



## University of Groningen Graduation Fund Regulations 2021-2022

### **Part B      Financial support for student members of consultative/administrative bodies, committee members of student organizations and top-level athletes (7.51)**

- Appendix 1      Regulations governing the Recognition and Re-evaluation of UG and Hanze UAS Student Organizations
- Appendix 2a      Recognized student organizations
- Appendix 2b      Membership of consultative bodies and the committees/boards of University bodies
- Appendix 2c      Committee/board membership (PhD Students)
- Appendix 3      Criteria for granting top-level athlete status

#### **Introduction**

Article 2a of the Higher Education and Research Act (WHW) relates to the Graduation Fund (*Profileringsfonds*) and contains regulations concerning financial support for students who incur study delay due to extraordinary circumstances. (Stb.2010, 119).

Article 7.51d of the WHW offers institutions the opportunity to make provisions for the financial support of students who do not meet the nationality requirement as referred to in Article 2.2 of the Student Finance Act 2000 and are therefore not entitled to financial support.

The Board of the University approved the regulations set out below concerning the granting of financial support on the basis of these legal regulations after approval by the University Council on June 24, 2021.

These Regulations apply to requests for the 2021-2022 academic year. Requests submitted by students whose committee year does not coincide with the academic year are subject to the regulations of the academic year in which the majority of the months of the board year fall.

Appendix 1 to these Regulations sets out the procedure for inclusion in the Graduation Fund for student organizations with University of Groningen students as members and student organizations with students of both the University of Groningen and the Hanze University of Applied Sciences Groningen (Hanze UAS) as members.

The Board of the University can issue a 'certificate of participation' as proof of participation to students who have been granted a committee or consultative body grant from the Graduation Fund.

See also: [www.rug.nl/studievertraging](http://www.rug.nl/studievertraging). This page provides more information about these regulations, as well as a link to the request form.

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## **Chapter 1. General provisions**

### **Article 1. Definitions**

Academic year:	A period of time that starts on 1 September and ends on 31 August of the following year.
Act:	The Higher Education and Research Act (WHW: <i>Wet op het Hoger Onderwijs en Wetenschappelijk onderzoek</i> ).
B:	The nominal duration of a university Bachelor's degree programme.
Board of the University:	The Board of the University of Groningen.
CLRS:	Central Portal for the Legal Protection of Student Rights ( <i>Centraal Loket Rechtsbescherming Studenten</i> ).
Committee grant:	Financial support for carrying out duties relating to membership of a University administrative body or recognized student organization.
Consultative body grant:	Financial support for consultative body membership at the UG.
CUOS:	<i>Centraal Uitvoeringsorgaan Studentenorganisaties</i> (Central Executive Board for Student Organizations); a body set up by the Board of the University to facilitate student organizations.
Degree programme:	A Bachelor's or Master's degree programme.
DUO:	<i>Dienst Uitvoering Onderwijs</i> (Education Executive Agency).
FOS-cie:	<i>Financiële Ondersteuning Studenten commissie</i> (Student Financial Support committee); an official committee appointed by the Executive Board of Hanze UAS.

Hanze UAS organization:	An organization for students registered at the Hanze University of Applied Sciences Groningen.
Higher education:	Education provided at research universities (WO) and universities of applied sciences (HBO).
Joint organization:	An organization for both students registered at Hanze UAS and students registered at the UG.
Nominal student workload:	In accordance with Article 7.4 of the Act, the nominal student workload is 60 ECTS credit points per academic year.
Performance-related grant:	Article 5.1 WSF 2000: a travel allowance, possibly with the addition of a supplementary grant and bonus for a single-parent family. The performance-related grant is awarded by DUO for the combined nominal duration of the Bachelor's and Master's degree programmes. The travel allowance is awarded for the combined nominal duration of the Bachelor's and Master's degree programmes, plus one extra year.
PhD scholarship student:	A student who has been admitted to a PhD scholarship programme at the UG.
Statutory tuition fees:	The tuition fees as referred to in Article 7.45 of the Act for registration as a student, set by the Minister.
Student finance:	A performance-related grant that students receive during the nominal duration of their degree programme, followed by a three-year loan period, in accordance with the WSF 2000.
Student:	A person who has paid tuition fees and is registered at the UG, with all the rights connected to registration as set out in Article 7.34 of the Act.  A person enrolled as a student in a degree programme at the UG.
Top-level sports grant:	Financial support for top-level athletes.
UFC:	University Funds Committee; a committee appointed by the Board of the University which advises the Board with regard to decisions made on the basis of these Regulations.
UG organization:	An organization for students registered at the UG.
UG:	University of Groningen.
Waiving of tuition fees for student members:	A situation where a student is registered at the University of Groningen but, contrary to the provisions of Article 7.34 WHW, has been exempted from payment of statutory tuition fees because they will be fulfilling a full-time board membership or a membership of consultative body as referred to in Article 7:47a WHW.
WSF 2000:	<i>Wet studiefinanciering 2000</i> (Student Finance Act 2000).

All other terms used in these regulations will have the meaning that the Act ascribes to them.

## **Article 2. Conditions for financial support**

1. Through the Graduation Fund, the UG provides financial support to student members of consultative bodies, committees and boards, to committee members of student organizations and to top-level athletes who
  - are enrolled as full-time students in a degree programme for the entire academic

- year and have not yet gained their degree
  - have paid the relevant statutory tuition fees to the UG
  - are or were entitled to a performance-related grant for the degree programme on the basis of the WSF 2000.
2. The UG provides financial support to PhD scholarship students who satisfy the conditions set out in Chapter 3 of these Regulations.
  3. The UG will grant exemption from payment of statutory tuition fees as referred to in Article 12.8 of the University of Groningen Regulations for Registration and Tuition Fees 2021-2022 to board or committee members who satisfy the conditions listed in Chapter 5 of these Regulations.

