



STUDY GUIDE

MASTER OF SCIENCE IN PSYCHOLOGY

Faculty of Social and Behavioural Sciences

UNIVERSITY OF GRONINGEN

2016 - 2017

Department of Psychology
Heymans building
Grote Kruisstraat 2/1
9712 TS GRONINGEN

Contents

1.		Preface	3
2.		The Programme	4
	2.1	Description of the Programme	4
	2.2	2 Admission to the Programme	4
	2.3	<i>'</i> !	
		2.3.1 Lecture Courses	
	2.	2.3.3 Master's Thesis	
	2.4	Registering for Courses	5
	2.5	The Academic Calendar for 2016 - 2017	6
	2.6	Course Schedules	7
3	S	Student services	8
	3.1	Means of communication	8
	3.2	Student Services Desk (Onderwijsbalie)	8
	3.3	Study advisors	8
	3.4	Library Services	8
	3.5	Computers and the ICT Service Desk	9
	3.6	Statistical Consulting	9
	3.7	Readers and Copy Services	9
	3.8	International Office	9
	3.9	Student Organization (VIP)	9
	3.10	LO Facility Management	10
	3.11	l1 Canteen	10
	3.12	12 Working Conditions	10
	3.13	13 Confidential Adviser	10
4	0	Organizational structure of the Psychology programme	11
	4.1	The Faculty board	11
	4.2	The Faculty council	11
	4.3	The Department of Psychology	11
	4.4	Educational Committee	11
5.		Examinations	12
	5.1	Scheduling of Exams	12
	5.2	Registering for Exams	12
	5.3	B Exam Results	12
	5.4	Complaint, appeal, collective right of complaint	12
	5.5	The Master Examination	13

6	More Things Worth Knowing	14
6.	1 Exemptions	14
6.	2 Teaching Assistantships	14
6.	3 Costs of Course Materials	14
6.	4 Studying Abroad	14
7	The ten sub-programmes	15
7.	1 Applied Social Psychology (ASP)	15
7.	2 Clinical Psychology (CP)	15
7.	3 Clinical Forensic Psychology and Victimology (FP)	16
7.	4 Clinical Neuropsychology (CN)	17
7.	Cognitive Psychology and Psychophysiology (CPP)	17
7.	6 Environmental Psychology (EP)	18
7.	7 Reflecting on Psychology (RP)	19
7.	8 Talent Development and Creativity (TDC)	19
7.	9 Traffic Psychology and Sustained Mobility (TP)	20
7.	10 Work, Organizational and Personnel Psychology (WOP)	20
8	Faculty contacts	22
9	Map of the faculty	24
10	The programme courses	25
10	D.1 Applied Social Psychology (ASP)	27
10	D.2 Clinical Psychology (CP)	28
10	D.3 Clinical Forensic Psychology and Victimology (FP)	29
10	0.4 Clinical Neuropsychology (CN)	30
10	0.5 Cognitive Psychology and Psychophysiology (CPP)	32
10	D.6 Environmental Psychology (EP)	33
10	0.7 Reflecting on Psychology (RP)	35
10	0.8 Talent Development and Creativity (TDC)	36
10	0.9 Traffic Psychology and Sustained Mobility (TP)	37
10	0.10 Work, Organizational and Personnel Psychology (WOP)	38
10	0.11 Methodology courses and electives for all programmes	39
10	D.12 Electives	39
11	Teaching and Examination Regulations	42
12	Teaching and Examination Regulations ("OER") - Programme	
13	Code of Conduct	
14	Addresses Central bodies University of Groningen	
	pendix: adaptations study guide as from August/September 2016	

1. Preface

The M.Sc. Psychology programme is a one-year degree programme that prepares the student for a Ph.D. programme or a career in psychology. The student acquires the knowledge and skills necessary for research and a profession, and learns to apply these in a research or profession-oriented project culminating in a concise report, the Master's thesis. The student can choose one of the ten sub-programmes that are offered (see paragraph 7.1):

- Applied Social Psychology
- Clinical Psychology
- Clinical Forensic Psychology and Victimology
- Clinical Neuropsychology
- Cognitive Psychology and Psychophysiology
- Environmental Psychology
- Reflecting on Psychology
- Talent Development and Creativity
- Traffic Psychology and Sustained Mobility
- Work, Organizational and Personnel Psychology

The programme has a study load of 60 European Credit Transfer System credits (EC). The year is divided into two semesters of 30 EC each, and each semester is divided into two blocks. All courses are given in a single block. Exams are held at the end of each block. Re-sits are within the next block, a few weeks after the exams:

Semester 1						
Block 1a		Block 1b				
1 week	7 weeks	2 weeks	3 weeks	1 week	4 weeks	2 weeks
Start week	Lectures	Exams	Lectures	Re-sits	Lectures	Exams

Semester 2											
Block 2a			Block 2b								
3 wk	1 wk	4 wk	2 wk	3 wk	1 wk	4 wk	2 wk	1 wk	2 wk	1 wk	
Lectures	Re-sits	Lectures	Exams	Lectures	Re-sits	Lectures	Exams	Break	Re-sits	Break	

This study guide gives an overview of information relevant to the Master's programme and presents the five sub-programmes. The section Rules and Regulations is especially important for it lays out the rules in our organisation. Details of amendments, should they be made, and other information will also be sent to the student's university e-mail address, which should be checked regularly. Additional information is available on the Master of Psychology community site on Student Portal (www.nestor.rug.nl), the electronic learning environment of the University of Groningen.

