



rijksuniversiteit  
 groningen

**Faculty of ....**

**Model  
Teaching and Examination Regulations (OER)**

**Master's degree programme**

.....

**for the 2022-2023 academic year**

**The Teaching and Examination Regulations set out the specific rights and obligations that apply to each degree programme taught at the University of Groningen, for both students and the degree programme. The University-wide section of the Student Charter sets out the rights and obligations that apply to all students.**

These regulations were adopted by the board of the Faculty of ..... on ..... (date) with the approval of the Faculty Council and the Programme Committee, for course units that are subject to statutory provisions, dated ..... (date).



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## Section 1 General provisions

### Article 1.1 Applicability

1. These Regulations apply to the 2022-2023 academic year and to teaching, the examinations, and the final assessments of the Master's degree programme in ..... , with the CROHO degree programme code of ....., hereinafter referred to as: **the programme**, tracks, and to all students who are registered for this programme and these tracks.
2. The degree programme is provided by the Faculty of ..... of the The University of Groningen, hereinafter referred to as: '**the Faculty**'.
3. These Teaching and Examination Regulations also apply to students of other degree programmes, faculties or institutes of higher education, insofar as they follow course units in the degree programme to which these Regulations apply.
4. Course units that students of the degree programme as referred to in Article 1.1.1 follow in other degree programmes or at other faculties or institutes of higher education are subject to the Teaching and Examination Regulations of that programme, faculty or institute.
5. This OER also applies to the admission of students to a pre-Master's programme, as referred to in Article 2.3, with a view to following the degree programme. In all other respects, the relevant Bachelor's OER applies to students registered for a pre-Master's programme.

### Article 1.2 Definitions

The following definitions apply to these Regulations:

- a. academic integrity: information about scientific integrity and the associated procedures can be found on the University of Groningen website: <https://www.rug.nl/about-ug/organization/rules-and-regulations/general/gedragscodes-nederlandse-universiteiten/wetenschappelijke-integriteit>;
- b. academic year: the time period that starts on 1 September and ends on 31 August of the following year;
- c. Admissions Board: the board that has decision-making powers in matters concerning admission to the degree programme on behalf of the Faculty Board;
- d. Board of Examiners: an independent body charged with the duties and powers as stated in Articles 7.11, 7.12, and 7.12b and 7.12c of the Act, including assessing whether the requirements of the final examination have been met;
- e. course unit: a syllabus unit or other part of the degree programme within the meaning of Article 7.3 of the Act, included in OCASYS;
- f. degree programme: the Master's degree programme referred to in Article 1.1 of these Regulations, comprising a coherent set of course units;
- g. ECTS credit points: credit points as referred to in Article 7.4 of the Act, which specify the scope of the degree programme's course unit, whereby 1 ECTS credit point is equivalent to a student workload of 28 hours;
- h. examiner: a person appointed by the Board of Examiners to set examinations and determine their results;
- i. extraordinary circumstances: circumstances as referred to in Article 7.51 of the Higher



Education and Research Act, which must be taken into account when reaching a decision as referred to in Article 5.4. Within the University of Groningen, the implementation of Article 7.51 of the Higher Education and Research Act is stipulated in the University of Groningen's Graduation Fund Regulations. In these Regulations, extraordinary circumstances include, in any case, a disability or chronic illness, illness, pregnancy and delivery, extraordinary family circumstances, a degree programme which is not feasible, students with an elite sports status (issued by the elite sports coordinator), students with a 'student entrepreneur status' (issued by the UGCE), membership of a consultative participation body;

- j. final assessment: the final assessment for the Master's degree which is considered to be passed once all the requirements of the entire Master's degree programme have been satisfied;
- Master's programmes;
- k. OCASYS: the University of Groningen's online Course Catalogue;
- l. practical: a practical exercise, as referred to in Art. 7.13 of the Act, in one of the following forms:
  - a thesis
  - a written assignment, paper or draft
  - a research assignment
  - participation in fieldwork or an excursion
  - completion of a placement
  - participation in another educational activity designed to teach certain skills;
- m. pre-Master's programme: a bridging programme that enables students to be admitted to
- n. Programme Committee: the consultative participation body and advisory body that performs the tasks as described in Article 9.18 of the Act;
- o. semester: part of the academic year, either starting on 1 September and ending on a date to be determined by the Board of the University, or starting on a date to be determined by the Board of the University and ending on 31 August;
- p. student: a person registered at the University for the purpose of taking course units and/or examinations leading to the conferral of a university degree;
- q. test or examination: an assessment of the knowledge, understanding, and skills of the student, as well as the review of the results of that assessment;
- r. the Act: the Higher Education and Research Act (WHW: Wet op het Hoger Onderwijs en Wetenschappelijk Onderzoek);
- s. track: a graduation specialization as approved by the Board of the University.

