Student Handbook
2014-2015

Bachelor’s
degree programmes

Faculty of Arts
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Disclaimer

Although this Student Handbook has been compiled with the greatest possible care, the presence of incomplete or incorrect information cannot be completely ruled out. No rights may be derived from this.

Course units

All course units listed in this student handbook are subject to the number of students who register for them. In the event that the number of students that have registered for a particular course unit is insufficient, the Institute for Undergraduate and Postgraduate Studies may decide to cancel the course unit or to merge it with a similar course unit. This will not affect the fact that the Faculty is obliged to properly implement its teaching programmes.
If a maximum is set for the number of students who can participate in a course unit and too many students apply for it, registration will usually take place in order of receipt of the applications. In special cases, however, the students’ study behaviour and progress – and thus their study phase – will be taken into account. The principle is that study delay must be prevented as far as reasonably possible.

Plagiarism

The Faculty has a plagiarism policy. Plagiarism is defined as:
- the use of the ideas and phrases of others without reference to the source
- the inclusion in the argument of a translation or paraphrase of texts written by someone else
- the submission of the same or similar papers for assignments for different course units.
Plagiarism cannot be tolerated in an academic setting as it conflicts with academic conventions. Students who are caught plagiarizing will be punished in accordance with Dutch law and internal regulations. Punishment will include being banned from the relevant course unit for a period of one year, or – in serious cases – being banned from all teaching activities including examinations for a period of one year.

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IMPORTANT INFORMATION FOR STUDENTS: STUDENTS MUST REGISTER FOR COURSE UNITS AND EXAMINATIONS

The Faculty of Arts offers 15 Bachelor’s and 21 Master’s degree programmes, each comprising a number of specializations. Over 5000 students major in a subject at the Faculty of Arts. In addition, the Faculty has about 600 students who follow Minors and Open Lectures. All these students and the approximately 650 members of staff make the Faculty of Arts one of the largest faculties within the University of Groningen. This means that there are a lot of people involved in the teaching, which makes its organization and planning quite a challenge. The number of students and the number of available teaching rooms only just match each other, and the number of lecturers must be dovetailed exactly with the number of lectures to be taught. This cannot be done without a set of rules, also because the Faculty aims to prevent group sizes that exceed the maximum set for the benefit of both students and lecturers. The maximum is in principle 20 students (not including repeat students) for work groups in the Bachelor’s phase and 15 (again excluding repeat students) in the Master’s phase. Incidentally a work group of up to 25 participants may be possible. Students are required to register for course units and examinations to enable the Faculty to realize these target figures.

As a student you can make an important contribution to the planning and organization of 

**course units** by:

- registering for course units that you want to follow in the first semester no later than 25 August 2014 via the registration system http://Progresswww.nl/rug (for more information see Section 3.3)
- registering even if you have not yet satisfied all the requirements. It is easier to cancel a registration than to add one at a later date
- making a realistic planning of no more than 40 ECTS per semester
- reporting to the secretariat of your degree programme if you have to adapt your plan
- remembering to cancel your registration if you decide not to follow the course unit after all!

The **definitive** scheduling of lecture halls, allocation of students to work groups, etc. will start as soon as the registration period closes.

You can make a similar contribution to the planning and organization of **examinations** by:

- registering for exams during the registration period (for more information see Section 3.4 and the annual timetable)
- only using the late registration period (see annual timetable) in emergency situations
- basing your examination registration on a realistic estimate of the number of course units that you will successfully follow
- deregistering for examinations if your planning turns out not to be feasible.

The above also applies to students planning a study period abroad.
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1 GENERAL INTRODUCTION

This Student Handbook covers the Bachelor’s degree programmes of the Faculty of Arts of the University of Groningen. Chapters 1 to 4 will provide general Faculty information, for example about compulsory registration for course units and examinations. Chapter 5 comprises a description of each Bachelor’s degree programme, including an overview of the structure of each Bachelor’s year and more information about Minors and specialization programmes, after which Chapter 6 will discuss the management and organization of the Faculty and its degree programmes. Chapter 7, finally, will provide practical information, such as the locations of lecture halls and a list of lecturers.

This Student Handbook will inform you about the possibilities open to Bachelor’s students within the Faculty of Arts. The course units and teaching programmes in this Student Handbook are subject to the Teaching and Examination Regulations (OER) of the corresponding degree programme. The OERs can be found online via: www.rug.nl/let/oer

Please contact your degree programme’s secretariat for more information about degree programme-related matters. In addition, you can also contact your study advisor if you need help, advice or guidance with regard to your studies.

Study advisor
Each degree programme has its own study advisor, who can help you plan and monitor your study progress. In more concrete terms, the study advisors have the following duties:
- providing information about the degree programme
- guiding and advising students
- assessing and helping to draw up study plans (see Section 3.3)
- holding study progress meetings
- advising the Board of Examiners about requests from individual students
- referring students on to other organizations.

A list of names of all study advisors and their contact information can be found in Section 7.3.

Director of Undergraduate and Postgraduate Studies
The Faculty has a Director of Undergraduate and Postgraduate Studies. He is the Head of the Institute for Undergraduate and Postgraduate Studies, which is responsible for all the teaching performed within the Faculty. He is responsible for the organization of teaching and the teaching programmes, and monitors the quality of the Major and Minor programmes and their implementation. Your study advisor should be your first point of contact if you have any questions or complaints about the implementation of your study programme. If your question concerns an individual course unit, you should first contact the relevant lecturer and then, if necessary, your study advisor. If they are unable to solve your problem they may refer you to the Director of Undergraduate and Postgraduate Studies. You can contact him directly or make an appointment if you have a problem that you cannot or do not want to discuss with your study advisor or lecturer. The telephone number of the Institute for Undergraduate and Postgraduate Studies is (050) 363 5176.
2 PROFILE OF THE FACULTY OF ARTS

2.1 INTRODUCTION
This chapter contains general information about the organization of the teaching performed at the Faculty of Arts. It will discuss the main themes of teaching and research at the Faculty and the philosophy that forms the basis of how the teaching is designed. It also provides information about the structure of the degree programmes, your obligations and options within a degree programme and the possibility to spend time studying abroad, as well as an overview of all degree programmes offered at the Faculty. Finally, it provides information about the options you have once you have successfully completed your Bachelor’s degree programme. This chapter will not discuss the content of the individual degree programmes – more information about this can be found in Chapter 5.

2.2 MAIN THEMES
Each Arts faculty in the Netherlands has its own main themes. The Groningen faculty mainly focuses on the Western world, Europe and North America in particular, in both its teaching and research. From this perspective, attention is also paid to the relationships Europe has with the non-Western world, in particular Africa, Latin America, Indonesia and Japan. Teaching and research are conducted in the fields of classical and modern languages and cultures of Europe and the Middle East, history, art history and archaeology, as well as thematic programmes such as Arts, Culture and Media, Communication and Information Sciences, American Studies, and International Relations and International Organization. All teaching programmes are closely linked to the research conducted within the Faculty, based on the idea that teaching and research at academic institutions are inextricably linked and can thus continually influence and feed each other.

2.3 TEACHING PHILOSOPHY AND QUALITY ASSURANCE

Student-oriented and research-based
The University of Groningen is a research university, which means that its teaching is closely related to research that has been and is being conducted. Recent research results are used in the various course units of the programme, mainly in the senior Bachelor’s years and the Master’s phase. This interweaving of teaching and research is a core component of the University and Faculty educational philosophy. In addition, the teaching is student-oriented in all phases of the degree programmes. This concept or paradigm distinguishes itself from input or lecturer-centred approaches. A degree programme using an output or student-oriented approach primarily aims to prepare students as thoroughly and efficiently as possible for roles in society that match their degrees. This educational concept places special demands on the design and implementation of teaching. Whereas in the past the knowledge to be acquired tended to be the main focus in curriculum development, the current goal is a balanced combination of domain-specific and generic competences (knowledge, understanding and skills) at academic level. Although knowledge is important, the starting point is what students should know, understand and be able to do in order to have the best possible preparation for entering the labour market in the broad sense. The expertise of the staff should serve this purpose. Arts students are usually not trained for a specific range of jobs but for a wide variety of positions where an Arts degree is useful. This underlines the value and necessity of a general education, of becoming acquainted with a variety of philosophies, methodologies and techniques, and of acquiring academic competences that are not related to any specific discipline. To this end, the Faculty has opted for an integrated approach, underlining the value and necessity of a general education, of becoming acquainted with a variety of philosophies, methodologies and techniques and of acquiring academic competences that are not related to any specific discipline.
Activating learning environment
The student-oriented approach assumes that the methods used are activating in nature. This means that students are given a lot of responsibility for their own learning process. It is up to the students themselves to develop, with the support and inspiration offered by the relevant team of lecturers. In this approach, students will first acquire academic knowledge and skills, which then develop into understanding, and finally into the ability to apply the knowledge and skills acquired. The learning and teaching methods and modes must be chosen in such a way that students are optimally enabled to develop the core competences (knowledge, understanding and skills). Modes of instruction and teaching methods/techniques may differ for each core competence or group of core competences. Examples of methods and techniques that may be used include collecting relevant material (search techniques), literature study, selecting and analysing material, comparing and analysing texts, solving problems and presented case studies, conducting research with increasing difficulty levels in terms of the scope and nature of the material, practical and technical skills, writing essays, reports, papers and theses with increasing difficulty levels in terms of scope and nature of the material, working together with other students and aiming to achieve a final product or solution to a problem together, preparing and holding a presentation (individually or in a group), giving constructive feedback on fellow students’ work and implementing other people’s feedback in your own work, chairing and participating in working groups, leading or participating in a team, working under time pressure/learning to cope with deadlines, giving self-criticism, learning to learn, etc.

A high level of teaching is not achieved by high-quality programmes and lecturers alone, but also by students’ efforts and motivation. The Faculty does not regard students as customers or consumers of teaching, but rather as participants in the learning and teaching process. High-quality teaching is impossible without motivated students who prepare thoroughly for their lectures and exams. The Faculty therefore explicitly aims at a quality culture based on optimal effort by both lecturers and students, which makes learning and teaching fun and inspiring.

The Programme Committees (OC) are important bodies that assess the quality of teaching. Half of the members of these committees are students and half staff. The OCs ensure that the teaching process follows the Teaching and Examination Regulations (OER). In addition, the OCs issue recommendations on the course units to be evaluated during the academic year, and report the results of such evaluations to the Institute of Undergraduate and Postgraduate Studies, which monitors the evaluation process on behalf of the Faculty Board. The course unit evaluations consist of a questionnaire for the lecturer (or lecturers) who taught the course unit in question and a questionnaire for the students who took it. Students can consult the results of these evaluations via Nestor. These results are taken very seriously and are used to further improve the teaching.

2.4 General structure of degree programmes
The Bachelor’s degree programme that you are about to start, or have just started, has a flexible structure, enabling you to shape your own study programme to a significant degree on the basis of the main discipline, or Major, of your choice. You can thus design a study programme that dovetails optimally with your own field(s) of interest. You can add one or several academic fields to your Major, or choose course units that are closely related to it. This Student Handbook provides an overview of Majors as well as the possible Minors within the Bachelor’s degree programmes. It also provides a few suggestions for suitable Minors and study periods abroad. The structure of the Bachelor’s degree programme looks like this:
The first year comprises 60 ECTS credit points (whereby 1 ECTS is equivalent to 28 hours of study). ECTS credit points are study credits in accordance with the European Credit Transfer and Accumulation System (see Section 2.5). Fifty of these 60 ECTS are in the field of your Major, your main programme, and are usually taken up by compulsory course units. Your Minors comprise the remaining 10 ECTS. You will follow Minor course units alongside your Major course units throughout your three-year Bachelor’s degree programme. You will follow your first 10 ECTS Minor course unit (sometimes divided into two 5 ECTS course units) in the second semester of your first Bachelor’s year.

**Student workloads of Major and Minor programmes**

Every Bachelor’s degree programme thus comprises 120 ECTS credit points in Major course units and 60 ECTS credit points for either two Minors or one 30 ECTS Minor and a 30 ECTS Subsidiary.

Your three-year Bachelor’s programme is designed as follows. The numbers in the table indicate the number of ECTS credit points that each component is worth. The table is based on a ‘range’ – the actual student workload for each of the components depends on your degree programme and the choices you make.

<table>
<thead>
<tr>
<th>Semester I (Sep. – Jan.)</th>
<th>Semester 2 (Feb. – Jul)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Major 20/0</td>
<td>Minor / Subsidiary 10/30</td>
</tr>
<tr>
<td>Major 20/10</td>
<td>Minor / Subsidiary 10/20</td>
</tr>
<tr>
<td>Major 30</td>
<td></td>
</tr>
</tbody>
</table>

3rd year
2nd year
1st year
Minor (30 ECTS)
All Bachelor’s degree programmes within the Faculty of Arts include a 30 ECTS Minor and a 30 ECTS Subsidiary. You can choose your Minor from the list of Minors drawn up by your degree programme (see Section 5.3.1 for an alphabetical list of Minors).

Subsidiary (30 ECTS)
You can choose your own Subsidiary to further specialize and tailor your programme. You are free to choose:
- **an extra 30 ECTS Minor**, for example a University Minor, a teacher training Minor, a second Minor within the Faculty of Arts or one at a different faculty
- **individual electives worth 5 or 10 ECTS** (see your degree programme’s OER for specific requirements)
- **a 10 ECTS Bachelor’s placement, supplemented by 20 ECTS worth of electives**
- **a study period abroad**.

As a rule, your Subsidiary may include no more than three academic fields or themes. In other words, you may not include six 5 ECTS course units from six different fields in your 30 ECTS Subsidiary. In addition to this general rule, your degree programme’s Board of Examiners may also set additional requirements, which you will find in your Major programme’s Teaching and Examination Regulations.

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**Compulsory registration for Minors and Subsidiary for first-year students!**

First-year students must register for Minor course units within the flexible Bachelor’s degree programmes via ProgRESS WWW **between 22 December 2014 and 23 January 2015**. Please use the registration system that can be found via the link http://Progresswww.nl/rug. For more information please refer to Section 3.3 of this Student Handbook.

Senior students must also register for all course units they wish to follow. Please refer to Section 3.3 of this Student Handbook.

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### 2.5 European Credit Transfer and Accumulation System (ECTS)

**What is a credit system?**
A credit system is a systematic way to describe a degree programme by allocating credit points to the various course units of this programme. Various parameters can be used to determine the number of credit points to be allocated in higher education contexts, such as student workload, learning outcomes and contact hours.

**What is the ECTS?**
The European Credit Transfer and Accumulation System is a student-oriented system based on the workload required for a student to achieve the objectives of a particular degree programme. These objectives should preferably be specified in terms of learning outcomes and competences to be acquired.

**How is the ECTS used?**
The ECTS was developed in 1989 within the framework of the European Commission Erasmus programme for student mobility, in close collaboration with the academic world, including the University of Groningen. The ECTS is the only credit system that has been successfully tested and used throughout Europe. The system is used for the accumulation of credits awarded for successfully completed course units. These course units are usually followed at a student’s own university, but they can also be followed at a different institution for higher education in the Netherlands or abroad. In the latter cases, the course units and the associated credits must be recognized by the institution awarding the degree certificate. This should preferably be done...
before the course units are followed, in order to prevent disappointment and unwanted study delay.

**Main characteristics of the ECTS**

- The ECTS is based on the agreement that 60 credit points are equivalent to the student workload of a full-time student during one academic year. A full-time student’s workload at a European university is usually 1500-1800 hours per year, and one credit point thus covers 25 to 30 hours of study.
- ECTS credit points can only be earned after the required work has been completed and the intended learning outcomes have been achieved. Learning outcomes are the set of competences that express what students are expected to know, understand and be able to do on completion of a short or long learning process.
- A student’s workload according to the ECTS includes the time for attending lectures, seminars, independent study, preparing for and taking exams, etc.
- Credit points are awarded for all components of a degree programme (such as course units, lectures, placements, theses, etc.) and indicate the amount of work required to realize the intended objectives and learning outcomes for each component in relation to the total amount of work required to complete a full year of study.

**Use of the ECTS system at the University of Groningen**

The Netherlands, and thus the University of Groningen too, uses the ECTS system both for accumulation and transfer purposes. The application of the ECTS system is regulated by law. The law states that 42 study weeks of 40 hours each corresponds to a 60 ECTS student workload. This means that 1 ECTS credit point is equivalent to 28 hours of work. A university Bachelor’s degree programme takes three years of full-time study, which corresponds to 180 ECTS credit points. University Master’s degree programmes vary in length – depending on the nature of the programme – between 60 and 120 ECTS, i.e. one to two years of full-time study. The Faculty of Arts has Master’s degree programmes worth 60, 90 and 120 ECTS credit points.

2.6 **Overview of Bachelor’s degree programmes (full-time and part-time)**

The Faculty of Arts offers the following full-time Bachelor’s degree programmes:

1. American Studies (AS) – English-taught
2. Archaeology
3. Communication and Information Sciences (CIW)
4. English Language and Culture – English-taught
5. European Languages and Cultures
6. History
7. Greek and Latin Languages and Cultures (GLTC)
8. Information Science / Humanities Computing
9. International Relations and International Organization (IRIO) – English-taught track
10. Arts, Culture & Media (KCM) – English-taught track
11. Art History
12. Middle Eastern Studies (MOS)
14. Dutch Language and Culture
15. Linguistics

In addition, the Faculty also offers three part-time Bachelor’s programmes:

1. Minorities & Multilingualism
2. History
3. Greek and Latin Languages and Cultures (GLTC).

2.7 **Studying and doing placements abroad**

A study period abroad will nearly always prove an enrichment to your degree programme, giving a boost to both your academic and personal development. Agreements with universities in Europe and beyond and the use of the international ECTS credit point system have made
studying abroad an attractive and increasingly easily arranged option. All Bachelor’s degree programmes at the Faculty of Arts offer students the possibility to spend at least one semester studying abroad or doing a placement. Their study results will be recognized by the ‘home degree programme’. Both Major and Minor course units and electives may be replaced by course units followed abroad, thus reducing the risk of study delay. You must, however, plan your study stay or placement abroad well in advance and make clear agreements with your own degree programme about the course units you will be following abroad. In addition, you must bear in mind the strict deadlines for applications and requesting a grant. If you are considering spending time abroad, you should therefore contact your study advisor or the study abroad coordinator of your degree programme in good time, i.e. about a year in advance! You should also think about whether you will need a language course. Some exchange programmes require students to have followed a language Minor and/or to have gained an official language certificate before they go abroad.

Please contact the Faculty’s International Office (www.rug.nl/let/InternationalOffice) for more information about financial and practical matters related to studying abroad.

Please contact the Faculty of Arts Placement Office (www.rug.nl/let/stagebureau) for more information about placements abroad, and international placement grants in particular. There are also various private funds that may be able to provide you with financial support. There are several grant programmes that you may turn to for help in financing your study or placement period abroad, the most important ones being:

- Lifelong Learning Programme/Erasmus, the most important EU grant programme for exchange programmes and placements within Europe
- the Marco Polo Fund, the University of Groningen’s own grant programme for study or placement periods outside Europe.

