

CUOS Regulations for Internationalisation and Inclusion Grants

General

Article 1. Definitions

The following definitions shall apply in these Regulations:

- a. The University, the UG: the University of Groningen.
- b. Board of the University, the Executive Board: the Board of the University of Groningen.
- c. CUOS: the Central Executive Body for Student Organisations.
- d. The Regulations: the CUOS Regulations.
- e. Internationalisation and Inclusion Grant: the financial support provided by the CUOS to promote internationalisation and inclusion in existing student organisations.
- f. Awarding a grant: the decision by the CUOS to award a grant in principle, subject to conditions.
- g. Organisation: a student organisation that focuses on the UG student community, works in the interests of UG students, is generally open to all UG students, and whose executive board consists of students.
- h. Grant adoption: the decision by the CUOS to finalize and approve a grant.
- i. Financial year: the CUOS's financial year, being the period from 1 January to 31 December inclusive.
- j. Student: a person enrolled as such at the University of Groningen and a person affiliated with the University of Groningen as a PhD candidate. For the purpose of these regulations, individuals who are graduating as a student or as a PhD candidate in the current academic year are considered to be students.

Article 2. Organisations eligible for the Internationalisation and Inclusion Grant

Organisations must meet all of the following conditions to be eligible for the Internationalisation and Inclusion Grant:

1. The organisation is a student organisation in Groningen;
2. The organisation's articles of association must include:
 - a. The organisation is a foundation or association;
 - b. The organisation operates on a non-profit basis;
 - c. The board consists only of students;
3. The organisation has legal personality and is registered with the Dutch Chamber of Commerce;
4. The organisation contributes to the positive image of the UG or Groningen as a student city;
5. The organisation adopts an annual budget, annual report and financial statements;
6. The organisation offers a diverse range of activities which require board work throughout the year;
7. In principle, the organisation is open to all UG and students of the Hanze UAS. Although an organisation may focus primarily on a particular culture or nationality, it may not exclude students on this basis.

Article 3. Financial necessity

1. Financial support is granted only to the extent that a financial need for such support is demonstrated. The need for financial support will be assessed retrospectively.
2. The CUOS grant for social activities may not exceed 70% of the total costs;
3. The CUOS grant for activities primarily relating to food and drink or to the development of general promotional material shall not exceed 50% of the total costs;
4. The CUOS does not provide grants for the translation of non-essential documents, translations carried out by someone other than a qualified translator, alcoholic beverages, financial compensation of members (such as travel expenses), or the

association's general expenses.

Article 4. Grant ceiling

1. A maximum grant of €1,000 may be awarded per organisation.
2. An application may be submitted jointly by several student organisations. In that case, the requested amount will be deducted in equal parts from the grant ceiling of each applicant.
3. Each year, the CUOS sets the grant ceiling for the coming financial year in its annual report, based on the available funds.
4. If the number of applications exceeds the grant ceiling, the CUOS reserves the right to assess the eligibility of each application and determine which ones are most eligible for an Inclusion Grant.

Article 5. Application procedure

1. Grant applications must be submitted by 12:00 p.m. on 31 March of the relevant academic year. Applications will only be considered by the CUOS if organisations provide the following information in advance:
 - a. a fully completed application form;
 - b. the appendices specified therein.
2. An application for a joint activity or project may be submitted by collaborating organisations in a single application. Once a grant has been awarded, it will be paid out to the lead applicant. The lead applicant is also responsible for the distribution and justification of the grant.

Article 6. Additional information

In order to carry out an accurate assessment, the CUOS may request additional information.

Article 7. Substantive assessment criteria

The CUOS will assess the content of any submitted application, based on the following criteria:

1. Content (quality and substantiation);
2. Objectives and desired result;
3. Target group and scope (size, need and additional activities);
4. The organisational approach and its implementation, taking into account professionalism, feasibility and time frame;
5. The level and reasonableness of income and expenditure;
6. The potential and commitment to generating own revenue;
7. the ratio between the requested grant and the applicant's own income and expenditure.

Article 8. Weighting factors

When assessing an application and determining the grant amount to be awarded, the CUOS takes the following weighting factors into account:

1. Does the activity contribute to the diversity of the range of student activities?
2. Is there support for the activity?
3. Is the activity in keeping with UG policy? Does the activity contribute to the (broad) academic development of the participants?
4. Does the activity contribute to inclusion within the student organisation?

Decision-making

Article 9. Provisional decision

1. The CUOS shall inform the applicant of a provisional decision within six weeks of taking the application into consideration.
2. A provisional decision shall contain:
 - a. the amount of the grant to be awarded;
 - b. further information that the organisation must provide and the conditions under which the grant will be definitively awarded;
3. Once the decision to award the grant has been made, the grant will be paid out.
4. The applicant may submit their views on the provisional decision to the CUOS within ten working days of the date of the decision being sent.

Article 10. Justification

1. The organisation must send a substantive evaluation and a financial report to the CUOS no later than eight weeks after the end of the activity for which the grant is received. The substantive evaluation and the financial report shall in any event include:
 - a. Justification for the use of the funds received;
 - b. A summary and an explanation of the activities undertaken;
 - c. If applicable, an overview of the total number of participants in the activities.
2. If the activities have already taken place at the time the decision to award the grant is made, the substantive evaluation and financial statement must be submitted no later than three weeks after the date of the decision.
3. If an organisation intends to reapply for the grant the following year, the CUOS will allow that organisation to submit its report at the same time as the application for that year, rather than eight weeks after the completion of the activities for which the grant was received.

Article 11. Reduction of the grant

The CUOS may reduce the grant or set it to €0 if:

1. In its opinion, the activities have not been carried out, or have not been carried out to a sufficient extent, in accordance with their objectives;
2. The activities for which the grant was awarded were not carried out or have not been carried out in full;
3. The organisation has not properly accounted for the activities carried out and the associated income and expenditure;
4. The organisation has provided incorrect or incomplete information, and the provision of correct or complete information would have led to a different decision regarding the grant;
5. The organisation was aware, or should have been aware, that the grant was otherwise incorrectly awarded;
6. The activities do not meet the obligations attached to the grant.

Article 12. Definitive decision

On the basis of the documents submitted pursuant to Article 10 and subject to Article 11, the CUOS shall make a final decision regarding the grant amount to be awarded.

Article 13. Objection

1. Decisions taken by the CUOS regarding the allocation of the Internationalisation and Inclusion Grant shall be deemed to have been taken on behalf of the Executive Board.
2. An objection may be lodged with the Executive Board against any decision taken under these regulations, within six weeks of its notification, in accordance with the General Administrative Law Act (Awb).

Article 14. Unforeseen circumstances

All matters not provided for by these regulations will be decided by the CUOS.

Article 15. Citation

These regulations may be cited as: CUOS Regulations Inclusion Grant.

Article 16. Entry into force

These regulations shall enter into force on 1 September 2026