All other definitions will have the meaning that the Act ascribes to them.

## Section 2 Qualifications and admission

### Article 2.1 Qualifications

1. Holders of a Bachelor's degree certificate in '.....' will be admitted to the degree programme (in the ..... track) from the University of Groningen (or: from the University ....).
2. *A request for admission after 1 September may be submitted to the Admissions Board by email: (include email address). A decision concerning the request will be made within 4/6 weeks.*

3. Students with a Dutch or foreign certificate of higher education that indicates that they have the following knowledge, understanding and skills at the level of a university Bachelor's degree certificate, *and who can demonstrate that they have the following specific knowledge, insight, and skills, shall be admitted to the degree programme:*
  - (a) *knowledge of the ..... course unit at the level of*
  - (b) *etc. to be filled in*
4. If a candidate does not have a Bachelor's degree certificate, the Admissions Board must assess whether he/she can be admitted based on the possession of knowledge, understanding and skills at Bachelor's level.
5. *Students who satisfy the requirements listed in Article 2.1.1 and 2.1.2 will be selected on the basis of an assessment of the following additional requirements:*
  - a) *motivation and talent*
  - b) *level of relevant knowledge of and skills in the methods and techniques used in the relevant field*
  - c) *general academic level of thinking and working*
  - d) *proficiency in the language(s) used in the programme.*
6. *Selection for the degree programme within the meaning of Article 2.1.5 entitles students to register for the degree programme, provided that such admission does not cause the maximum number (where applicable) of individuals that may be registered for the degree programme to be exceeded.*

## **Article 2.2 Language requirement for foreign certificates**

1. Students who have been admitted to a degree programme on the basis of a foreign certificate or degree may be required by the Admissions Board – before registration – to pass a Dutch or English language test, depending on the language of the chosen degree programme, to be administered by an agency stipulated by the Board.
2. The Dutch language proficiency requirement will, in any case, be met by passing the national examination in Dutch as a Foreign Language (NT2).
3. The English language proficiency requirement will be met by passing an examination in English at the level of the pre-university education final exam or by passing the TOEFL with a score of at least .. (computer TOEFL .., internet TOEFL ..) or an IELTS score of .. or a Cambridge Proficiency score of ....

## **Article 2.3 Pre-Master's programmes**

1. The Faculty offers Pre-Master's programmes to facilitate entry into a Faculty Master's degree programme.
2. For participation in the pre-Master's programme in ....., registration for the Bachelor's degree programme in ..... (*possibly expand in the event of multiple Pre-Master's programmes*).
3. The scope and content of the pre-Master's programme is individually determined by the

Admissions Board.

4. The Admissions Board of the intended Master's degree programme rules on admission to the associated pre-Master's programme.

#### **Article 2.4 Admissions Board**

1. The Admissions Board has the power to take decisions on behalf of the Faculty Board in matters concerning admission to the degree programme.
2. The Admissions Board consists of:
  - a member, also the chairperson, selected from the professors who teach in the degree programme
  - one member/two members selected from the other academic staff who will teach in the degree programme.
3. The study advisor for the degree programme (or a comparable Faculty staff member) will be an advisory member and take on the role of secretary.
4. Nominations are made by the Faculty Board, which also determines the admission requirements.

#### **Article 2.5 Colloquium Doctum for the Master's Honours programme: criteria**

1. Bearing in mind admission to the Master's Honours Programme, the Admissions Board will determine whether the candidate satisfies that programme's conditions concerning knowledge, expertise, and skills.
2. When conducting its investigation, the Board will also consider the motivation and ambitions of the candidate concerning the degree programme in question, as well as the candidate's proficiency in the language in which the programme will be taught.

