



rijksuniversiteit
groningen

Historical overview of Teaching and Examination Regulations, CvB model 2019-2020

Faculty of

Model

Teaching and Examination Regulations (OER)

Bachelor's degree programme in

.....

for academic year 2019-2020

These Model Teaching and Examination Regulations set out the historical and legal basis for the articles. A grey text box indicates a quote from an article. A blue text box indicates an explanatory note or reference to an article or policy. **In addition to the principles behind the articles, this overview also sets out the participation rights (right of consent/right to prior consultation) that each of the consultative participation bodies (Faculty Council/Programme Committee) has. A purple text box provides information about the Faculty Council and/or Programme Committee's right of consent concerning the topic in question.**



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Historisch overzicht model OER bachelor studiejaar 2019-2020

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The Teaching and Examination Regulations (OER) set out the specific rights and obligations that apply to each degree programme taught at the University of Groningen, for both the students and the degree programme.

The University-wide section of the Student Charter sets out the rights and obligations that apply to all students.

These Regulations were decreed by the Board of the Faculty of on (date) and approved by the Faculty Council and the Programme Committee where required on (date).



PARAGRAAF 1 - ALGEMENE BEPALINGEN

Article 1.1 – Applicability of the Teaching and Examination Regulations

1. These Regulations for academic year **2020-2021** apply to the teaching, examinations and final assessment of the Bachelor's degree programme in CROHO degree programme code....., hereinafter referred to as **de opleiding**, en op alle studenten die voor de opleiding staan ingeschreven.
2. The degree programme is provided by the Faculty of of the University of Groningen, hereinafter referred to as **the Faculty**.
3. These Teaching and Examination Regulations also apply to students of other degree programmes, faculties or institutes of higher education, insofar as they follow course units in one of the degree programmes (including Minors) offered by the Faculty to which these Regulations apply.
4. Voor de onderdelen of de minor die studenten, als bedoeld in lid 1, volgen bij andere opleidingen, faculteiten of onderwijsinstellingen, geldt de OER van die andere opleiding, faculteit of instelling.
5. These Regulations also apply to students enrolled in the degree programme for the purpose of following a Pre-Master's programme as referred to in Article 8.6.1.

Article 7.13.1 WHW: The board of the institution approves a set of Teaching and Examination Regulations for each of the degree programmes or clusters of degree programmes taught at the institution. The Teaching and Examination Regulations contain clear and adequate information about the degree

Since 2010, Pre-Master's students must register for a Bachelor's degree programme in accordance with RIC Article 1.1 h.

Article 1.2 – Definitions

The following definitions apply to these Regulations:

- a. **The Act**: the Higher Education and Research Act (WHW: *Wet op het Hoger Onderwijs en Wetenschappelijk Onderzoek*)
- b. **Student**: a person registered at the University for the purpose of following course units and/or taking examinations leading to the conferral of a university degree. References in the OER to the student as 'he' should also be understood to mean 'she'
- c. **Degree programme**: the Bachelor's degree programme referred to in Article 1.1 of these Regulations, comprising a coherent set of course units
- d. **Course unit**: a syllabus unit or other part of the degree programme within the meaning of Article 7.3 of the Act, included in OCASYS
- e. **OCASYS**: the University of Groningen's online course catalogue



- f. ECTS credit: a credit within the meaning of Article 7.4 of the Act. The student workload of each course unit is expressed in ECTS credits, whereby 1 ECTS is equivalent to a student workload of 28 hours
- g. Propaedeutic phase: the first 60 ECTS credits of the formal Bachelor's programme as defined in Article 7.8 of the Act
- h. Post-propaedeutic phase: the part of the Bachelor's degree programme following the propaedeutic phase
- i. studievoortgangsoverzicht: een schriftelijk resultatenoverzicht met de daarbij behorende ECTS, dat per e-mail aan de student wordt verstuurd;
- j. voorlopig studieadvies: een voorlopig studieadvies verbonden aan een studievoortgangsoverzicht, dat gegeven wordt halverwege het studiejaar;
- k. definitief studieadvies: een studieadvies, dat eenmalig gegeven wordt, waaraan een afwijzing kan worden verbonden. in accordance with Articles 7.8b.1 and 7.8b.2 of the Act
- l. Binding (negative) study advice: a negative study advice that is binding for the student in question and means the student may not continue with the degree programme, in accordance with Article 7.8b.3 of the Act
- m. Major: all compulsory course units in the propaedeutic and post-propaedeutic phases
- n. Minor room: the space available for students to specialize within the degree programme
- o. Minor: a coherent set of course units that can be followed within the Minor room
- p. University Minor: a broadening Minor that students can follow either at their own or a different Faculty
- q. persoonlijk minorpakket: het minorpakket door de student zelf samen te stellen, ter verdieping of verbreding van de opleiding, te volgen bij de eigen of een andere faculteit;
- r. Test or examination: a test of the knowledge, understanding and skills of students, including an assessment of the results
- s. Final assessment: the final assessment for the Bachelor's degree, which is considered to be passed if all the requirements of the entire Bachelor's degree programme have been satisfied
- t. Academic year: the time period that starts on 1 September and ends on 31 August of the following year
- u. Semester: part of the academic year, either starting on 1 September and ending on a date to be determined by the Board of the University, or starting on a date to be determined by the Board of the University and ending on 31 August
- v. Practical: a practical exercise, as referred to in Article 7.13 of the Act, in one of the following forms:
 - a thesis
 - a written assignment, paper or draft
 - a research assignment
 - participation in fieldwork or an excursion
 - completion of a placement
 - participation in another educational activity designed to teach certain skills
- w. examencommissie: het onafhankelijk orgaan belast met de taken en bevoegdheden als vermeld in de artikelen 7.11, 7.12, 7.12b en 7.12 c van de wet, waaronder de beoordeling of aan de eisen van het afsluitend examen is voldaan;
- x. Admissions Board: the body that makes decisions about admission on behalf of the Faculty Board



- y. Examiner: a person appointed by the Board of Examiners to set examinations and determine their results
- z. VWO diploma: the VWO diploma awarded upon completion of Dutch pre-university education, in accordance with Article 13, lid 1 van de Wet op het voortgezet onderwijs, dan wel art. 7 of the Secondary Education Act BES
- aa. opleidingscommissie: het medezeggenschaps- en adviesorgaan dat de taken uitoefent als omschreven in artikel 9.18 en 9.38c van de wet;
- bb. reguliere student: een student, niet zijnde een deeltijd-, bijvak- of non-degree exchange student;
- cc. matching: de procedure rondom studiekeuzeactiviteiten en het uitbrengen van een studiekeuzeadvies conform art. Article 7.31a ff. of the Act, further elaborated in Chapter 3 of the University of Groningen Regulations for Registration and Tuition Fees.
- dd. Bijzondere omstandigheden: omstandigheden als bedoeld in artikel 7.51 van de WHW, die meegewogen dienen te worden bij de totstandkoming van een besluit als bedoeld in artikel 5.4, 9.8 en 9.13. Article 7.51 of the Act is further elaborated in the University of Groningen Graduation Fund Regulations. In these Regulations, extraordinary circumstances include, in any case, a disability or chronic illness, illness, pregnancy and delivery, extraordinary family circumstances, a degree programme which is not feasible, students with an elite sports status (issued by the elite sports coordinator), students with a 'student entrepreneur status' (issued by the UGCE) , membership of a consultative participation body.

All other definitions will have the meaning that the Act ascribes to them.

The UG has compiled its own policy for the establishment, evaluation and termination of tracks (referred to as specializations in the Act). This policy was last amended in 2017.

Article 1.1 The Act contains the following definitions.



PARAGRAAF 2 VOOROPLEIDING EN TOELATING

Please choose one of the versions of Article 2.1 listed below:

Article 2.1:

For degree programmes to which admission will be granted based on any VWO profile:

Article 2.1 – Admission to the programme

1. A VWO diploma (with any profile) grants admission to the degree programme.
2. In addition to the certificates that grant admission to the degree programme according to the Act, holders of an equivalent certificate as listed in Appendix 1 will also be granted admission to the degree programme.
3. *Article 2.3.3 applies to holders of a certificate as referred to in Article 2.1.2 (N.B. For English-taught degree programmes only).*

Articles 7.24 and 7.28 WHW: entry requirements and exemption on the basis of other qualifications.

For degree programmes to which admission will be granted based on specific VWO profiles:

Article 2.1 – Admission to the programme with profile requirement

1. A VWO diploma with the profile grants admission to the degree programme.
2. Holders of:
 - een vwo-diploma zonder juist profiel;
 - another certificate listed in the Act that grants admission to the degree programme, or
 - a certificate of an equivalent qualification as listed in appendix 1, does not grant admission to the degree programme unless it satisfies the conditions in Article 2.1.3.
3. Holders of one of the certificates listed in Article 2.1.2 may only enrol for the degree programme after having demonstrated sufficient knowledge at the VWO final examination level of the following subjects in the required VWO profile:
 -
 -
4. Under certain circumstances, the Admissions Board may request a university lecturer in the relevant subject to arrange one or more tests to determine the student's knowledge as referred to in Article 2.1.3.