You will also find useful information on the websites of the foreign universities and degree programmes that you are interested in, and on Nuffic’s website www.wilweg.nl.

2.8 BACHELOR’S PLACEMENT

If you want to find out what you can do with your Bachelor’s degree certificate, or would like to orientate yourself to a follow-on Master’s degree programme by gaining some practical experience in the labour market, you could consider doing a placement in the third year of your Bachelor’s degree. This placement is part of a Subsidiary and has a student workload of 10 ECTS. The aim of a placement is to learn to apply and gain practical experience with the knowledge and skills acquired in the degree programme. A Bachelor’s placement mainly focuses on generic skills (such as analytical, communication and problem-solving skills) – subject-specific competences are covered in the Master’s placement. You must satisfy three requirements if you want to do a Bachelor’s placement:

1. You must have earned 120 ECTS in total and gained your propaedeutic certificate. Please submit a printout from ProgRESS WWW when you register at the Placement Office.

2. You must participate in the preparatory ‘Loopbaandag Letteren’ [Careers Day] before the start of the placement. This event is organized by an experienced careers advisor and discusses various aspects of self-analysis and labour market analysis. Registration for and organization of the event are arranged by the Arts Placement Office, where you must also pay a EUR 50 deposit.

3. Your placement must be approved by a lecturer. You will receive your EUR 50 deposit back from the Placement Office on presentation of the placement contract signed by this lecturer.

It is Faculty policy that you should look for your own placement. However, the Placement Office provides a job opening service as well as a daily open office hour to help you with this. If you are considering following a Bachelor’s placement, please visit one of the information sessions organized by the Arts Placement Office or call in during the open office hour. More information about the Bachelor’s placement can be found on Nestor (under ‘My Nestor’ -> ‘Organizations’). Job openings can be found via the tab ‘My Career’ in Nestor and via the mobile app iGroningen.

Faculty of Arts Placement Office, room 1311-119 (1st floor, next to the entrance to the C-Bar)
Tel. 050 363 5844
E-mail: stages.let@rug.nl
AFTER YOUR BACHELOR’S DEGREE PROGRAMME: OPTIONS AND OPPORTUNITIES

What are your options once you have gained your Bachelor’s degree? Generally speaking, there are two options:

1. Continue on to a Master’s degree programme

   The first option once you have gained your Bachelor’s degree is to continue on to a Master’s degree programme. This will enable you to further develop your academic training in a specialization and optimize your chances on the job market. The Faculty of Arts offers over twenty Master’s degree programmes, divided into the following types:

   - **Short Master’s degree programmes:** 60 or 90 ECTS degree programmes that, as well as providing thorough academic training, primarily prepare you for a position in the job market
   - **Master of Arts in Teaching programmes:** two-year programmes that provide you with a grade one teaching qualification after gaining a BA in European Languages and Cultures, History, Greek & Latin, English or Dutch
   - **Research Master’s degree programmes:** two-year degree programmes that pay extra attention to developing the skills you need to conduct research independently.

   Each Bachelor’s degree programme automatically grants admission to at least one Master’s degree programme. Additional requirements apply to admission to some programmes. An overview of follow-on possibilities and entry requirements for the various Master’s degree programmes can be found in Section 5.6.

2. Find a job

   You can also choose to enter the job market and find a job that requires an academic Bachelor’s degree. More information about job applications and job market orientation is available from the Arts Placement Office, which can also tell you all about how you can improve your skills in writing application letters and holding job interviews. Completing a Bachelor’s placement and attending careers events such as Talent Recruiting Noord will help you prepare for the job market. The Faculty organizes placement information sessions every autumn and spring during the Master Your Talent event. The NEXT careers service office, located in the University Library, organizes workshops, themed lectures, open office hours and a CV check service. NEXT also organizes a job application support group for students who graduated less than 3 months ago. The Talent & Career Center is the place to turn to if you have been looking for a job for more than 6 months. See the Nestor tab ‘My Career’ and www.talentcareercenter.nl.

Faculty of Arts Placement Office, room 1311-119 (1st floor, next to the entrance to the C-Bar)
Tel. 050 363 5844
E-mail: stages.let@rug.nl
URL: www.rug.nl/let/stagebureau
Twitter: @PlacemArtsRUG
Facebook: facebook/careeroffice arts
Skype: Stagebureau.Letteren3
Nestor: Organization ‘Stagebureau Letteren /Placement Office Faculty of Arts (Bachelor)’

Open office hours: Mon-Thu 1-2.30 p.m., Fri 9.30-11 a.m. and by appointment.
2.10 UNIVERSITY OF GRONINGEN HONOURS COLLEGE: EXCELLING AT THE FRONTIERS OF KNOWLEDGE

The University of Groningen Honours College (UGHC) was founded by the University of Groningen in 2009/2010 to enable ambitious and talented students to develop their talents further both academically and socially under the supervision of inspiring lecturers. The UGHC offers these students a 45 ECTS Honours programme alongside their regular Bachelor’s degree programme. The programme comprises a 20 ECTS broadening part and a 25 ECTS deepening part.

Students follow the broadening part outside their own faculty. This part consists of two academic Honours course units worth 5 ECTS credit points each, offered by two different faculties, and the Petrus Camper Track (10 ECTS) focusing on the development of important social and societal skills, such as presentation skills, academic writing skills and management skills. The competences acquired are subsequently applied in a Summer or Winter School, where an interdisciplinary group of Honours students, together with a lecturer, spend up to a week somewhere in the Netherlands or abroad focusing on a societal issue. In addition to this broadening part, students also follow a 25 ECTS deepening component at their own faculty. Below is an overview of the deepening Honours Programme components offered by the Faculty of Arts:

<table>
<thead>
<tr>
<th>Year</th>
<th>Semester I</th>
<th>Semester II</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td>General course unit (5 ECTS): Being right and being judged right</td>
</tr>
<tr>
<td>2</td>
<td>In-depth course unit I (5 ECTS)*</td>
<td>In-depth course unit II (5 ECTS)*</td>
</tr>
<tr>
<td>3</td>
<td>Research tutorial (5 ECTS) or in-depth course unit III (5 ECTS)*</td>
<td>Extension of BA thesis (5 ECTS)</td>
</tr>
</tbody>
</table>

* Students can choose from five in-depth course units that correspond thematically to the five Research Master’s degree programmes offered by the Faculty:

1. Uses of Narrative (LCS).
2. Images of the Other in European Politics, Society and Culture (MHIR).
4. Man, Space and Ritual Places (AHA).
5. Ideals and Utopias (CMRS).

Students who would like to follow a research-oriented track may substitute the 2 deepening course units in the second year for special research course units worth 5 ECTS each and follow a compulsory research tutorial in their third year.

In addition to this interdisciplinary programme, comprising a deepening and a broadening part for each faculty, the UGHC also provides a Philosophical Track (45 ECTS), offering students a broad and in-depth introduction to the main areas of Western philosophy and the philosophy of their own field.

The UGHC starts in the second semester of each academic year. Admission is on the basis of a selection procedure. The best 10% of all first-year students will be invited to register for the selection procedure at the end of the first semester. Results gained in the first semester, references and personal motivation will be taken into account in the selection procedure. For more information about the UGHC go to www.rug.nl/honours.

2.11 OVERVIEW OF MASTER’S DEGREE PROGRAMMES

The Faculty of Arts offers the following Master’s degree programmes and their associated specializations:
<table>
<thead>
<tr>
<th>Master’s degree programme</th>
<th>Specialization</th>
</tr>
</thead>
</table>
| Literary Studies (60 ECTS)                | 1) European Literatures and Cultures  
2) English Literature and Culture  
3) Writing, Editing and Mediating |
| Literary Studies (120 ECTS) Research Master| 1) Classical, Medieval and Renaissance Studies (selective)  
2) Literary and Cultural Studies (selective) |
| Linguistics (60 ECTS)                     | 1) Neuro-Linguistics  
2) Applied Linguistics-TEFL  
3) European Linguistics  
4) Multilingualism  |
| Linguistics (120 ECTS) Research Master     | 1) Language and Cognition (selective)  
2) Clinical Linguistics (selective)  
3) Language and Communication Technologies (selective) |
| Archaeology (60 ECTS)                     | 1) Classical and Mediterranean Archaeology  
2) Prehistory and Protohistory of Northwest Europe |
| Archaeology (120 ECTS) Research Master     | 1) Art History and Archaeology (selective) |
| History (60 ECTS)                         | 1) History Today |
| History (120 ECTS) Research Master         | 1) Classical, Medieval and Renaissance Studies (selective)  
2) Modern History and International Relations (selective) |
| International Relations (60 ECTS)          | 1) International Security  
2) International Political Economy  
3) European Integration  
4) Global Governance  
5) International Relations and International Organization |
| International Relations (90 ECTS)          | 1) International Humanitarian Action (selective) |
| International Relations (120 ECTS) Research Master | 1) Modern History and International Relations (selective) |
| Classics and Ancient Civilizations (60 ECTS)| 1) Classics  
2) Ancient History |
| Classics and Ancient Civilizations (120 ECTS) Research Master | 1) Classical, Medieval and Renaissance Studies (selective) |
| Arts and Culture (60 ECTS)                 | 1) Art History  
2) History of Architecture and Urbanism  
3) Landscape History  
4) Arts, Culture and Media |
| Arts and Culture (120 ECTS) Research Master | 1) Art History and Archaeology (selective)  
2) Literary and Cultural Studies (selective) |
| Media Studies (90 ECTS)                    | 1) Journalistiek (selective)  
2) Journalism (selective) |
| Communication and Information Sciences (60 ECTS) | 1) Information Science  
2) Communication Studies  
3) Communication and Education  
4) Computer-mediated Communication |
| Middle-Eastern Studies (60 ECTS)           | 1) Middle-Eastern Studies |
| North-American Studies (60 ECTS)           | 1) American Studies |
| European Studies (120 ECTS)                | 1) Euroculture (selective) |
| Dutch Studies (60 ECTS)                    | 1) Dutch Literature  
2) Language and Discourse: Development and Use |
The Master’s degree programmes have a student workload of 60, 90 or 120 ECTS credit points (see table above).

In addition, the following Master of Arts in Teaching programmes are offered:

1. German Language and Culture
2. English Language and Culture
3. French Language and Culture
4. Frisian Language and Culture
5. History
6. Classics
7. Dutch Language and Culture
8. Spanish Language and Culture

These Master of Arts in Teaching programmes have a student workload of 120 ECTS credit points.

The Faculty offers the following Research Master's specializations:

<table>
<thead>
<tr>
<th>Research Master's specialization (120 ECTS)</th>
<th>Part of the Master's degree programme in:</th>
</tr>
</thead>
</table>
| 1) - Classical, Medieval and Renaissance Studies | - Literary Studies  
- History  
- Classics and Ancient Civilizations |
| 2) - Literary and Cultural Studies | - Literary Studies  
- Arts and Culture |
| 3) - Language and Cognition  
- Clinical Linguistics – Erasmus Mundus programme  
- Language and Communication Technologies – Erasmus Mundus programme | - Linguistics |
| 4) - Art History and Archaeology | - Archaeology  
- Arts and Culture |
| 5) - Modern History and International Relations | - History  
- International Relations |

These Research Master’s degree programmes have a student workload of 120 ECTS credit points.

2.12  **MASTER’S HONOURS PROGRAMME IN LEADERSHIP**

The University of Groningen Honours College offers talented and motivated students the opportunity to challenge themselves even more by following an extra programme in addition to their regular degree programme. This programme is open to students from all Faculty of Arts Master’s degree programmes and has an interdisciplinary structure, with the central theme of ‘Leadership: making the difference’. The programme covers two semesters (with a total student workload of 15 ECTS) and comprises the following four components:

1) developing knowledge and understanding of various aspects of leadership from the perspective of various different disciplines (four Masterclasses)
2) observing, experiencing and practising a number of leadership skills (Leadership Lab)
3) paying attention to personal development and own experiences with leadership (workshop)
4) applying the knowledge and understanding acquired in your own project (Masterwork).

This Master’s Honours programme is intended for talented and motivated students who complete their Bachelor’s degree before 1 September or 1 February with good to very good
results and are starting a regular Master’s degree, a Master of Arts in Teaching programme or a Research Master at the University of Groningen. This programme also has two starting dates – students who follow a two-year Master’s degree programme can choose which starting date best suits them. Admission to the Honours programme is on the basis of a selection procedure. Students can apply for a place by submitting an electronic application form to the Admissions Board via Nestor.

For more information about the Master’s Honours programme, the admission requirements and the selection procedure, please consult the website or make an appointment with the Faculty coordinator. (www.rug.nl/honours)

2.13 RESEARCH AT THE FACULTY OF ARTS

The teaching at the Faculty of Arts is based on and closely linked to academic research. Most lecturers within the Faculty both teach and conduct research. The Faculty has organized all research into the following three research institutes: the Groningen Institute of Archaeology (GIA), the Groningen Research Institute for the Study of Culture (ICOG) and the Centre for Language and Cognition Groningen (CLCG). Both individual and group research (within and outside the Faculty/University) is being conducted at these institutes. Research is often interdisciplinary in character rather than focusing on one specific area. In addition, members of these research institutes also participate in national or local research schools, which play an important role in training PhD students. The Faculty has combined all PhD programmes into one Graduate School for the Humanities, where all PhD students within the Faculty follow a teaching programme. In addition, they also follow course units at the research schools (either locally or elsewhere) that tie in as closely as possible with the content of their research. The research schools are also open to students of the five Research Master’s degree programmes offered by the Faculty. More information about this can be found on the Faculty of Arts website.

As a student, you will learn about research and conduct your own research at various moments throughout your studies. You will be stimulated to conduct research during your third Bachelor’s year and throughout the Master’s degree programme. The seminars and research course units will introduce you to the various research methods in the humanities as well as the latest research results, and you will also practise your own research skills. Writing a thesis, finally, is another important means to acquire knowledge and skills in the field of academic research. If you have been admitted to one of the Research Master’s degree programmes within the Faculty you can also apply for the position of Research Assistant within the framework of the Research Assistants Programme and become one of the 12 ReMa students who get paid to contribute to top-level research one day a week for a period of ten months. This position will also provide you with more information about careers in the academic world. Recruitment and selection for these research positions will take place in the autumn and appointments will run from February until November.

2.14 LANGUAGE PROFICIENCY TEACHING WITHIN THE FACULTY OF ARTS

A good command of a foreign language will give you a major head start for functioning (studying, working) in an international environment. Competences in this field are becoming ever more important in our global society. The Faculty of Arts offers a wide range of options to enable you to develop or improve your proficiency in a variety of languages. The Language and Culture degree programmes and the Language Centre have drastically innovated foreign language teaching in recent years. You can now learn a new language in a modern way, using IT and on the basis of the latest insights into language teaching. All teaching is in accordance with the Common European Framework of Reference (CEFR), which means that the competences acquired will be internationally recognized.

All course units use Nestor, the Faculty’s electronic learning environment. In addition, special language teaching programs have been introduced and the possibilities of the internet are widely used. Special workstations have been set up at the University Library for language proficiency training – you can even book your own carrel in the independent study room in advance!
Language proficiency training is open to all students of the Faculty of Arts. It can be followed in the form of electives in your Subsidiary space or, for some degree programmes, as a Minor or specialization programme. The rules for Subsidiaries and Minors differ for each degree programme. An overview can be found on [www.rug.nl/let/onderwijs/minoren](http://www.rug.nl/let/onderwijs/minoren), but you should always consult your own Board of Examiners in case of doubt (see also Section 5.3.2.3). You can also participate in courses and training programmes offered by the Faculty’s Language Centre at your own expense.


**CEFR**

The use of the Common European Framework of Reference (CEFR) in language proficiency training is one of the innovations introduced in recent years. Developed by the Council of Europe, the CEFR is used in language proficiency teaching at educational institutions throughout Europe. The final examinations in secondary education will also be attuned to the CEFR in the near future. The CEFR provides detailed descriptions of the various skills for all levels, from beginners to expert language users, giving students a better understanding of their own level.

Below is a brief description of the various skills per level. The Dutch version of the framework can be found on [http://taalunieversum.org/onderwijs/gemeenschappelijk_europees_referentiekader](http://taalunieversum.org/onderwijs/gemeenschappelijk_europees_referentiekader).

<p>| Basic user | A1 | Understands and is able to use familiar, everyday expressions and elementary sentences about concrete needs. Is able to introduce him/herself and others and to ask and answer questions about personal information (such as where someone lives, people they know and items they possess). Is able to communicate in a basic way, if the partner speaks slowly and clearly and is prepared to help. |
| Independent language user | A2 | Understands sentences and common expressions with regard to directly relevant topics (e.g. information about him/herself and his/her family, shopping, work). Is able to communicate about familiar, everyday topics in simple, everyday situations. Is able to describe aspects of his/her background, immediate surroundings and direct needs in simple terms. |
| | B1 | Is able to understand the main points of standard communication with regard to familiar topics that regularly occur at work, at school, in spare time, etc. Is able to handle most situations that may occur during a trip to the language area in question. Is able to produce simple, coherent texts about familiar topics or topics in his/her personal field of interest. Is able to describe experiences, events, dreams, expectations and ambitions and give brief reasons or explanations for opinions and plans. |
| | B2 | Is able to understand the core ideas of complex texts about both concrete and abstract topics, including technical discussions with regard to his/her specialist field. Is able to communicate fluently and spontaneously to such an extent that regular interaction progresses smoothly for both partners. Is able to produce a clear, detailed text about various topics. Is able to explain standpoints with regard to a certain theme and indicate the pros and cons and alternative options. |
| Proficient user | C1 | Is able to understand various types of difficult, longer texts. Is able to recognize implicit meanings. Is able to express him/herself fluently and spontaneously without having to fumble for words. Is able to use the language flexibly and effectively for... |</p>
<table>
<thead>
<tr>
<th>Level</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>C2</td>
<td>Effortlessly understands everything he/she hears or reads. Is able to summarize information from oral or written sources, provide coherent reasoning and reconstruct argumentations. Is able to express him/herself spontaneously, very fluently and in an exact and nuanced way, even in more complex situations.</td>
</tr>
</tbody>
</table>

social, academic and professional purposes. Is able to produce clear, well structured, detailed texts about complex topics, with a well-considered text structure, clear coherence and accurate use of linking words.
3 STUDYING AT THE FACULTY OF ARTS

3.1 INTRODUCTION
This chapter contains information about a wide range of practical matters related to studying at the Faculty, such as the structure of the academic year, registering for course units and examinations, lecture and exam timetabling and the registration of study results. Attention will also be paid to various regulations and provisions for students, such as the regulations concerning study costs, IT facilities and special provisions for students with a performance disability, and the chapter will conclude with a number of house rules for students.

3.2 THE ACADEMIC YEAR
The academic year at the Faculty of Arts is divided into two semesters, each comprising two blocks of 10 weeks. The first semester begins in September and ends in early February, the second semester runs from early February to early July. Each block is rounded off with an exam period.