#### **Article 2.6 – Entrance examination: times**

1. The entrance examination (colloquium doctum) will be held *twice* a year for the degree programme, which commences in the first *and the second* semesters.
2. Applications for admission to the degree programme and a specific programme must be submitted to the Admissions Board before 1 March or 15 September respectively.
3. Only in exceptional cases will the Admissions Board consider an application submitted after the date stated in Article 2.6.2.
4. The Admissions Board will make a decision before 1 June or 15 November, respectively. Admission is granted on condition that on the start date concerned, the candidate satisfies the requirements of Article 2.1 regarding knowledge and skills, as evident from documentary proof of the programmes he/she has followed. The written admission statement will include information for the student about the possibility of an appeal to the Board of Appeal for Examinations.

## Article 2.7 Registration (or reregistration) in the Master's programme

1. *There is one intake date for admission, namely 1 September.*  
*Or:*  
*There are two intake dates for the admission process per academic year, namely 1 September and 1 February of each year.*
2. If a student has already been admitted to the Master's degree programme in a previous year, then the intake date (*or dates*) will be in *September and February*.

## Section 3 Content and structure of the degree programme

### Article 3.1 Aim and learning outcomes of the degree programme

1. The degree programme is designed to:
  - convey specialized knowledge, skills, and insight in the field of ....., and to enable students to achieve the learning outcomes referred to in Article 3.1.2
  - prepare students for the profession of .....or participation in the field of ....., and
  - prepare students for a degree programme that trains researchers in the field of....
2. The graduate:
  - a) possesses an in-depth knowledge and understanding in the field of ....., in particular.....
  - b) possesses a thorough knowledge of a specialism within the degree programme, or
  - c) a thorough knowledge of a field at the interface of the degree programme and a different field
  - d) possesses the necessary skills to independently identify, formulate, analyse, and suggest potential solutions to problems in the field of .....
  - e) possesses the skills needed to carry out research on ..... and to report on it in a manner that meets the usual disciplinary standards, while applying relevant standards (disciplinary standards) for sound research.
  - f) possesses professional and academic skills, in particular with regard to: .....
  - g) is able to apply their knowledge and understanding in such a way that they demonstrate a professional approach to their job or field
  - h) is able to communicate their conclusions, and the knowledge and rationale underpinning these, to specialist and non-specialist audiences clearly and unambiguously.
3. The subject-specific learning outcomes of the various individual course units can be found in the appendix.

### Article 3.2 Conducting research

1. *Students who conduct research in the context of the programme do so in accordance with relevant legislation, the Dutch code of conduct for academic integrity, and the requirements of ethically sound research.*
2. *Throughout the entire research process, the student will adhere to the applicable policies and procedures, which are based on the faculty's data management policy.*

3. *Prior to the period of research, the student, together with their supervisor, can draw up a data management plan. This is then stored, in accordance with the faculty's data policy. At a minimum, this plan will address:*
  - *the student's responsibilities concerning the processing of personal data*
  - *the data storage measures (including security measures) used in the course of the research*
  - *archiving and retention period*
  - *the responsibility for reusing data after the research has been completed.*
4. In general, the student holds the copyright on any theses or other independently written assignments that are intended to test their knowledge, understanding, and skills. If anyone else wishes to use the student's thesis or written work, the student must first give permission for them to do so. The University must be free to perform these procedures unconditionally if it is to archive theses and written assignments (whether or not these are under embargo) and to process them in accordance with the rules of the Dutch Inspectorate of Education and the Higher Education and Research Act. All students are obliged to give their unconditional consent to the aforementioned procedures.

### **Article 3.3 – Type of degree programme**

The degree programme is full time.

*Alternatives:*

1. *The degree programme is either full-time or part-time*
2. *The degree programme is available in full-time, part-time and dual variants.*
3. *The degree programme is available in both full-time and dual variants.*

### **Article 3.4 Language of the degree programme**

1. The degree programme is taught in *Dutch/English*.
2. *<For Dutch-taught degree programmes>:*  
*Contrary to Article 3.4.1, one or more parts of the programme may be taught in English, in accordance with the University of Groningen's Code of Conduct for the Language of Instruction.*

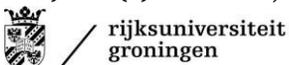
### **Article 3.5 Student workload**

1. The degree programme has a student workload of *60 ECTS credit points /120 ECTS credit points, 180 ECTS credit points.*
2. The student workload is expressed in whole ECTS credit points.
3. The part-time variant has a student workload of 30 ECTS credit points a year.