Article 7.24 and 7.28 of the Act: entry requirements and exemptions on the grounds of other certificates. For some degree programmes, further entry requirements and/or specific profiles apply, following Article 7.25 of the Act.



Article 2.2 – Admission to the programme based on a University of Applied Sciences, University or Open University propaedeutic certificate of de OU

1. Een met goed gevolg afgeronde propedeuse van de hbo-bachelor/wo-bachelor.....of /OU-bachelor....., zonder het bezit van een vwo-diploma of een hieraan gelijkwaardig diploma als genoemd in artikel 2.1, geeft rechtstreeks toegang tot de opleiding.
2. Een met goed gevolg afgeronde propedeuse van de hbo-bachelor/wo-bachelor...../OU-bachelor.....geeft toegang tot de opleiding, nadat is aangetoond dat de student inhoudelijk voldoende kennis op het niveau van het vwo-eindexamen bezit van de volgende vakken, conform de ingangseis die voor vwo-ers geldt.
This applies to the following course units:
.....
.....
3. *Holders of a propaedeutic certificate from a degree programme other than the ones listed above and who do not have a VWO diploma or equivalent degree may submit a request to the Admissions Board for admission to the degree programme. Such students will have to demonstrate that they have sufficient knowledge at VWO final examination level of the following subjects, in accordance with the entry requirements for VWO graduates:
This applies to the following course units:
.....
.....*

Articles 7.24 and 7.28 of the Act: entry requirements and exemption on the basis of other qualifications.

Article 2.3 – Language requirement for foreign certificates

1. Students who have been admitted to a degree programme on the basis of a foreign certificate or degree may be required by the Admissions Board – before registration – to pass a Dutch or English language test, depending on the language of the chosen degree programme, to be administered by an agency stipulated by the Board.
2. The Dutch language proficiency requirement can be met by passing the state examination in Dutch as a Second Language (NT2).
3. The English language proficiency requirement can be met by passing an examination in English at the level of the VWO final exam or by passing the TOEFL with a score of at least .. (computer TOEFL .., internet TOEFL ..) or an IELTS score of .. or a Cambridge Proficiency score of



Article 7.28.2 of the Act:.... If the certificate is one awarded outside the Netherlands, the board of the institution may decide that no final assessments or parts thereof may be taken until proof has been provided to the satisfaction of the relevant Board of Examiners that a sufficient level of Dutch has been achieved to successfully follow the degree programme. In addition, the board of the institution may also decide that the student in question may not register until the proof referred to in the previous sentence has been provided.

The authority to grant admission has been mandated to the Admissions Boards by the Faculty Boards.

Article 2.4 – Entrance examination

1. Students who do not satisfy the admission requirements set out in Articles 2.1 and 2.2 may participate in an entrance examination in accordance with Article 7.29 of the Act.
2. Students who wish to take the entrance examination must be aged 21 or over on the date on which the examination is held. An exception to the age requirement may be made if the student in question has gained a certificate abroad that would grant admission to a university degree programme in their home country, or if the student has refugee status and for this reason is unable to present a degree certificate.
3. Het toelatingsonderzoek heeft betrekking op de volgende vakken op het daarbij vermelde niveau:
.....
.....
.....
The provisions of Article 2.3 apply.
4. Het bewijs dat het colloquium doctum met goed resultaat is afgelegd, geeft gedurende één studiejaar (*of: twee studiejaar*) na het afleggen van het colloquium doctum toelating tot de opleiding van de Rijksuniversiteit Groningen waarvoor het colloquium doctum is afgelegd.



Article 7.29 of the Act

- 1. The board of the institution may grant exemption from the entry requirements set out in Articles 7.24.1 and 7.24.2 to people aged 21 years and over who do not satisfy these entry requirements and are not exempt from them on the grounds of Article 7.28 if they provide proof of their suitability for the degree programme in question as well as of a level of Dutch that is sufficient to successfully follow the degree programme in a test to be administered by a committee appointed to this end by the board of the institution.*
- 2. The test criteria will be set out in the Teaching and Examination Regulations.*
- 3. The board of the institution may make an exception to the age requirement set out in Article 7.29.1 if the student in question has gained a certificate abroad that would grant admission to a higher education degree programme in their home country, or in exceptional cases if no certificate can be presented.*
- 4. The board of the institution may also make an exception to the age requirement set out in Article 7.29.1 in exceptional cases concerning degree programmes in the field of the arts.*

The legal basis for Article 2.4.3 OER can be found in Articles 7.24 and 7.25 of the Act.

Artikel 2.5 - Toelatingscommissie

1. De Toelatingscommissie beslist namens het faculteitsbestuur over de toelating tot de opleiding.
2. The Admissions Board consists of:
 - een lid, tevens voorzitter, aangewezen uit de hoogleraren die met onderwijs in de opleiding zijn belast;
 - een lid / twee leden aangewezen uit het overige wetenschappelijk personeel dat met onderwijs in de opleiding is belast.
3. Als adviserend lid, tevens secretaris, wordt aangewezen de studieadviseur voor de opleiding (of een vergelijkbare facultaire medewerker).
4. De aanwijzing geschiedt door het faculteitsbestuur dat tevens de toelatingseisen vaststelt.

The legal basis can be found in Articles 7.24 ff of the Act. The composition of the Admissions Board is set out in the Faculty Regulations and is included for information purposes in the OER.

Article 2.6 – Intake date and application dates

1. There is one intake date per academic year, namely 1 September of each year.
2. The provisions of this Article also apply to students who reregister for the same degree programme.
3. *In addition to this intake date, there are several application dates on which registration may take place upon the approval of the Admissions Board.*



4. *Different categories of students may be distinguished (see the letter sent on 9 October 2015, ref. 15/12981, to Faculty boards regarding intake in the Bachelor's phase).*
5. Requests for admission after 1 September can be submitted to the Admissions Board by email: (include email address). A decision regarding this application will be taken within 4-6 weeks.

The legal basis can be found in Article 7.32.4 of the Act.

Article 2.7 – Matching

Bij facultatieve matching:

1. *Voorafgaand aan de eerste inschrijving voor de opleiding, wordt een aspirant-student in de gelegenheid gesteld deel te nemen aan studiekeuzeactiviteiten. De aspirant-student ontvangt een studiekeuzeadvies.*

Bij verplichte matching:

1. *Voorafgaand aan de eerste inschrijving voor de opleiding, dient een aspirant-student deel te nemen aan de matchingsactiviteiten zoals deze aangeboden worden door de opleiding. Naar aanleiding van deelname aan de matching, ontvangt de aspirant-student een studiekeuzeadvies.*
2. *The stipulations in Chapter 3 of the University of Groningen Regulations for Registration and Tuition Fees (RIC) and the Faculty matching procedure apply.*
3. University of Groningen students who wish to register for the propaedeutic phase of the degree programme in the course of an academic year in accordance with Article 2.6.2 and who satisfy the entry requirements, will be admitted upon completion of one or more mid-term matching activities, including:
 - a) completion of the UG-wide questionnaire, and
 - b) a matching activity to be determined by the Faculty, for example an interview with a study advisor, participation in a web class, and
 - c) possibly a second matching activity to be determined by the Faculty.

Or:

4. *Instream in de propedeutische fase van de bachelor na 1 september is niet mogelijk.*
4. Students who switch to a different degree programme within the same BSA cluster are exempt from participation in matching activities. *(N.B. Only include this article if the degree programme falls into a BSA cluster.)*

Based on Articles 7.31b.1 and 2 of the Act, included in Chapter 3 of the RIC. Matching regulations, latest version approved by the Board of the University on 20 April 2015 (and by the University Council on 30 April 2015). Regulations approved by the Board of the University on 17 February 2014 and by the University Council on 27 February 2014. De regeling is aangepast in studiejaar 2018-2019 naar aanleiding van een wetswijziging waarbij bepaald werd dat de bepalingen voor matching ook gelden voor internationale studenten. Het CvB heeft vastgelegd dat de faculteiten voor de matching zelf mogen bepalen of deze facultatief danwel verplicht is.



PARAGRAAF 3 – INHOUD EN INRICHTING VAN DE OPLEIDING

Artikel 3.1. - Doel en eindkwalificaties van de opleiding

1. The degree programme is designed to:
 - a. impart knowledge, skills and understanding in the field of, and to enable the learning outcomes listed in Article 3.1.2 to be attained
 - b. promote academic development. This is defined as the development of competences (knowledge, skills and attitudes) concerning:
 - independent academic thought, action and communication
 - the use of the relevant academic instruments
 - academic communication in the mother tongue
 - the use of specific knowledge of a field in a wider academic, philosophical and social/cultural context
 - behavioural norms that apply during the degree programme and in the academic world
 - c. prepare students for a further study career. Students become familiar with the theory and practice of academic research from the very start of their Bachelor's degree programme.