#### **Article 2a. Conditions for financial support for international students**

1. Through the Graduation Fund, the UG provides financial support to international students who are student members of consultative bodies, committees and boards, to committee members of student organizations and to top-level athletes who
  - a. satisfy the age criteria laid down in the WSF 2000 at the start of the degree programme, and
  - b. are enrolled as full-time students in a degree programme at the UG for which they have not yet gained their degree, and
  - c. have paid the university or statutory tuition fees to the UG for the period covered by the request.

## **Chapter 2. Membership of consultative bodies and the committees/boards of University bodies**

### **Article 3. Conditions**

In addition to the provisions of Article 2 and 2a of these Regulations, Bachelor's students who, during an academic year, are members of a consultative body, committee or board as set out in Appendix 2b to these Regulations are entitled to financial support if they obtained a provisional or definitive positive study advice in the propaedeutic phase.

### **Article 4. Scope and amount of grant**

1. The number of committee grant months for each membership of a consultative body, board or committee is specified in Appendix 2b.
2. For the 2021-2022 academic year, the amount of the grant is:
 

a. Faculty Board advisory member	€794.20	per grant month
b. Student assessor on the Board of the University	€794.20	per grant month
c. University Council member	€694.20	per grant month
d. Faculty Council member	€694.20	per grant month
e. CUOS member	€694.20	per grant month

### **Article 5. Provisional and definitive grant**

Financial support is awarded in the form of a committee grant; a provisional grant can be requested in anticipation of this.

### **Article 6. Request period for a provisional grant**

1. Students may request a provisional grant at the start of their consultative body or committee/board membership period.
2. Students who have received a provisional grant must submit written confirmation of the membership period as set out in Article 10.3 of these Regulations after their

membership has ended and before 31 January of the following year. The written confirmation must be issued by the new consultative body or committee.

**Article 7. Request period for a definitive grant**

1. Definitive grants must be requested between 1 September and 31 January of the academic year following the academic year in which the applicant was a member of the consultative body or committee.
2. A provisional consultative body or committee grant as referred to in Article 6 will be converted into a definitive grant after the written confirmation within the meaning of Article 10.3 has been submitted.
3. Requests submitted after 31 January of the year after the academic year in which the consultative body or committee activities took place will not be processed.
4. The provisional grant must be repaid if the UFC has not received the confirmation and/or request within the meaning of Articles 7.2 and 7.3 by 31 January.

**Article 8. Request procedure**

1. When requesting financial support, students must use the digital request form on the website [rug.nl/studievertraging](http://rug.nl/studievertraging).
2. When requesting provisional allocation of financial support, students must upload the documentary evidence specified in Articles 10.1 and 10.2 of these Regulations via the website, and then fill in the digital request form in accordance with Article 8.1.
3. When requesting definitive allocation of financial support, students must also upload the documentary evidence specified in Article 10.3 via the website.
4. Students can check the progress of their request via the website referred to in Article 8.1.
5. If the request is incomplete, the student will be granted four weeks to complete the request. If the request is not completed within this period, it will not be processed further. The student will be notified of this.

**Article 9. Decision**

1. The Board of the University will make a decision with regard to a request after consultation with the UFC. This will take place as soon as possible and within a maximum of eight weeks of receipt of the completed request. The decision will be:
  - a. either non-consideration of the request because it was submitted after the deadline, or
  - b. non-consideration of the request because the request was incomplete and was not completed before the deadline, or
  - c. the granting of the consultative body or committee grant, or
  - d. rejection of the request.
2. The decision, and the reasons for it, will be communicated to the student in writing.

**Article 10. Documentary evidence**

Documentary evidence as referred to in Article 8 comprises:

1. A notification from DUO stating that the student is or was entitled to a performance-related grant.
2. An appointment decree.
3. A confirmation of the period of membership of the consultative body or committee/board, provided by the consultative body or committee/board succeeding that of which the student was a member.

**Article 11. Payment and repayment of financial support**

1. Payment will be made to the student's bank account number within a reasonable period of time after the financial support has been provisionally or definitively approved.
2. If a student who is awarded support under these regulations prematurely deregisters, the consultative body or committee grant will be terminated on the date of

- deregistration, after which the grant will be recovered on a pro rata basis.
3. If the confirmation referred to in Article 10.3 shows that the committee member has ended their committee membership prematurely, the committee grant will be recovered pro rata.

### **Chapter 3. Membership of a consultative body or committee (PhD scholarship students)**

#### **Article 12. Conditions**

A PhD scholarship student must be registered as such with the UG at the time the consultative body or committee/board duties are performed in order to qualify for this type of consultative body or committee grant.

#### **Article 13. Scope and amount of the consultative body grant**

PhD scholarship students who are members of a Faculty Council or the University Council are eligible for financial support for two or three months respectively in the form of an extension of the PhD programme. The request will be processed by the Graduate School of the PhD student.

#### **Article 14. Scope and amount of committee grants for GOPHER and GRIN**

1. A maximum of six PhD grant months per year are available for board members of the GOPHER and GRIN student societies in the form of an extension of the PhD programme (Appendix 2c).
2. PhD scholarship students who have been board members of *GOPHER* or *GRIN* for a full year are eligible for remuneration to the amount of two PhD grant months.