### **Article 3.6 Tracks**

The degree programme is divided into the following-tracks:

- a) the (x)..... track, the (y)..... track,
- b) the (z)..... track, that etc...



### Article 3.7 Design of the tracks

1. The tracks consist of the following theoretical course units with their related student workload
  1. .... (ECTS credit points)
  2. .... (ECTS credit points)
  3. .... (ECTS credit points)
  4. etc.
  
2. The various tracks also include the following compulsory course units with their related student workload:
  - (A) a practical internship with a student workload of ... ECTS credit points;
  - (B) a research project with a student workload of ... ECTS credit points;
  - (B) a research traineeship with a student workload of ... ECTS credit points;
  - (B) ..... with a student workload of ...ECTS credit points;
  - (B) ..... with a student workload of ...ECTS credit points;
  - (C) a research project with a student workload of ...ECTS credit points;
  - (C) a research traineeship with a student workload of ...ECTS credit points;
  - (C) ..... with a student workload of ....ECTS credit points;
  - (C) ..... with a student workload of ....ECTS credit points;
  - (D) a research project with a student workload of ... ECTS credit points;
  - (D) ..... with a student workload of ...ECTS credit points;
  - (D) ..... with a student workload of ...ECTS credit points.
3. All course units are included in OCASYS (the digital university Course Catalogue), specifying the form of teaching involved.
4. In situations of force majeure, where it is not reasonably possible to teach in the manner indicated in OCASYS, it is possible to temporarily switch to another format of teaching and examination. This is also subject to the condition that the adopted learning outcomes continue to be achieved after the change of format.
5. *The appendix sets out the content and teaching methods of the compulsory parts of the different tracks in more detail, including the level of knowledge you will need to successfully undertake the course in question.*

### Article 3.8 – Electives

1. Following a student's substantiated request, the *Board of Examiners* can grant prior permission to:
  - a. replace part of the examination programme with another course unit offered by the University of Groningen or another university in the Netherlands or elsewhere that is in keeping in with the examination programme, or
  - b. replace one of the examination programme's electives with one or more course units offered by the University of Groningen or another university in the Netherlands or elsewhere.
  
2. *Electives within the meaning of Article 3.8.1 are listed in the Appendix under... In extraordinary cases, the Board of Examiners may permit students to select one or more electives from other University Master's degree programmes.*

3. When assessing the request, the Board of Examiners will in any case focus on coherence of the examination subjects (or part thereof) and the level of the course units followed.

### **Article 3.9 Open Degree Programme**

1. Students can choose one of the degree programme's Open Degree Programmes that deviates from the adopted degree programme (or degree programmes).. An Open Degree Programme must always be approved in advance by the Board of Examiners of the degree programme for which the student is registered.
2. *The following additional requirements apply to Open Degree Programmes...*

### **Article 3.10 Practicals**

1. *The following course units, as referred to in Article 3.7 include, in addition to teaching in the form of lectures, a practical in the stated form and of the stated duration:  
no. 1: (mode)....., (duration) .. mornings/afternoons/weeks/months  
no. 4: (mode)....., (duration) .. mornings/afternoons/weeks/months, etc.*
2. *The examination for a course unit listed in Article 3.9 may not be taken until after the relevant practical has been followed \*(and passed).*
3. *With regard to the following course units, successful participation in the relevant practical is considered to mean passing the examination:*

### **Article 3.11 Contact hours**

1. The degree programme involves at least ... contact hours per year (*full-time variant*) and at least ... contact hours per year (*part-time variant*).
2. Details of the contact hours are registered in the Student Handbook and/or OCASYS; *these are also included in Appendix 2.*

### **Article 3.12 Participation in course units**

1. If they have registered for a specific course unit of the programme in good time, by means of ... (reference to webpage), students can then participate in that course unit.
2. The maximum number of students for each course unit is listed in OCASYS.
3. *Participation in course units with a limited capacity takes place in the order of registration, subject to the proviso that students registered for the degree programme have priority for the course units in the compulsory part of their degree programme. Alternative: Participation in course units with a limited capacity takes place on the basis of pre-determined and published admission criteria and priority rules, subject to the proviso that students registered for the degree programme have priority for the course units in the compulsory part of their degree programme.*
4. Students who are registered for the Master's degree programme cannot access the course units of a Bachelor's degree programme.