2. Graduates
 - a. have knowledge and understanding of the field of, in particular
 - b. have knowledge and understanding of the theoretical and methodological principles of
 - c. have mastered general academic skills, in particular with regard to
 - d. are able to apply their knowledge and understanding in such a way that they demonstrate a professional approach to their work or profession
 - e. are able to reformulate a practical question or problem in their field into a clear, researchable problem definition; operationalize the concepts within this problem definition in an adequate way; study a topic from both theoretical and empirical perspectives, in their mutual relationship; present the results of such study in a coherent argument with a clear, synthesizing conclusion; use the results to answer the practical question or help clarify and if possible solve the problem; form a judgement that weighs relevant social, academic or ethical aspects
 - f. are able to communicate information, ideas and solutions to both specialists and laypersons
 - g. have the learning skills needed to continue on to a Master's degree programme.

3. The learning outcomes of the various individual course units can be found in the Appendix.

Based on Article 7.13.2 of the Act; this is the general provision in the Act regarding the Teaching and Examination Regulations.



The Programme Committee has the right of consent concerning Article 3.1.2 on the grounds of Article 7.13.2c of the Act. However, the Minister has responded to this in a letter to the institutions, explaining that students must not assess their own learning outcomes. As the letter does not mention sub c in the Programme Committee's right of consent, an amendment to the Act is expected.

Article 3.2 – Type of degree programme

The degree programme is full time.

voorbeelden van alternatieven

- 1: *De opleiding wordt zowel voltijds als deeltijds verzorgd*
- 2: *De opleiding wordt zowel voltijds, deeltijds, als duaal verzorgd*
- 3: *De opleiding wordt zowel voltijds als duaal verzorgd.*

Based on Article 7.7 of the Act.

The Faculty Council has the right of consent on the grounds of Article 7.13.2i.

Article 3.3 – Language

1. The degree programme is taught in *Dutch/English*.
2. *< For Dutch-taught degree programmes >: Notwithstanding Article 3.3.1, one or more course units in the degree programme may be taught in English in line with the University of Groningen Code of Conduct: Languages Used in Teaching and Examinations.*

Based on Article 7.2 of the Act.

Article 3.4 – Student workload

1. De opleiding heeft een studielast van 180 ECTS.
2. De propedeutische fase van de opleiding heeft een studielast van 60 ECTS.
3. The student workload is expressed in whole ECTS credits.
4. *The part-time variant has a student workload of 30 ECTS credit points a year.*

The student workload is based on Articles 7.4.1, 7.4.3 and 7.4a.1 of the Act. The transfer from study credits to ECTS credit points was agreed at European level in the Bologna Declaration

The Programme Committee has the right of consent concerning 'the student workload of the degree programme and of individual course units in the degree programme' (Article 7.13.2e of the Act).



1. In geval van een double degree bachelorprogramma met een buitenlandse instelling dient ten minste een kwart (*of een afwijking naar boven*) van het onderwijsprogramma daadwerkelijk aan de RUG te zijn gevolgd, tijdens de inschrijving als regulier student aan de RUG.

The basis for Article 3.5.1 OER can be found in Article 7.10a of the Act and the WHW Implementation Decree 2008. Article 3.5.2 concerns policy of the Ministry of Education, Culture and Science.

Article 3.5 – Contact hours

1. De opleiding heeft in de propedeutische fase minimaal 480 contacturen per jaar (*voltijdse variant*) en minimaal ...contacturen per jaar (*deeltijdse variant*).
2. De opleiding heeft in de postpropedeutische fase minimaal ...contacturen per jaar (*voltijdse variant*) en minimaal ...contacturen per jaar (*deeltijdse variant*).
3. The structure of the contact hours is set out in Appendix 2 of these Teaching and Examination Regulations and is also registered in the Student Handbook and/or OCASYS.

Performance agreement (12 contact hours per week, approved by the CvB on 1 May 2012)

The Faculty Council has the right of consent as the number of contact hours relates to the actual design of the teaching; Article 7.13.2x.

Article 3.6 – Organization and final assessments of the degree programme

1. The programme is concluded by a final Bachelor's assessment.
2. The degree programme is divided into a propaedeutic phase and a post-propaedeutic phase.
3. *The entire programme comprises a Major and a University/Personal Minor.*

Article 7.30.1 of the Act implies that a propaedeutic assessment must be taken first. Article 7.8.1 of the Act sets out that the board of the institution can establish a propaedeutic phase. Article 3.7.3 is the result of the Minors policy; memo CvB 5-03-2008 (08/02536).



Article 3.7 – Participation in course units

1. Students may participate in course units of the degree programme if they register in good time via ... (link to web page)
2. The maximum number of students for each course unit is listed in OCASYS.
3. Deelname aan een onderdeel met een beperkte capaciteit vindt plaats op volgorde van inschrijving, met dien verstande dat de voor de opleiding ingeschreven studenten voorrang genieten bij de onderdelen die behoren tot het verplichte deel van hun major (c.q. minor).

Alternative: Admission to course units with limited capacity is arranged according to predefined and published admission criteria and priority regulations. Students who are registered for the degree programme will be given priority for the compulsory course units in their Major.

Article 7.3.3 of the Act, every degree programme is concluded with a final assessment, every course unit is concluded with an examination.

The Faculty Council has the right of consent as the participation in course units relates to the actual design of the teaching; Article 7.13.2x.



SECTION 4 THE PROPAEDEUTIC PHASE OF THE DEGREE PROGRAMME

Article 4.1 – Structure of the propaedeutic phase

1. The propaedeutic phase comprises the following course units with their related student workloads.
 1. (.. (ECTS)
 2. (.. (ECTS)
 3. (.. (ECTS)
 4. (.. ECTS) etc.
2. All course units and their modes of instruction are listed in the digital University course catalogue OCASYS.

Art. 7.13 lid 2 sub x, kel 7.13 lid 2 sub a WHW. In de OER wordt de inhoud van de opleiding en van de daaraan verbonden examens vastgelegd.

The relevant Programme Committee has the right of consent concerning the student workloads of the various course units; Article 7.13.2e of the Act.

Article 4.2 - Exemption

1. At a student's request, the Board of Examiners, having discussed the matter with the examiner in question, may grant exemption from an examination (or part thereof) on the basis of results earned previously (possibly elsewhere) on condition that the student:
 - a. has completed part of a university or higher vocational degree in the Netherlands or abroad that is equivalent in content and level
 - b. can demonstrate by work experience that they have sufficient knowledge and skills with respect to the course unit in question.
2. Het bepaalde in artikel 9.10 is van toepassing op het verlenen van vrijstellingen.



3. The validity period of exemptions granted for course units or parts thereof is identical to that of examination results.

Article 7.12b.1 d of the Act: the Board of Examiners is authorized to grant exemptions from one or more examinations.

Article 7.13.2 of the Act: Without prejudice to any other provisions in this Act, the Teaching and Examination Regulations set out the applicable procedures and rights and obligations with regard to teaching and examinations for each degree programme or cluster of degree programmes. This includes at least the following:
k. where necessary, the validity period of successfully completed examinations, notwithstanding the Board of Examiners' authority to extend this period.
r. the grounds on which the Board of Examiners can grant exemptions from one or more examinations on the basis of previously passed examinations or final assessments in higher education or knowledge and skills acquired outside the world of higher education.

The Faculty Council has the right of consent concerning Article 4.2.1 with regard to the actual implementation at the Faculty; Article 7.13.2 r.
The Faculty Council also has the right of consent concerning Article 7.13.2 k, notwithstanding the authority of the Board of Examiners.



PARAGRAAF 5 - BINDEND STUDIEADVIES

Article 7.8b of the Act Study advice in the propaedeutic phase

1. The board of a funded university, university of applied sciences or ideological university must provide advice to each student on whether it would be wise to continue studying within or outside their Bachelor's degree programme no later than by the end of their first year of registration for the propaedeutic phase of a full-time or dual programme. For part-time Bachelor's degree programmes, the board of the institution will determine when this advice is issued.
2. Notwithstanding the stipulations of Article 7.8b.1, advice may be issued to a student at any time until the propaedeutic assessment has been passed.
3. An advice as referred to in Articles 7.8b.1 and 2 may result in rejection of the student in question for certain degree programmes designated by the board of the institution within the time period referred to in Article 7.8b.2, but not before the end of the first year of registration. Such a rejection may only be issued if the student in question, bearing in mind his/her personal circumstances, must in the opinion of the board of the institution be considered unfit for the degree programme because the study results do not satisfy the requirements set in this regard by the board. Rejections may be issued for a certain period of time. Rejections may also be expanded to include degree programmes that share a joint propaedeutic assessment with the degree programme in question. The board of the institution may only use the authority set out in this provision if it provides all the facilities needed to enable students to achieve the required study progress in the propaedeutic phase of the relevant degree programme.
4. Before issuing a rejection, the board of the institution will give the student a warning including a reasonable term within which his or her study results must have improved to the satisfaction of the board. In addition, the student will be granted the opportunity to put his or her case before being rejected.
5. When a student is rejected on the grounds of Article 7.8b.3, his or her registration for the degree programme in question at the relevant institution will be terminated. The student will not be able to reregister for the same degree programme at the same institution unless the board of the institution has applied the third sentence of Article 7.8b.3 or the student applies for registration for the degree programme at a later time and can then demonstrate that he or she will be able to successfully follow the programme.
6. The board of the institution will define more detailed regulations for the implementation of the provisions set out above. These regulations will at least include the study results and the facilities referred to in Article 7.8b.3, as well as the term referred to in Article 7.8b.4.
7. An Order of Council will determine which personal circumstances as referred to in Article 7.8b.3 the board of the institution must take into account in its assessment.
8. For the purposes of this article, 'propaedeutic phase' includes the first period of an academic Bachelor's degree programme, with a student workload of 60 ECTS credit points, and 'propaedeutic assessment' includes the set of examinations for the course units in the first period of an academic Bachelor's degree programme, with a total student workload of 60 ECTS credit points.