#### **Article 15. Scope and amount of committee grants for the PhD Day Committee**

One PhD grant month in the form of an extension of the PhD programme is available for students who are members of the central PhD Day Committee.

#### **Article 16. Request procedure for GOPHER, GRIN and PhD Day Committee grants**

1. PhD scholarship students must submit their request for a committee grant to the UFC between 1 September and 31 January of the year following the academic year in which they were members of the committee, by completing the digital request form on the website: [www.rug.nl/studievertraging](http://www.rug.nl/studievertraging)
2. At the start of each committee year, the current *GOPHER* and *GRIN* boards and the current PhD Day Committee members must indicate which board members (no more than two for *GOPHER* and *GRIN*) are eligible for a committee grant. This indication will be regarded as a request for provisional allocation of financial support.
3. At the end of each academic year, and in any case before 31 January, the new board or the new committee members must state that the board/committee member who is requesting a grant was a member of the board/committee during the entire committee year. This declaration must be enclosed with the request for definitive allocation of financial support.
4. Articles 9 and 11 apply mutatis mutandis to the request procedure for financial support.

#### **Article 17. Documentary evidence**

The following documentary evidence must be included with each request:

- a. A statement to prove that the PhD scholarship student has been appointed a board member.

- b. When requesting a definitive grant or conversion of a provisional grant to a definitive grant: a declaration of membership period, confirming the period of committee membership.

## **Chapter 4. Membership of student organization committees**

### **Article 18. Conditions**

1. Students who, during an academic year, are members of a committee or board of a student organization listed in Appendix 2a of these Regulations are eligible for financial support if they meet the criteria set out in Article 2 or 2a of these Regulations.
2. In addition to the provisions of Article 18.1:
  - a) Bachelor's students must have obtained a provisional or definitive positive study advice during the propaedeutic phase
  - b) Students who began the propaedeutic phase of a Bachelor's degree programme at the UG must meet the requirements regarding a provisional or definitive positive study advice within two months of the start of the consultative body or committee/body membership.

### **Article 19. Amount of committee grant**

1. An amount is made available to board/committee members of student organizations for the number of committee grant months determined by the Board of the University on the recommendation of CUOS, in accordance with Appendix 1 of these Regulations.
2. The amount available for committee/board members of student facilities is €694.20 per grant month.  
The amount available for committee/board members of other student organizations named in Appendix 2a is €444.20 per grant month.
3. The student organizations decide how the amounts specified in Appendix 2a will be allocated among their appointed committee/board members. No later than two months after the beginning of the committee year, the committee/board must submit an overview of the grant allocations to the UFC via the website [rug.nl/studievertraging](http://rug.nl/studievertraging) and to the FOS-cie of the Hanze University of Applied Sciences Groningen via the e-mail address [profleringsfonds@org.hanze.nl](mailto:profleringsfonds@org.hanze.nl).
4. The minimum number of committee grant months that a student organization can award a committee/board member is one.
5. The maximum number of committee grant months that can be awarded to a committee/board member of a student facility or other student organization listed in Appendix 2a is six.

### **Article 20. Request procedure for a provisional committee grant**

1. Students may submit a request for provisional allocation of financial support after the start of their committee membership year by completing the digital request form on the website [rug.nl/studievertraging](http://rug.nl/studievertraging).
2. Students must upload the documentary evidence, as specified in Articles 23.1 and 23.2 of these Regulations, via the website, and must then fill in the digital request form in accordance with Article 20.1.
3. Students can check the progress of their request via the application system on the website referred to in Article 20.1.
4. If the request is incomplete, the student will be granted four weeks to complete the request. If the request is not completed within this period, it will not be processed further. The student will be notified of this. Once the committee year has ended, the student can submit a request for a definitive committee grant, as set out in Article 21 of these Regulations.



### **Article 21. Request procedure for a definitive committee grant**

1. Students must request definitive financial support **within three months** of the end of the relevant committee year by submitting the digital request form on the website [rug.nl/studievertraging](http://rug.nl/studievertraging).
2. Confirmation of the membership period as referred to in Article 23.3 must be submitted with the request. Students who have not applied for a provisional committee grant must enclose all documentary evidence listed in Article 23 with the request for definitive allocation of financial support.
3. Students can check the progress of their request via the application system on the website referred to in Article 21.1.
4. If the request is incomplete, the student will be granted four weeks to complete the request. If the request is not completed within this period, it will not be processed further. The student will be notified of this.

### **Article 22. Decision**

1. The Board of the University will make a decision with regard to a request after consultation with the UFC. This will take place as soon as possible and within a maximum of eight weeks of receipt of the completed request. The decision will be:
  - a. either non-consideration of the request because it was submitted after the deadline, or
  - b. non-consideration of the request because the request was incomplete and was not completed before the deadline, or
  - c. granting of the committee grant, or
  - d. rejection of the request.
2. The decision, and the reasons for it, will be communicated to the student in writing.

### **Article 23. Documentary evidence**

Documentary evidence as referred to in Articles 20 and 21 comprises:

1. A notification from DUO stating that the student is or was entitled to a performance-related grant.
2. A document detailing the allocation of committee grant months within the organization of which the student is a board/committee member.
3. Confirmation of the period of committee/board membership, provided by the committee/board succeeding that of which the student was a member.

### **Article 24. Payment of financial support**

1. Payment will be made to the student's bank account number within a reasonable period of time after the financial support has been provisionally or definitively approved.
2. Committee grants are awarded according to the allocation amounts specified by the organization. If the confirmation referred to in Article 23.3 shows that the committee member ended their committee membership prematurely, the committee grant will be recovered pro rata.