## Section 4 Examinations

### Article 4.1 Examinations in general

1. Each course unit of the degree programme concludes with an examination.
2. *An examination can comprise a number of partial exams. The results of these partial exams together determine the examination result.*
3. The examination assesses students' academic development and mastery of the learning outcomes of the course unit.
4. The results of an examination are given as pass or fail, in numbers on a scale of 1 to 10, expressed as 6/5.5 or more for a pass and 5/5.4 or lower for a fail.

### Article 4.2 Participation in examinations

1. Registration for a course unit of the degree programme also means registration for the examination for that course unit.
2. Notwithstanding the provisions of Article 4.2.1, there are specific periods (which have yet to be determined) during which students can register and deregister for examinations.

### Article 4.3 Compulsory order of examinations

*The examinations for the course units listed below may not be taken until after the examinations for the associated course units have been passed:*

- ..... after ..... has been passed*
- ..... after ..... and ..... have been passed*
- ..... after ..... has been passed*
- ..... after ..... and ..... have been passed, etc.*

### Article 4.4 Examination frequency and periods

1. There will be an opportunity to sit examinations at least twice per academic year. For partial examinations, one resit for all partial examinations together may be opted for.
2. The periods in which examinations can be sat are listed in the Student Handbook and/or OCASYS. Partial examinations can also be taken outside the period indicated.
3. *Notwithstanding the provisions of Article 4.4.1, the opportunity to sit an examination in a course unit that has not been taught in a certain academic year shall only be provided once in that year.*
4. *Students may resit an examination for a course unit that is no longer offered at least twice during the first year after it has been removed from the curriculum.*
5. *If a student has fulfilled the best-efforts obligation with respect to a course unit but has*

*still not passed, then the examiner can give them the opportunity to take a supplementary or replacement test.*

#### **Article 4.5 Assessment of placement or research project**

The assessment of a work placement or research project will be conducted by the on-site supervisor and the original contracting party, who will be appointed as examiners by the Board of Examiners.

#### **Article 4.6 Thesis**

1. A thesis can in principle only be used for one University of Groningen degree programme. An exemption (or partial exemption) from the thesis for a degree programme, based on a thesis from another degree programme, is at the discretion of the Board of Examiners.
2. Each thesis is assessed by at least two examiners.
3. The thesis is stored by the Faculty Board ~~for a period of at least~~ for seven years.
4. *Students are offered the opportunity to write their thesis (or final-year thesis) twice a year (at least).*
5. *The period (or periods) in which students are offered the opportunity do so will be announced in the Student Handbook and/or OCASYS.*
6. *Further rules about the form, content, time schedule, and assessment of the thesis are included in the Regulations governing Bachelor's and Master's theses. These regulations form part of these Teaching and Examination Regulations.*
7. *If, at the end of the period referred to in Article 4.6.6, the assessor (or assessors) do not consider the thesis to be satisfactory, the student is given one opportunity to achieve a grade of 6/5.5 by completing a remedial assignment within a period determined by the degree programme.*
8. *The Board of Examiners is the only body that can deviate from the provisions of this Article at the written request of a student.*

#### **Article 4.7 Form of examinations**

1. Examinations will be taken in the manner stated in OCASYS.
2. In situations of force majeure, where it is not reasonably possible to conduct examinations in the manner indicated in OCASYS, it is possible to temporarily switch to another format of examination. This is also subject to the condition that the adopted learning outcomes continue to be achieved after the change of format.
3. At the student's request, the Board of Examiners may allow an examination to be taken in a form different from that stated in Article 4.7.1.
4. For each official examination, a mock examination is made available.

#### **Article 4.8 Oral examinations**

1. Unless the Board of Examiners decides otherwise, an oral examination may only be taken by one student at a time. *A second examiner may attend the oral exam at the request of the student or the examiner.*
2. Oral examinations are public, unless the Board of Examiners or the examiner stipulates otherwise or the student objects to the public nature of the examination.