The academic year is set up as follows:

<table>
<thead>
<tr>
<th>SEMESTER I</th>
<th>SEMESTER II</th>
</tr>
</thead>
<tbody>
<tr>
<td>week 1-7</td>
<td>week 1-7</td>
</tr>
<tr>
<td>1-7</td>
<td>1-7</td>
</tr>
<tr>
<td>8-10</td>
<td>8-10</td>
</tr>
<tr>
<td>lectures</td>
<td>lectures</td>
</tr>
<tr>
<td>exam weeks</td>
<td>exam weeks</td>
</tr>
<tr>
<td>week 11-17</td>
<td>week 11-17</td>
</tr>
<tr>
<td>18-20</td>
<td>18-20</td>
</tr>
<tr>
<td>lectures</td>
<td>lectures</td>
</tr>
<tr>
<td>exam and</td>
<td>exam and</td>
</tr>
<tr>
<td>resit weeks</td>
<td>resit weeks</td>
</tr>
<tr>
<td>week 18-20</td>
<td>week 18-20</td>
</tr>
</tbody>
</table>

A complete overview of academic year 2014-2015 can be found at: www.rug.nl/let/jaarplanning

3.3 COURSE UNIT REGISTRATION
All senior students of the Faculty of Arts, including final-year students and students who are going to spend a study period abroad, must register via ProgRESSS WWW for all course units they wish to follow. Registration for seminars and work groups is arranged via Nestor. Course unit registration is open from 14 July until 24 August 2014. Please bear the following in mind:

- Do not register for more course units than you will be able to follow successfully. We strongly advise you to limit your registration to a maximum of 40 ECTS credit points per semester.
- Work groups are timetabled in such a way that work groups with the same serial number can always be followed within one academic year.
- You may be denied access to a course unit if you do not register in good time.
- Access to course units with a maximum group size is determined on the basis of whether or not students have registered in good time. The names of admitted students will be announced on 25 August.
- Course unit registration data are also used for the following purposes:
  - To plan and monitor your study progress. You should keep a good eye on your study progress yourself, and your study advisor needs an overview too. Your study advisor will use your planning as a tutoring tool.
  - To determine the number and size of work groups and thus be able to timetable lecture rooms etc.
  - To order readers, book exam rooms, draw up exam lists and send out evaluation forms.
- For registration in Nestor. You can only access Nestor once you have registered in ProgRESS WWW.
- You must deregister via ProgRESS WWW in good time for course units that you decide not to take after all.

ProgRESS WWW can be found via the following URL: http://progresswww.nl/rug
Your login name is your student number (without s); your password will be sent to your home address once you are enrolled in a degree programme. Make a list in advance of all course units you will be following in the next academic year, making sure that you spread the student workload as evenly as possible over the two semesters. In ProgRESS WWW, click on the button (enrolling); then select the Faculty of Arts, your degree programme, study year and semester. Don’t forget to click on {enroll} after selecting your course units!

First-year students First-year students do not need to register for course units in the first semester – the Office for Student Affairs will arrange this. However, first-year students must register for all course units they want to take in the second semester, as well as for their chosen Minors, electives and any extra course units they wish to take. You must deregister for course units that you decide not to take after all. This is also done via ProgRESS WWW.

3.4 EXAM REGISTRATION
If you satisfy all the entrance and progress requirements for a certain course unit, you will not have to do anything special in order to sit the exam for this course unit – you will be automatically registered for all relevant exams and resits at least three weeks before the start of each exam period and receive an e-mail listing the exam(s) that you are registered for. If you do not satisfy all the requirements for a certain course unit you will be sent an e-mail listing the exam(s) that you are not registered for. If you are not following a course unit but you do have permission to sit its exam, you must register for this exam (or resit) yourself via ProgRESS WWW in the fifth week of the relevant block. Confirmation of your exam or resit registration will be sent to you via e-mail.

If you have not received an e-mail confirming your registration, you are not permitted to sit the exam. If you sit the exam anyway, it will not be marked.

If you have been registered for an exam or resit for a course unit that you are not following, this is probably because you forgot to deregister for the course unit. Please deregister for both the course unit and the exam via ProgRESS WWW. The course units you have registered for are listed on the right-hand side of the screen. Click on [deregister] to deregister. You must also deregister via ProgRESS WWW if you are registered for an exam but decide not to sit it. If you do not deregister, the degree programme will expect you to sit the exam and arrange all the necessary facilities for you. Deregistration is therefore compulsory and the degree programme may hold you accountable if you fail to do so.

ProgRESS WWW includes an extensive Help feature with answers to most questions. You can also contact the Office for Student Affairs (infoletteren@rug.nl) or go to: www.rug.nl/let/vraagenantwoord.

3.5 TIMETABLING
The course unit and exam timetables can be found at: www.rug.nl/let/roosters.

This is where you will find the most up-to-date timetables, including amendments, so don’t forget to check regularly whether your timetable is still accurate. The Office for Student Affairs is responsible for course unit and exam timetabiling – it draws up timetables per semester and per exam period for all degree programmes. Please contact your degree programme’s secretariat if your timetable causes problems for you.

3.6 STUDY RESULTS
The ‘results’ section in ProgRESS WWW contains an overview of all the results you have earned so far. You can arrange your results list in different ways by clicking on one of the triangles above the information, and you can also print it. Students who are enrolled in more than one degree programme must bear in mind that the ECTS credit points of course units that are included in more than one list are counted in each list, and thus the total number of ECTS credit
points when you add up all your overviews may turn out higher than your actual number of ECTS.

3.7 **STUDY MATERIAL AND STUDY COSTS**

The amount of money you will have to spend on books and other study material not only depends on your degree programme but also on where you buy them. Books are often cheaper if you buy them in the country where they were published. You can sometimes also buy study material via your own degree programme or the study association of your degree programme. Please contact your degree programme’s secretariat for more information.

Below is an overview of the study costs per degree programme and programme phase. Only compulsory literature has been included. The actual study costs may turn out a bit higher or lower because the prices of some publications (for example readers) will not be announced until after the publication of this Student Handbook.

<table>
<thead>
<tr>
<th>Degree programme</th>
<th>Year 1</th>
<th>Years 2 + 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. American Studies</td>
<td>€193</td>
<td>€83</td>
</tr>
<tr>
<td>2. Archaeology</td>
<td>€600</td>
<td>€1050</td>
</tr>
<tr>
<td>3. Communication and Information Sciences</td>
<td>€550</td>
<td>€600</td>
</tr>
<tr>
<td>4. English Language and Culture</td>
<td>€700</td>
<td>€895</td>
</tr>
<tr>
<td>5. European Languages and Cultures</td>
<td>€373</td>
<td>€600</td>
</tr>
<tr>
<td>6. History</td>
<td>€580</td>
<td>€980</td>
</tr>
<tr>
<td>7. Classics</td>
<td>€500</td>
<td>€880</td>
</tr>
<tr>
<td>8. Information Science / Humanities Computing</td>
<td>€350</td>
<td>€400</td>
</tr>
<tr>
<td>9. International Relations and International Organization</td>
<td>€600</td>
<td>€900</td>
</tr>
<tr>
<td>10. Arts, Culture and Media</td>
<td>€350</td>
<td>€700</td>
</tr>
<tr>
<td>11. Art History</td>
<td>€350</td>
<td>€650</td>
</tr>
<tr>
<td>12. Middle Eastern Studies</td>
<td>€398.50</td>
<td>€378</td>
</tr>
<tr>
<td>13. Minorities and Multilingualism</td>
<td>€350</td>
<td>€450</td>
</tr>
<tr>
<td>14. Dutch Language and Culture</td>
<td>€350</td>
<td>€500</td>
</tr>
<tr>
<td>15. Linguistics</td>
<td>€400</td>
<td>€300</td>
</tr>
</tbody>
</table>

The University of Groningen has a policy on study costs. This policy was introduced to keep the costs of studying in check, so that students will not have to pay more than a predetermined amount (known as the ceiling amount) per year on study material. The ceiling amount for 2014-2015 is €720 per study year. Although the Faculty aims to keep the study costs well below this amount, sometimes the costs cannot be prevented from exceeding the ceiling amount. In this event you can either claim half of the additional amount back from the Institute for Undergraduate and Postgraduate Studies or other arrangements will be made. A brochure about study costs and the University pricing policy is available from the study advisors and the Student Service Centre. They can also provide you with more information.

3.8 **ORDERING READERS VIA THE WEBSHOP**

Each degree programme and course unit has its own readers. Your degree programme will tell you exactly which readers you need to buy. The University recently opened a webshop, where you can order and pay for readers online, after which you can collect them from the Syllabus Shop in the Harmonie Building. The procedure is as follows:

**Go to** [https://webshopgrafimedia.ufb.rug.nl/DSF](https://webshopgrafimedia.ufb.rug.nl/DSF)

- If you are about to use the webshop for the first time, you must first create an account via ‘Registreren’ [Registration]. You should preferably use your student e-mail address or, if you don’t have one yet, use your own e-mail address and change this to your student e-mail address as soon as you have one.
- Once you are registered, you can log in using your user name and the password you have chosen and order your readers. They will be available for collection from the Syllabus Shop in the Harmonie building after 6 working days.
- Please consult the website for opening hours and information about when readers for future semesters can be ordered.

Further instructions, opening hours of the Syllabus Shop and other information can be found on the Faculty website: [www.rug.nl/let/repro](http://www.rug.nl/let/repro).

### 3.9 IT FACILITIES

The use of computers for various applications has gained an important and accepted position within all Arts degree programmes. You are therefore expected to have mastered basic IT skills before starting your degree programme. All new first-year students are issued with a computer account and an e-mail address to enable them to use the various University computer programs. Your account will give you access to the University of Groningen student network. One example of an important IT application for students is the electronic learning environment Nestor, which is used by many lecturers to support their teaching. Nestor enables you to download study material, do individual and group assignments, view syllabuses and course unit timetables, engage in discussions, exchange information and much more. You must register for the relevant course units in ProgRESS WWW to gain access to the Nestor sections for these course units (see Section 3.3).

The Faculty will use your University e-mail address to keep you informed of all kinds of matters. You must therefore check your mail regularly and change your password in good time – at least once every 200 days. Your account and e-mail address will remain valid for as long as you are registered as a student.

Fixed computer workstations are available for students at various locations in the Arts buildings. There is a screen at the service desk on the first floor that provides a real-time availability overview of student workstations. You can also check [http://m.rug.nl](http://m.rug.nl) via your own mobile device to see at a glance where a workstation is available. The computer rooms are open Monday to Thursday from 8.15 a.m. to 10 p.m. and on Friday from 8.15 a.m. to 6 p.m.

There is a wireless network in the Harmonie Complex and several other Faculty of Arts buildings. You can use your own laptop in the cafeteria. There are plenty of power outlets available there.

The University Library also has computer facilities for students. In addition, special individual workstations have been set up in room 104 of the University Library for language proficiency training, where you can book a PC in advance via the special reservation system ‘MyPC’.

There are several Kiosk PCs in the Harmonie Complex that you can use, for example for a quick look on the internet, to check your e-mail or to use Nestor. These Kiosk PCs can be found on the ground floor of Wing 13, near the Weber Foyer (2 PCs) and in the building on A-weg 30 (6 PCs). Please contact the CIT Service Desk on the first floor of the Harmonie Building in the event of computer-related problems (see also Section 8.2).

Service Desk opening hours: Mon-Fri 8.30 a.m. - 5 p.m. You can also contact the Service Desk via e-mail: citservicedesk@rug.nl or telephone: 050 363 3232.

Please contact the University of Groningen’s Center for Information Technology (CIT) (Landleven 1, Zernike Complex, 050 363 3232) if you want to follow a computer course or if you need help solving a problem related to IT equipment, programs and other IT facilities. You can also log into the University network from home. More information can be found on [www.rug.nl/cit](http://www.rug.nl/cit).

In addition, you can buy software and other IT products legally and at very attractive rates via [SURFSPOT.NL](http://surfspot.nl/).

### 3.10 SPECIAL PROVISIONS

Students with a physical performance disability, long-term psychological problems or dyslexia are entitled to special provisions. Please contact your study advisor for all matters that have to
be arranged within your degree programme. You should do this as soon as possible as it may take some time to implement the necessary measures or adaptations. Issues that are not degree programme-specific, such as financial matters or other matters that cannot be arranged by your degree programme, should be discussed with one of the student counsellors of the Student Service Centre (SSC). The SSC’s address can be found in Section 8.2.

Special facilities are available for visually impaired students. For example, study material (readers) can be provided in extra large copies (A3) or digital versions to enable the use of ‘screen readers’ or text-to-speech software. These facilities can also be requested via the study advisor.

Students who have – or are in danger of contracting – RSI (nowadays also referred to as ‘CANS’) can obtain an extensive information brochure from the Faculty’s Health, Safety and Environment coordinator (Rein van den Bos). An information sheet on RSI prevention can also be found in every computer room, and you can download courses and programmes from the internet (www.rsi.pagina.nl). In addition, the Health, Safety and Environment coordinator has an office hour twice a week (Wednesday and Friday afternoons from 1.15 to 2.15 p.m., in room 318, wing 1315 of the Harmonie Building) for RSI-related questions.

### 3.11 House Rules for Students

- The secretariat of your degree programme needs the correct addresses and postcodes of all its students for the purposes of information provision. The secretariat uses the data available at the University Student Desk (USD). You must therefore notify the USD (via Studielink) as well as your degree programme’s secretariat in writing immediately if you move house. Don’t forget to include the postcode!
- Students who terminate their degree programme prematurely must notify their study advisor and the secretariat.
- Please contact the study advisor and the secretariat as soon as possible if you are unable to participate in lectures and/or exams for a shorter or longer period due to illness or other circumstances. The lecturers of any course units with compulsory attendance that you are following must be informed in person of your absence.
- If you incur a study delay of more than 4 weeks, we recommend that you report this to your study advisor in writing immediately as you may be eligible for financial support from the Graduation Fund. Contact a Student Service Centre (SSC) student counsellor for a renewed report if your delay is or will be longer than two months. For more information please consult the Student Charter via (myuniversity.rug.nl/students>Regulations, complaints and participation>Student Charter).

### 3.12 Confidential Advisor for Undesirable Behaviour

Aggression, harassment, sexual harassment, intimidation, violence and discrimination are forms of behaviour that have no place in a positive and stimulating study environment. The Board of the University of Groningen makes every effort to prevent such behaviour, and to this end it has appointed a Confidential Advisor.

Generally speaking, staff and students respect each other’s boundaries. These boundaries are usually obvious, but sometimes they have to be emphasized because what one person may regard as an acceptable way of treating another person might be regarded by someone else as going too far – sometimes much too far. If you are troubled by someone’s behaviour towards you, and you don’t know what to do about it, there are several courses of action you can take. You can ask a fellow student, lecturer or other contact person in the Faculty to help you, or you can contact the University’s Confidential Advisor. Initially, the Confidential Advisor acts as a sounding board, and she can help you to find a solution to the problem. Sometimes this may be an informal solution. If appropriate, she will refer you to another organization. Extreme forms of undesirable behaviour may require more formal measures to be taken. The University of Groningen has a complaints procedure for cases of sexual harassment, aggression, violence and discrimination (SIAGD), and a SIAGD Complaints Committee for students and staff. If you
wish, you can submit a formal complaint to the Committee. The Confidential Advisor can provide support when you file a complaint, and during the procedure that follows.

The Confidential Advisor’s position within the University is an impartial one. She will only take action with the explicit consent of the person consulting her. All information is treated as strictly confidential.

The Office of the Confidential Advisor is open from 9 a.m. to 5 p.m. daily. If you wish to see the Confidential Advisor, it is best to make an appointment. Visiting address: Visserstraat 49, tel. 050 363 5435. E-mail: j.m.dam@rug.nl (Confidential Advisor) or a.m.wildeboer-baar@rug.nl (secretariat).

You can also check the website: http://myuniversity.rug.nl/infonet/studenten/regelingen-klacht-inspraak/vertrouwenspersoon/
4 TEACHING AND EXAMINATIONS

4.1 INTRODUCTION
This chapter contains information about the principles and philosophies underlying the design of the Faculty’s degree programmes: the learning outcomes. It will also discuss the Teaching and Examination Regulations, which form the legal basis of the degree programmes. In addition, attention will be paid to a number of important formal matters, including entry and admission requirements, testing and assessment, and examinations. Finally, this chapter will also provide information about study advice and study progress supervision.

4.2 PROFILE AND LEARNING OUTCOMES
The Bachelor’s and Master’s degree programmes offered by the Faculty of Arts are student-centred, which means that the students’ needs in terms of academic training were the main focus when developing each programme. Two aspects are distinguished in the design of a degree programme: learning outcomes and competences to be acquired. A degree profile is formulated to explain what the relevant degree programme trains students for. Academic degree programmes do not so much train students for specific positions or professions as aim to impart knowledge and theoretically and practically oriented skills in certain fields. Learning outcomes indicate what graduates of the degree programme must know, understand and be able to do in terms of content and level. Competences include the entire set of knowledge, understanding and skills to be acquired. These competences can be divided into generic academic competences and subject-specific competences. Examples of generic academic competences include:
- Cognitive/intellectual skills, such as the ability to conduct analyses, syntheses, evaluations and applications of large and complex amounts of information
- General core skills, such as working in groups, processing information (learning to learn), self-reflection, information management, working autonomously, communicating, solving problems and presenting research results

Subject-specific competences are divided into knowledge and skills. Generic academic skills apply to all degree programmes, regardless of their content. Subject-specific competences, however, are directly related to the chosen main discipline (the Major), the compulsory or optional Minor (depending on the Major) and the electives chosen.

The learning outcomes of each degree programme are listed in the relevant Teaching and Examination Regulations (see Section 4.4).

4.3 THE STUDENT CHARTER
The Student Charter provides an overview of the rights and obligations of both students and the University. It is based on national legislation, particularly the Higher Education and Research Act (WHW), supplemented by regulations that are specific to the University of Groningen. These latter regulations are set out in the appendices to the University-wide section of the Student Charter.

The Charter has been divided into two sections. The University-wide section describes the rights and obligations that apply to the University as a whole, such as registration and protection of rights. This section can be found on the University of Groningen website (www.rug.nl/studenten/rechtspositie-studentenstatuut).

The University-wide section of the Student Charter does not literally quote the articles from acts and regulations but describes them as clearly as possible. The various topics are accompanied by links to the relevant articles of the act or regulation in question.

The programme-specific section consists of the Teaching and Examination Regulations and the Rules and Regulations for the Boards of Examiners. It describes the rights and obligations that apply to specific programmes, such as examinations and ECTS credit points, and which differ from one programme to another, as well as from one faculty to another.
Your degree programme’s OER can be found at www.rug.nl/let/oer.
Validity
The Student Charter applies to academic year 2014-2015. The University-wide section of the Student Charter is approved annually by the Board of the University and endorsed by the University Council. In the event that the Charter challenges or contradicts any statutory regulations, the statutory regulations will take precedence.