## **Chapter 5. Waiving of tuition fees for student members**

### **Article 25. Conditions for exemption from statutory tuition fees**

1. The UG will grant exemption from payment of statutory tuition fees as referred to in Article 12.8 of the University of Groningen Regulations for Registration and Tuition Fees 2021-2022 to committee/board members of student organizations listed in Appendix 2a or 2b of these Regulations who are registered as Bachelor's students at the UG if:

- a. – for second-year Bachelor’s students: as per the request date, they have earned at least 60 ECTS in a maximum of two UG degree programmes since they first registered in a Bachelor’s degree programme;  
– for third- or fourth-year Bachelor’s students: they have earned at least 120 ECTS in one single UG degree programme since they first registered in a Bachelor’s degree programme.
  - b. Bachelor’s students who have not gained their Bachelor’s degree within four years from the first time they registered in a Bachelor’s degree programme are not eligible for waiving of tuition fees.
2. The UG will grant exemption from payment of statutory tuition fees as referred to in Article 12.8 of the University of Groningen Regulations for Registration and Tuition Fees 2021-2022 to committee/board members of student organizations listed in Appendix 2a or 2b of these Regulations who are registered as Master’s students at the UG if they gained their Bachelor’s degree within four years from the first time they registered in a Bachelor’s degree programme.
  3. Only students who qualify for at least six committee grant months are eligible for exemption from payment of statutory tuition fees. This requirement does not apply to the student assessors in the Board of the University and the faculty boards; they qualify for waiving of tuition fees if they are granted five committee grant months.
  - 3a. Student organizations in the category Sports associations or UG Study associations, as mentioned in Appendix 1 of this regulation (Regulations governing the Recognition and Re-evaluation of UG and Hanze UAS Student Organizations) may nominate two additional board members to the Board of the University to be considered for waiving of tuition fees if:
    - a. the student organization is listed for the maximum number of committee grant months (40) for the category (Sports or Study) concerned in Appendix 2a of this regulation, and
    - b. the nominated student is eligible for at least 2 committee grant months as shown by the documentary evidence referred to in Article 27, paragraph 2.
  4. This is a one-off exemption that applies to one academic year, from 1 September 2021 to 1 September 2022.
  5. In order to be eligible for exemption from payment of statutory tuition fees, at least nine months of the committee year during which the student is a committee/board member must fall within the academic year for which the exemption is being requested.
  6. The student may not follow course units or sit examinations or final assessments during the academic year for which the exemption is being requested.

**Article 26. Request procedure for waiving of tuition fees**

1. In order to qualify for waiving of tuition fees, students must submit the digital request form to the UFC before 1 September (2021), together with the application for a provisional committee grant as referred to in Article 20 of these Regulations. The form can be found on the website: [www.rug.nl/studievertraging](http://www.rug.nl/studievertraging). To be taken into consideration, requests must be complete, i.e. accompanied by all the required documentary evidence, and submitted before 1 September.
2. In the event that the student is prevented from submitting their request on time due to force majeure, they must report this to the UFC as soon as possible, but no later than 1 October, via [ufc@rug.nl](mailto:ufc@rug.nl). If the UFC comes to the conclusion that the student was affected by force majeure, then the request for the waiving of tuition fees will still be assessed in terms of content.
3. The documentary evidence listed in Article 27 must be enclosed with the request.
4. Students must satisfy the payment obligation in order to be registered or reregistered as of 1 September. If the request for the waiving of tuition fees is approved and the student has already paid some or all of the tuition fees, the amount paid will be reimbursed.

### **Article 27. Documentary evidence**

Documentary evidence as referred to in Article 26 comprises:

1. A notification from DUO stating that the student is or was entitled to a performance-related grant.
2. An appointment decree that proves that the student is eligible for six committee grant months (five for student assessors) and states the start and end dates of the student's board/committee membership.
3. The most recent printout of the student's study results in chronological order, showing that they meet criteria as stated in article 25 or that they have completed a UG Bachelor's degree programme within four years. This must be a certified printout from the Student Administration Office (i.e. not the student's own printout from Progress WWW).
4. Clear documentary evidence that the student was registered at the UG in the academic year preceding the committee membership year.

## **Chapter 6. Programme Committees**

### **Article 28. Conditions**

Students who are members of a Programme Committee during a given academic year are eligible for financial support if they meet the criteria set out in Article 2 or 2a of these Regulations.

### **Article 29. Amount of financial support**

The financial support consists of a remuneration of €37 per meeting for a maximum of twelve meetings. Extraordinary circumstances may lead to compensation for more than twelve meetings.

### **Article 30. Request procedure**

1. Requests for financial support for activities performed within the scope of Programme Committee membership must be submitted in writing to the relevant Faculty Board between 1 September and 1 February of the academic year following that in which the activities were performed.
2. Requests submitted after 1 February of the academic year following the year in which the activities were performed will not be processed unless the individual submitting the request can prove that the request was delayed due to force majeure.

### **Article 31. Documentary evidence**

Students must submit to their Faculty a declaration from the Chair of the Programme Committee, stating that they were a member of the committee during the academic year to which the request pertains.

### **Article 32. Payment of financial support**

Payment will take place once the academic year in which the membership occurred has ended.

## **Chapter 7. Top-level sports**

### **Article 33. Conditions**

Students who practise top-level sports and satisfy the conditions in Article 2 or 2a of these Regulations are entitled to financial support in the form of a top-level sports grant, if they

- a. have been granted top-level athlete status on the basis of the criteria in Appendix 3 of these Regulations, and

- b. have attained top-level sporting achievements in accordance with the qualification list for top-level athletes (*Kwalificatielijst Topsporters RUG en HG*) that is valid in that year, or have attained such an achievement in a later year following a previous award of a top-level sports grant, and
- c. have earned at least 60 ECTS credit points, or a multiple thereof in the case of previous awards of a top-level sports grant.