#### **Article 4.9 Request for an extracurricular examination**

1. Students can ask the Board of Examiners to grant them an extracurricular examination.
2. Requests of this kind can be granted if, *due to extraordinary circumstances, the student has failed the examination concerned and the failure to grant an extracurricular examination would result in an unacceptable study delay.*
3. The following criteria apply to granting a request for an extracurricular examination for the last course unit in the degree programme:
  - it must be the last examination result needed
  - *not granting the request would result in study delay of at least one semester*
  - *the examinee must have participated in the last two regular examinations in the course unit for which the student is requesting an extracurricular examination, and have obtained a grade of at least 4 and 5 on those occasions.*

#### **Article 4.10 Competent Board of Examiners for the electives of another degree programme**

1. A request to take an elective at another degree programme must be approved by the Board of Examiners of the student's own degree programme.
2. The Board of Examiners of the other degree programme is authorized to set and assess the examinations for an optional module of that degree programme and decide upon requests for alternative exam regulations. Article 5.2 Course units obtained elsewhere apply.

#### **Article 4.11 Exemptions**

1. At a student's request, the Board of Examiners, having discussed the matter with the examiner in question, may grant exemption from an examination (or part thereof) on the basis of results obtained earlier (elsewhere), if the student:
  - a. has completed part of a university or higher vocational degree in the Netherlands or abroad that is equivalent in content and level
  - b. can demonstrate by work experience that they have sufficient knowledge and skills in respect of the course unit in question.

2. Article 5.2 Course units obtained elsewhere apply to the granting of exemptions.
3. the same period of validity applies to exemptions for examinations (or parts thereof) as to examination results.

#### **Article 4.12 Examinations and performance disabilities**

1. Students with a performance disability will be given the opportunity to take examinations in a form that will compensate as far as possible for their individual disability. If necessary, the Board of Examiners will seek expert advice from a student counsellor of the Student Service Centre (SSC) before making a decision.
2. With regard to examinations for electives taken at other degree programmes by students with a performance disability, the Board of Examiners of the degree programme that sets the examination will comply with the facilities permitted by the Board of Examiners of the degree programme for which the student is registered.

#### **Article 4.13 Examination provision**

If not providing an individual examination were to lead to a 'special case of an unfairness of overriding nature', the Board of Examiners may decide to grant such a provision, contrary to the provisions of Article 4.4 (Examination frequency and periods). Requests for an individual examination facility must be submitted to the Board of Examiners as soon as possible, including supporting documents.

#### **Article 4.14 Determining the examination results and publication thereof**

1. After an oral examination, the examiner will assess the examination immediately and shall, on request, provide the student with the relevant signed exam sheet.
2. The examiner will mark a written examination within ten working days of the day it was taken, and will provide the Faculty administration with the details required to register the result in Progress.
3. If an examination is taken in a form other than oral or written, the Board of Examiners will determine in advance how and when students will receive written confirmation of the result.
4. If the student wishes to lodge an appeal against the result of the examination, the student must submit this to the Central Portal for the Legal Protection of Student Rights (CLRS) within six weeks of the publication of that grade.

#### **Article 4.15 - Validity**

1. Completed course units remain valid indefinitely.
2. *a. Contrary to the provisions of the Article 4.15.1, the Board of Examiners may decide to require a student to take a supplementary or substitute examination for a course unit that was taken more than (..) years previously before allowing that student to progress to the*

*final assessment. This only applies if the student's knowledge, insight, or skills that are being assessed in this way are demonstrably outdated.*

*b. In the event of extraordinary personal circumstances, the period of validity will be extended throughout the period during which the student receives a provision from the Graduation Fund.*

3. Any partial examinations and assignments that the student has passed within a course unit that they failed will lapse after the end of the academic year in which they were passed.

#### **Article 4.16 Right of inspection**

1. On request, students have the right to inspect their marked work (upon request) during a period of at least ... days after the results of a written examination have been made known. If the student makes use of this opportunity, they will be provided (upon request) with a copy of the work at cost price.
2. Within the timeframe stipulated in Article 4.16.1, any person may request that they be allowed to peruse the examination paper and the assessment criteria.
3. *The Board of Examiners can determine that this inspection or perusal will take place at a certain place and at least two set times. If the person concerned can show that they were prevented by force majeure from attending at the indicated places and times, they will be offered another opportunity, if possible within the period stated in Article 4.16.1.*

#### **Article 4.17 Board of Examiners and examiners**

1. The Board of Examiners is the independent body that determines whether individual students have the knowledge, understanding and skills required to be awarded a degree.
2. The Faculty Board appoints the members of the Board of Examiners on the basis of their expertise in the field of the degree programme (or cluster of degree programmes) in question.
3. The Board of Examiners must comprise at least:
  - a. one member who is a lecturer affiliated with the degree programme (or to one of the degree programmes that belong to the group of degree programmes); and
  - b. one member from outside the degree programme (or one of the degree programmes that belong to the cluster of degree programmes).
4. Members of the Faculty Board or other people who have financial responsibilities within the institution may not be appointed as members of the Board of Examiners.
5. The Board of Examiners appoints examiners to conduct examinations and determine the results obtained.
6. The Board of Examiners adopts the Board of Examiners' 'Rules and Guidelines'.