Publication
At the start of the academic year, all students will be sent an e-mail by the Board of the University drawing attention to the Student Charter, where it can be found on the website, and where they can view a hard copy of the Student Charter.

The importance of the Student Charter
All students are expected to be familiar with the contents of the Student Charter. Not complying with the rules in the Charter may affect your rights, for example the right to financial support from the Graduation Fund.

Some of these regulations may not be as hard and fast as they sound. Rules and regulations are by definition general in character, and the Student Charter is no exception. This means that is not always straightforward to predict or determine whether these regulations apply in concrete situations and individual instances. Moreover, rules and regulations are never static but always subject to revision. Students who have registered for the first time this year may find that the regulations that apply to them are different to those for students who have reregistered. Make sure you are provided with the right information by your faculty and/or the Student Service Centre (SSC) and read the Student Charter carefully!

Topics covered by the Student Charter
The University-wide part of the Student Charter contains further information about student rights and obligations with regard to the following topics:
- eligibility and admission requirements for University degree programmes
- registration and deregistration, payment of tuition fees
- teaching matters, including the BSA system
- examinations and final assessments
- financial support in the event of force majeure or extraordinary circumstances
- consultative participation
- rules of conduct
- protection of rights, complaints, objections and appeal procedures.

4.4 Teaching and Examination Regulations
The Higher Education and Research Act (WHW) states that every degree programme must have its own Teaching and Examination Regulations, or OER, in which the programme and the exams that must be taken are defined, as well as the order in which course units must be followed and which teaching and assessment methods are used for each course unit. In addition, the OER also includes the rules that apply to taking examinations. Each student is expected to be familiar with the content of his or her degree programme’s OER. The Teaching and Examination Regulations of all Bachelor’s degree programmes can be found at: www.rug.nl/let/oer

4.5 Entry Requirements and Admission Requirements
Entry requirements are the requirements you must satisfy in order to start a degree programme. Although each Bachelor’s degree programme defines its own entry requirements, a VWO diploma, HBO propaedeutic certificate or HBO certificate will in general grant access to a Bachelor’s degree programme at the Faculty of Arts. Students of 21 or over who have none of these certificates can sit a special entrance examination at the Faculty of Arts.
Admission to the second year of the Bachelor's degree programme

The following regulations with regard to admission to the second year of a Bachelor's degree programme apply to students who started their degree programme on or after 1 September 2010.

You will automatically be granted admission to the course units of the second year if you have earned all of the 60 ECTS credit points in the official first-year programme. You will be allowed to follow second-year course units if you have earned at least 45 ECTS credit points in the propaedeutic phase. However, additional admission requirements apply to some course units; see the Teaching and Examination Regulations of your degree programme.

You will not be allowed to continue your degree programme if you have earned fewer than 45 ECTS credit points. In addition, you must gain your propaedeutic degree certificate within two study years. For more information about the Study Advice System (BSA) see Section 4.9.

The specific admission requirements for the various course units can be found in the course unit descriptions in Article 7.3.2 of your degree programme’s OER and in the course unit descriptions in OCASYS.

4.6 TESTING AND ASSESSMENT

You will be awarded a mark for each course unit you take and pass. Testing and assessment can take place in a variety of ways. First-year students take relatively many written and oral examinations, whereas in later years the emphasis shifts more towards participation in seminars where the quality of your contributions will be assessed. Such contributions can take the form of holding a presentation and/or writing and if necessary presenting a paper, as well as assessing fellow students’ papers. There are two opportunities per year to sit oral and written exams: one regular exam and one resit.

Exams that have been passed will in principle remain valid for six years. However, the Board of Examiners may decide that an exam passed more than six years ago may still be recognized if the material is still relevant, or set an alternative or supplementary exam.

It is important to pass your exams the first time around in order to spread your workload over the year – if you fail exams, you will have to take both resits and new regular exams in the next semester.

The deadlines for papers and written assignments are set by the relevant lecturer in the syllabus that is handed out and/or posted on Nestor at the beginning of the semester. You must keep to these deadlines; this is important for both the progress of the course units and your own study progress. Written assignments are often presented during the course unit, after which the final version must be handed in during the exam period at the end of the semester. You should hand in your Bachelor's thesis to the lecturer in both a hard copy and a digital version.

In addition, you must also submit your thesis in digital form (PDF) via the BSZ delivery portal (http://scriptsies.let.eldoc.ub.rug.nl/UDA/). The thesis is stored in the University of Groningen repository, the digital archive of University publications.

A marking period of ten working days applies to first-year exams with an eye to the BSA System.

The exams for the second and third Bachelor's years must also be marked within ten working days, but in the case of an examination with essay questions taken by more than 50 students, this term may be extended to fifteen working days. This means that, from the day on which an exam was taken or a written assignment was handed in, lecturers have a maximum of ten or fifteen working days to mark the exam or assignment and to report the results to the Office for Student Affairs.

It will then take another three days at most before you can see your results in ProgRESS WWW.
4.7 Plagiarism

Academic integrity is an important pillar of the academic world. It means, among other things, that when you use sources to write your papers, you must mention these sources and respect other people’s intellectual property. Plagiarism, or copying other people’s ideas, phrases or even entire papers and pretending they are your own, is therefore not tolerated. You may be banned from taking exams or writing papers for a year if you are caught plagiarizing, and repeat offenders may even be expelled from the University.

Information about plagiarism and how to avoid it can be found in many syllabuses. You can also consult the following University of Groningen web page: http://www.rug.nl/education/other-study-opportunities/hcv/schriftelijke-vaardigheden/voor-studenten/plagiaat

4.8 Final Assessments

A Bachelor’s degree programme comprises two final assessments. The first one is the propaedeutic assessment: you will be awarded a propaedeutic certificate once you have successfully passed all course units from the first year. The second assessment is the Bachelor’s assessment: you will be awarded your Bachelor’s degree once you satisfy all requirements for your degree programme. This means you must successfully pass all the relevant course units.

The Faculty’s Office for Student Affairs (BSZ) checks a few times a year which students have earned the necessary 60 ECTS credit points from the propaedeutic phase and subsequently starts up the procedure for a degree ceremony for these students. The final responsibility for awarding certificates lies with the Board of Examiners of the relevant degree programme.

Students who wish to take the Bachelor’s assessment must submit a request for approval of their study programme via ProgRESS WWW at least two months before completing their degree programme. Your study programme must be approved by your degree programme’s Board of Examiners. Once you have completed all course units in your study programme, you must apply for your degree certificate via www.rug.nl/let/afstuderen. The Office for Student Affairs (BSZ) will then start the procedure for the degree certificate ceremony. Degree certificate ceremonies are held according to the provisional timetable stated on the BSZ website: www.rug.nl/let/bsz.

4.9 Study Advice and Study Progress Supervision

A Study Advice (BSA) System was introduced in academic year 2010-2011, according to which students who do not earn sufficient ECTS credit points are issued with a binding (negative) study advice. This means that you will have to earn at least 45 ECTS in the first year to be allowed to continue with your degree programme. Students who do not meet this requirement will be forced to stop their studies.

You will receive a preliminary advice at the end of the first semester based on the results you have gained thus far, after which you will be issued with a written study advice after the second semester of the first year. In addition, you will also hold a number of progress meetings with your tutor or lecturer-mentor.

A positive advice means that the Board of Examiners thinks that you will be able to continue with the degree programme, whereas a binding (negative) advice means that you will not be allowed to continue.

If you have been admitted to the second year but you have not yet successfully completed all propaedeutic course units, you will have to do this in the second year or else you will be forced to leave the degree programme after all.

Once you have gained your propaedeutic certificate, you will in principle be responsible yourself for obtaining study advice and tutoring.
4.10 COMPLAINTS AND COMMENTS

If you have comments or complaints about the content and/or implementation of teaching, you should first contact the lecturer of the relevant course unit. Problems with regard to the design of the degree programme can be addressed to the Programme Committee of the relevant degree programme, and the Director of Undergraduate and Postgraduate Studies is the contact person for complaints about the way the teaching is provided. You can also contact the Arts Student Forum or Lila (Linc-logisch Alliance) if you have a complaint.

Please contact your degree programme’s Board of Examiners if you feel that a regulation in the Teaching and Examination Regulations has been applied incorrectly. If no satisfactory solution can be found, you can consult the Board of Appeal for Examinations (see also the Student Charter, which can be found at myuniversity.rug.nl/infonet/studenten/regelingen-klacht-inspraak/klachten-bezwaar-beroep/
5 THE STUDY PROGRAMME

5.1 INTRODUCTION

This chapter contains detailed information about the structure of the Bachelor’s degree programmes at the Faculty of Arts that are taught in English, starting with information about the profile and structure of each degree programme, followed by a number of outlines providing an overview of course units that are compulsory and choices that you can make in your study programme, and a number of sections discussing the admission requirements for the various phases of the degree programme. Information about Minors and Subsidiaries taught in English can also be found in this chapter, as well as an overview of possibilities and preconditions concerning designing your own programme, the Open Bachelor's degree programme. The chapter will conclude with information about follow-on options and entry requirements for the Master’s degree programmes at the Faculty of Arts.

The outlines in Section 5.2 use the following abbreviations:
- sem. semester
- per. period
- hrs/w number of hours per week
- ECTS number of ECTS credit points
- C compulsory course unit
- E elective
- var. variable (number of hours)

5.2 BACHELOR’S DEGREE PROGRAMMES

Full time – part time

All Bachelor’s degree programmes discussed in this section are offered in the form of full-time programmes. Three programmes – Minorities & Multilingualism, History, and Greek and Latin Languages and Cultures – are also offered in part-time variants. The part-time degree programme in History differs from the full-time variant in a number of aspects and will therefore be discussed separately (in Section 5.2.9). The part-time programmes in Minorities & Multilingualism and Greek and Latin Languages and Cultures only differ in the number of course units offered per year, not with respect to the course units themselves.

Programme structure

A Bachelor's degree programme comprises a 120 ECTS Major component and at least one 30 ECTS Minor programme. In addition, you can either follow a second Minor programme consisting of 30 ECTS or take 30 ECTS worth of electives (see Section 2.4). You can choose your Minor from the list of Minors drawn up by your degree programme. Your choice of Minor may have consequences for subsequent follow-on programmes – some Master’s degree programmes only admit students who have followed a certain Minor, whereas others may strongly recommend certain Minors with an eye to a successful study career in the Master's phase.

Excellence allowed!

The University of Groningen aims to make its degree programmes interesting and valuable to all of its students. Successful, motivated students are given the chance to nurture their talents. The University has set up an Honours College, where outstanding students can follow a more intensive Bachelor's degree programme (starting in semester II of year 1, after a selection procedure). See also Section 2.10 of this Student Handbook.
5.2.1 American Studies

Profile of the degree program
The Bachelor degree program in American Studies is characterized by:
1. an interdisciplinary approach – the cultural domain of “the United States of America” is explored using a combination of disciplinary perspectives, including media studies, cultural theory, popular culture, history, sociology, philosophy, literature, law, etc.
2. extensive coverage of cultural theory, media theory and popular culture as well as to race, class and gender theories
3. ample attention for argumentation skills and oral and written skills in English
4. a range of possibilities to study in the US.
The entire curriculum is delivered in English.

Entry requirements for the post-propaedeutic phase
Entry requirements have been determined for the transfer from year 1 (the propaedeutic phase) to year 2 and from year 2 to year 3 for the course units in the Major program. These entry requirements aim to ensure the quality of the degree program. In addition, specific admission requirements may apply to individual course units.

Admission to the second year of the Bachelor’s degree program
The following regulations with regard to admission to the second year of the Bachelor’s degree program have been in place since 1 September 2010, when the Minimum Progress Requirement was introduced:

- Students will automatically be granted admission to the course units of the second year if they have earned all of the 60 ECTS credits of the first-year program.
- Students will be allowed to take second-year course units if they have earned at least 45 ECTS credits of the first-year program.. However, additional admission requirements apply to some course units.

The lectures or seminars in the second-year course units listed below may not be taken before the relevant first-year course units have been completed:

<table>
<thead>
<tr>
<th>Course unit</th>
<th>After completing course unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Americas III</td>
<td>The Americas I OR The Americas II</td>
</tr>
<tr>
<td>Rhetoric &amp; Composition II</td>
<td>Rhetoric &amp; Composition I</td>
</tr>
<tr>
<td>Theories of Culture II</td>
<td>Theories of Culture I</td>
</tr>
</tbody>
</table>

- Students will not be allowed to continue their degree program if they have earned fewer than 45 ECTS credits of the first-year program.. In addition, students will also have to discontinue the degree program if they have not completed their first year within two years of enrollment..

Admission to the third year of the Bachelor degree program
Students cannot take any third-year course units from the major if they have not completed the propaedeutic year. Additional requirements may apply to individual course units; see the course unit-specific admission requirements in OCASYS and your degree program’s Teaching and Examination Regulations (OER).

Program structure
The Bachelor degree program in American Studies consists of a propaedeutic phase (BA 1) and two post-propaedeutic years (BA 2 and BA 3).

First year of the Bachelor degree program (propaedeutic phase)
Year 1 consists of introductory course units in the fields of modern American society as well as rhetoric and argumentation skills and a number of special topics. Students will be introduced to basics of cultural theory and the methodology of the American Studies discipline. In addition students will learn how to conduct fundamental research and how to present the results. Students also start a minor program.
Second and third Bachelor years
The second year includes advanced course units in early American culture,, cultural theory and argumentation skills. In addition students complete their minor program.
During the first semester of the third year eligible students do a study abroad program at a partner institution in the US, Canada or Latin America. Students who are not eligible, not selected or are unwilling to study abroad will take an alternative so-called “designated minor” program at the RuG. The second semester of the third year consists of a research seminar, a final seminar on cultural theory and a capstone project: the BA thesis.

Obligations and options
All course units from year 1, except the 10 ECTS Minor or electives, are compulsory (i.e. 50 ECTS). Year 2 includes 40 ECTS in Major course units and a 20 ECTS in Minor units or electives. Students may choose a Minor from the following provisional list (updated every year):
1. Spanish Language and Culture
2. Communication and Information Sciences
3. Media and Journalistic Culture
4. Film Studies
5. International Relations
6. Non-Western Studies

Extra information
For further details about the Bachelor program in American Studies, please visit the program’s website at http://www.rug.nl/bachelors/american-studies/

Programme: Ba American Studies
Year: 1

<table>
<thead>
<tr>
<th>sem</th>
<th>hp w</th>
<th>course title</th>
<th>code</th>
<th>ECTS</th>
<th>O/C</th>
<th>lang</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ia-b</td>
<td>4</td>
<td>Rhetoric and Composition 1 (B2/C1)</td>
<td>LAX011P10</td>
<td>10</td>
<td>C</td>
<td>Eng</td>
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<tr>
<td>Ia-b</td>
<td>4</td>
<td>Theories of Cult.I: Race, Class &amp; Gender</td>
<td>LAX024P10</td>
<td>10</td>
<td>C</td>
<td>Eng</td>
</tr>
<tr>
<td>Ia</td>
<td>4</td>
<td>The Americas Ia: The American Century</td>
<td>LAX025P05</td>
<td>5</td>
<td>C</td>
<td>Eng</td>
</tr>
<tr>
<td>Ib</td>
<td>4</td>
<td>The Americas Ib: The American Century</td>
<td>LAX026P05</td>
<td>5</td>
<td>C</td>
<td>Eng</td>
</tr>
<tr>
<td>Iia-b</td>
<td>var</td>
<td>Minor</td>
<td></td>
<td>10</td>
<td>C</td>
<td>En/NL</td>
</tr>
<tr>
<td>Iia</td>
<td>4</td>
<td>The Americas Iia: New Frontiers</td>
<td>LAX032P05</td>
<td>5</td>
<td>C</td>
<td>Eng</td>
</tr>
<tr>
<td>Iib</td>
<td>4</td>
<td>The Americas Iib: New Frontiers</td>
<td>LAX033P05</td>
<td>5</td>
<td>C</td>
<td>Eng</td>
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<tr>
<td>Iia-b</td>
<td>4</td>
<td>Special Topics Ia: tba</td>
<td>LAX035P10</td>
<td>10</td>
<td>OG</td>
<td>Eng</td>
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<td>Eng</td>
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<td>Eng</td>
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<tr>
<td>Iia-b</td>
<td>4</td>
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<td>LAX020P10</td>
<td>10</td>
<td>OG</td>
<td>Eng</td>
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<td>LAX037P10</td>
<td>10</td>
<td>OG</td>
<td>Eng</td>
</tr>
</tbody>
</table>

Remarks:
- In the second semester, students choose one of the five specialization course units.
- Students of AS must choose one 10 ECTS course unit or two interrelated course units worth 5 ECTS each from the range of available Minors in their first year. The range of available Minors for students of AS comprises:
  1. Communication and Information Science
  2. Film Studies (10 ECTS)
  3. International Regional Studies: Non-Western Studies
  4. International Relations
  5. Media and Journalistic Culture
  6. Spanish Proficiency
A comprehensive overview of course units can be found in the Faculty Minor table.
### Programme: Ba American Studies

#### Year: 2

<table>
<thead>
<tr>
<th>sem</th>
<th>hp</th>
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<th>O/C</th>
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<td>Rhetoric and Composition 2 (C1/C2)</td>
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<td>Eng</td>
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<tr>
<td>Ia-b</td>
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<td>10</td>
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<tr>
<td>IIa-b</td>
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<td>C</td>
<td>NL</td>
</tr>
<tr>
<td>IIa-b</td>
<td>2</td>
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<td>LAX033B10</td>
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<td>C</td>
<td>Eng</td>
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<tr>
<td>IIa-b</td>
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<td>LAX032B10</td>
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<tr>
<td>IIa-b</td>
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<td>Special Topics IIb: Failed Colonies</td>
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</tr>
</tbody>
</table>

**Remarks:** In the second semester, students choose one of the three specialization course units.

#### Year: 3

<table>
<thead>
<tr>
<th>sem</th>
<th>hp</th>
<th>course title</th>
<th>code</th>
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<td>IIa</td>
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<td>10</td>
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</tr>
</tbody>
</table>

**Remarks:** Students who have a very good reason for not travelling abroad may follow a specific compulsory Minor instead. Please contact your study advisor.

### 5.2.2 Arts, Culture and Media

*Profile of the degree programme*

What is art? What do the arts mean for a culture? Does art improve the quality of our lives, and if so, how? Why and how do artistic expressions come about (production), how are they disseminated (distribution) and how are they perceived (reception)? How can they be analysed, interpreted and evaluated (processing)? What influence do media (e.g. the body, objects, language, audiovisual and electronic media) have as conveyors of the arts in a culture?

The Arts, Culture and Media (KCM) degree programme explores these questions in a broad, interdisciplinary context. The emphasis is not only on the history of arts and media – the general history and that of individual arts disciplines – but also on the analysis, theory and philosophy of arts and media (hermeneutics, semiotics, art studies, philosophy of art), on how the arts function in society (sociology of art) and on how the production, distribution and reception of the arts are organized (arts policy, arts management and arts education).