**Article 34. Amount of top-level sports grant**

1. The maximum number of times that a top-level sports grant can be awarded is equal to the number of years of the nominal duration of the student's degree programme.
2. The amount of the top-level sports grant is €2,000.

**Article 35. Request procedure**

1. Students who wish to be considered for a top-level sports grant must report to the top-level sports coordinator before 1 November. The top-level sports coordinator will assess whether the student meets the criteria for top-level athlete status as specified in Appendix 3. The top-level sports coordinator will draw up a list of the students who have been granted top-level athlete status in that academic year.
2. The top-level sports coordinator will also assess whether the student meets the requirements for top-level sporting achievements as set out in the *Kwalificatielijst Topsporters RUG en HG* for the relevant year. The top-level sports coordinator will draw up a list of the students who have met these requirements.
3. Top-level sports grants must be requested using the digital request form on the website [rug.nl/studievertraging](http://rug.nl/studievertraging).
4. The student can check the progress of the request on the website referred to in Article 35.3.
5. If the request is incomplete, the student will be granted six weeks in which to complete the request. If the request is not completed within this period, it will not be processed further. The student will be notified of this.
6. The Board of the University will make a decision with regard to the request after consultation with the UFC. This will take place as soon as possible but within a maximum of eight weeks of receipt of the completed request.
7. The decision will be:
  - a. either the granting of financial support, or
  - b. rejection of the request, or
  - c. non-consideration of the request because it was submitted after the deadline, or
  - d. non-consideration of the request because the request was incomplete and the missing information was not provided before the deadline.
8. The decision, and the reasons for it, will be communicated to the student in writing.

**Article 36. Documentary evidence**

No later than seven days after submitting the request, the student must upload a printout of their study results to the University website via the link [rug.nl/studievertraging](http://rug.nl/studievertraging).

**Article 37. Payment of top-level sports grant**

Payment will be made on the date indicated by the student to the student's bank account. Payment must be made no later than one year after the student's enrolment ends, or after they have been awarded the degree.

**Article 38. Top-level sports facilities**

1. Students who have been granted the status of top-level athlete in accordance with Appendix 3 of these Regulations can apply to the top-level sports coordinator for the following top-level sports facilities during the entire year in which top-level sports is practised:
  - a. an adapted study programme

- b. a free ACLO sports card and gym membership
2. The top-level sports coordinator may decide that an athlete who does not yet meet the criteria in Article 33 of these Regulations is still eligible for top-level sports facilities if this student is expected to meet the criteria in the near future.

**Article 39. Transitional arrangements**

Students who received a top-level sports grant in academic year 2014-2015 or before may apply for a top-level sports grant under the conditions that applied in that year.

**Chapter 8. Transitional and final provisions**

**Article 40. Lodging an objection**

Students may lodge an objection against a decision taken by or on behalf of the Board of the University on the grounds of these Regulations within six weeks of the date of the decision with the Central Portal for the Legal Protection of Student Rights (CLRS) via the website [www.rug.nl/clrs](http://www.rug.nl/clrs) or P.O. Box 72, 9700 AB Groningen.

**Article 41. Concurrence**

In the event that a situation of force majeure as referred to in Part A of these Regulations is combined with membership of a committee or consultative body or top-level sports activities, the fixed term for these activities will be taken into consideration when determining the extent of the study delay. The maximum number of months of financial support per academic year is twelve.

**Article 42. Hardship clause**

In some cases a request for financial support may be granted if rejection would result in a situation of unfairness of overriding nature.

**Article 43. Deviation from the regulations**

In exceptional circumstances the Board of the University may deviate from the provisions of these Regulations.

**Article 44. Date of commencement and validity**

These regulations will take effect on 1 September 2021 and will remain in force until 1 September 2022.

**Article 45. Citation and publication of these regulations**

1. These regulations may be cited as: 'University of Groningen Graduation Fund Regulations 2021-2022, Part B', possibly supplemented by 'Financial support for student members of consultative/administrative bodies, committee members of student organizations and top-level athletes.'
2. These regulations have been sent to the Faculty Boards for reference, published on the internet and included as an appendix in the Student Charter.

Groningen, July 13<sup>th</sup>, 2021

the Board of the University

## **Appendix 1 Regulations governing the Recognition and Re-evaluation of UG and Hanze UAS Student Organizations**

### **Introduction**

These Regulations concern the allocation of committee grant months to student organizations that have students of the UG or of both the UG and Hanze UAS as members.

### **Section 1 Categories and allocation models**

#### **Article 1 Categories**

There are six categories of student organizations: student facilities, study associations, student associations, sports associations, cultural organizations, and other organizations.

#### **Article 2 Allocation models**

1. The UG allocates the following numbers of committee grant months per year to UG and joint UG and Hanze UAS student organizations:

<b>Category</b>	<b>Maximum number of committee grant months</b>
Student facilities	180 months
UG study associations	800 months
Student associations	315 months
Sports associations	450 months
Cultural organizations	60 months
Other organizations	150 months

2. The student facilities ACLO, ESN, KEI and Usva are allocated a fixed number of committee grant months.

3. ACLO, ESN, KEI and Usva are allocated 45 months each.

### **Section 2 Accreditation of student organizations**

#### **Article 3 Accreditation**

A UG or joint UG and Hanze UAS student organization can be accredited for inclusion in these regulations if the following conditions are satisfied:

- a) the general conditions that apply to all organizations
- b) the special conditions that apply to the categories of study associations, student associations, sports associations, cultural organizations or other organizations.