#### **Article 4.18 Cheating and plagiarism**

1. Cheating is an act or omission by a student that partly or wholly hinders the forming of a correct assessment of their – or another’s – knowledge, understanding, and skills.
2. Cheating also includes committing plagiarism, copying someone else’s or one’s own knowledge, insight, and skills without correctly acknowledging the source.
3. The assessment of theses and written assignments requires ~~students to allow~~ a plagiarism check to be performed, by means of a plagiarism scanner accessed by the University. Students are individually responsible for maintaining academic integrity.
4. If a student cheats, the Board of Examiners may exclude that student from participation in one or more examinations or final assessments for a maximum of one year.
5. In the event of serious cheating, the Board of Examiners can advise the Board of the University to permanently terminate a student’s registration in the degree programme.
6. The Board of Examiners sets out its course of action in the event of cheating in its Rules and Regulations.

#### **Article 4.19 Invalid examinations**

1. In the event of irregularities with regard to an examination that are so serious that an accurate assessment of the examinee’s knowledge, understanding and skills cannot be made, the Board of Examiners may declare the examination invalid for either an individual examinee or a group of examinees.

#### **Article 4.20 Termination of registration**

2. In extraordinary cases of reprehensible behaviour or statements made by a student, the Board of the University may, on the recommendation of the Board of Examiners or the Faculty Board, terminate that student’s registration.
3. The Board of the University will not make a decision as referred to in Article 4.20.1 until after the student in question has been given an opportunity to put their case forward, any interests of the student and of the institution have been carefully assessed and it has been proven reasonable to assume that the student’s behaviour and/or statements prove that they are unsuitable for one or more of the professions for which they are being trained in their degree programme, or for the practical preparation for the profession.
4. In such cases, the Faculty Board, the Board of Examiners and the Board of the University will follow the Protocol Judicium Abeundi [protocol for termination of registration] as approved by the Dutch Federation of University Medical Centers on 1 November 2010.

5. The stipulations in the University of Groningen Regulations for Registration and Tuition Fees apply.

## **Section 5 The examination**

### **Article 5.1 Marking examinations**

1. The degree programme is concluded with a final assessment.
2. a. The Board of Examiners determines the result of the examination, provided that the examination subjects have been approved, as soon as the student has passed all the required examinations. The Board of Examiners may define terms to this end. The determination of the result means that the student has achieved the requisite academic development. The Board of Examiners will issue a degree certificate indicating this.  
  
b. If a student fails to meet the relevant deadlines for approval of the study programme, referred to under a, the Board of Examiners may postpone the graduation date. This date may then be in the academic year following the year in which the last examination was passed.
3. Before the final assessment can be determined, the Board of Examiners may itself decide to test the student's knowledge of one or more course units or aspects of the programme, if and in as much as the marks for these course units provide a reason for doing so.
4. By determining the result of the final assessment, the Board of Examiners also commits itself to a speedy processing of the degree certificate ceremony.
5. If the student wishes to postpone their date of graduation in connection with additional examinations that they still need to sit, the student must submit this request to the Board of Examiners within two weeks of the moment at which the examination date was set.
6. The graduation date is the date on which the final assessment is passed, as determined by the Board of Examiners in accordance with the provisions of Article 5.1.2, and not the date on which the degree certificate is presented to the student.

### **Article 5.2 Course units completed elsewhere**

1. The award of the certificate for the Master's examination of the degree programme is conditional on the completion of at least *half/two-thirds* of the degree programme by means of course units provided by the University of Groningen/faculty/degree programme during the period in which the individual was registered as a Master's student at the University of Groningen.
2. a. In the case of a double degree Master's degree programme with a foreign educational institution, at least a quarter (*or a deviation upwards*) of the programme must have actually been taken at *the University of Groningen/faculty/degree programme* during

the period of registration as a Master's student at the University of Groningen.