The KCM degree programme is unique in the Netherlands. The programme is characterized by

- *its interdisciplinary and integrated approach.* Students follow course units that examine the arts and the relationships between them
- *the opportunities it offers for in-depth study.* Students follow course units that examine the specifics of art disciplines (history and theory)
• a social orientation. Attention is paid to studying not only art itself but also its social context. The various art forms are explored from sociological, philosophical, commercial, cognitive, educational and social-critical perspectives.

Entry requirements for the post-propaedeutic phase
Entry requirements have been determined for the transfer from Year 1 (the propaedeutic phase) to Year 2 and from Year 2 to Year 3 for the course units in the Major programme. These entry requirements aim to ensure the quality of the degree programme. In addition, specific admission requirements may also apply to individual course units.

Admission to Year 2 of the Bachelor’s degree programme.
The following admission regulations for Year 2 of the Bachelor’s degree programme have applied since the BSA System was introduced:

- You will automatically qualify for admission to Year 2 course units if you have earned all of the 60 ECTS credit points in the official first-year programme.
- You will be allowed to follow Year 2 course units if you have earned at least 45 ECTS credit points in the propaedeutic phase. However, additional admission requirements apply to some course units.

<table>
<thead>
<tr>
<th>Course unit</th>
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<tr>
<td>Compulsory Minor: Arts Course Unit II</td>
<td>Compulsory Minor: Arts Course Unit I</td>
</tr>
<tr>
<td>Compulsory Minor: Arts Course Unit III</td>
<td>Compulsory Minor: Arts Course Units I &amp; II, II must have been started</td>
</tr>
<tr>
<td>Arts Course Unit IV</td>
<td>Compulsory Minor: Arts Course Units I &amp; II</td>
</tr>
<tr>
<td>Thinking about Art IIA: Theory and Methodologies in the Humanities</td>
<td>Thinking About Art I: Philosophy of Art</td>
</tr>
<tr>
<td>Thinking about Art IIB: Philosophy of Contemporary Art and Culture</td>
<td>Thinking About Art I: Philosophy of Art, Thinking about Art II A.</td>
</tr>
<tr>
<td>Methodology for KBM and KE</td>
<td>KS I and KS II (previously: Arts Sociology I)</td>
</tr>
</tbody>
</table>

- You will not be allowed to continue your degree programme if you have earned fewer than 45 ECTS credit points. In addition, you will have to withdraw from the degree programme if you have not obtained your propaedeutic certificate after two years of study.

Admission to the third year of the Bachelor’s degree programme
You cannot take any third-year Major course units until you have passed the propaedeutic examination. There may be additional admission requirements for certain course units; see the requirements for the individual course units and the Teaching and Examination Regulations for the degree programme.

Programme structure
The Bachelor’s degree programme in KCM comprises a Major programme (120 ECTS), a compulsory Minor (30 ECTS) and electives (30 ECTS).

Students who began the programme in 2013 or before take the following course units in the Major programme:

- One arts discipline: music, theatre or film (30 ECTS)
- One specialization (see below) (25 ECTS).
- In addition to an introduction to the subject area, the following general course units: History and Theory of Arts and Media; Arts Sociology; Thinking about Art (40 ECTS in total).
- The remainder of the Major programme involves broader and more in-depth study of the arts subjects (Arts Course IV, Arts in Practice) and concludes with a thesis (25 ECTS in total).
The compulsory Minor: this is a second arts discipline (literature, music, theatre, film or modern visual art).

As of September 2014, students take the following course units in the Major programme:

- One arts discipline: music, theatre or film (30 ECTS)
- Two course units as an introduction to the subject area and professional practice (Introduction to Art Worlds, Art Perspectives) (10 ECTS in total). Students on an English-taught Bachelor's programme take the course unit Introduction to Sonic and Visual Culture.
- One specialization (see below) (30 ECTS).
- In addition to an introduction to the subject area, the following general course units: History and Theory of Arts and Media; Arts Sociology; Thinking about Art; Art and Cognition (30 ECTS in total).
- The remainder of the Major programme involves broader and more in-depth study of the arts subjects (Arts in Practice) and concludes with a thesis (20 ECTS in total).

The compulsory Minor: this is a second arts discipline (literature, music, theatre, film or modern visual art).

The programme offers the following options:

- two arts disciplines to be followed in Years 1, 2 and 3. Students always choose theatre, film or music as part of the compulsory Major. The second arts discipline (film, music, theatre, literature or modern visual art) is taken as a compulsory Minor.3
- a choice between three (entry year 2013 or before) or two (2014 onwards) specializations: Art, Policy and Management (KBM) or Analysis and Criticism (A&K) or - until 2013! - Arts Education (KE). The first of these focuses on organization, policy and management in the arts. The second specialization explores arts analysis and criticism in greater depth, and the third focuses on arts education in the Netherlands. The three specializations can be continued in the Master's degree programme. As of September 2014, students on the Bachelor’s programme who are interested in following the Arts Education specialization of the Master’s degree programme (or the University Master's programme in Cultural Transmission) can follow a combination of course units from the specializations KBM and A&K (each variant is worth 30 ECTS).
- Electives (30 ECTS) can be freely chosen. Students can, for example, extend the second arts discipline or complete a second specialization.

Please note: The programme described here is a transitional programme. This means that the content of Years 2 and 3 (for entry year 2013 or before) does not follow on from that of Year 1 (entry in September 2014).

The Bachelor’s degree programme is concluded with a Bachelor’s thesis (10 ECTS) on a subject relating to the chosen specialization and arts discipline.

Obligations and options
For students who entered the degree programme in 2013, Year 1 comprises compulsory course units worth 50 ECTS in total, and the first 10 ECTS of the compulsory Minor. You must choose one of the following Minors:

1. Film
2. General Literary Theory (offered by European Languages and Cultures)
3. Music
4. Theatre

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1 The Minor in Modern Visual Art is offered by the Department of Art History and Architecture. The Minor in literature is offered by the Department of European Languages and Cultures.
2 See note 1.
3 See note 1.
5. Modern Art (offered by Art History and Architecture)

In Year 2 you choose Major course units worth 40 ECTS in total, and compulsory Minor course units worth 20 ECTS in total. Year 3 consists of electives worth 30 ECTS in total and Major course units worth 30 ECTS (20 ECTS in compulsory units and a Bachelor’s thesis worth 10 ECTS).

Students who enter the programme in 2014 take the course units specified above under Programme structure.

Studying abroad
There will be an opportunity during Semester 2 of Year 2 to spend time at a foreign university.

| Programme: | Ba Arts, Culture and Media |
| Year: | 1 |
| Studypath: | Major |

<table>
<thead>
<tr>
<th>sem</th>
<th>hp</th>
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<th>code</th>
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<th>O/C</th>
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<td>En/NL</td>
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<td>Sociology of Arts II: Art Fields</td>
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<td>NL</td>
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<td>IIb</td>
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<td>Theatre 1b: Analysis, Theory and History</td>
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</table>

Remarks: Students of the English-taught BA programme must follow the course unit Introduction to Audiovisual Arts (10 ECTS) in the first semester. Students of the Dutch-taught programme must follow the course units Inleiding Kunstwerelden and Perspectieven (together 10 ECTS). Students of KCM must choose two related art course units in the second semester (e.g. Film 1a and Film 1b – together 10 ECTS). They must choose one of the following three art course units: Film, Music or Theatre). In addition, they must choose two related course units as a Minor (e.g. Music 1a and Music 1b – together 10 ECTS). The following Minors are available for KCM students:

1. Film Studies
2. General Literary Theory (European Languages and Cultures)
3. Modern Art (Art History)
4. Musicology
5. Theatre Studies

A comprehensive overview of Minor course units can be found in the Faculty Minor tables.
### Programme: Ba Arts, Culture and Media
### Year: 2
### Studypath: Major

<table>
<thead>
<tr>
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### Remarks:
1. Students must follow all course units in the Major programme.
2. Students must choose one of the three specializations (Art, Policy and Management, Art Education or Analysis & Criticism) and follow all the course units listed as Major components for that specialization.
3. In the first semester, students continue with the two art course units (Major and Minor) chosen in the first year. In the second semester, they must choose one of these art course units (Art Course Unit III – the second art course unit may be continued as an elective in the third year).
4. As part of the Major, students also follow Art Course Unit IV in the discipline chosen within the Minor.
5. Students who have chosen the Visual Arts Minor must follow the Minor in Modern Art for KCM offered by the Art History degree programme. Students who have combined the A&K specialization with the Visual Arts Minor in the Bachelor’s phase may not specialize in Visual Arts in the KCM Master’s degree programme. However, students who satisfy certain requirements may be admitted to a Master’s programme in this field within the Art History department. Please contact the Art History study advisor for more information.

### Programme: Ba Arts, Culture and Media
### Year: 2
### Studypath: Specialisation Analysis and Criticism

<table>
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<tr>
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<td>IIb</td>
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<td>Thinking on Arts IIB: Culture Philosophy</td>
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</table>

### Programme: Ba Arts, Culture and Media
### Year: 2
### Studypath: Specialisation Art, Policy and Management

<table>
<thead>
<tr>
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<th>hp</th>
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The Study Programme
Programme: Ba Arts, Culture and Media
Year: 3

Programme: Ba Arts, Culture and Media
Year: 2

Studypath: Specialisation Arts Education

<table>
<thead>
<tr>
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<th>code</th>
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<td>Methodology</td>
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<tr>
<td>Ib</td>
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<td>Arts Education I: History</td>
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<tr>
<td>IIb</td>
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<td>Arts Education II: Organisation</td>
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Programme: Ba Arts, Culture and Media
Year: 3

Studypath: Major

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<tbody>
<tr>
<td>Ia-b</td>
<td>var</td>
<td>BA thesis in Arts, Culture and Media</td>
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<tr>
<td>Ia-b</td>
<td>var</td>
<td>Arts Discipline V: Arts in Practice</td>
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<td>C</td>
<td>En/NL</td>
</tr>
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<td>Ia-b</td>
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<td>Arts Education III: Theory</td>
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<td>10</td>
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<td>NL</td>
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<td>3</td>
<td>Arts Marketing I I</td>
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<td>NL</td>
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<tr>
<td>Ia-b</td>
<td>2</td>
<td>Comparative Art History II</td>
<td>LWX025B10</td>
<td>10</td>
<td>OG</td>
<td>NL</td>
</tr>
</tbody>
</table>

Remarks:
1. Students start preparing their Bachelor’s thesis in the first semester by participating in the thesis workgroup. The actual thesis writing takes place in the second semester.
2. Students choose the relevant course unit for their chosen specialization from the set of electives.
3. The Subsidiary may be filled with electives, a study period abroad or a placement (max. 10 ECTS).
4. Students who wish to take course units abroad must request permission from the KCA Board of Examiners in advance.

5.2.3 English Language and Culture

Profile of the degree programme
The degree programme in English Language and Culture concentrates on all aspects of the English language and literature written in English: language proficiency, linguistics and history of the English language, and the literature from the Middle Ages down to the present day, from the cradle of the language in England to the United States and all parts of the Commonwealth. The Groningen Department of English Language and Culture aims to represent a wide range of theories and approaches rather than just one stream or school. The Groningen degree programme is further characterized by a wide and integrated approach to language and literature, with this latter field often being placed into a sociohistorical framework. Attention is paid to all aspects of English in every year of the three-year Bachelor’s degree programme. Students thus develop a high degree of language proficiency (CEFR C1/C2, ‘near native’), and gain a broad understanding of the English language and literature. The second and third years enable students to specialize to a certain degree in Modern Linguistics of English, Modern Literature or Historical Language and Literature. The programme has a high reputation in the Netherlands.
Entry requirements for the post-propaedeutic phase

Entry requirements have been determined for the transfer from year 1 (the propaedeutic phase) to year 2 and from year 2 to year 3 for the course units in the Major programme. These entry requirements aim to ensure the quality of the degree programme. In addition, specific admission requirements may also apply to individual course units.

Admission to the second year of the Bachelor's degree programme

The following regulations with regard to admission to the second year of the Bachelor's degree programme have applied since 1 September 2010, when the BSA System was introduced:

- You will automatically be granted admission to the course units of the second year if you have earned all of the 60 ECTS credit points in the official first-year programme.
- You will be allowed to follow second-year course units if you have earned at least 45 ECTS credit points in the propaedeutic programme. However, additional admission requirements apply to some course units.

The lectures or tutorials of the second-year course units listed below may not be taken before the relevant first-year course units have been passed:

<table>
<thead>
<tr>
<th>Course unit</th>
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<tbody>
<tr>
<td>English Proficiency 3 Major: Public-Oriented Communication</td>
<td>English Proficiency 1 and English Proficiency 2 must be passed</td>
</tr>
<tr>
<td>Shakespeare and Early Modern English Literature</td>
<td>Introduction to English Literature must have been followed (80% attendance rule)</td>
</tr>
<tr>
<td>English Proficiency 4 Major: Research Report</td>
<td>English Proficiency 1 must be passed and English Proficiency 2 must have been followed</td>
</tr>
<tr>
<td>The long nineteenth century in English Literature</td>
<td>Introduction to English Literature must be passed</td>
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</table>

- You will not be allowed to continue your degree programme if you have earned fewer than 45 ECTS credit points. In addition, you will also have to discontinue the degree programme if you have not gained your propaedeutic certificate after two years of study.

Admission to the third year of the Bachelor's degree programme

You cannot take any third-year Major course units until you have passed the propaedeutic examination. Additional requirements may also apply to individual course units; see the course unit-specific admission requirements and your degree programme’s Teaching and Examination Regulations (OER).

Programme structure

The Bachelor’s degree programme in English Language and Culture consists of a propaedeutic year (year 1) and two post-propaedeutic years (years 2 and 3).

First year of the Bachelor’s degree programme (propaedeutic phase)

The first year consists of introductions to the fields of literature and linguistics. Language proficiency will of course receive ample attention. During the second semester, students will start on a Minor programme of their choice consisting of 30 ECTS credit points, 10 of which will be gained in the first year.

Second and third Bachelor's years

In the second and third years students may choose from a range of course units offered by the English degree programme. This will enable them to specialize to a certain extent and opens up interesting avenues, particularly in combination with relevant Minors.

Obligations and options

Year 1 consists of a compulsory programme worth 50 ECTS credit points and a 10 ECTS Minor. Year 2 includes 30 ECTS in English Major course units and 30 ECTS for a Minor or Subsidiary. Year 3 consists of 20 ECTS in Minor/Subsidiary course units and 40 ECTS in English Major.
course units, including 20 ECTS in compulsory course units, 10 ECTS in electives and a 10 ECTS BA thesis. Students of the degree programme in English Language and Culture can choose from the following list of Minors:
1. Translation Studies
2. Media and Journalistic Culture
3. Film Studies
4. Communication and Information Sciences
5. Mediterranean World
6. International Relations
7. Central and Eastern European Studies
8. Non-Western Studies
9. Europe: Idea and Construction
10. Europe: Language and Society
11. Applied Linguistics
12. Europe: Culture and Literature
13. Literary Culture in Premodern Europe
14. American History
15. Theatre Studies
16. Music

**Studying abroad**

Students can spend 5 to 10 months (1 or 2 semesters) studying at a university abroad after they have passed their propaedeutic examination. In addition to the exchange programmes within the framework of the Lifelong Learning / Erasmus and Marco Polo programmes, the English degree programme also participates in the national Harting programme, which enables students to spend a year at a British or Irish university. The coordinator for these exchange programmes is Dr. Hans Jansen. More information, also about grants, can be found on the International Office website:
http://www.rug.nl/let/internationalOffice.

**Follow-up programmes**

A Bachelor's degree in English Language and Culture will grant admission to the Master's degree programme in Literary Studies (English Literature and Culture and Writing, Editing, and Mediating) (60 ECTS), the Master's degree programme in Linguistics and the two-year Master of Arts in English Teaching (which requires a 120 ECTS Major). It also grants admission to a number of other MA programmes.

**Extra information**

- The department is known for its active student life, with the social club NUTS and the theatre group GUTS taking prime place. For more information see
  
  http://svnuts.wordpress.com/ and http://www.gutstheatre.nl/

- Students who are interested in English proficiency as an elective should take the English Language Proficiency Minor.

**Programme:**

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<tr>
<th>Programme: Ba English Language and Culture</th>
<th>Year: 1</th>
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### Remarks:

Students of English must choose one 10 ECTS course unit or two interrelated course units worth 5 ECTS each from the range of all available minor courses in their first year. A comprehensive overview of course units can be found in the Faculty Minor table.

### Programme: **Ba English Language and Culture**

#### Year: 2

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### Remarks: Students must choose four of the six available electives.

### Programme: **Ba English Language and Culture**

#### Year: 3

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</table>

### Remarks: Students must choose two of the six available electives and one of the three BA Thesis course units. ‘Shakespeare in Stratford’ is an extra optional course unit and not part of the six electives.
5.2.4 International Relations and International Organization

Profile of the degree programme
In the Bachelor’s degree programme in International Relations and International Organization (IRIO) you will explore political questions on an international level. You will focus on international relations, especially on the role of international organizations. During the programme, you will approach issues in the field of international relations from three perspectives: political, economic and legal. In addition, you will receive thorough training in a modern foreign language. You will acquire a broad understanding of international relations. Within the programme you can compile your own profile by choosing optional modules. This offers many options to dive into an aspect you may be especially interested in, for example by choosing a minor. You can also opt for courses at other Faculties or Universities, in the Netherlands or abroad.

Entry requirements for the post-propaedeutic phase
Entry requirements have been determined for the transfer from year 1 (the propaedeutic phase) to year 2 and from year 2 to year 3. These entry requirements aim to ensure the quality of the degree programme. In addition, specific admission requirements may also apply to individual course units.

Admission to the second year of the Bachelor’s degree programme
The following regulations with regard to admission to the second year of the Bachelor’s degree programme have applied since 1 September 2010, when the BSA System was introduced:

- You will automatically be granted admission to the course units of the second year if you have earned all of the 60 ECTS credit points in the propaedeutic programme.
- You will be allowed to follow second-year course units if you have earned at least 45 ECTS credit points in the propaedeutic programme.
- You will not be allowed to continue your degree programme if you have earned fewer than 45 ECTS credit points in the propaedeutic programme.
- In addition, you will also have to discontinue the degree programme if you have not gained your propaedeutic certificate after two years of study.

Admission to the third year of the Bachelor’s degree programme
You cannot follow third-year course units until you have earned all of the 60 ECTS credit points in the propaedeutic programme. Additional requirements may also apply to individual course units; see the course unit-specific admission requirements and your degree programme’s Teaching and Examination Regulations (OER).

Programme structure
The Bachelor’s degree programme in IRIO consists of a propaedeutic year (year 1) and two post-propaedeutic years (years 2 and 3).

First year of the Bachelor’s degree programme (propaedeutic phase)
The first year will comprise introductory modules in the fields of international relations, law and economics. You will also start language acquisition modules in the foreign language of your choice. You must inform the degree programme which Language Minor you wish to follow by October 2014. You can choose from the following languages: German, English, French, Italian, Russian, Spanish and Swedish. These language programmes are specifically tailored to the IRIO programme and are spread over three semesters.

