c
- f. the Board of the University's regulations concerning the selection process, as referred to in Article 7.9b.1
- g. the Board of the University's regulations concerning study choice advice and study choice activities, as referred to in Article 7.31b.4.

## **Appendix 2:**

### **Explanatory notes to Article 12.1.b of Part 1 of these Regulations.**

#### **Who is covered by the groups referred to in Article 2.2 of the Student Finance Act 2000?**

The following individuals are covered by these groups:

- a) people with Dutch nationality;
- b) nationals of one of the EU Member States (Austria, Belgium, Bulgaria, Croatia, Cyprus, the Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, the Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, the United Kingdom\* and Sweden);
- c) nationals of an EEA country that is not an EU Member State: Iceland, Liechtenstein and Norway;
- d) under special conditions, people with Turkish nationality based on Association Decision 1/80 of the EEC/Turkey Association Council (children of workers who live in an EU member state where they work or have worked);
- e) people with Swiss nationality (since 1 June 2002 on the basis of the treaty of 21 June 1999, enacted on 14 September 2001, Bulletin of Acts and Decrees 432);
- f) family members (spouse; partner with whom a citizen of the European Union has registered a partnership in accordance with the legislation of that country, insofar as the legislation of the host country equates partnership with marriage and if the conditions of the host country's legislation are satisfied; blood relatives in the direct descending line as well as those of the spouse or partner younger than 21 years of age or who are dependent on them; blood relatives in the direct ascending line as well as those of the spouse or partner who are dependent on them) of EU citizens resident in the Netherlands with non-Dutch nationality, who do not have EEA nationality (based on Directive 2004/38/EC);
- g) foreigners who are only legally resident on the basis of a residence permit for asylum seekers for a fixed period (Article 28 of the Aliens Act);
- h) foreigners who are only legally resident on the basis of a residence permit for asylum seekers for an indefinite period (Article 33 of the Aliens Act);
- i) foreigners who are only legally resident on the basis of a regular residence permit for an indefinite period (Article 20 of the Aliens Act 2000)
- j) (this includes long-term resident third-country nationals (based on Directive 2003/109/EC));
- k) foreigners who are only legally resident on the basis of a regular residence permit for a specified period (Article 20 of the Aliens Act 2000). The permit must have been issued with regard to:
  - 1°. family reunification or family formation as referred to in Article 15 of the Aliens Act 2000 with a Dutch national or with a foreigner as referred to in Article 3.1.a or b of the Student Finance Decree 2000 or an extended stay due to one of these reasons;
  - 2°. residence as an unaccompanied foreign minor or an extended stay due to this reason;
  - 3°. residence with the aim of adoption or fostering, or a stay due to this reason;
  - 4°. litigation related to human trafficking or an extended stay due to this reason;
  - 5°. residence as an alien who, through no fault of their own, is unable to leave the Netherlands, or an extended stay due to this reason;
  - 6°. residence other than that listed in Article 3.4.1 of the Aliens Decree 2000 but within the meaning of Article 3.4.3 of the Aliens Decree 2000, or an extended stay due to this reason;

- 7°. residence related to the legacy of the previous Aliens Act as referred to in Article 3.17.a, part b of the Aliens Regulations 2000, or an extended stay due to this reason;
- l) foreigners waiting for a decision on their request for a residence permit or an extension of a residence permit, insofar as they already receive Student Finance (Article 3.e, Student Finance Decree 2000);
  - m) foreigners who have previously received an allowance (under the WTOS) (Article 3.f, Student Finance Decree 2000).

\*Please note:

The following will apply if the United Kingdom leaves the European Union without a deal:

A foreign national will be treated in the same way as a Dutch national if:

- a) They, or a family member, had British nationality on 12 April 2019 and they were deemed to be a beneficiary under the terms of Article 3.1 of the Directive 2004/38/EC;
- b) they have the right to reside in the Netherlands on the basis of the Aliens Act 2000 and on grounds other than those specified in paragraph 1;
- c) the municipal personal records database shows that they were residing in the Netherlands on 12 April 2019; and
- d) were they to be an EU resident, they would be considered to be a migrant worker or a member of a migrant worker's family.