Policy, approved by the University Council on 29 March 2012, implemented in academic year 2012-2013. Adapted in response to a letter from the Minister dated 12 September 2016 about discontinuation of the P-in-2 rule, confirmed in



Article 5.1 – Preliminary study advice

1. Halfway through the first semester of the first year of registration in the propaedeutic phase of the degree programme, students will receive a study progress overview specifying the student workload realized thus far.
Additional study progress overviews will be sent to students later in the academic year.
2. Students will receive a written preliminary study advice as soon as possible **after the first semester**, and in any case before 1 March.
3. The preliminary study advice should be considered a warning if there is a question of insufficient study progress, giving students the chance to improve their performance.
4. Wanneer de studievoortgang dermate onvoldoende is dat in redelijkheid niet te verwachten is dat de student aan de voorwaarden van een positief studieadvies zal gaan voldoen, zoals genoemd in artikel 5.2, lid 2, onder a en b, wordt de student uitgenodigd voor een gesprek met de studieadviseur. The aim of the meeting is to discuss the student's study habits, to reassess the choice of degree programme and if necessary to refer them to a different degree programme.

Article 5.2 – Definitive study advice

1. Students must earn at least 45 ECTS credits in their first year of registration in the propaedeutic phase of the degree programme. This is known as the BSA threshold.
2. A definitive study advice is issued at the end of the **first year of study**, by 31 July at the latest. This can be either:
 - a. positief: indien de student ten minste 45 ECTS (*voor deeltijdstudenten 20 ECTS*) van het propedeutisch programma heeft behaald.
 - b. negatief: indien de student minder dan 45 ECTS (*voor deeltijdstudenten 20 ECTS*) van het propedeutisch programma heeft behaald. This study advice is binding for students (BSA) in accordance with Article 7.8b.3 of the Act.
3. *In the event that the preliminary study results are insufficient to such an extent that the student cannot reasonably be expected to pass the 45 ECTS (or 20 ECTS for part-time students) threshold by the end of the first year of study, a binding (negative) study advice may be issued subsequently to the preliminary study advice as referred to in Article 5.1 before the end of the academic year. This may also be at the request of the student. The procedure set out in Article 5.5 will apply.*
4.
 - a. The Faculty Board will take extraordinary personal circumstances as referred to in Article 5.4 into account in its decision on which study advice to issue in the first year of registration.
 - b. Notwithstanding the stipulations in Article 5.2.2, if no assessment can be made with regard to a student's suitability for the degree programme due to personal circumstances in the first year, the assessment may be postponed until a later date within the propaedeutic phase. An adapted BSA threshold may be agreed upon in such cases.



BSA regulations for personal circumstances approved by the CvB on 8 June 2010. Article 5.2.5 2 OER is linked to Article 3 of the Graduation Fund regulations (regulations since 1 September 2015). Tot afschaffen van het propedeutisch examen is door het CvB besloten met ingang van het studiejaar 2018-2019/

Article 5.3 – Exceptions to the definitive study advice

Based on Articles 7.8b.3 and 7.8b.6 of the Act. Included in OER since 2011-2012.

Multiple degree programmes at the University of Groningen

1. Students who are registered for the propaedeutic phase of 2 or more University of Groningen degree programmes aan de RUG heeft ingeschreven en hij voldoet vervolgens bij één van de opleidingen aan de BSA-norm als bedoeld in artikel 5.2, lid 1, vervalt dat jaar de verplichting om bij de andere opleiding(en) aan de norm te voldoen. Once students have successfully completed the propaedeutic phase of one degree programme, they are exempt from the BSA requirements for all other programmes.

Propaedeutic certificate previously gained

2. Students who have already completed the propaedeutic phase of a degree programme at the University of Groningen or another Dutch university, or (for degree programmes that do not issue propaedeutic certificates) in the opinion of the Board of Examiners have earned 60 ECTS credit points in the first year, will not fall under the BSA system for the UG degree programme for which they enrol in the propaedeutic phase.

uitschrijving vóór 1 maart

3. Aan de student die een verzoek tot uitschrijving vóór of met ingang van 1 maart van het eerste jaar van inschrijving voor de propedeutische fase van de opleiding doet, wordt geen definitief studieadvies uitgebracht. The procedure set out in Article 5.1 will apply again to students who reregister in a subsequent academic year. The BSA regulations for the academic year in which they reregister will then apply.

uitschrijving vóór 1 maart + inschrijving per 1 februari

4. De student die zich vóór 1 maart uitschrijft voor een opleiding en zich per 1 februari van hetzelfde studiejaar inschrijft voor een opleiding behorend tot hetzelfde opleidingscluster als genoemd in bijlage xxx, geldt artikel 5.2 onverminderd.
5. Voor de student die zich vóór 1 maart uitschrijft voor de voltijdse variant van de opleiding en zich per 1 februari van hetzelfde studiejaar inschrijft voor de deeltijdvariant van dezelfde opleiding of voor een opleiding behorend tot hetzelfde opleidingscluster als genoemd in bijlage xxx, geldt artikel 5.2 onverminderd.



Registration as of 1 February

- 6 Voor de student die zich per 1 februari inschrijft voor een bacheloropleiding van de RUG en niet eerder in hetzelfde jaar als student stond ingeschreven, geldt een aanpassing van de BSA-norm. Aan het eind van het tweede semester van zijn eerste jaar van inschrijving dient 20 ECTS uit het tweede semester van het propedeutisch programma van de opleiding te zijn behaald (*bij een deeltijdopleiding minder dan 10 ECTS*). Voor het overige is het bepaalde in artikel 5.2 van overeenkomstige toepassing.

Article 5.4 – Extraordinary circumstances

The basis for Article 5.4 OER can be found in Article 7.8b.3 of the Act (see explanatory notes to Article 5.2.5 OER). Aangepast n.a.v. de brief van de minister over de toepassing van het bindend studieadvies.

1. When deciding whether to issue a binding (negative) study advice, the Faculty Board will take a student's extraordinary or personal circumstances into account at that student's request. The Faculty Board can thereupon decide to adjust the BSA threshold or postpone issuing a study advice.
The evaluation of personal circumstances will also take into account the student's study behaviour, the agreements made and any study plan drawn up in consultation with the study advisor, when the extraordinary circumstances were reported and the study results achieved by the end of the first year of study.
2. Students must report extraordinary circumstances to the study advisor as soon as possible in order to ensure optimum support. The Faculty Board, or the Faculty BSA Committee on its behalf, will make a decision in response to a student's request for a postponed advice or an adapted BSA threshold. Students must also report to the study advisor as soon as possible if they are unable to complete the study plan drawn up in consultation with the study advisor and based on the original or adapted BSA threshold. (Article 7.8b.6 of the Act)
3. Indien in het eerste studiejaar geen oordeel kan worden gegeven over de geschiktheid van de student voor de opleiding, kan alleen in verband met persoonlijke omstandigheden als bedoeld in lid 1 aan het eind van het eerste studiejaar van de propedeutische fase dat oordeel worden uitgesteld.
4. Indien het studieadvies wordt uitgesteld, wordt het studieadvies gegeven uiterlijk aan het **einde van het tweede jaar van inschrijving** voor de opleiding, uiterlijk 31 juli.
 - a. Het uitgestelde advies wordt omgezet in een positief advies indien de, al dan niet aangepaste, BSA norm is behaald.
 - b. The advice will be negative (and binding) if the student in question still fails to pass the (possibly adapted) BSA threshold in the propaedeutic phase.



5. All students whose study advice has been postponed (whether or not combined with an adaptation of their BSA threshold) are expected to draw up a study plan. De student moet in deze gevallen samen met *de studieadviseur/mentor/aangewezen begeleider* van de opleiding een studieplanning opstellen die ten minste behelst:
 - a. the propaedeutic course units that have not yet been passed, with the associated timeline
 - b. the post-propaedeutic course units that may be followed in addition to the course units listed under a.

Policy based on Article 7.8b.6 of the Act.

6. Circumstances as referred to in Article 4.4.1 do not automatically lead to a successful application for a grant from the Graduation Fund.

Article 3 of the Financial Support Regulations for UG student members of consultative/administrative bodies, committee members of student organizations and elite athletes: *In addition to the provisions of Article 2 of these Regulations, Bachelor's students who are members of a consultative body, committee or board as set out in Appendix 2b to these Regulations are entitled to financial support if they obtained a provisional or definitive positive study advice in the propaedeutic phase.*

Article 5.5 – Procedure for issuing a definitive study advice

1. A definitive study advice is issued by the Faculty Board on behalf of the Board of the University. The decision will also state the applicable safeguards of legal rights.

Based on Article 7.8b.3 of the Act, the BSA is issued by the board of the institution.