#### **Article 4 General provisions**

The general conditions for accreditation are as follows:

- a) The organization has legal personality and full legal competence, which is demonstrated by
  1. Articles of Association certified by a civil-law notary, and
  2. a current registration with the Chamber of Commerce.

The organization works on a non-profit basis.

b) The Articles of Association of the organization set out at least:

1. the objectives of the organization
2. the activities of the organization
3. the organizational structure

4. who can sit on the board, how board members are elected or appointed and the appointment term for board members
  5. for associations: who can become members.
- c) In addition, the Articles of Association must state at least the following:
1. The organization focuses on the student body of the UG and/or Hanze UAS or a degree programme, school or faculty within the UG or Hanze UAS.
  2. The organization's executive board consists of full-time or part-time students and/or PhD scholarship students.
  3. The organization is in principle open to all students enrolled at the UG or all students enrolled at the UG or Hanze UAS, or to all students of a certain degree programme, school or faculty of the UG and/or Hanze UAS.
- d) The organization approves an annual budget, an annual report in accordance with Form J, an annual activity report in accordance with Form D and an annual financial statement. For associations: the organization has an up-to-date membership record (max. six months old) including the names and student numbers of UG or UG and Hanze UAS students. The membership record must be submitted in accordance with Form L. All documents must be provided in PDF or Excel format.
- e) The organization offers a diverse and extensive range of activities, requiring board work throughout the year.
- f) The organization and the range of activities related to its purposes involve a significant amount of management and administration.
- g) The organization contributes to a positive image of the UG or both the UG and Hanze UAS and of Groningen as a student city and has signed the Code of Conduct for Student Associations and Organizations in Groningen.
- h) The organization complies with the agreements made in the UG and Hanze UAS Introduction Period Regulations.

#### **Article 5 Requesting accreditation**

1. Requests for accreditation and inclusion in the regulations must be submitted to the Board of the University of Groningen.
2. Requests can be submitted annually until 15 November of the academic year during which the organization wishes to be included in the regulations.
3. The CUOS will determine the procedural rules for the request procedure. The rules will be published in good time and will not contradict these regulations.
4. Any changes in the organization that may affect the accreditation must be reported to the Board of the University.

#### **Article 6 Accreditation of the organization**

1. The Board of the University of Groningen will make a decision concerning requests for accreditation of UG or joint organizations, bearing in mind the advice issued by the CUOS.
2. Accreditation will take place as of 1 September of the academic year during which it was requested.
3. The decision concerning the accreditation, and the reasons for it, will be communicated to the relevant organization in writing.

#### **Article 7 Accreditation period**

Accreditation is in principle granted for the period until the results of re-evaluation of the relevant category are implemented.

An organization will be included in the regulations for the period of one year:

- a. if the organization has already been included but has been granted the opportunity to meet a certain requirement
- b. if significant changes are to be expected in the circumstances of an organization.

#### **Article 8 Allocation of number of committee grant months**

Upon accreditation of an organization, the Board also determines the number of months for committee grants, bearing in mind the advice issued by the CUOS or the SSA.

**Article 9 Re-evaluation of accredited organizations**

The organizations included in these regulations will be re-evaluated at least once every three years on the basis of the regulations as they apply in the year of re-evaluation.

1. The CUOS and the SSA will determine the procedural rules for the re-evaluation procedure. The rules will be published in good time and will not contradict these regulations.
2. The CUOS and the SSA are responsible for informing the student organizations about the re-evaluation procedure.
3. The organizations will be re-evaluated in:

a.	Study associations	Academic year 2020-2021
b.	Cultural organizations	Academic year 2020-2021
c.	Other organizations	Academic year 2020-2021
d.	Student associations	Academic year 2021-2022
e.	Sports associations	Academic year 2021-2022

and subsequently once every three years.

4. Withdrawal of accreditation of an organization on the basis of re-evaluation will take effect on 1 September after the decision for withdrawal is made.
5. Allocation of a different number of committee grant months on the basis of re-evaluation will take effect at the time of the first change of committee members on or after 1 September following the re-evaluation.

**Section 3 Categories of organizations**

**Article 10 General assessment**

1. The association or foundation organizes activities related to its category.
2. A foundation may be granted a maximum of 30 committee grant months.
3. The association or foundation approves an annual report in accordance with Form J, for which a maximum of **three points** may be awarded.
4. The association or foundation that meets the general and specific assessment will be granted months on the basis of the following points scheme.
5. A maximum of ten points may be gained, both in the general and the specific assessment. In addition, extra committee grant months may be granted per category as described in the specific assessment.
6. The association or foundation must obtain at least five points to be included in the Graduation Fund part B.

<b>Points</b>	<b>Months granted</b>
5 or 5.5 points	4 months
6 points	7 months
6.5 points	10 months
7 points	13 months
7.5 points	16 months
8 points	19 months
8.5 points	22 months
9 points	25 months



9.5 points	28 months
10 points	30 months

### **Article 11 Specific assessment of UG study associations**

1. The association or foundation may be awarded 1.5 points for the organization of annual activities for maintaining and promoting the degree programme's teaching quality throughout the academic year and regular meetings with the programme director and/or the Faculty Board.

2. The association has 75 members or more. Study associations meet this specific requirement if 50% of the total number of students of the related faculty or faculties, or degree programme or degree programmes, are annually paying members. A list of members must be submitted, with a reference date of 15 November of the year in which the request is made.