**Appendix 3:**  
**University tuition fees II: academic year 2020-2021**

***Faculty Campus Fryslân***

**EU/EEA students**

Full-time Bachelor's degree: € 12,600

Full-time Master's degree: € 14,900

**Non-EU/EEA students**

Full-time Bachelor's degree: € 12,600

Full-time Master's degree: € 14,900

- ***Faculty of Theology and Religious Studies,***

- ***Faculty of Arts,***

- ***Faculty of Philosophy:***

**EU/EEA students**

Full-time Bachelor's degree: € 8,600

Part-time/dual Bachelor's degree: € 4,750

Full-time Master's degree: € 11,900

Part-time/dual Master's degree: € 6,350

Research Master: € 11,900

Part-time Research Master: € 6,350

**Non-EU/EEA students**

Full-time Bachelor's degree: € 9,500

Full-time Master's degree: € 13,500

Research Master: € 13,500

- ***Faculty of Economics and Business,***

- ***Faculty of Law,***

- ***Faculty of Spatial Sciences:***

**EU/EEA students**

Full-time Bachelor's degree: € 8,600

Part-time/dual Bachelor's degree: € 4,750

Full-time Master's degree: € 14,900

Part-time/dual Master's degree: € 8,000

Research Master: € 14,900

**Non-EU/EEA students**

Full-time Bachelor's degree: € 9,500

Full-time Master's degree: € 15,000

Research Master: € 15,000

***Faculty of Behavioural and Social Sciences:***

**EU/EEA students**

Full-time Bachelor's degree: € 8,600

Part-time/dual Bachelor's degree: € 4,750

Full-time Master's degree: € 11,900

Part-time/dual Master's degree: € 6,350

Research Master: € 11,900

Part-time Research Master: € 6,350

**Non-EU/EEA students**

|                              |          |
|------------------------------|----------|
| Full-time Bachelor's degree: | € 9,500  |
| Full-time Master's degree:   | € 15,000 |
| Research Master:             | € 15,000 |

***Faculty of Science and Engineering:*****EU/EEA students**

|                                 |          |
|---------------------------------|----------|
| Full-time Bachelor's degree:    | € 11,300 |
| Full-time Master's degree:      | € 14,900 |
| Part-time/dual Master's degree: | € 8,000  |
| Research Master:                | € 14,900 |

**Non-EU/EEA students**

|                              |          |
|------------------------------|----------|
| Full-time Bachelor's degree: | € 14,000 |
| Full-time Master's degree:   | € 17,500 |
| Research Master:             | € 17,500 |

***Faculty of Medical Sciences/UMCG:*****EU/EEA students**

|   |          |
|---|----------|
| Bachelor's/Master's degree in Medicine/Dentistry: | € 20,000 |
| Bachelor's degree in Human Movement Sciences:     | € 11,300 |
| Master's degree:                                  | € 14,900 |
| Research Master:                                  | € 14,900 |

**Non-EU/EEA students**

|   |          |
|---|----------|
| Bachelor's/Master's degree in Medicine/Dentistry: | € 32,000 |
| Bachelor's degree in Human Movement Sciences:     | € 14,000 |
| Master's degree:                                  | € 17,500 |
| Research Master:                                  | € 17,500 |

***University College Groningen:***

|                              |          |
|------------------------------|----------|
| Full-time Bachelor's degree: | € 12,600 |
|------------------------------|----------|

***See Article 16 for the transitional arrangements for non-EU/EEA students and for students of the Master's degree in Water Technology.***

**Appendix 4:**  
**Tuition fees for PhD programmes, academic year 2019-2020**

| <b><u>Graduate School:</u></b>   | <b><u>Fees:</u></b> |
|--|---------------------|
| <i>Faculty of Law:</i><br>Graduate School of Law   | € 10,000            |
| <i>Faculty of Philosophy:</i><br>Graduate School of Philosophy   | € 8,200             |
| <i>Faculty of Arts:</i><br>Graduate School of Humanities   | € 8,200             |
| <i>Faculty of Theology and Religious Studies:</i><br>Graduate School of Theology and Religious Studies   | € 8,200             |
| <i>Faculty of Economics and Business:</i><br>Graduate School of Economics and Business                   | € 11,900            |
| <i>Faculty of Behavioural and Social Sciences:</i><br>Graduate School of Behavioural and Social Sciences | € 10,000            |
| <i>Faculty of Spatial Sciences:</i><br>Graduate School of Spatial Sciences                               | € 10,000            |
| <i>the UMCG:</i><br>Graduate School of Medical Sciences  | € 10,000            |
| <i>Faculty of Science and Engineering:</i><br>Graduate School of Science                                 | € 10,000            |