2. Before a binding (negative) study advice is issued, students will receive notice of the intention to issue one, after which they will be given the opportunity to put their case to the Faculty Board or its representative.

Based on Article 7.8b.4 of the Act and Article 4:7 of the General Administrative Law Act.

Article 5.6 – Consequences of a binding (negative) study advice

1. Het bindend studieadvies heeft als gevolg dat de student zich gedurende een periode van 2 *volgende studiejaren* ingaande op 1 september van het aansluitende collegejaar niet mag inschrijven voor de opleiding, noch voor de overige opleidingen behorend tot het cluster met verwante opleidingen als genoemd in bijlage xxx.

Based on Article 7.8b.5 in conjunction with Article 7.8b.3 of the Act.

2. Students who have been issued a binding (negative) study advice are not permitted to follow course units in this degree programme via a different degree programme or educational institution in order to avoid the consequences of their binding (negative) study advice. No exemptions will be granted for course units completed in this way, nor will such completed course units be recognized within the framework of the degree programme in any other way.



Article 5.7 – Consequences of a positive study advice

1. Holders of a positive study advice for the UG degree programme in question will be admitted to the post-propaedeutic phase of the degree programme.
2. In afwijking van het eerste lid kan voor bepaalde vakken de ingangseis gelden dat een voorliggend vak met positief gevolg moet zijn afgerond. This compulsory order of course units is set out in OCASYS and in Article 9.3 of these Teaching and Examination Regulations.
3. *De toelating geldt niet voor de minor van de opleiding. Hiervoor is afronding van de volledige propedeutische fase vereist.*

PARAGRAAF 6 TOELATING TOT DE POSTPROPEDEUTISCHE FASE VAN DE OPLEIDING

Artikel 6.1 - Criteria toelating postpropedeutische fase

Subject to the assessment of the Admissions Board, the following students will be admitted to the post-propaedeutic phase of the degree programme:

1. *degene die in het bezit is van een propedeutisch getuigschrift, dan wel -bij afwezigheid daarvan- degene die de 60 ECTS van het eerste jaar heeft afgerond, van een aanverwante opleiding.*

Article 7.30.1 of the Act: Students who wish to register for the post-propaedeutic phase of a degree programme must have a certificate stating that they have successfully completed the propaedeutic assessment of the relevant degree programme or of a degree programme that uses the same propaedeutic assessment.

2. *The Admissions Board may grant exemption from the requirement stipulated in Article 6.1.1 to holders of a diploma gained in the Netherlands or elsewhere and considered by the Admissions Board to be at least equivalent to the propaedeutic certificate referred to in Article 6.1.1.*

Article 7.30.2 of the Act: The board of the institution may grant exemption from the requirement stipulated in Article 6.1.1 to holders of a diploma gained in the Netherlands or elsewhere and considered by the board of the institution to be at least equivalent to the propaedeutic certificate referred to in Article 6.1.1.

Artikel 6.2 - Hardheidsclausule toelating postpropedeutische fase

The Board of Examiners may deviate from the stipulations of Article 6.1 in situations where changes to the curriculum or educational force majeure would demonstrably lead to a situation of unfairness of an overriding nature. In dat geval moet er sprake zijn van een unieke individuele omstandigheid die zodanig onderscheidend is dat de toelating redelijkerwijs niet achterwege kan blijven.



Based on Article 7.30.3 of the Act: The Board of Examiners may deviate from Article 7.30.1 of the Act.



SECTION 7 THE POST-PROPAEDEUTIC PHASE OF THE DEGREE PROGRAMME

Article 7.1 – Structure of the post-propaedeutic phase

1. The post-propaedeutic phase comprises the following course units and student workloads:
 1. (..ECTS), (*major*;))
 2. (..ECTS), (*major*;)
 3. 15 or 30 (2 x 15) (..ECTS), (*minorruimte*)
 4. etc.

Based on Article 7.13.2 a of the Act. The content of the degree programme and its examinations is set out in the OER.

The relevant Programme Committee has the right of consent concerning the student workloads of the various course units; Article 7.13.2e of the Act.

2. Students can fill their Minor room with the following components:
 - a *research traineeship*
 - *maatschappelijke stage*
 - a *study period at a university abroad*
 - *een verbreedend of verdiepend minorpakket, bestaande uit vakken van buiten de eigen major (verder uit te werken door de opleiding)*

Minors policy. CvB meeting 18 March 2008 (memo : 08/02830) Introduction of Major-Minor system. 27 March 2008/041 agenda item 6.2.

1. *Students may choose the following electives, subject to approval by the Board of Examiners*
 - 1a. (..ECTS), (*Major/Minor room*)
 - 2a. (..ECTS), (*Major/Minor room*)
 - 3a. (..ECTS), (*Major/Minor room*)

Article 7.12b of the Act: authority of the Board of Examiners.

2. All course units and their modes of instruction are listed in the digital University course catalogue OCASYS.

Policy; OCASYS is used to publish degree programme information and timetables.



Artikel 7.2 - Vervanging en keuzeonderdelen elders

7.12b.1 of the Act: duties and powers of the Board of Examiners.

1. *Following a substantiated request by a student, the Board of Examiners may grant permission to:*
 - a. *substitute a course unit in the examination programme with another course unit offered by the University of Groningen or another university in the Netherlands or abroad that dovetails well with the degree programme, or*
 - b. *use one or more course units followed at the University of Groningen or another university in the Netherlands or abroad as electives in the degree programme.*
2. *When assessing such a request, the Board of Examiners will always evaluate the coherence of the set of course units (or parts thereof) and the level of the course units followed.*

The Programme Committee has the right of consent concerning the grounds on which the Board of Examiners can grant exemption from one or more examinations; Article 7.13.2r of the Act.

Article 7.3 – Open Degree Programme

1. Een student kan kiezen voor het Vrije Programma van de opleiding dat afwijkt van het (de) vastgestelde opleidingsprogramma(s). An Open Degree Programme must always be approved in advance by the Board of Examiners of the degree programme in which the student is registered.
2. *The following additional requirements apply to Open Degree Programmes...*

Article 7.3d in conjunction with 7.12b.1 c of the Act; possibility and approval of open degree programmes by the most applicable Board of Examiners.



SECTION 8

OTHER PROGRAMMES

Minors policy: the first students followed a Minor in 2008-2009 (officially introduced at the UG in 2006). Memo 09/367 and 09/05888. University Council meeting 27 March 2008/041 agenda item 6.2.

A. Minor

Article 8.1 – Minor

1. The Minor room can be filled using any of the options listed in Article 7.1.2.
2. Students can choose between:
 - a) a University Minor
 - b) a Personal Minor.

Article 8.2 – University Minor

1. A University Minor is a coherent set of broadening course units that students can follow either at their own or a different Faculty.
2. Students who choose to fill their Minor room with a University Minor do not need explicit permission from the Board of Examiners.

Article 8.3 – Personal Minor

1. A Personal Minor is a coherent set of broadening or deepening course units that students can compile themselves and follow either at their own or a different Faculty.
2. Personal Minors must be presented to the Board of Examiners for approval in advance.

Article 7.3d in conjunction with 7.12b.1 c of the Act; possibility and approval of open degree programmes by the most applicable Board of Examiners.

Article 8.4 – Authority of the Board of Examiners with regard to Minors

1. Students must present their choice of Minor to the Board of Examiners of their degree programme for approval, except if they choose a University Minor in accordance with Article 8.2.2.
2. Voor het minorpakket dat studenten van de opleiding volgen bij andere opleidingen, faculteiten *of onderwijsinstellingen* is de Examencommissie bevoegd van de opleiding die het tentamen afneemt.
3. Voor het minorpakket dat studenten van andere opleidingen, faculteiten *of onderwijsinstellingen* volgen, is de Examencommissie van de opleiding bevoegd.
4. A responsible Board of Examiners will be assigned in the event of interfaculty University Minors.

B. Honours programme



Article 7.9b of the Act enables an excellence track (discussed by the University Council in September 2009 and on 28 January 2010).

Artikel 8.5 - Honoursprogramma bacheloropleiding

1. The Faculty participates in the Bachelor's Honours Programme organized by the University of Groningen Honours College. The Bachelor's Honours Programme does not form part of the regular Bachelor's curriculum.
2. Students admitted to one of the Bachelor's degree programmes offered by the Faculty can participate in the Bachelor's Honours Programme if they are selected by the Dean of the University of Groningen Honours College. Please consult the Teaching and Examination Regulations of the University of Groningen Honours College for the selection procedure.

If necessary/desired: the following selection criteria apply to participation in the Honours Programme

Article 7.9b.2 of the Act: The board of the institution draws up regulations with regard to the selection referred to in Article 7.9b.1 of the Act.

The Programme Committee has the right of consent concerning any additional selection criteria defined by the Faculty; Article 7.13.2v of the Act. (e.g. a minimum number of course units that must have been successfully completed).

3. Het Bachelor Honoursprogramma heeft een totale studielast van 45 ECTS, verdeeld over de drie bachelorjaren.
The Bachelor's Honours Programme, including the deepening Faculty part, is subject to the Teaching and Examination Regulations of the University of Groningen Honours College.

Policy based on Article 7.9b of the Act.