3. The association or foundation may be awarded 5.5 points for the organization of activities on the basis of the following scheme.

<b>Activity</b>	<b>Points</b>
a) Organization of major events, such as an annual conference or symposium.	max. 1.5
b) Excursions, office and work visits in the Netherlands, excursions abroad, organization of lectures and workshops related to the degree programme.	max. 2
c) Exceptional participation. E.g. international policy, benefit activities or actively promoting inclusion.	max. 1
d) A periodical with relevant content or a digital equivalent.	max. 0.5
e) Activities aimed at promoting member loyalty.	max. 0.5

3. Additional months on the basis of membership numbers are determined as follows.

<b>Number of members</b>	<b>Bonus</b>
50% of the degree programme or 200 members	2 months
450-699	4 months
700-949	6 months
950-1499	8 months
1500 or more	10 months

### **Article 12 Specific assessment of student associations**

1. The association may be awarded a maximum of 1.5 points for the exploitation of its premises.

2. The association has at least 75 members. A list of members must be submitted, with a reference date of 15 November of the year in which the request is made.
3. The association may be awarded 5.5 points for the organization of activities on the basis of the following scheme.

<b>Activity</b>	<b>Points</b>
a) Day-to-day activities and committee activities.	max. 3.5
c) Exceptional participation. E.g. international policy, benefit activities or actively promoting inclusion.	max. 2

2. Additional months on the basis of membership numbers are determined as follows.

2.5% x the number of members
Example:
<ul style="list-style-type: none"> <li>- An association has 1,800 members</li> <li>- <math>0.025 \times 1,800 = 45</math> additional committee grant months</li> <li>- An association has 200 members</li> <li>- <math>0.025 \times 200 = 5</math> additional committee grant months</li> </ul>

### **Article 13 Specific assessment of sports associations**

1. The association is registered with ACLO.
2. The association has at least 100 members. A list of members must be submitted, with a reference date of 15 November of the year in which the request is made.
3. The association may be awarded a maximum of 1.5 points for the exploitation of its premises.
4. The association may be awarded 5.5 points on the basis of the following scheme.

<b>Component</b>	<b>Points</b>
a) High-level competitive sports and top-level sports.	max. 1.5
b) Various activities related to the associated sports and excursions.	max. 2
c) Exceptional participation. E.g. international policy, benefit activities or actively promoting inclusion.	max. 1.5
d) Activities aimed at promoting member loyalty.	max. 0.5

3. Additional months on the basis of membership numbers are determined as follows.

<b>Number of members</b>	<b>Bonus</b>
200-274	4 months
275-374	6 months

375-499	8 months
500 members or more	10 months

#### **Article 14 Specific assessment of cultural organizations**

1. The association or foundation aims at the cultural education of students.
2. The association has at least 50 members. A list of members must be submitted, with a reference date of 15 November of the year in which the request is made.
3. The association or foundation may be awarded a maximum of 1 points for the exploitation of its premises.
4. The association or foundation may be awarded 5.5 points on the basis of the following scheme.

<b>Activity</b>	<b>Points</b>
a) The association or foundation has a varied offer of activities related to its objectives.	max. 2
b) The association or foundation organizes major activities, such as performances.	max. 2
c) Activities aimed at promoting member loyalty.	max. 0.5
d) Exceptional participation. E.g. international policy, benefit activities or actively promoting inclusion.	max. 1.5

3. The maximum number of months that a cultural association may be awarded is limited by the number of members on the basis of the following scheme:

<b>Number of members</b>	<b>Months</b>
50-100	max. 10
100-150	max. 15
150-200	max. 20
200 or more	max. 30

#### **Article 15 Specific assessment of other organizations**

1. The association or foundation is involved in one of the following fields:
  - promotion of student interests
  - religion for students
  - promotion of international contact among students.
2. The association has at least 75 members. A list of members must be submitted, with a reference date of 15 November of the year in which the request is made.
3. The association or foundation may be awarded a maximum of 1.5 points for its office hours.

4. The association or foundation may be awarded 5.5 points on the basis of the following scheme.

<b>Activity</b>	<b>Points</b>
a) The association or foundation has a varied offer of activities related to its objectives.	max. 2
b) Major events, such as conferences.	max. 1
c) Activities aimed at promoting member loyalty or social cohesion.	max. 0.5
c) Exceptional participation. E.g. international policy, benefit activities or actively promoting inclusion.	max. 2

3. The maximum number of months that a cultural association may be awarded is limited by the number of members on the basis of the following scheme:

<b>Number of members</b>	<b>Months</b>
50-100	max. 10
100-150	max. 15
150-200	max. 20
200 or more	max. 30

#### ***Section 4 Transitional and final provisions***

##### **Article 16 Additional recommendation**

If the total number of committee grant months based on the recommendation issued by CUOS exceeds the total number of months available for the relevant category, CUOS will issue an additional recommendation for the distribution of the total number of committee grant months in the available allocation model among the organizations within one category.