## **Appendix 5: Enrolment and tuition fees for a temporary second registration in accordance with the coronavirus regulations**

- 1. Students who have registered for a Bachelor's degree programme at the University of Groningen in accordance with the provisions for the academic year 2020-2021 and who are also registered for a programme at a university of applied sciences (HBO) for the same period, who are therefore expected to pay possibly increased statutory tuition fees, will be exempted from having to pay for the HBO degree programme. The students must pay possibly increased statutory tuition fees for the Bachelor's degree programme at the University of Groningen, provided that the students are eligible for possibly increased statutory tuition fees.*
- 2. Students who have registered for a Master's degree programme at the University of Groningen in accordance with the provisions for the academic year 2020-2021 and who are registered for a Bachelor's degree programme for the same period, who are therefore expected to pay possibly increased statutory tuition fees, will be exempted from having to pay for the Bachelor's degree programme. The students must pay possibly increased statutory tuition fees for the Master's degree programme at the University of Groningen, provided that the students are eligible for possibly increased statutory tuition fees.*
- 3. Students who have registered for a Bachelor's degree programme at the University of Groningen in accordance with the provisions for the academic year 2020-2021 and who are registered for a degree programme at a university of applied sciences (HBO) for the same period, and are therefore expected to pay University tuition fees, will be exempted from having to pay for the HBO degree programme. The students must pay possibly increased statutory tuition fees for the Bachelor's degree programme at the University of Groningen, provided that the students are eligible for possibly increased statutory tuition fees.*
- 4. Students who have registered for a Master's degree programme at the University of Groningen in accordance with the provisions for the academic year 2020-2021 and who are registered for a Bachelor's degree programme at a university of applied sciences (HBO) for the same period, who are therefore expected to pay University tuition fees, will be exempted from having to pay for the Bachelor's degree programme. The students must pay possibly increased statutory tuition fees for the Master's degree programme at the University of Groningen, provided that the students are eligible for possibly increased statutory tuition fees.*
- 5. Students who have registered for a Bachelor's degree programme at the University of Groningen in accordance with the provisions for the academic year 2020-2021 and who are registered for a degree programme at a university of applied sciences (HBO) for the same period, who are therefore expected to pay University tuition fees, will be exempted from having to pay for the HBO degree programme. The students must pay University tuition fees for the Bachelor's degree programme at the University of Groningen.*
- 6. Students who have registered for a Master's programme at the University of Groningen in accordance with the provisions for the academic year 2020-2021 and who are registered for a Bachelor's degree programme for the same period, who are therefore expected to pay University tuition fees, will be exempted from having to pay for the Bachelor's degree programme. The students must pay University tuition fees for the Master's degree programme at the University of Groningen.*
- 7. Students who have registered for a pre-Master's programme at the University of Groningen in accordance with the provisions for the academic year 2020-2021 and who are registered for a Bachelor's degree programme for the same period, for which they are expected to pay tuition fees, will be exempted from having to pay for*

*the pre-Master's programme. The students must pay tuition fees for the Bachelor's degree programme.*

- 8. Pre-Master's students who have registered for a Master's degree programme at the University of Groningen for the academic year 2020-2021, without having finished their pre-Master's programme, will be exempted from paying fees for the pre-Master's programme. The students must pay possibly increased statutory tuition fees for the Master's degree programme at the University of Groningen, provided that the students are eligible for possibly increased statutory tuition fees.*
- 9. Pre-Master's students who have registered for a Master's degree programme at the University of Groningen for the academic year 2020-2021, without having finished their pre-Master's programme, will be exempted from having to pay fees for the pre-Master's programme. The students must pay University tuition fees for the Master's degree programme at the University of Groningen.*

*N.B. Points 3, 5 and 6, which concern registration at a university of applied sciences or a different university for which University tuition fees are in effect, as well as registration at the University of Groningen for which University tuition fees are in effect, are subject to definitive nationwide agreements.*