4. a. As the Honours Programme is not part of the regular Bachelor's curriculum, De resultaten en cijfers tellen niet mee voor de toekenning van het *judicium cum laude* of *summa cum laude* van de bacheloropleiding.

Articles 7.4 and 7.4a.1 of the Act. The student workload of an academic Bachelor's degree programme is 180 ECTS credit points. The 45 ECTS for the Honours Programme thus fall outside the regular curriculum and the associated marks do not count towards the '*cum laude*' or '*summa cum laude*' predicates for the Bachelor's programme.



- b. The Diploma Supplement that accompanies the Bachelor's degree certificate will also list the results gained in the Bachelor's Honours programme.

Article 7.11.4 of the Act.

C. Pre-Master's programmes

Article 7.57 i WHW. Support to promote smooth progress from higher professional education to an academic Master's degree programme.

Article 8.6 – Pre-Master's programmes

1. The Faculty offers Pre-Master's programmes to facilitate entry into a Faculty Master's degree programme.
2. Students who enrol in the Pre-Masters programme in are registered for the Bachelor's degree programme as referred to in Article 1.1.1. (*evt. verder uitbreiden bij meerdere pre-masters*).

Chapter 6 of the University of Groningen Regulations for Registration and Tuition Fees. Article 1.1 h RIC provides a definition of the Pre-Master's programme.

3. The student workload and content of a Pre-Master's programme is determined on an individual basis by the Admissions Board.
4. The Admissions Board of the desired Master's degree programme will decide whether students are admitted to the Pre-Master's programme.
5. Na toelating tot een pre-masterprogramma dient het programma binnen (*de daarvoor bestemde tijd*) te worden afgerond.
6. *In addition to Article 8.6.5, students may only reregister for a Pre-Master's programme if they have earned at least ECTS.*
7. The Board of Examiners of the degree programme as referred to in Article 1.1.1 has the authority to decide in matters concerning course units in the Pre-Master's programme.
8. The stipulations concerning Pre-Master's programmes in the University of Groningen Regulations for Registration and Tuition Fees apply.



SECTION 9 – EXAMINATIONS

Article 9.1 – General

1. Each course unit is assessed by means of an examination.
2. *An examination can comprise a number of partial exams. The results of these partial exams together determine the examination result.*
3. The examination assesses students' academic development and mastery of the learning outcomes of the course unit.

Article 7.3.3 of the Act. Every degree programme is concluded with a final assessment. Every course unit is concluded with an examination.

4. The results of an examination are given as pass or fail, in numbers on a scale of 1 to 10, expressed as 6/5,5 of hoger, respectievelijk 5/5,4 of lager.

Article 13 of the Model Rules and Regulations for Boards of Examiners.

Article 9.2 – Participation in examinations

1. Students who register for a course unit in the degree programme in accordance with Article 3.8 of the OER are automatically registered for the examination for that course unit.
2. Notwithstanding the provisions of Article 9.2.1, students can register and deregister for examinations during certain periods to be further defined.

Policy on automatic examination registration. Introduced on 1 September 2014, approved by the CvB on 26 May 2014.

The Faculty Council has the right of consent concerning the periods to be further defined as referred to in Article 7.13.2x of the Act.

Article 9.3 – Compulsory order

The examinations for the course units listed below may not be taken before the examinations for the associated course units have been passed:

a. propaedeutic phase:

- after has been passed
- after and have been passed

b. post-propaedeutic phase:

- after has been passed
- after and have been passed



etc.

Article 7.13.2 of the Act:

Without prejudice to any other provisions in this Act, the Teaching and Examination Regulations set out the applicable procedures and rights and obligations with regard to teaching and examinations for each degree programme or cluster of degree programmes. This includes at least the following:

h. the number and order of examinations and when they can be taken

j. where necessary, the order, the periods and the number of times per academic year that examinations and final assessments may be taken

Sub s: waar nodig, dat het met goed gevolg afgelegd hebben van tentamens voorwaarde is voor de toelating tot het afleggen van andere tentamens.

The Faculty Council has the right of consent concerning this article in the Oer; Article 7.13.2h, i and s of the Act.

Article 9.4 – Examination frequency and periods

1. There will be an opportunity to sit the examinations for the course units listed in Articles 4.1 and 7.1 at least twice in each academic year.

Policy based on Article 7.13.2 h of the Act.

The Faculty Council has the right of consent concerning any (positive) deviations from this provision; Article 7.13.2h of the Act.

2. The periods in which examinations can be sat are listed in the Student Handbook and/or OCASYS. Deeltentamens kunnen ook buiten de aangegeven periode afgenomen worden.

Policy based on Article 7.13.2 h of the Act.

3. *Notwithstanding the provisions of Article 9.4.1, there will be only one opportunity in a certain year to take the examination for a course unit not taught in that year.*
4. *Students may resit an examination for a course unit that is no longer offered at least twice during the first year after it has been removed from the curriculum.*
5. *If a student has completed all the compulsory parts of a course unit to the best of their ability but has still not passed, then the examiner may give them the opportunity to take a supplementary or replacement test.*

Policy based on Article 7.13.2 l of the Act.

The Faculty Council has the right of consent concerning this article; Article 7.13.2h of the



Article 9.5 – Assessment of placement or research assignment

The assessment of a placement or research assignment will be conducted by the on-site supervisor and the original commissioner, who will be appointed as examiners by the Board of Examiners.

Article 7.12c of the Act, appointment of examiners, and Article 7.13.2 d and t of the Act, the design of practical exercises and the requirement to participate in them.

Where necessary, the Programme Committee has the right of consent concerning the design of practical exercises; Article 7.13.2d of the Act. The Faculty Council will have the right of consent if a provision is included about the requirements to participate in these

Artikel 9.6 - De scriptie

1. A thesis can in principle be used for only one University of Groningen degree programme. Full or partial exemption for a degree programme's thesis may be granted by the Board of Examiners on the basis of a thesis written for another degree programme.

Article 7.12b.1 d of the Act. Duties and powers of the Board of Examiners, granting exemptions.

2. Each thesis is assessed by at least two examiners.

Article 12c of the Act: the Board of Examiners appoints examiners.

3. Article 10.1.7 on the storage period for theses applies.

4. *Students will be given the opportunity to write a final-year thesis at least twice per academic year.*

Article 7.13.2 j of the Act.

The Faculty Council has the right of consent concerning how many times a year this opportunity is offered; Article 7.13.2j of the Act.

5. *The period(s) during which students can write theses will be published in the Student Handbook and/or OCASYS.*

Assessment policy memorandum, approved by the CvB on 16 June 2014 and discussed by the University Council on 26 June 2014. Based on Article 7.13.2 h of the Act.

The Faculty Council has the right of consent concerning these periods; Article 7.13.2h of the

6. *More detailed regulations on the design, content, time frame and assessment of the thesis can be found in the Regulations for Bachelor's and Master's theses, which form part of these Teaching and Examination Regulations. Policy.*



7. *If by the end of the period referred to in Article 9.6.5 the assessor(s) is/are of the opinion that the thesis cannot be awarded a pass mark, the student will be given one opportunity to remedy the work in order to be awarded a pass mark of 6 within a time frame defined by the degree programme.*

Assessment policy memorandum, approved by the CvB on 16 June 2014 and discussed by the University Council on 26 June 2014.

8. *The Board of Examiners is the only body that can deviate from the provisions of this Article at the written request of a student.*

Article 7.13.2 l of the Act.

9. *Students must satisfy the following requirements in order to qualify for supervision and assessment of the final-year thesis for the degree programme:*

Assessment policy memorandum, approved by the CvB on 16 June 2014 and discussed by the University Council on 26 June 2014.

– they must have earned at least 60 ECTS credit points from the post-propaedeutic phase of the programme

Article 7.13.2 s of the Act.

The Faculty Council has the right of consent concerning any admission requirements for examinations, including the thesis; Article 7.13.2s of the Act.

– their Bachelor's specialization must have been approved by the Board of Examiners (if this is required on the basis of Section 7).

Article 9.7 – Form of examinations

The Faculty Council has the right of consent concerning the form of examinations as set out in the Faculty Assessment Plan; Article 7.13.2l of the Act.

1. Examinations will be taken in the manner stated in OCASYS.

Assessment policy memorandum, approved by the CvB on 16 June 2014 and discussed by the University Council on 26 June 2014. Based on Article 7.13.2 l and m of the Act.

2. At a student's request, the Board of Examiners may allow an examination to be taken in a form different from that stated above.

Article 7.13.2 l of the Act.

3. Mock versions of each examination will be made available to practise with.

Policy on mock examinations. Besluit CvB, 20 oktober 2014 naar faculteiten.