*b. the provisions of Article 4.6.1, with regard to the thesis, must also be taken into account.*

### **Article 5.3 Degree certificate**

1. The student shall receive a certificate issued by the Board of Examiners as proof that they have passed the final examination. Even if a student successfully completes more than one specialization within a degree programme, they will receive only one degree certificate. Article 5.2 applies.
2. The Board of Examiners will issue an International Diploma Supplement with each degree certificate.
3. If applicable, the results of the Master's Honours Programme are listed in the Diploma Supplement accompanying the Master's degree certificate.

### **Article 5.4 Degree**

A student who has satisfied all the requirements of the final assessment shall be awarded the degree of "Master of.....".

Details of the degree conferred are recorded on the degree certificate.

### **Article 5.5 Cum laude/summa cum laude honours predicate**

1. The Board of Examiners assesses whether the Master's degree should be awarded an honours predicate.
2. The following conditions apply:
  - a. *The mark for the thesis must satisfy the following minimum conditions:*
    - i. *Cum laude: the thesis is awarded a mark of at least 8.0;*
    - ii. *Summa cum laude: the thesis is awarded a mark of at least 9.0;*
  - b. *The weighted average (not rounded off) for all course units, excluding the thesis, of the examination programme approved by the Board of Examiners is*
    - *greater than or equal to 8.0 for cum laude;*
    - *greater than or equal to 9.0 for summa cum laude;*
3. No honours predicate is awarded if the value of the exemptions in ECTS credit points is more than half of the total number of ECTS credit points for the degree programme. This stipulation does not apply to Double Degree programmes.
4. Honours predicates may only be awarded if the examinations for the course units were taken only once.
5. An honours predicate will only be awarded if no course unit has been awarded a mark of less than 7.0.
6. No honours predicate will be awarded if a decision by the Board of Examiners has been



taken to the effect that a student is no longer eligible for an accolade because cheating/plagiarism has been detected.

7. In extraordinary cases, the Board of Examiners may deviate from the provisions of Article 5.5.2 to 5.5.5.

## **Article 5.6 Assessment Plan**

The Assessment Plan approved by the Faculty Board is part of the OER of each degree programme. The Assessment Plan comprises the following:

- a) the learning outcomes of the degree programme;
- b) the course units, with the corresponding ECTS credit points, and the learning outcomes for each course unit;
- c) the relationship between course units and learning outcomes;
- d) the mode of assessment used and the assessments per course unit;
- e) the test design procedures, assessment procedures, and assessment criteria used;
- f) those responsible for implementing the various components of the assessment policy;
- g) the periodic evaluation method.

## **Section 6 -Tutoring**

### **Article 6.1 Study progress administration**

The Faculty Board registers the individual results achieved by the students and provides each student with a summary of their results at least once a year.

### **Article 6.2 Tutoring**

The Faculty Board will organize the introduction and the tutoring of students enrolled in the degree programme, partly to promote their progress and also with a view to potential study options within and outside the degree programme.

## **Section 7 Transitional and final provisions**

### **Article 7.1 Amendments**

1. Any amendments to these Regulations will, following a recommendation by and/or upon the approval of after due consultation with the Programme Committee and in consultation with – and where necessary upon the approval of – the Faculty Council, be confirmed by the Faculty Board in a separate decree.
2. Any amendments to these Regulations will not apply to the current academic year, unless it may reasonably be assumed that the amendment in question will not harm the interests of students.
3. In addition, an amendment may not influence any other decision concerning a student taken by the Board of Examiners under these Regulations to the detriment of students.

### **Article 7.2 Publication**

1. The Faculty Board will duly publish these Regulations as well as any amendments to them.
2. *Any interested person can obtain a copy of this OER from the Faculty Office. The documents in question are also digitally accessible on the Faculty's website via the Student Portal.*

### **Article 7.3 Evaluation**

1. The Faculty Board will ensure that the OER is regularly evaluated, assessing at least – for the purpose of monitoring and if necessary, adapting the student workload – the amount of time that students need to complete their tasks as set out therein.
2. The Faculty Board evaluates the teaching in the ... degree programme as follows:

### **Article 7.4 Date of commencement**

These Regulations come into operation on 1 September 2022.