Second and third Bachelor’s years
In the second year you will deepen your knowledge of international relations, economics and law. Attention will be paid to decision-making processes on an (inter)national level; international relations will be placed in a theoretical, methodological and philosophical framework; you will study international monetary issues; and you will broaden your knowledge of the law of the European Communities and European Union. Furthermore, you will complete your language modules in the second year.
In the third year of the programme, you can specialise by choosing optional modules, for example during a study period abroad. You will complete an International Law module; and you will study international trade theory. Finally, you will choose a core module, a tutorial that will examine a specific theme through literature and source research. The core module is concluded by writing your Bachelor’s thesis.

**Obligations and options**

Year 1 consists of a compulsory programme worth 50 ECTS credit points and the first 10 ECTS of the compulsory Minor. Year 2 will include 40 ECTS in Major course units and 20 ECTS Minor or optional course units. Year 3 will consist of 30 ECTS in Minor/optional course units and 30 ECTS in Major course units. You must choose one of the following Minors:

1. German
2. English
3. French
4. Italian
5. Russian
6. Spanish
7. Swedish

- You must inform the degree programme which Language Minor you wish to follow during the first semester of year 1. Further information about how to register will be provided on the Introduction Day in August 2014 and during the language information session in the first semester. You can choose from the following languages: German, English, French, Italian, Russian, Spanish and Swedish. This language programme will be spread over three semesters.

- There are a number of rules with regard to the optional course units: the course units must be interrelated and the total package of course units must be at a sufficient level, which means they may not consist of propaedeutic course units only (see also the Rules and Regulations). Your optional course units must be approved by the Board of Examiners, which will assess whether your proposed programme meets the above-mentioned requirements. Please consult the IRIO Nestor site for a list of pre-approved Minors. You will need no further approval if you take all the course units in one of these Minors. You will need the permission of the Board of Examiners if you plan to fill your optional course units in any other way. Please consult your study advisor in advance.

- Every student must follow a core module in IRIO. Detailed descriptions of core modules can be found in the Core Module Guide for each semester. The BA thesis will be written as an extension of the IRIO core module followed.

**Studying abroad**

There are various opportunities to participate in international exchange programmes. Students can find information in *Studying Abroad*, a brochure which appears on the IRIO Nestor site every year in December. You can gain ECTS credit points for electives taken abroad. However, you will need the Board of Examiners’ approval.

**Extra information**

- As part of the transfer process to a fully bilingual degree programme, most course units are taught in English. Both active and passive knowledge of English is therefore required to follow this degree programme. Please consult the degree programme’s website for more information.
- You may take a second language as your optional course units.

**Further information**

- More information about the study programme can be found on the degree programme’s website.
- Please consult the IRIO Nestor site for the most up-to-date information.
- See Chapter 5.3 for more information about the range of available Minors.
### Programme: Ba International Relations and International Organizations

#### Year: 1

**Studypath:** Major

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**Remarks:** A comprehensive overview of language proficiency course units can be found in the Faculty Minor table. Please consult the ETC study advisor for more information.

### Programme: Ba International Relations and International Organizations

#### Year: 2

**Studypath:** Major

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### Programme: Ba International Relations and International Organizations

#### Year: 3

**Studypath:** Major

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**Remarks:** 1. Core module: to be chosen from the list below (OG). Any changes or
additions to the range of available course units and more information can be found in the IRIO core module brochure, which will be published on the IRI Nestor site (under My organizations). All students must follow at least one core module.

2. The Bachelor’s thesis and the cores module thesis have been merged into one.

**Programme:** Ba International Relations and International Organizations  
**Year:** 3  
**Studypath:** Core Modules

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</table>

**Remarks:** Any changes or additions to the range of available course units and more information can be found in the IRIO core module brochure, which will be published on the IRIO Nestor site (under My organizations).

**Programme:** Ba International Relations and International Organizations  
**Year:** 3  
**Studypath:** Pre-master Programme IRIO

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**5.2.5 Minorities & Multilingualism: Into the Frisian Laboratory**

*Profile of the degree programme*

The degree programme in Minorities & Multilingualism focuses on one of the major challenges that modern Western democracies are faced with: the question of how to deal with minorities that distinguish themselves by and stick to languages that differ from that of the (national) majority. In order to fully understand this problem and learn to intervene in a constructive way, students will follow a coherent, interdisciplinary programme that imparts both knowledge of linguistics and political and cultural history, mainly from a European perspective, and that introduces both the more empirical methodologies of linguistics and those of historiography, which tend to focus more on argumentation and style. Within this programme students can choose the specialization in Frisian Language and Culture (60 ECTS, can be expanded to 90 ECTS). In addition to this specialization, which is offered by the degree programme itself, students can also specialize in other minority languages offered by the University of Groningen and/or a different university in the Netherlands or abroad.
**Ready to face the challenge**
The societal challenge caused by issues of minority languages and multilingualism in modern multicultural societies can only be faced by people with a societal understanding fed by thorough historical and linguistic knowledge. The University of Groningen’s combination of historical and linguistic disciplines, which is unique in the Netherlands, will thoroughly prepare graduates for key positions in the knowledge economies of the future. Students will learn to quickly absorb information and process it into a well-founded opinion and an expert, effective and convincing advice. This expertise can be widely deployed in national and international government bodies, as well as for the benefit of specific minorities, for example in Friesland.

**Entry requirements for the post-propaedeutic phase**
Entry requirements have been determined for the transfer from year 1 (the propaedeutic phase) to year 2 and from year 2 to year 3 for the course units in the Major programme. These entry requirements aim to ensure the quality of the degree programme. In addition, specific admission requirements may also apply to individual course units.

**Admission to the second year of the Bachelor’s degree programme**
The following regulations with regard to admission to the second year of the Bachelor’s degree programme have applied since 1 September 2010, when the BSA System was introduced:

- You will automatically be granted admission to the course units of the second year if you have earned all of the 60 ECTS credit points in the official first-year programme.
- You will be allowed to follow second-year course units if you have earned at least 45 ECTS credit points in the propaedeutic programme. However, additional admission requirements apply to some course units.

The lectures or tutorials of the second-year course units listed below may not be taken before the relevant first-year course units have been passed:

<table>
<thead>
<tr>
<th>Second-year course units</th>
<th>After having passed the first/second-year course unit</th>
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</thead>
<tbody>
<tr>
<td>Into the Frisian Laboratory: Language (sem. iv)</td>
<td>Research Methodology (semester iii)</td>
</tr>
<tr>
<td>Into the Frisian Laboratory: Cultural Heritage (sem. iv)</td>
<td>Research Methodology</td>
</tr>
<tr>
<td>Language Skills II</td>
<td>Proficiency I</td>
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</table>

- You will not be allowed to continue your degree programme if you have earned fewer than 45 ECTS credit points. In addition, you will also have to discontinue the degree programme if you have not gained your propaedeutic certificate after two years of study.

**Admission to the third year of the Bachelor’s degree programme**
You cannot take any third-year Major course units until you have passed the propaedeutic examination. Additional requirements may also apply to individual course units; see the course unit-specific admission requirements and your degree programme’s Teaching and Examination Regulations (OER).

**Programme structure**
The Bachelor’s degree programme in Minorities & Multilingualism consists of a propaedeutic year (year 1) and two post-propaedeutic years (years 2 and 3).

**First year of the Bachelor’s degree programme (propaedeutic phase)**
The first year comprises six basic course units introducing students to the topics that will be further dealt with in the rest of the degree programme. The programme is divided into a linguistic part and a political-historical part, each of which will take up about a year of the programme (60 ECTS) distributed over the entire duration of the programme. The political-historical part will discuss the political and social situation of minorities, particularly in modern-day Europe. How do political conflicts between minorities and majorities emerge? And how are they resolved? Students will also be introduced to the historical backgrounds of the
development of minorities. The linguistic part of the programme will discuss language politics and planning, as well as an introduction to linguistics. The second semester will focus on the various aspects of multilingualism. In addition, you will choose one of the eleven available Minors. If you choose the Frisian specialization, this second semester will comprise a basic Frisian proficiency course instead of a Minor.

Second Bachelor’s year
The second year of your studies will focus on research and your Minor (or Frisian). You will follow a final introductory course unit in Minority Literature and Literacy. In addition, you will learn all about how to conduct academic research and what its possibilities and limitations are. You will first follow a course unit in research methodology, after which you will go ‘Into the laboratory’. This means you will be conducting two field studies, one of which should focus on (minority) linguistics and the other on culture and cultural heritage. Our contacts with various organizations in Friesland offer unique opportunities to conduct field studies. Research, writing and presentation skills are practised and further developed throughout the degree programme, and particularly in the three ‘laboratory’ course units. Students who choose the Frisian specialization will also learn more about the cultural history of Fryslân and follow a second proficiency course in their second year.

Third Bachelor’s year
In your third year you will have lots of options to choose from. We recommend you use your Subsidiary to spend a semester abroad, at a university in a minority language area, where you can either study the minority language in question or follow course units about the history and culture of the relevant area. However, if you prefer to stay in the Netherlands, a placement is also a good idea. If you follow the Frisian specialization, you will follow course units in Frisian and also have some room for electives, for example Old Frisian or course units in the field of new media and minority languages or multilingualism in the business world. The Bachelor’s phase is rounded off with a Bachelor’s thesis.

Obligations and options
Year 1 consists of a Major programme worth 50 ECTS credit points and the first 10 ECTS of the Minor. Year 2 comprises 40 ECTS worth of Major course units, as well as 20 ECTS in Minor and Subsidiary course units or the Frisian Language and Culture specialization. Year 3 will consist of 30 ECTS in Minor/Subsidiary course units and 30 ECTS in Major course units. You must choose one of the following Minors:

1. Communication and Information Sciences
2. Cultural Heritage
3. A modern European language: German, English, French, Italian, Russian, Spanish or Swedish
4. Europe: Idea and Construction
5. Europe: Culture and Literature
6. International Relations
7. Media and Journalistic Culture
8. Central and Eastern European Studies
9. Non-Western Studies
10. Applied Linguistics

- There is a compulsory attendance duty for all students of at least 80% for the lectures and seminars in all academic years. The seminars must also be passed before students can sit the relevant examination.

Studying abroad
The degree programme in Minorities & Multilingualism encourages students to use and expand the existing contacts with foreign universities by spending a semester or even a whole year abroad, preferably in the final Bachelor’s year. Students can apply to the Modern Foreign Languages and Regional Studies Board of Examiners for exemption from certain course units from the Minorities & Multilingualism Major programme on the basis of credit points earned at...
another university, on condition that the course units followed are equivalent in level and content and were followed in a degree programme in Minorities & Multilingualism. It is also possible to use the Subsidiary for this purpose.

Programme: **Ba Minorities & Multilingualism**  
Year: **1**

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**Remarks:** BA 1 will be offered in 2014-2015. The courses of BA 2 will start in 2015-2016 with the exception of the minor course units Frisian Language Proficiency, which will be offered in 2014-2015 as well.

Minor: students choose one course of 10-ECTS or two coherent courses of 5-ECTS each from the list of available minors. Students of Minorities & Multilingualism can choose the path Frisian Language and Culture or from the following list of minors:

1. Communication and Information Studies
2. Cultural Heritage
3. A modern European Language: (German, English, French, Italian, Russian, Spanish or Swedish) For a complete overview of the languages offered, consult the list of faculty minors.
4. Europe: Idea and Construction
5. Europe: Culture and Literature
6. International Relations and Organisation
7. Minor Media and Journalistic Culture
8. Central and Eastern European studies
9. Non-Western Studies
10. Applied Linguistics (A language will be chosen in the first year. Consult the faculty minor Applied Linguistics for more information). Consult the lists with faculty minors for a complete overview of available course units.

Programme: **Ba Minorities & Multilingualism**  
Year: **2**

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5.3 MINORS AND SUBSIDIARIES

5.3.1 Faculty Minors
You can choose your Minor (30 ECTS) from the list of Minors drawn up by your degree programme. Most Minors (or course units from them) can also be followed as electives by students from other degree programmes, on condition that any admission requirements are met (see OCASYS).

Below is an alphabetical list of all Minor programmes taught in English offered by the Faculty of Arts.

5.3.1.1 American History
This Minor examines aspects of American history through a continuous questioning of the ideals of freedom and equality, which are at the heart of the American nation. There is a strong focus on the political history and the political culture of the United States, and in particular the presidency, race relations and foreign policy. The Minor forms a critical reflection on the nature and evolution of American society and its impact on the rest of the world. The study of political and social dilemmas resulting from the nation's striving for freedom and equality provides not only an understanding of American society but also, indirectly, a perspective on Europe.

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<td>LGX236B10</td>
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5.3.1.2 Europe: Idea and Construction
The European Union is becoming the most important political and economic entity in the lives of ordinary European citizens. Europe and the EU, however, do not amount to the same thing, because the EU is a historical conjunction of events and choices. The minor Europe: Idea and Construction therefore does not only focus on the history of Europe, but studies in particular the meaning ascribed in the past to the term ‘Europe’. Topics covered include foundations of European cultural heritage and the European self-image in relation to the rest of the world. For more information: dr. C.M. Megens.

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5.3.1.3 Film Studies
This Minor comprises the following three basic course units from the Film in Culture programme These are: (I) Film Analysis: Introduction to the analysis and interpretation of audiovisual material, also paying attention to film criticism, (II) Film History: History of Film and TV, including genre theory, and (III) Film Theory: History of Film Theory, including television theory. The lectures will focus on questions about the form, meaning, function and development of film and television as an art form, as a medium and as culture. This Minor builds a solid historical and theoretical foundation for the other course units in the field of film.
and television (including the historical and sociological study of visual media in their social and cultural context) and the course units in the field of film criticism.
Coordinator: A.M.A. van den Oever

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5.3.1.4 International Relations and International Organisation
The Faculty Minor in International Relations and International Organization (IRIO) comprises course units that provide a thematic, theoretical and methodological overview of international relations. It also includes an Academic Skills course unit.

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Remarks: Students who have successfully completed the Minor in IRIO qualify for admission to a core module of the Bachelor’s degree programme in IRIO.
Students who have successfully completed the Minor in IRIO (30 ECTS) and an IRIO core course unit (10 ECTS) qualify for admission to the Master’s degree programme in International Relations (60 ECTS).

5.3.1.5 Artificial Intelligence (FWN)
The Minor provides students with basic knowledge of a number of areas of Artificial Intelligence, in particular: autonomous systems (robotics), knowledge systems (how can knowledge be represented and made available?) and neural networks (brain anatomy as a source of inspiration for models of knowledge and learning).

The aim of the Minor is to equip students with a basic knowledge of Cognitive Science, focusing on the working of the brain and memory, how people learn, and on the errors people make in day-to-day life.
5.3.1.6  Media and Journalistic Culture
The Minor in Media and Journalistic Culture explores the function, actions, content and effects of media in their cultural context, focusing primarily on information media aimed at a wide audience (newspapers, journals, radio, television, documentaries and websites). Culture is regarded here in its broader, anthropological meaning. Various views and methods from historical and cultural studies and social sciences and their interrelationships will be discussed, and various media, periods, countries and media systems will be compared.

Students can choose to follow an extensive Minor programme worth 60 ECTS, comprising 30 ECTS followed in the Minor slot and 30 ECTS as the elective component. They can also compile a package of course units worth 30 ECTS to make up either their Minor or electives.
Coordinator: M.S.D. Buurke

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5.3.1.7  Music
Students who follow the Minor in Music will gain an understanding of the broad spectrum of theoretical, historical and sociological perspectives applied to musicology. In three core modules, the programme explores a wide variety of musical genres, from European arts music to American popular music, and implements analytical methodologies that teach students to critically examine the aesthetics, practices and cultural values attached to music genres. These course units bring students up to date with the latest developments in music history and teach them to identify formal musical attributes such as form, rhythm, melody, thematic development, 'groove' and instrumentation.
Coordinator: K.A. McGee

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<td>Music 1a: Analysis, Theory and History</td>
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<td>5</td>
<td>C</td>
<td>Eng</td>
</tr>
<tr>
<td>Ia</td>
<td>2</td>
<td>Music 1b: Analysis, Theory and History</td>
<td>LUX024P05</td>
<td>5</td>
<td>C</td>
<td>Eng</td>
</tr>
<tr>
<td>Ia-b</td>
<td>4</td>
<td>Music II: History and Theory; Classic</td>
<td>LUX003B10</td>
<td>10</td>
<td>C</td>
<td>Eng</td>
</tr>
<tr>
<td>Ia-b</td>
<td>4</td>
<td>Popular Music: Theory and Analysis</td>
<td>LUX015B10</td>
<td>10</td>
<td>C</td>
<td>Eng</td>
</tr>
</tbody>
</table>
5.3.1.8 English Proficiency

Coördinator: A.C. Hoag

<table>
<thead>
<tr>
<th>sem</th>
<th>hp</th>
<th>course title</th>
<th>code</th>
<th>ECTS</th>
<th>O/C</th>
<th>lang</th>
</tr>
</thead>
<tbody>
<tr>
<td>IIa-b</td>
<td>4</td>
<td>English Proficiency Minor 1 (B2/C1)</td>
<td>LEV006P10</td>
<td>10</td>
<td>C</td>
<td>Eng</td>
</tr>
<tr>
<td>Ia-b</td>
<td>4</td>
<td>English Proficiency Minor 2 (B2/C1)</td>
<td>LEV007B10</td>
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<td>C</td>
<td>Eng</td>
</tr>
<tr>
<td>IIa-b</td>
<td>4</td>
<td>English Proficiency Minor 3 (C1)</td>
<td>LEV016B10</td>
<td>10</td>
<td>C</td>
<td>Eng</td>
</tr>
</tbody>
</table>

5.3.2 Subsidiary

In addition to the Minor, you can further tailor your degree programme with a 30 ECTS Subsidiary. You are free to choose:
- an extra 30 ECTS Minor,
  for example a second Faculty Minor (see Section 5.3.2), a University Minor (see Section 5.3.2.1),
  a teacher training Minor or a Minor at a different faculty.
- individual 5 or 10 ECTS electives (see your degree programme’s OER for specific requirements)
- a 10 ECTS Bachelor’s placement (see Section 2.8), supplemented with 20 ECTS worth of electives
- a study period abroad.

5.3.2.1 University Minors

A University Minor is followed as a Subsidiary at a different faculty. University Minors introduce students to a different academic field and help them gain an understanding of the knowledge, methodologies and applications used there. You get to look, so to speak, over the walls of your own degree programme to see how other fields think and work. Students must have gained their propaedeutic certificate to qualify for a University Minor. In addition, certain other admission requirements may also apply, depending on the relevant Minor. The range of available University Minors can be found at [http://myuniversity.rug.nl/infonet/studenten/minor-programmas/aanbod](http://myuniversity.rug.nl/infonet/studenten/minor-programmas/aanbod).