2. The Programme

2.1 Description of the Programme

Each of the ten M.Sc. Psychology sub-programmes provides scientific education in which research in and the application of science is central. Therefore, an important component of this programme is an independent, academic research project reported in a Master's thesis.

In all ten sub-programmes half the study load is dedicated to courses and the other half to carrying out the Master's project and writing the Master's thesis. The courses are sub-programme-specific specialisation subjects (10 EC), a sub-programme-specific skills training (5 EC), advanced methodology courses (5 EC), and electives (10 EC). Any courses in the Master's programme that are not followed to fulfil other requirements may be followed to fill the elective requirement, or students may, provided that they have obtained permission from the Examinations Committee, follow courses in other Master's programmes as electives.

Courses are offered throughout the year so that students can opt to carry out the Master's project and write the thesis concurrently with other coursework.

Students who have enrolled in the Master's programme are required to submit a course plan for their Master's year to the sub-programme coordinator. The sub-programme coordinator will discuss the plan with the student, and, after approval, assist the student in scheduling the Master's project and thesis.

2.2 Admission to the Programme

Students with a Bachelor's degree in Psychology (or equivalent) obtained at a university can apply for admission. Students of the University of Groningen can apply for admission when they have completed the 180 EC of the Bachelor's programme, including the Bachelor's thesis. Whether students from programmes at other universities are admitted depends on the courses they followed in their Bachelor's degree programme, so it is vital that detailed information is provided when applying for admission. The admission procedure can be found at the website: http://www.rug.nl/masters/psychology-en/

2.3 Types of Courses

2.3.1 Lecture Courses

Lecture courses are organized around lectures. Lectures introduce the relevant theory. They complement and extend the assigned literature. To ensure that their content and ramifications are thoroughly understood, lectures may be complemented by practical exercises and/or assignments. Lecture courses are tested with exams and/or papers. Attendance at lectures is not required, but their content will usually be tested for in the exam.

2.3.2 Practicals

Many courses, or parts thereof, take the form of practicals in which lectures play little if any role. Rather, the emphasis is on developing and practicing skills. Attendance is required and assignments and exams may be given.

2.3.3 Master's Thesis

The Master's thesis is a written report documenting all phases of a completed empirical research project (more information is provided in the Master's Thesis Procedure on Student Portal).

2.3.4 Research Ethics & Scientific Integrity

Education on research ethics and scientific integrity (RESI) is a mandatory part of the master thesis research and the internship in the master Psychology. To this end, there are two teaching elements offered, one addressing the issue in a more general way (i.e., a lecture offered once in block 1a and once in block 2a), and one that is tailored specifically to fit the students' own master thesis research and internship (i.e., a group meeting that must be prepared by writing a short paper on RESI-issues in the students' own work). The latter meeting is supposed to take place after the master thesis project or internship is already in an advanced stage. The lecture is ideally attended at the very beginning of the master thesis research or internship, but if due to circumstances it cannot be attended at that point, it can be done later. Attendance of the lecture (one of the two) and the group meeting (including writing the short paper) is mandatory.

Learning goals

The student is able to:

- ... recognize and reflect on issues of RESI in scientific research;
- ... make well-founded choices in RESI issues in the own scientific research;
- ... report on the RESI issues in the own scientific research.

For descriptions of each course, please visit our online course catalogue Ocasys: www.rug.nl/ocasys Here you can find course information on content, lecturers, literature and more.

2.4 Registering for Courses

It is necessary to register for each course, whether lecture, practicum, or Master's thesis. Registration may be made in the block preceding the block in which the course is scheduled up until two weeks before it begins. For courses in the first block, registration starts on August 1. Registration is via the internet site ProgressWWW: https://www.progresswww.nl/rug

New since 2014-2015

As soon as you successfully register for a course, you are also registered for the first exam opportunity for that course. If you fail or do not attend, you are automatically registered for the resit. Only if you want to redo a passed exam, e.g., to get a better grade, you have to let yourself register by the Student Service Desk.

