Rules and regulations Test Library Psychology

1. To lend

1.1. Conditions for lending tests
Lending of tests is possible for:

- *Students who are registered at the Faculty of Behavioural and Social Sciences of the University of Groningen.*
  Students are allowed to lend test materials as part of a study assignment or under the supervision of a lecturer.

- *Employees of the Faculty of Behavioural and Social Sciences of the University of Groningen.*
  Employees are allowed to lend test materials within the context of teaching or research.

- *Employees of other faculties of the University of Groningen.*
  Employees of other faculties are allowed to lend test materials when there is a collaboration with an employee of the Faculty of Behavioural and Social Sciences.

1.1.1. Lending test material to third parties
Third parties cannot lend test material of the Test Library of Psychology.

1.2. The test material
In theory, all tests in the Test Library of Psychology are available for individuals mentioned in 1.1. Test forms (e.g. answer sheets or scoring forms, etc.) are inspection copies and it is therefore not allowed to complete these forms. Employees can order test forms via the secretary of the Test Library of Psychology. If you order test forms you need to provide a project code.

1.3. Lending
The following conditions apply to the lending of test materials of the Test Library of Psychology:

- You need to be part of one of the group(s) mentioned in 1.1.
- You need to bring back the test material in time. Furthermore, the test has to be complete and in good condition. Test forms are inspection copies and are part of the test and therefore need to be handed in with the test.
- You are not allowed to lend test material to third parties.
- You are not allowed to copy test material.

1.4. Lending period
You can lend test material for a period of two weeks. This period can be prolonged with another two weeks (with a maximum of six weeks), as long as the test is not booked by anyone else. If the test is used within a research project the lending period can be determined in mutual agreement with the Test Library of Psychology. For teaching purposes you can lend the test material for one teaching block. Reservations for teaching and research have priority over normal reservations and requests.

1.5. Damage and loss of test material
The user is obliged to pay replacement costs for damaged or missing (parts of) test material. Please bear in mind that the costs for replacement of test material can be relatively high.

2. Inspection of test material
2.1. The rules and regulations described in 1. also apply to the inspection of test materials.