5.3.2.2 Electives and supplementary course units

You can choose to follow electives as your Subsidiary. Specific course units from Major programmes that have been made available as electives (see OCASYS) and all Minor course units offered by the Faculty of Arts may be followed as electives.

In addition, the Faculty of Arts offers a supplementary list of course units:

<table>
<thead>
<tr>
<th>sem</th>
<th>hp</th>
<th>Course title</th>
<th>code</th>
<th>ECTS</th>
<th>O/C</th>
<th>lang</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ia</td>
<td>4</td>
<td>Sport in history, culture and the media</td>
<td>LGX226B05</td>
<td>5</td>
<td>O</td>
<td>Eng</td>
</tr>
<tr>
<td>IIa-b</td>
<td></td>
<td>Ancient Mythology</td>
<td>LQX029B10</td>
<td>10</td>
<td>O</td>
<td>Eng</td>
</tr>
</tbody>
</table>

5.3.2.3 A language course as a Subsidiary

You can also choose to follow a language proficiency Minor as a Subsidiary. The Faculty offers the following 30 ECTS Language Proficiency Minors, which can be followed as Subsidiaries (see also Section 5.3.1.27): German, English, French, Italian, Spanish, Swedish, Russian and Frisian.

Please refer to Section 2.14 for more information about new developments within language proficiency teaching and an explanation of the CEFR, the Common European Framework of Reference.

N.B. Admission requirements may apply to electives. Please consult OCASYS!
5.3.2.4 Specialization programme Peace and Safety (20 ECTS)

The specialization programme in Peace and Safety comprises two electives. The first one, *Security Challenges and Postconflict Development*, discusses current and future sources of conflict. Important sources of conflict, such as scarcity and allocation issues (water, land, food, oil), culture, minorities and religion, as well as ‘New Wars’ (terrorism, criminal networks, media, chemical, nuclear and biological warfare) are discussed. A second major theme is that of possible solutions, for example intervention, aid and trade, with particular attention to the dilemmas of postconflict development and aid policy. The second course unit, *International Conflict Prevention, Stabilization and Reconstruction*, combines the theory and practice of how conflicts arise and how they can be prevented or settled, paying special attention to both the civil and military aspects of peace operations. The role of military forces in crisis zones and the collaboration with NGOs and the business world in establishing peace will also be discussed.

The course unit will include lectures, seminars, case studies, role-play and assignments (both individual and in groups), as well as several excursions (Royal Military Academy, Air Manoeuvre Brigade, Ministries of Foreign Affairs and Defence).

<table>
<thead>
<tr>
<th>sem.</th>
<th>hrs/w</th>
<th>course unit title</th>
<th>course unit code</th>
<th>ECTS</th>
<th>C/E</th>
<th>language</th>
</tr>
</thead>
<tbody>
<tr>
<td>IIa-b</td>
<td>var.</td>
<td>International Conflict Prevention</td>
<td>LGX031B10</td>
<td>10</td>
<td>C</td>
<td>NL</td>
</tr>
<tr>
<td>IIa-b</td>
<td>2</td>
<td>Security Challenges and Postconflict Development</td>
<td>LYG009B10</td>
<td>10</td>
<td>C</td>
<td>NL</td>
</tr>
</tbody>
</table>

5.3.2.5 Teacher training Minor (Faculty of Behavioural and Social Sciences)

For more information about the Master of Arts in Teaching programmes please consult the Dutch section of this handbook.

5.4 OPEN DEGREE PROGRAMME

Students who want to graduate in two or more overlapping disciplines can opt for what is known as an Open Bachelor’s Degree. Students who choose this option can replace course units from their regular programme with course units that better suit their chosen specialization. Prior permission from the Board of Examiners of the regular degree programme is required. It is the task of the Board of Examiners to ensure the quality of the replacement course units selected and their coherence.

An Open Bachelor’s Degree grants admission to the associated follow-on Master’s degree programme. Needless to say, the Open Bachelor’s Degree Programme is not intended for students who want to avoid the more tricky parts of their programme. Please ask the study advisor for more information about the Open Bachelor’s Degree Programme. Students are recommended to do so at a very early stage of their studies.

5.5 PREPARING FOR FOLLOW-ON PROGRAMMES

If you want to continue your studies with an MA programme after gaining a Bachelor’s degree you have various options.

First, you can decide to follow one of the **Master’s degree programmes**. These are one-year degree programmes that, as well as giving you a thorough academic training, primarily prepare you for the labour market. A placement may form part of this preparation for the labour market. Students with a Bachelor’s degree will be admitted automatically to Short Master’s degree programmes with the same name, also known as ‘follow-on Master’s degree programmes’. The table at the end of this section shows which MA degree programmes are open to students with which BA degree. There may be additional conditions attached to admission to these MA programmes, for example completion of a particular Minor or other preparatory course unit. This is stated in the notes below the table.
The second possibility is to choose one of the eight Master of Arts in Teaching programmes (teacher-training programmes). These are 120 ECTS degree programmes, thus taking two years of full-time study. The first semester of the first Master’s year is roughly the same as for the regular MA. This is followed in the second semester of year 1 by a 10 ECTS course unit offered by the teacher-training programme of the Faculty of Behavioural and Social Sciences to prepare you for the second year of the Master of Arts in Teaching programme. In addition, you will write a 20 ECTS thesis. The second year of the Master of Arts in Teaching programme consists of a ‘working-learning path’, comprising the student-teacher placement (‘LIO-stage’) and a number of course units followed in the teacher-training programme. In addition, you will also follow 10 ECTS in course units from the regular Master’s degree programme. Graduates of a Master of Arts in Teaching programme will not only have an MA degree but also a grade one teaching qualification.

A Bachelor’s degree in German, English, French and Spanish (RTC), Frisian, History, Greek and Latin Languages and Cultures or Dutch automatically qualifies students for the Master of Arts in Teaching programme in the same discipline (see table). As of academic year 2014-2015, the Master of Arts in Teaching programmes will also be open to students who have a Bachelor’s degree in European Languages and Cultures (ETC), on condition that they have earned at least 90 ECTS credit points in the target language (German, French, Frisian, Spanish or English). Please consult your study advisor for more information.

You can also gain your grade one teaching qualification in one of the above-mentioned subjects after first finishing your regular Master’s degree programme. To this end, you must follow a 60 ECTS programme that is similar in content to the second part of the Master of Arts in Teaching programme, including the Preparing for the Working-Learning Path course unit (which is only offered in semester 2). For more information please contact your study advisor or consult the teacher-training programme of the Faculty of Behavioural and Social Sciences.

The Faculty offers the following Master of Arts in Teaching programmes:

1. German Language and Culture
2. English Language and Culture
3. French Language and Culture
4. Frisian Language and Culture
5. History
6. Classics
7. Dutch Language and Culture
8. Spanish Language and Culture

Last but not least, you can also choose to follow a Research Master’s degree programme. These programmes are intended for particularly good, talented and motivated students. A Research Master’s degree programme offers excellent preparation if you would like to apply for a PhD position, as well as good labour market perspectives thanks to the broad knowledge and solid research skills that you acquire during the programme.

The Faculty offers five two-year (120 ECTS) Research Master’s degree programmes (see Section 2.9). During the first year you will follow four core modules (10 ECTS research course units in the field of your specialization; see the description of the degree programme in question) and two in-depth course units of 10 ECTS each. These in-depth course units have been specially developed for Research Master’s students. The second year is reserved for a specialization phase and the writing of an extensive MA thesis. There is a selection procedure associated with admission to the Research Master’s degree programmes. This means that a Bachelor’s degree is not sufficient to enrol – students must also obtain confirmation of admission. Please refer to the 2014-2015 Master’s Student Handbook for more information about enrolling in a Research Master’s degree programme.
Enrolling in a Research Master's degree programme

Students who want to be considered for admission to a Research Master's degree programme starting in September of the next academic year must register with the Research Master coordinator before 1 May by submitting the following:

- A completed registration form

Four copies of each of the following documents:
- A letter in which they motivate their choice for a Research MA
- A curriculum vitae
- An overview of the results so far achieved in the BA programme
- Two letters of recommendation from experts in the field.

In addition:
- If possible, written results of previous research, such as academic articles or the BA thesis
- Any other documents which may contribute to a good picture of their suitability to follow a Research MA (optional).

The Admissions Board will assess the material submitted and if necessary invite you for an interview. When assessing applications, attention will be paid to your knowledge, understanding, skills, talent and sufficient knowledge of English, as well as your motivation. You will be notified by 1 July at the latest if you have been admitted. If at that time you have not yet completed the BA degree, you will be admitted provisionally. Definitive admission will follow after you gain your BA degree with a good mark for the BA thesis.

Admission to Master's degree programmes

You must have successfully completed your Bachelor’s degree programme to gain admission to any Master’s degree programme.

Although Short Master’s programmes and Master of Arts in Teaching programmes can also be started in February, however, most programmes do not offer their Master’s course units twice a year. For the smaller programmes in particular, starting in February may well mean that you cannot follow the course units in the most logical order. Thus it is important to gain your Bachelor’s degree in good time so as to have the best chance of completing the Master’s degree.
6 FACULTY STRUCTURE

6.1 INTRODUCTION
The Faculty considers it very important to involve students in the ins and outs of how the Faculty is structured. This chapter contains information on how the Faculty and the degree programmes are organized, and what role students play in this. It will discuss the Faculty Board and the Faculty Council, the Institute for Undergraduate and Postgraduate Studies, the departmental boards and chair groups, the Programme Committees and, finally, the Board of Examiners.

6.2 ADMINISTRATIVE STRUCTURE AND COMMITTEES
If we regard the Faculty as a teaching organization, we can differentiate three levels: an administrative level, an organizational level and an implementational/substantive level. Each of the three levels has a body in which students can play a role.

6.2.1 Faculty Board
The Faculty Board bears the final responsibility for everything that takes place within the Faculty. In concrete terms, this means that the Faculty Board is responsible for the management and administration of the Faculty, and for the supervision of the quality of the teaching and research. It also draws up the budgets and allocates the staff. The Faculty Board consists of three members, each with their own specific responsibilities:
- the Dean is the chair of the board and manages the Research and Communication portfolios
- the Vice Dean manages the Teaching and Internationalization portfolios
- the Treasurer is responsible for finance, personnel matters and administration.
In addition, there is also a student member of the Faculty Board in an advisory capacity. This student is nominated by the student members in the Faculty Council and appointed for one year. The Faculty Board is supported by the Secretary of the Faculty and the policy department. The Board meets once a week. These meetings are not public.
The Faculty of Arts website lists the members of the Faculty Board:
www.rug.nl/let/faculteitsbestuur

6.2.2 Faculty Council
The Faculty Board discusses policy with the Faculty Council. This council is a co-determination body. It issues advice in matters concerning teaching and research as well as the Faculty budget. The Board must have the approval of the Council in the following two situations:
- when changing the Faculty regulations
- when changing the Teaching and Examination Regulations.
In practice, this means that everything to do with teaching must have the approval of the Faculty Council. The views of the Council carry significant weight with the Faculty Board because they are an indication of whether there is a support base for potential decisions. The Faculty Council consists of 18 members, 9 elected by and from the staff (with a two-year term) and 9 elected by and from the student body (with a one-year term). The chair of the Faculty Council is one of the staff members, the vice chair is always a student member. The elections for the Faculty Council are organized in accordance with the Electoral Regulations of the University. All students and staff have the right to vote and are eligible for election. The members of the Faculty Board may not be members of the Faculty Council. The term for the members begins on 1 September of the year in which the elections for the section in question have taken place.
The Faculty of Arts website lists the members of the Faculty Council:
www.rug.nl/let/faculteitsraad
6.2.3 Institute for Undergraduate and Postgraduate Studies

All degree programmes within the Faculty are organized by the Institute for Undergraduate and Postgraduate Studies. The institute is headed by a director, and its most important task is to organize the degree programmes and supervise their implementation and its quality. The Institute comprises all the facilities and services required to ensure that the teaching process runs as smoothly as possible. These include:

- the Office of Student Affairs (BSZ), responsible for matters such as the registration of marks, the processing of study plans and examination registrations, the timetabling and organization of examinations. The Faculty of Arts Placement Office and the International Office are also part of BSZ.
- Five degree programme coordinators, each of whom supports a group of degree programmes and their associated secretariats.
- Study advisors.

6.2.4 Faculty Consultative Body for Teaching Policy (FOO)

The Faculty Consultative Body for Teaching Policy issues advice to the Faculty Board with regard to policy matters to do with teaching. This consultative body comprises ten members: five academic staff members and five students. The staff members are nominated by the departmental boards that are responsible for the content and implementation of degree programmes, and the students are nominated by the student advisor on the Faculty Board (in consultation with the relevant student cohorts).

All members are appointed by the Faculty Board: the staff members for a period of two years and the student members for one year.

All meetings are public unless the consultative body has good reasons to decide otherwise.

The Faculty of Arts website lists the members of the FOO: www.rug.nl/let/foo

6.2.5 Departmental boards and sections

The departmental boards are responsible for the practical implementation of the degree programmes. These boards consist of representatives from the relevant sections and one student majoring in that subject. They are regarded as experts with respect to the content of the programme. Their main task is to coordinate the various course units and ensure that the programmes run as smoothly as possible. This is the level at which duties are assigned to teaching staff. Sections are responsible for what is actually taught in a course unit. A section is a unit that brings together colleagues working within the same subject area and is headed by a professor. The Faculty of Arts website lists the members of the departmental boards.

6.2.6 Programme committees

The Programme Committees are important advisory bodies for the degree programmes. Every degree programme must by law have its own Programme Committee (OC). One of the OC’s duties is to provide the Faculty Board, the Director of Undergraduate and Postgraduate Studies and the departmental boards with solicited and unsolicited advice about the degree programme and the design of the teaching programme, or the Teaching and Examination Regulations (OER). Another important duty of the OC is the assessment of the design and implementation of the teaching programme based on course unit and curriculum evaluations. Each year, the OC decides which course units will be evaluated.

The course unit evaluations consist of a questionnaire for the lecturer (or lecturers) who taught the course unit in question and a questionnaire for the students who took it. The student questionnaires are sent, received back and processed electronically with the programme ISEK-WWW. The results of the evaluations are public and are discussed by the relevant Programme Committee. If problems are found, the OC must report these to the departmental board and the Director of Undergraduate and Postgraduate Studies, supplemented by proposals for improvement if relevant. The relevant bodies will then search for appropriate solutions.

Half of the members of the Programme Committee are students and half staff. Its executive committee, or ‘Presidium’, is formed by the chair (a lecturer) and the vice chair (a student). The
Programme Committees are appointed every year in October. The student members are elected, the lecturer members are nominated for appointment by the relevant sections. Every student majoring in a subject has the right to vote and is eligible for election. Your departmental secretariat will have a brochure about the position, powers and procedures of the OC. Every year the student members are offered a course in, for example, meeting skills. The Faculty of Arts website lists the members of the Programme Committees:

6.2.7 Boards of Examiners
Every degree programme has its own Board of Examiners. The Board of Examiners has three to five members, at least one of whom is a lecturer in the degree programme(s) that the Board belongs to. The members are appointed by the Faculty Board in accordance with the Faculty Regulations. The Board of Examiners ensures that the rules concerning teaching (OER) are implemented correctly and is the first body to deal with complaints by students concerning the implementation of the OER. In concrete terms, the work of the Board consists of the following. It:

- establishes whether the conditions of the propaedeutic and Bachelor's final assessments have been met
- issues the certificates
- appoints the invigilators
- draws up rules concerning the correct procedure during examinations
- decides on measures in the event of fraud/cheating or plagiarism
- grants approval of the Subsidiary (electives)
- grants approval of Open Bachelor's degree programmes
- issues advice to the Faculty Board with regard to the study advice students are issued at the end of their first year
- is responsible for ensuring the quality of examinations and final assessments.

The Faculty of Arts website lists the members of the Boards of Examiners.
7 INFORMATION AND COMMUNICATION

7.1 INTRODUCTION
This chapter contains a number of address lists. First, you will find an overview of the Faculty’s buildings, services and facilities, followed by a list of names and addresses of the study advisors of all Bachelor’s and Master’s degree programmes. The chapter will conclude with an alphabetical list of all lecturers within the Faculty of Arts, with their room numbers, telephone numbers and e-mail addresses. Although the most up-to-date details available were used to compile these lists, some information may change in the course of the year due to internal relocations. In the event that information is incorrect, or if you are not sure, please contact your secretariat, which always has the most up-to-date address details.