2.5 The Academic Calendar for 2016 - 2017

Semester 1: 5 September 2016 - 4 February 2017

Block 1a: 5 September 2016 - 10 September 2016 Study start week

12 September 2016 - 29 October 2016 Lectures 31 October 2016 - 12 November 2016 Exams 14 November 2016 - 3 December 2016 Lectures

5 December 2016 - 10 December 2016 Re-sits block 1a

12 December 2016 - 21 January 2017 Lectures 23 January 2017 - 4 February 2017 Exams

Semester 2: 6 February 2016 - 22 July 2016

Block 1b:

Block 2b:

Block 2a: 6 February 2017 - 25 February 2017 Lectures

27 February 2017 - 4 March 2017 Re-sits block 1b

6 March 2017 - 1 April 2017 Lectures 3 April 2017 - 15 April 2017 Exams 17 April 2017 - 6 May 2017 Lectures

8 May 2017 - 13 May 2017 Re-sits block 2a

15 May 2017 - 10 June 2017 Lectures 12 June 2017 - 24 June 2017 Exams

3 July 2017 - 15 July 2017 Re-sits block 2b

No lectures or examinations will be held on the following dates:

Winter Break Monday 26 December 2016 – Friday 6 January 2017

Good Friday Friday 14 April 2017
Easter Monday Monday 17 April 2017
Kings Day Thursday 27 April 2017
Liberation Day Friday 5 May 2017
Ascension Day Thursday 25 May 2017
Whitsun Monday 5 June 2017

Summer Break Monday 17 July 2017 – Friday 1 September 2017

Apart from these holidays you are expected to be available for educational activities on weekday in the period from 5 September 2016 until 21 July 2017.

2.6 Course Schedules

Course schedules can be found on our website: www.rug.nl/gmw/roosters. Dates and times may alter during the year, even at the last moment. Also it may occur that, due to student number enrolments, the venue for a course or an exam changes at a late time Therefore it is strongly advised to check the schedules regularly, especially in the week before the start of a block. No rights can be derived from any errors in the course schedules.

3 Student services

3.1 Means of communication

The Psychology programme uses different media to communicate with its students. These are:

E-mail: your RUG account, which can be accessed at: http://googleapps.rug.nl

Letters: to the address as known by the RUG through studielink

Studentportal: the digital learning environment: http://studentportal.rug.nl

ProgressWWW: The system for enrollment in courses and exams:

http://www.progresswww.nl/rug

To ensure for yourself that you don't miss any important information, it is very important to check these media regularly. Make sure to log on to the Studentportal regularly, so you catch up on the latest course announcements. Make sure you keep your mail address up to date. Important letters are sent by regular mail. You yourself are responsible that you can be reached.

3.2 Student Services Desk (Onderwijsbalie)

The Student Services Desk is staffed by members of the Department of Student and Academic Affairs. They handle all aspects of registration and student administration, including late registration for exams, providing transcripts, making appointments with academic advisors, etc. The Student Services Desk is located near the entrance to the library, on the first floor of the Heymans building.

Phone: 050 363 6301

For questions, first visit: www.rug.nl/gmw/vraagenantwoord Hours: Monday - Friday, 9:00 am – noon, 13:00 pm - 17:00 pm

You can apply for authenticated copies of your diploma every Tuesday and Thursday between

14:00 and 15:00 pm. This service costs 5 euros for two complete sets of diplomas.

3.3 Study advisors

The study advisors provide information and advice concerning study plans and support, guidelines for enrolment and other personal issues. The study advisor can act as a contact person for students who are interested in following educational components outside the programme. For questions about the study advisors, please consult www.rug.nl/gmw/vraagenantwoord, first. Every day, at least one study advisor will have their office hour from 11.00 am - 12.00 noon. The office hours are meant for brief questions which can be dealt with within 5 to 10 minutes. Should you require more time for your issue, you are kindly requested to make an appointment via the students service desk.

Are you interested in more information about the study advisors, then please consult the following link: http://www.rug.nl/education/study-advisors/

3.4 Library Services

The Library of Behavioural and Social Sciences is situated on the first floor of the Heymans building. In addition to a wide range of specialist's books and journals, the library offers access to electronic journals and databases.

It is also possible to study in the library. There are about 130 study places and 24 student computers. You need a valid student card to borrow materials. Students may also use the other

RUG libraries. The address:

Grote Kruisstraat 2/1 9712 TS Groningen tel. 050 363 6555

e-mail: gmw-bibliotheek@rug.nl

internet: http://myuniversity.rug.nl/infonet/studenten/bibliotheek/diensten/bibgmw/
The opening hours of the Library of Behavioural and Social Sciences are: Monday – Thursday, 9.00 a.m. – 21.30 p.m. and Friday, 9.00 a.m. – 17.00 pm During holiday periods, opening hours are different.