Article 9.8 – Request for an additional examination opportunity

Alternative examination regulation. For example:
https://nestor.rug.nl/bbcswebdav/institution/Rechtsgeleerdheid/Trinicom/Regelingen/2015-2016/Afwijkende_tentamenregeling_schriftelijke_tentamens1516.pdf

1. Students may submit a request for an additional resit to the Board of Examiners. buitenreguliere tentamenmogelijkheid toe te kennen..
2. Een dergelijk verzoek kan worden toegewezen, indien *de student door bijzondere omstandigheden het betreffende tentamen niet heeft gehaald* en het niet toekennen van an additional resit would result in unacceptable study delay.
3. The following criteria apply to granting a request for an additional resit for the last course unit in the degree programme:
van de opleiding gelden de navolgende criteria:
 - het moet gaan om het laatst te behalen studieresultaat;
 - *de studievertraging bedraagt bij het niet toekennen van de buitenreguliere at least one semester*
 - *de examinandus moet hebben deelgenomen aan de laatste twee reguliere exam opportunities for the course unit in question and have gained marks of at least 4 and 5.*

The Faculty Council has the right of consent concerning the criteria for granting an additional examination opportunity; Article 7.13.2h & j of the Act.

Article 9.9 – Board of Examiners responsible for electives taken at other degree programmes

1. Een verzoek tot een keuzeonderdeel bij een andere opleiding dient goedgekeurd te worden door de Examencommissie van de eigen opleiding.

Article 7.12b.1 c of the Act.

2. The Board of Examiners of the other degree programme is authorized to set and assess the examinations and decide upon requests for alternative exam regulations. tentamenregeling voor, een keuzeonderdeel bij een andere opleiding, is de Examencommissie van die andere opleiding bevoegd. Article 9.10.2 applies.

Existing policy based on Article 7.12b.1 c of the Act.

Article 9.10 – Course units completed elsewhere

1. Voorwaarde voor het behalen van het getuigschrift van het Bachelorexamen van de opleiding is dat tenminste *de helft/twee derde* van het onderwijsprogramma is behaald door middel van onderdelen die verzorgd zijn door *de RUG/ de faculteit/de opleiding*, tijdens de inschrijving als student aan de RUG.



2. a. In geval van een double degree Bachelor programma met een buitenlandse instelling dient ten minste een kwart (*of een afwijking naar boven*) van het programma daadwerkelijk aan *de RUG/de faculteit/de opleiding* te zijn gevolgd tijdens de inschrijving als student aan de RUG.
 - c. *daarbij dient het gestelde in artikel 10.4 met betrekking tot de scriptie in acht te worden genomen.*

Article 7.12b.1 of the Act. The Board of Examiners guarantees the quality of the degrees to be awarded.

Artikel 9.11 Tentamens en functiebeperking

1. Students with a functional impairment will be given the opportunity to take examinations in a form that will compensate as far as possible for their individual disability. If necessary, the Board of Examiners will seek expert advice from a student counsellor of the Student Service Centre (SSC) before making a decision.

Article 7.13.2 m of the Act.

The Faculty Council has the right of consent concerning the way in which students with a disability or chronic illness are given a reasonable opportunity to take examinations; Article 7.13.2m of the Act.

2. With regard to examinations for electives taken at other degree programmes by students with a functional impairment, the Board of Examiners of the degree programme that sets the examination will comply with the facilities permitted by the Board of Examiners of the degree programme for which the student is registered.

Existing policy based on Article 7.12b.1 c of the Act.

Article 9.12 – Oral examinations

Policy based on Article 7.13.2 l and n of the Act.

1. Unless the Board of Examiners decides otherwise, an oral examination may only be taken by one student at a time.
2. Oral examinations are public, unless the Board of Examiners or the relevant examiner stipulates otherwise or the student objects to the public nature of the examination due to extraordinary circumstances. *A second examiner may attend the oral exam at the request of the student or the examiner.*

The Faculty Council has the right of consent concerning the public nature of oral examinations, notwithstanding the Board of Examiners' authority to deviate from this in special circumstances; Article 7.13.2n of the Act.



Article 9.13 – Marking of examinations and publication of marks

1. After an oral examination, the examiner will assess the examination immediately and provide the student with a statement upon their request.

Policy on the basis of Article 7.13.2 o WHW.

2. The examiner will mark a written examination within ten working days of the day on which it was taken, and will provide the Faculty's administration department with the necessary details for registration of the result in ProGRESS.

Beleid op grond van artikel 7.13 lid 2 sub o, p en q WHW. The 10-day marking period was established by the CvB on 2 December 2003.

3. If an examination is taken in a form other than oral or written, the Board of Examiners will determine in advance how and when students will receive written confirmation of the result.

Policy based on Article 7.13.2 o of the Act.

4. Students can lodge an appeal against the results of an examination with the Central Portal for the Legal Protection of Student Rights (CLRS) within 6 weeks of the date on which the result was announced.

Article 7.61.1 e of the Act.

Artikel 9.14 – Geldigheidsduur

Policy based on Articles 7.10.4, 7.13.2 k and 7.59a of the Act.

1. Completed course units remain valid indefinitely.
2.
 - a. *Contrary to the provisions of Article 9.13.1, the Board of Examiners may decide to require a student to take a supplementary or substitute examination for a course unit taken more than six (or: ...) years previously before allowing that student to progress to the final assessment if the student's knowledge is demonstrably outdated. ..) jaar geleden is behaald, een aanvullend dan wel vervangend tentamen opleggen, alvorens de student wordt toegelaten tot het afleggen van het desbetreffende examen uitsluitend indien de kennis van de student aantoonbaar verouderd is.*
 - b. *In the event of extraordinary personal circumstances, the term of validity will be extended to include the period during which the student in question receives support from the Graduation Fund.*



3. *Partial examinations and assignments passed within a course unit that has not been successfully completed will lapse at the end of the academic year in which they were passed.*

Where necessary, the Faculty Council has the right of consent concerning the limitation of the validity of course units passed; Article 7.13.2k of the WHW. This right is limited to the legal boundaries prescribed in Article 7.10.4, which came into force on 1-9-2017.

Article 9.15 – Right of inspection

Policy based on Article 7.13.2 p & q of the Act.

The Faculty Council has the right of consent concerning the implementation of the right of inspection; Article 7.13.2p & q of the Act.

1. Binnen tenminste ... dagen na de bekendmaking van de uitslag van een schriftelijk tentamen krijgt de student op zijn verzoek inzage in zijn beoordeeld werk.
Also on request, they will be provided with a copy of the work at cost price.
Indien hij gebruik maakt van deze gelegenheid kan hem op zijn verzoek tegen kostprijs een kopie verschaft worden van dat werk.
2. Within the time frame stipulated in Article 9.15, any participant in the examination may request to be allowed to peruse the examination paper and the assessment criteria.
3. *The Board of Examiners can determine that this inspection or perusal will take place at a certain place and at two set times at least.
Students who can show that they were prevented by force majeure from attending at the indicated places and times will be offered another opportunity, if possible within the period stated in Article 9.15.*

Article 9.16 – Board of Examiners and examiners

1. The Board of Examiners is the independent body that determines whether individual students have the knowledge, understanding and skills required to be awarded a degree.

Article 7.12.2 of the Act.

2. The Faculty Board appoints the members of the Board of Examiners on the basis of their expertise in the field of the degree programme (or cluster of degree programmes) in question.

Articles 7.12a.1 and 9.15.1 e of the Act.

3. The Board of Examiners must comprise at least:



- a. één lid dat als docent is verbonden aan de opleiding (*of aan een van de opleidingen die tot de groep van opleidingen behoort*); en
- b. één lid dat afkomstig is van buiten de opleiding (*of een van de opleidingen die tot de groep van opleidingen behoort*).

Article 7.12a.3 a and b of the Act.

4. Members of the Faculty Board or other people who have financial responsibilities within the institution may not be appointed as members of the Board of Examiners.

Article 7.12a.3 c of the Act.

5. The Board of Examiners will appoint examiners to set examinations and determine the results.

Article 7.12c of the Act.

6. The Board of Examiners sets out Rules and Regulations for the Board of Examiners to assess and determine the results of examinations and final assessments.

Article 7.12b.1 b of the Act.

Article 9.17 – Cheating and plagiarism

Artikel 7.12b lid 2 en 3 WHW.

1. Onder fraude wordt verstaan het handelen of nalaten van een student waardoor een juist oordeel over zijn of andermans kennis, inzicht en vaardigheden geheel of gedeeltelijk onmogelijk wordt. (Policy based on Article 7.12.3 of the Act)
2. Cheating also includes plagiarism, which means copying someone else's work without correct reference to the source. (Policy based on Article 7.12.3 of the Act)
3. Indien een student fraudeert, kan de Examencommissie hem het recht ontnemen een of meer tentamens of examens af te leggen gedurende ten hoogste een jaar.
4. Bij ernstige fraude kan de Examencommissie het College van Bestuur voorstellen de inschrijving voor de opleiding van de student definitief te beëindigen.
5. De Examencommissie legt haar handelwijze bij fraude vast in de haar Regels en Richtlijnen.

Artikel 9.18 – Ongeldig tentamen

Article 7.12.2 in conjunction with 7.12b.2 of the Act.

In the event of irregularities with regard to an examination that are so serious that an accurate assessment of the examinee's knowledge, understanding and skills cannot be made, the Board of Examiners may declare the examination invalid for either an individual examinee or a group of examinees.