The following abbreviations are used in the address lists:

AS American Studies
Arch Archaeology
B’str9 Broerstraat 9
BGTC Office for Groningen Language and Culture
CIW Communication and Information Sciences
Eng English Language and Culture
ETC European Languages and Cultures
Gesch (Ges) History
GLTC Classics
H Harmonie Complex
Infkunde Information Science / Humanities Computing
IBIO Internationale Betrekkingen en Internationale Organisatie
IRIO International Relations and International Organization
Journ Journalism
KCM Arts, Culture and Media
Kgesch (Kges) Art History
M&M Minorities and Multilingualism
MOS Middle Eastern Studies
NAHI Netherlands Agricultural Historical Institute
Ned Dutch Language and Culture
NK104 Nieuwe Kijk in ‘t Jatstraat 104
OBS23 Oude Boteringestraat 23
OBS34 Oude Boteringestraat 32-34
P’str4 Poststraat 4
P’str6 Poststraat 6
TW Linguistics
TTW Applied Linguistics

N.B. All University of Groningen telephone numbers start with 363, followed by a 4-digit extension.
7.2 BUILDINGS, SERVICES AND FACILITIES

Faculty of Arts
Postal address: P.O. Box 716
9700 AS Groningen
The Netherlands
Visiting address: Harmonie Complex
Oude Kijk in ’t Jatstraat 26
9712 EK Groningen
Harmonie Complex opening hours: Monday to Thursday 8 a.m. - 10 p.m., Friday 8 a.m. - 6 p.m., during the summer months 8 a.m. - 6 p.m. every day.
☎ 050 363 5900 (Faculty Office), 5901 (Porter’s Desk)
Fax: 050 363 4900
e-mail: info.let@rug.nl
website: www.rug.nl/let/

Annexes

A-weg 30 (teaching rooms, Arctic Centre)
A-weg 30, 9718 CW Groningen
Opening hours: Monday to Friday, 8.30 a.m. to 6 p.m.
050 363 5920 (Porter’s Desk)

Oude Boteringestraat 23 (teaching rooms and researchers’ offices)
Oude Boteringestraat 23, 9712 GC Groningen
Opening hours: Monday to Friday 8 a.m. - 4.30 p.m. (access with keyfob outside these hours)
050 363 7270 (Porter’s Desk)

Oude Boteringestraat 32-34 (Art History, KCM)
Oude Boteringestraat 32-34, 9712 GK Groningen
Opening hours: Monday to Friday 8.30 a.m. - 5 p.m.
050 363 7533 (Porter’s Desk)

Poststraat 6 (Archaeology)
Poststraat 6, 9712 ER Groningen
Opening hours: Monday to Friday 9 a.m. - 12.30 p.m. and 1.30 - 4.45 p.m.
050 363 6707 (Porter’s Desk)

Broerstraat 9 (teaching rooms)
Broerstraat 9, 9712 CP Groningen
Keys can be collected from the Harmonie Complex Porter’s Desk

Secretary’s offices

History, IRIO, IRIO, GLTC, Euroculture, Oude Kijk in ’t Jatstraat 26, room H 11.0511
opening hours: Monday to Friday 12 noon - 4 p.m.
☎ 050 363 8986
Fax: 050 363 7253
e-mail: opleiding.geschiedenis@rug.nl, ibio@rug.nl, gltc@rug.nl, euroculture@rug.nl

Globalisation Studies Groningen, International Humanitarian Action (NOHA)
Oude Kijk in ’t Jatstraat 26, room H 15.213
☎ 050 363 2391
Fax: 050 363 7253
e-mail: gsg@rug.nl, noha@rug.nl
*Dutch cluster secretariat (Dutch, Journalism, Linguistics, Information Science/Humanities Computing, CIW, EMCL and Frisian)*
Oude Kijk in 't Jatstraat 26, room H 12.407
opening hours: Monday to Friday 1 - 4.30 p.m.
☎ 050 363 5858
Fax: 050 363 6855
e-mail: seccnl@rug.nl

*European Languages and Regional Studies Secretariat (American Studies, Applied Linguistics, English, European Languages and Cultures, Middle Eastern Studies)*
Oude Kijk in 't Jatstraat 26, room H 15.261
opening hours: Monday to Friday 1 - 4.30 p.m.
☎ 050 363 5850
Fax: 050 363 5821
e-mail: secce@rug.nl

*Archaeology Secretariat*
Poststraat 6
opening hours: Monday to Friday 9 a.m. - 12.30 p.m. and 1.30 - 4.30 p.m.
☎ 050 363 6741/6710/6712
Fax: 050 363 6992
e-mail: archeo@rug.nl

*Art History, KCM and Research Masters (Modern History and International Relations, Classical, Medieval and Renaissance Studies, Linguistics, Art History and Archaeology, Literary and Cultural Studies) Secretariat*
Oude Boteringestraat 34, room 214 (2nd floor)
opening hours: Monday to Friday 9 a.m. - 4.30 p.m.
☎ 050 363 8950/6305/6101
Fax: 050 363 7362
e-mail: kunst@rug.nl (for art history-related matters)
e-mail: secretariaat.kcm@rug.nl (for KCM-related matters)
e-mail: remalet@rug.nl (for Research Masters-related matters)

**Libraries**

*University Library*
Broerstraat 4
Opening hours: Monday to Friday 8.30 a.m. - 10 p.m., Saturday and Sunday 10 a.m. - 5 p.m.
Loans Desk opening hours: Monday, Tuesday, Wednesday, Friday 8.30 a.m. - 9.30 p.m., Thursday 8.30 a.m. - 9.30 p.m., Saturday 10 a.m. - 12.30 p.m.
e-mail: via http://www.rug.nl/bibliotheek/vragen/

**Administrative organization**

*Faculty Board:*
- Prof. G.C. Wakker (Dean, Faculty Board member for Research, Communication), room 1315-353, ☎ 050 363 5900
- Prof. D.J. Wolffram (Vice Dean, Faculty Board member for Education, Internationalization), room 1315-346, ☎ 050 363 5900
- E.C.W. Dietrich (Treasurer), room 1315-342, ☎ 050 363 5900
- Ms M.I. van Dijk (secretary), room 1315-333, ☎ 050 363 5900
Additional member: the Board is supplemented by an advisory student member, annually proposed by the students and appointed in September.

*Faculty Council:*
The Faculty Council has 18 members:
- 9 members are elected from among the staff (appointed for 2 years)
- 9 members are elected from among the students (appointed for 1 year)
The executive committee (Presidium) of the Faculty Council consists of the chair (one of the staff representatives) and the vice chair (one of the student representatives). The term begins on 1 September of the year in which the elections for the section in question have taken place. The elections are held in May and are organized in accordance with the University of Groningen Electoral Regulations. An overview of members of the Faculty Council can be found on www.rug.nl/let/faculteit/bestuur/fr/frSamenstelling

Faculty Consultative Body for Teaching Policy (FOO)
The consultative body has ten members:
- 5 academic staff members, nominated by the departmental boards
- 5 student members, nominated by the student advisor on the Faculty Board
All members are appointed by the Faculty Board: the staff members for a period of two years and the student members for one year.
The members of the FOO are listed on the Arts website, under Faculty of Arts → Organization → Board, departments and staff → Board and Committees.

Faculty of Arts Institute for Undergraduate and Postgraduate Studies

Board
Director: vacancy, room 1315-229, ☏
Secretariat: Ms T.E. Oosterman, room 1315-231, ☏ 050 363 5263
Fax: (+31) (0)50 363 5704
e-mail: T.E.Oosterman@rug.nl

Degree programme coordinators
Ms M.G.J. (Miralda) Meulman, room 1315-272, ☏ 050 363 7393
OBS 34 room 202, ☏ 050 363 6104
- Archaeology
- European Languages and Cultures
- KCM
- Art History
Ms J. (Jolanda) Oosterheert, room 1315-268, ☏ 050 363 5931
- American Studies
- English Language and Culture
- Middle Eastern Studies
- History
- GLTC

W.K.H. (Wim) Slik, room 1315-512, ☏ 050 363 6013
- Euroculture
- IBIO
- International Humanitarian Action (NOHA)

Ms C. (Karin) Mast, room 1315-401 ☏ 050 363 5855
- Communication and Information Sciences
- Dutch Language and Culture
- Lower Saxon
- Linguistics
- Information Science / Humanities Computing
- Journalism
- Speech and Language Pathology
- EM Clinical Linguistics
- Minorities and Multilingualism

Office for Student Affairs (BSZ)
Oude Kijk in ’t Jatstraat 26, room H 11.0109
Opening hours: Monday to Friday 11 a.m. - 4 p.m.
International Office
Oude Kijk in ‘t Jatstraat 26, room H 11.110 (desk)
opening hours: Monday to Thursday 1 - 4 p.m.
☎ 050 363 5968/5917
Fax: +31 (050)-363 7422
e-mail: infoletteren@rug.nl

Facility of Arts Placement Office
Oude Kijk in ‘t Jatstraat 26, room H 11.117/119
Open office hour: Monday to Thursday 1 - 2.30 p.m., Friday 9.30 - 11 a.m.
☎ 050 363 5844
Fax: 050 363 7422
e-mail: stages lett@rug.nl
internet: www.rug.nl/let/stagebureau

Facilities

Language Centre
Oude Kijk in ‘t Jatstraat 26, room 1315-129
opening hours: Monday, Tuesday, Wednesday, Friday 11 a.m. - 4 p.m.
Thursday 11 a.m. - 8 p.m.
E-mail: languagecentre@rug.nl
☎ 050 363 5802
Fax: 050 363 5886

IT Service Desk for Students
Oude Kijk in ‘t Jatstraat 26, room H12.101 (desk only!)
opening hours: Monday to Friday 9 a.m. - 10 p.m., Saturday 10 a.m. - 6 p.m.
e-mail: servicedesk.centraal@rug.nl

Reproshop
Oude Kijk in ‘t Jatstraat 26, ground floor, 1312-006.
Opening hours: Monday to Friday 8.30 a.m. - 4.30 p.m.
☎ 050 363 5733

Klapperwinkel (syllabus shop)
Oude Kijk in ‘t Jatstraat 26, ground floor, left past the Porters, room 1311-005
Opening hours: Monday to Friday 9.30 a.m. - 1 p.m.
☎ 050 363 5915

University Student Desk
If you have any questions about applications, admission, registration or deregistration, fixed intake programmes, study delay, student finance and other financial matters, please consult the knowledge base at www.rug.nl/hoezithet. If you cannot find the answer to your question, just click the contact button to send us an e-mail.

You can also contact the University Student Desk (USD) at the Academy Building about any of these issues. If the USD cannot help you, they will refer you on, for example to the Student Service Centre. You can make an appointment for the SSC student counsellors’ office hours via the USD.

For the contact details and the opening hours of the USD, go to www.rug.nl/hoezithet
**Student Service Centre**  
The Student Service Centre (SSC) helps students to find solutions to study problems that cannot be solved within the framework of their degree programme. The student counsellors, psychologists and trainers at the SSC all have a common goal: to prevent or remove impediments to your study progress so that you can develop to your full potential during your time at university.

Uurwerkersgang 10  
(050) 363 8066  
ssc-secretariaat@rug.nl  
www.rug.nl/ssc

- **Information, advice and counselling**  
The student counsellors are specialized in the field of financial matters as well as issues concerning your legal position. They can provide you with information and advice with regard to registration and deregistration, student finance, choice of degree programme, studying with a performance disability and complaints and appeals procedures. If you are incurring study delay due to circumstances beyond your control, for example illness or family circumstances, you should not only immediately consult your study advisor, but if your delay is or may become greater than 15 ECTS you must also report to a student counsellor! Don’t forget to do this, as it is one of the conditions for qualifying for financial support from the University of Groningen Graduation Fund. More information can be found on the website: www.rug.nl/studievertraging.

- **Coaching and short-term therapy**  
The psychologists at the SSC can help you if your study progress is hindered by study stress or concentration problems or if you are suffering from anxiety attacks, mood swings, eating disorders or addiction. You can also consult the psychologists if you are struggling with problems to do with your life phase: your identity, dealing with others, leaving home. Their help usually consists of an intake interview, followed by a short series of individual counselling sessions. Group activities, such as assertiveness training and mindfulness, are also available.

Psychological Counselling Service  
☎️ 050 363 5544

- **Training courses and workshops**  
The trainers offer courses, training sessions and workshops in the fields of studying successfully and personal development. This includes courses in studying effectively, how to deal with the tendency to procrastinate, academic writing skills and learning to cope with fear of failure and study stress, or a workshop on multiple choice exams. Our wide range of activities is regularly updated.

For more information, contact details and the opening hours of the SSC, go to www.rug.nl/ssc.

**Talent and Career Center (T&CC)**  
Munnekeholm 2, 9711 JA Groningen  
☎️ 050 311 1589  
www.talentcareercenter.nl

**Central Portal for the Legal Protection of Student Rights (CLRS)**  
P.O. Box 72, 9700 Groningen, the Netherlands  
www.rug.nl/studenten/regelingen

**University Funds Committee (UFC)**  
P.O. Box 72, 9700 AB Groningen, the Netherlands.  
E-mail: ufc@rug.nl
Centres for Teaching and Research

Arctic Centre
www.rug.nl/research/arctisch-centrum/
A-weg 30, room 43.35-025
☎ 050 363 6834
e-mail: arctisch@rug.nl

Centre for Canadian Studies
www.rug.nl/research/canada-studiecentrum/
Oude Kijk in ’t Jatstraat 26, room H 15.191
☎ 050 363 5891
Fax: 050 363 5821
e-mail: canstudy@rug.nl

Center for Japanese Studies
www.rug.nl/research/centrum-voor-japankunde/
Oude Boteringestraat 34, room 25
☎ 050 363 7988
e-mail: japan.studies@rug.nl

Centre for Mexico Studies
www.rug.nl/research/mexicostudiecentrum/
Oude Kijk in ’t Jatstraat 26, room H 15.185
☎ 050 363 5879
e-mail: mexico@rug.nl

Centre for Gender Studies
www.rug.nl/research/centrumgenderstudies/
Oude Kijk in ’t Jatstraat 26, room H 11.521
☎ 050 363 5910
email: gender.studies@let.rug.nl

Centre for Eastern and Middle Europe Studies (COMES)
www.rug.nl/research/comes/
Oude Kijk in ’t Jatstraat 26, room H 15.310
☎ 050 363 6062
e-mail: sander.brouwer@rug.nl

7.3  Faculty of Arts Study Advisors

Bachelor’s and Master’s degree programmes

American Studies  Vacancy
Archaeology  M.L.J. Bergmans
             Poststraat 6
             Room 116, tel. 363 9082
             M.L.J.Bergmans@rug.nl
Communication and Information Sciences  A.C. Westra-Hofstee and
                                          A. Everaarts
                                          Oude Kijk in ’t Jatstraat 26
                                          Room 1312-411, tel. 363 7413
                                          studieadviseurciw@rug.nl
English Language and Culture  
Dr J.P.M. Jansen  
Oude Kijk in ‘t Jatstraat 26  
Room 15.242, tel. 363 5849  
j.p.m.jansen@rug.nl

European Languages and Cultures  
Vacancy

History  
R.P. van der Borg  
Oude Kijk in ‘t Jatstraat 26  
Room 15.501, tel. 363 8986/7694  
studieadviesgeschiedenis@rug.nl

Dr W.D. Daling  
Oude Kijk in ‘t Jatstraat 26  
Room 15.501, tel. 363 8986/5797  
studieadviesgeschiedenis@rug.nl

E. Kastelein  
Oude Kijk in ‘t Jatstraat 26  
Room 15.501, tel. 363 8986/5984  
studieadviesgeschiedenis@rug.nl

Classics  
R.P. van der Borg  
Oude Kijk in ‘t Jatstraat 26  
Room 15.501, tel. 363 8986/7694  
studieadviseur.gltc@rug.nl

Information Science/Humanities Computing  
drs. A.C. Westra-Hofstee en  
A. Everaarts BA  
Oude Kijk in ‘t Jatstraat 26  
Room 1312-411, tel. 363 7413  
studieadviseurik@rug.nl

International Relations and International Organization  
R. Huttinga  
Oude Kijk in ‘t Jatstraat 26  
Room 15.502, tel. 363 9177  
r.huttinga@rug.nl

D. Niks  
Oude Kijk in ‘t Jatstraat 26  
Room 15.502, tel. 363 4971  
g.niks@rug.nl

Arts, Culture and Media  
J. Bogers  
Oude Boteringestraat 34  
Room 311, tel. 363 6092  
j.bogers@rug.nl

Art History  
J. Bogers  
Oude Boteringestraat 34  
Room 311, tel. 363 6092  
j.bogers@rug.nl

Minorities & Multilingualism  
A.C. Westra-Hofstee and  
A. Everaarts  
Oude Kijk in ‘t Jatstraat 26
Middle Eastern Studies

Dr J.M.C. Boode
Oude Kijk in ‘t Jatstraat 26
Room 15.274, tel. 363 5933
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Dutch Language and Culture

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studieadviseurnederlands@rug.nl

Linguistics

M. Moltzer
Oude Kijk in ‘t Jatstraat 26
Room 12.402, tel. 363 6129
studieadviseurtaalwetenschap@rug.nl

Master's degree programmes

Research Master's degree programmes

K.J. van Ophem
Oude Boteringestraat 34
Room 1126-105, tel. 363 3106
remalet@rug.nl

Euroculture

M. van der Weij
Oude Kijk in ‘t Jatstraat 26
Room 1312.525, tel. 363 6293
m.van.der.weij@rug.nl

Humanitarian Action

E.M. Herman-Pletiouga
Oude Kijk in ‘t Jatstraat 26
Room 1315.209, tel. 363 6065
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Journalism

M.S.D. Buurke
Oude Kijk in ‘t Jatstraat 26
Room 1313.0018, tel. 363 5992
m.s.d.buurke@rug.nl

Literary Studies

Dr J.M.C. Boode
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j.m.c.boode@rug.nl

Neurolinguistics

M. Moltzer
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studieadviseurtaalwetenschap@rug.nl

Applied Linguistics

Dr M. Verspoor
Oude Kijk in ‘t Jatstraat 26
Room 15.246, tel. 363 7273
m.h.verspoor@rug.nl
### 7.4 LECTURERS

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<th>Building</th>
<th>Room</th>
<th>E-mail</th>
</tr>
</thead>
<tbody>
<tr>
<td>drs. B.L. Aardema</td>
<td>5991</td>
<td>H 12</td>
<td>527</td>
<td><a href="mailto:b.l.aardema@rug.nl">b.l.aardema@rug.nl</a></td>
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<tr>
<td>dr. S.I. Aasman</td>
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<td><a href="mailto:j.alba.duran@rug.nl">j.alba.duran@rug.nl</a></td>
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<td>A. Arian MA</td>
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<td>dr. S. Arnoldussen</td>
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<td>20</td>
<td><a href="mailto:s.arnoldussen@rug.nl">s.arnoldussen@rug.nl</a></td>
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<td><a href="mailto:a.van.den.assem@rug.nl">a.van.den.assem@rug.nl</a></td>
</tr>
<tr>
<td>prof. dr. P.A.J. Attema</td>
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<td>P'str6</td>
<td>119</td>
<td><a href="mailto:p.a.j.attema@rug.nl">p.a.j.attema@rug.nl</a></td>
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</tr>
<tr>
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<td><a href="mailto:m.baar@rug.nl">m.baar@rug.nl</a></td>
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<td><a href="mailto:a.h.m.de.baets@rug.nl">a.h.m.de.baets@rug.nl</a></td>
</tr>
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</tr>
<tr>
<td>I.A. Bashutkina MA</td>
<td>5963</td>
<td>H 15</td>
<td>273</td>
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</tr>
<tr>
<td>prof. dr. W.J. van Bekkum</td>
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<td>dr. G.W. Bol</td>
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<td>410</td>
<td><a href="mailto:g.w.bol@rug.nl">g.w.bol@rug.nl</a></td>
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<tr>
<td>dr. A.M. Bollmann</td>
<td>5930</td>
<td>H 15</td>
<td>269</td>
<td><a href="mailto:a.m.bollmann@rug.nl">a.m.bollmann@rug.nl</a></td>
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<td>prof. ir. J. Bos</td>
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<td>418</td>
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<td>MA</td>
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<td>020</td>
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<td>H 12</td>
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<tr>
<td>prof. dr. G.J. Dorleijn</td>
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<td>H 15</td>
<td>412</td>
<td><a href="mailto:g.j.dorleijn@rug.nl">g.j.dorleijn@rug.nl</a></td>
</tr>
</tbody>
</table>

Note: The above information is a concise representation of the lecturer's details, including their names, titles, contact information, and affiliation with various departments such as IBIO, NOHA, ETC, Gesch., KCM, CIW, Ned, Indisch, TW, ETC, MOS, GSG, Journ, Infkunde, Arch.
<table>
<thead>
<tr>
<th>name</th>
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<th>building</th>
<th>room</th>
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<th>institute</th>
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<td>dr. J. Dotlacil</td>
<td>9089</td>
<td>H 15</td>
<td>407</td>
<td><a href="mailto:j.dotlacil@rug.nl">j.dotlacil@rug.nl</a></td>
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<tr>
<td>dr. M.E. Drent</td>
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<td>IBIO</td>
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<tr>
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<td>H 15</td>
<td>521</td>
<td><a href="mailto:j.w.drijvers@rug.nl">j.w.drijvers@rug.nl</a></td>
<td>Gesch</td>
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<tr>
<td>prof. dr. M.G.J. Duijvendak</td>
<td>3678</td>
<td>H 12</td>
<td>508</td>
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*Information and communication*
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