## Appendix 2a. Recognized student organizations

<b><i>Student associations</i></b>	<b><i>No. of committee grant months</i></b>	<b><i>Amount</i></b>
A.S.V. Dizkartes	51	€22,654.20
Cleopatra A.S.G.	25	€11,105
G.S.V.	25	€11,105
N.S.G.	35	€15,547
R.K.S.V. Albertus Magnus	75	€33,315
Unitas S.G.	15	€6,663
Vindicat	75	€33,315
<b><i>Sports associations</i></b>	<b><i>No. of committee grant months</i></b>	<b><i>Amount</i></b>
AGSR Gyas	40	€17,768
G.C.H.C.	35	€15,547
G.S.A.C.	6	€2,665.20
G.S.A.V.V. Forward	20	€8,884
G.S.B.V. De Groene Uilen-Moestasj	10	€4,442
G.S.B.V. Tweeslag	15	€6,663
G.S.F.V. Drs. Vijfje	20	€8,884
G.S.H.C. Forward	30	€13,326
G.S.R. Aegir	40	€17,768
G.S.T.C.	16	€7,107.20
G.S.V.V. Donitas	18	€7,995.60
G.S.V.V. The Knickerbockers	33	€14,658.60
G.S.W.V. SurfAce (1 year)	4	€1,776.80
G.S.Z. Mayday	23	€10,216.60
T.A.M.	35	€15,547
Veracket	30	€13,326
Veracles	15	€6,663
Vitalis (1 year)	7	€3,109.40
<b><i>Study associations</i></b>	<b><i>No. of committee grant months</i></b>	<b><i>Amount</i></b>
Archigenes	20	€8,884
ASCI (2 years)	4	€1,776.80
Caerus (2 years)	12	€5,330.40
Chemische Binding	28	€12,437.60
CLIO	28	€12,437.60
Commotie	20	€8,884
COVER	30	€13,326
Diephuis	7	€3,109.40
EBF	40	€11,768.00
ELSA (2 years)	6	€2,665.20
EPU (2 years)	7	€3,109.40
Esperia	6	€2,665.20
FMF	24	€10,660.80
GFE	6	€2,665.20
GLV Idun	36	€15,991.20
GTD Bernoulli	12	€5,330.40
Ibn Battuta	24	€10,660.80
IK	12	€5,330.40

JFV	38	€16,879.60
Lisa	12	€5,330.40
MARUG	26	€11,549.20
ODIOM	20	€8,884.00
Panacea	40	€17,768.00
Pharmaciae Sacrum	32	€14,214.40
Pro Memoria	14	€6,218.80
Prof. T.F.V. Francken	24	€10,660.80
RISK	34	€15,102.80
SGOR	12	€5,330.40
Simon van der Aa	12	€5,330.40
Societas	16	€7,107.20
Studiose Mobilae	24	€10,660.80
STUFF	12	€5,330.40
TeMa	18	€7,995.60
TBV Lugus	34	€15,102.80
Ubbo Emmius	24	€10,660.80
VESTING	32	€14,214.40
VIP	32	€14,214.40
ZaZa	6	€2,665.20

<b><i>Student facilities</i></b>	<b><i>No. of committee grant months</i></b>	<b><i>Amount</i></b>
ACLO	45	€31,239
ESN Groningen	45	€31,239
KEI	45	€31,239
Usva	45	€31,239

<b><i>Cultural organizations</i></b>	<b><i>No. of committee grant months</i></b>	<b><i>Amount</i></b>
GMSG Bragi	10	€4,442
Groninger Studenten Toneel	15	€6,663
GSCF	15	€6,663
Flanor	10	€4,442
SSV The Blue Toes	4	€1,776.80

<b><i>Other organizations</i></b>	<b><i>No. of committee grant months</i></b>	<b><i>Amount</i></b>
AEGEE	16	€7,107.20
AIIESEC	16	€7,107.20
Beta Business Days	4	€1,776.80
Enactus	7	€3,109.40
HCSA	10	€4,442
IFMSA	20	€8,884
Integrand	4	€1,776.80
Real Estate Club Groningen	4	€1,776.80
Ganymedes	10	€4,442
GSb	13	€5,774.60
SIB	28	€12,437.60
SKLO	13	€5,774.60
SOG	4	€1,776.80
TEIMUN	10	€4,442
Top Dutch Solar Racing (1 year)	19	€8,438.80

## **Appendix 2b. Membership of consultative bodies and the committees/boards of University bodies**

<b><i>Body/position months</i></b>	<b><i>Number of persons</i></b>	<b><i>Number of committee grant months</i></b>
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Board of the University / student assessor	1	5
Faculty Board / advisory member	10	5
Faculty Board of Medical Sciences / advisor	1	5
University Council / student member	12	6
Faculty Council / student member	65	2
O&O Council (UMCG) / student member	7	2
CUOS / member	5	4

### **Appendix 2c. GOPHER/GRIN board membership**

<b><i>Body/position grant months</i></b>	<b><i>Number of persons</i></b>	<b><i>Number of committee</i></b>
GOPHER / board member	2	2
GRIN / board member	2	2

### **Appendix 3. Criteria for granting of top-level athlete status**

Students can be recognized as top-level athletes if they meet the following criteria:

- a. they practise a sport at the level of recognized European and World Championship finals and/or Olympic Games, provided that the relevant sport is listed as a Category 1-4 top-level sports programme by the NOC\*NSF
- b. they have NOC\*NSF A, B or High Potential status
- c. they are part of the national youth selection of an NOC\*NSF Category 1-4 top-level sports programme, with a top-level sports programme recognized and supported by NOC\*NSF
- d. they do not fall into categories a, b or c but practise sports at least at a National Championships top level for seniors or participate in the highest national senior competition of top-level sports programmes that fall within Categories 1-4 of the NOC\*NSF. The student must follow a top-level sports programme. The top-level sports coordinator will assess this. The criteria concerning the level and the top-level sports programme for this category are dependent on the relevant sports discipline and are available from the top-level sports coordinator.
- e. they are recognized as top-level athletes by the Board of University, on the recommendation of the top-level sports coordinator, on a basis other than that specified above.