Artikel 9.19 - Iudicium Abeundi



1. In cases of serious objectionable behaviour and/or remarks by a student, the Board of the University can in certain extraordinary cases, after advice from the Board of Examiners or from the Faculty Board, decide to terminate the registration of this student after having carefully assessed all the interests of the student and the institution and once it has been proven reasonable to assume that the student's behaviour and/or remarks prove them to be unsuitable for one or more of the professions for which they being trained in their degree programme, or for the practical preparation for that profession. In such cases the Faculty Board, the Board of Examiners and the Board of the University will follow the Protocol Iudicium Abeundi [protocol for termination of registration] as approved by the Nederlandse Federatie van Universitaire Medische Centra [Netherlands Federation of University Medical Centres] on 1 November 2010.
2. Het hieromtrent bepaalde in de *Regeling Inschrijving en Collegegeld van de RUG* is van toepassing.

SECTION 10

FINAL ASSESSMENT

Article 10.1 – Final assessment

1. Aan de opleiding is een afsluitend examen verbonden.

Article 7.3.3 of the Act.

2. On condition that the student's study programme has been approved, the Board of Examiners will determine the result of the final assessment as soon as the student has passed all the required examinations. The Board of Examiners may define terms to this end. The result of the final assessment indicates that the student has acquired the necessary academic training. The Board of Examiners will issue a degree certificate to this end.
3. Indien de student de bij de goedkeuring als bedoeld onder lid 2 gestelde termijnen overschrijdt, dan kan dat ertoe leiden dat de Examencommissie de examendatum op een latere datum vaststelt. Deze kan gelegen zijn in het studiejaar volgend op het studiejaar waarin het laatste tentamen werd behaald.

Article 7.10.2 in conjunction with 7.11.2 in conjunction with 7.12.2 of the Act in conjunction with 7.12b.1 b of the Act.

Authority of the Board of Examiners.

4. Alvorens de uitslag van het examen vast te stellen kan de Examencommissie een onderzoek instellen naar de kennis, het inzicht en de vaardigheden van de student met betrekking tot een of meer onderdelen of aspecten van de opleiding, indien en voor zover de uitslagen van de desbetreffende tentamens daartoe aanleiding geven.

Article 7.10.2 in conjunction with 7.12.2 of the Act.

5. By determining the result of the final assessment, the Board of Examiners also commits itself to a speedy processing of the degree certificate ceremony.

Article 7.10.3 of the Act.

6. Indien de student de datum van zijn afstuderen wil uitstellen in verband met nog extra af te leggen tentamens, dient hij de Examencommissie hiertoe uiterlijk binnen twee weken na het vaststellen van de examendatum te verzoeken.

Article 7.11.3 in conjunction with 7.12b.1 e of the Act.

7. The graduation date is the date on which the final assessment is passed, as determined by the Board of Examiners in accordance with the provisions of Article 10.1.2, and not the date on which the degree certificate is presented to the student.

Article 7.10.2 of the Act.



8. The successfully passed final assessment as referred to in Article 10.1.1, and all assignments submitted within the framework of this assessment, will be kept on file by the Faculty Board for a period of at least 7 years.

Article 7.3.5 of the Act. Included because documents must be kept on file for the accreditation procedure which takes place once every six years.

Article 10.2 – Degree certificate

1. Students will receive a certificate issued by the Board of Examiners as proof that they have passed the final assessment. Even if a student successfully completes more than one specialization within a degree programme, they will receive only one degree certificate. Artikel 9.10 is van toepassing.

Artikel 7.11 lid 2 WHW.

2. The Board of Examiners will issue an International Diploma Supplement with each degree certificate.

Article 7.11.4 of the Act.

3. Indien van toepassing, worden de resultaten van het Bachelor Honoursprogramma in het bij het bachelordiploma behorende diplomasupplement vermeld.

Policy on the basis of Article 7.11 of the Act.

Article 10.3 – Degree

1. Aan degene die het examen met goed gevolg heeft afgelegd, wordt de graad “Bachelor of *Science / Arts / Laws*” verleend.

Article 1.9.2 in conjunction with Article 7.10a.1 of the Act.

2. The degree awarded will be indicated on the degree certificate.

Article 7.11.2 d of the Act.

Article 10.4 – Honours ('Cum Laude'/'Summa Cum Laude')

Policy, not a legal regulation. CvB decision of 11 May 2010 (memo 10/05237). The Board of Examiners is responsible for determining whether or not an honours predicate is awarded.

1. The Board of Examiners will determine whether or not the Bachelor's degree certificate will be awarded an honours predicate.
2. The following conditions apply:
 - a) The mark for the thesis must satisfy the following minimum conditions:
 - i. 'Cum laude': het cijfer voor de scriptie of thesis is *tenminste 8,0*;
 - ii. 'Summa cum laude': het cijfer voor de scriptie of thesis is *tenminste 9,0*.



- b) The weighted average (not rounded off) for all course units, excluding the thesis, within the examination programme approved by the Board of Examiners must be
- i. *groter dan of gelijk aan 8,0* voor ‘Cum laude’;
 - ii. *groter dan of gelijk aan 9,0* voor ‘Summa cum laude’.
3. Geen judicium wordt toegekend indien de omvang van de vrijstellingen in ECTS meer dan de helft van het totale aantal ECTS van de opleiding bedraagt. This stipulation does not apply to Double Degree programmes.
 4. Honours may only be awarded if the examinations for the course units were taken only once.
 5. Voor het behalen van een judicium geldt dat voor geen enkel vak een cijfer lager dan 7,0 is behaald.
 6. Voor het behalen van een judicium geldt als voorwaarde dat er geen beslissing is van de Examencommissie inhoudende dat de student, vanwege vastgestelde fraude/plagiaat, niet meer in aanmerking komt voor een judicium.
 7. In bijzondere gevallen kan de Examencommissie afwijken van het bepaalde in de leden 2 tot en met 6 van dit artikel.

Artikel 10.5 – Toetsplan

Assessment policy memorandum, approved by the CvB on 16 June 2014 and discussed by the University Council on 26 June 2014; based on Article 7.3.2 of the Act. Artikel 7.13 lid 2 sub c en artikel 22 lid 7 van het Faculteitsreglement: de faculteit stelt het toetsplan vast, de examencommissie evalueert het toetsplan.

An Assessment Plan has been approved by the Faculty Board. This Assessment Plan is part of/forms an Appendix to the OER and comprises the following components:

1. the learning outcomes of the degree programme
2. the course units of the degree programme and the learning outcomes of each course unit
3. the relationship between course units and learning outcomes
4. de toegepaste toetsvorm en de toetsmomenten per onderdeel;
5. the test design, assessment procedures and assessment criteria used
6. de verantwoordelijken voor de uitvoering van de verschillende onderdelen van het toetsbeleid;
7. de wijze van periodieke evaluatie.

The Programme Committee has the right of consent concerning point 1, the learning outcomes of the degree programme; Article 7.13.2c of the Act. However, the Minister has responded to this in a letter to the institutions, explaining that students must not assess their own learning outcomes. As the letter does not mention sub c in the Programme Committee's right of consent, an amendment to the Act is expected. The Programme Committee also has the right of consent concerning point 7, the method of regular evaluation; Article 7.13.2a.1 of the Act. The Faculty Council has the right of consent concerning point 4; Article 7.13.2h, j & l of the



SECTION 11 STUDY PROGRESS SUPERVISION

The Faculty Council has the right of consent concerning the method of study progress supervision and individual tutoring; Article 7.13.2u of the Act.

Article 11.1 – Study progress administration

Article 7.13.2 u of the Act.

Het faculteitsbestuur registreert de individuele studieresultaten van de studenten en geeft de student op zijn verzoek eenmaal per jaar een overzicht van de door hem behaalde studieresultaten.

Article 11.2 – Study progress supervision

Article 7.34.1 e in conjunction with 7.13.2 u WHW

The Faculty Board will organize the introduction and the study progress supervision for students enrolled in the degree programme, partly to promote their progress and partly with a view to potential study options within and outside the degree programme.



SECTION 12 TRANSITIONAL AND FINAL PROVISIONS

Article 12.1 – Amendments

1. Any amendments to these Regulations will, following a recommendation by and/or upon the approval of the Programme Committee and in consultation with – and where necessary upon the approval of – the Faculty Council, be confirmed by the Faculty Board in a separate decree.
2. Any amendments to these Regulations will not apply to the current academic year, unless it may reasonably be assumed that the amendment in question will not harm the interests of students.

General principle of proper administration: legal certainty principle.

3. In addition, an amendment may not influence any other decision concerning a student taken by the Board of Examiners under these Regulations to the disadvantage of that student.

No deviations are made from the OER in individual cases.

Article 12.2 – Publication

1. The Faculty Board will duly publish these Regulations as well as any amendments to them.
2. *Copies of these Teaching and Examination Regulations are available from the Faculty Office. De bedoelde stukken zijn digitaal toegankelijk op de facultaire website via 'student portal'.*

7.59 lid juncto lid 4 sub b WHW.

Article 12.3 – Evaluation

Het faculteitsbestuur draagt zorg voor regelmatige evaluatie van de OER en weegt in elk geval daarbij – ten behoeve van bewaking en zonodig bijstelling van de studielast – het tijdsbeslag voor de student dat daaruit voortvloeit.

Article 9.18.1 b WHW.

Article 12.4 - Date of commencement

Deze regeling treedt in werking op 1 september 2020.