3.5 Computers and the ICT Service Desk

Computer labs are spread throughout the Heymans and Munting buildings. Help with computer-related problems is available at the ICT Service Desk located on the ground floor of the Heymans building.

ICT Service Desk

Heymans building (ground floor), Room 50 A

Opening hours: 8:30 am – 17:00 pm E-mail: citservicedesk@rug.nl

Phone: 050 363 3232

3.6 Statistical Consulting

Advice concerning research designs or statistical problems is available at the "Methodologiewinkel" (Methodology Advisory Shop), located on the first floor (Room 125) of the Heymans building.

Methodologiewinkel

Grote Rozenstraat 19, Room 0113 (first floor)

Phone: 050 363 6190

e-mail: methodologiewinkel@rug.nl

Hours: Monday - Friday, 13:00 pm - 17:00 pm

3.7 Readers and Copy Services

If a course requires a reader, it can be purchased at the Copy Shop, Grote Rozenstraat 3.

Copy Shop

Grote Rozenstraat 3 Phone: 050 363 6228

Opening hours: Monday - Friday, 8:15 am - 12:30 pm, 13:15 pm -16:30 pm

3.8 International Office

When you have questions on becoming an exchange student or studying abroad, you can contact the International Office at room Heymans 0025 (ground floor)

Phone: 050 363 6559

Opening hours: Monday – Friday 9:30 am – 11:30 am

3.9 Student Organization (VIP)

Psychology has a student organisation, the VIP. The VIP organises a range of activities throughout the year, including day trips to other institutions and career orientation activities. The VIP also

matches "buddies" to international students, to aid the international student in navigating through the Dutch system and handling possible cultural issues.

An important advantage of membership of the VIP is that course books can be ordered through the VIP at a discount.

Contact information: Website: www.vipsite.nl e-mail: vip.gmw@rug.nl Phone: 050 363 6323

3.10 Facility Management

For lost-and-found, reporting a defect printer or copier, to borrow a bicycle pump, or other related issues, you can turn to the front desk at the Heymansbuilding, Grote Kruisstraat 2/1, Tel. 050 363 6314. The front desk is open Monday to Thursday 8.00 am – 9.30 pm and on Fridays 8.00 am – 5.30 pm.

3.11 Canteen

The Heymansbuilding houses a canteen with fresh food. This canteen is open Monday to Friday 10.00am -3.00pm. Breakfast is available from 10.00 am -11.00 am. Coffee and other vending machines for snacks and drinks are also situated in the canteen. The Micaffé in the Gadourekbuilding is open Monday to Thursday 8.45 am -4.45 pm and on

3.12 Working Conditions

Fridays 8.45am – 3.45pm.

The University of Groningen is committed to providing a healthy workplace for students. Because students might spend long hours at the keyboard, repetitive strain injury (RSI) is a particular risk at the University. There is a special "prevent RSI when working at a computer" webpage with information about the Screen Safety Trainer (BVT) and the rest break programme TypeSAFE. This latter programme, which may be installed on personal computers, gives regular reminders to take a break. More information may be obtained at the RUG website: www.rug.nl/amd

3.13 Confidential Adviser

(Sexual) intimidation, aggression, violence, bullying and discrimination do not belong in a good and stimulating academic environment. The Board of Directors of the University of Groningen aims to prevent this kind of undesired behavior as much as possible. To this end, they have appointed a confidential adviser.

The Confidential Adviser's office is open on weekdays from 9:00 a.m. - 5:00 p.m.; it is preferred that you make an appointment. Visiting address: Visserstraat 49; telephone: 050 363 5435; e-mail: i.m.dam@rug.nl (confidential adviser) or a.m.wildeboer-baar@rug.nl (secretary).

4 Organizational structure of the Psychology programme

4.1 The Faculty board

The Department of Psychology is part of the Faculty of Behavioural and Social Sciences. The faculty is managed by the Faculty Board, which includes the dean (Prof dr. C.W.A.M. Aarts), vicedean (Prof. dr. M.P.C. van der Werf), portfolio Finances (Dr. R.J. Landeweerd), and an advisory student member.

4.2 The Faculty council

The participation of staff members and students of the Faculty of Behavioural and Social Sciences (BSS) is arranged by law via the Faculty Council and consists of nine elected staff and student members, respectively. The nine seats of the student representatives are divided between the two student parties, SVGMW and PSB, on basis of the election outcome.

The Faculty Council discusses various matters regarding education, research, personnel management, and finances. There are a number of recurring issues, such as the education and examination regulations (Dutch abbreviation: OERen) and the strategic plan of the faculty, but the members can also contribute ideas themselves about matters that concern the entire Faculty.

Contact in general: faculteitsraad.gmw@rug.nl; Contact SVGMW: svgmw@rug.nl; Contact SVGMW: svgmw@rug.nl;

4.3 The Department of Psychology

The Department of Psychology has two programmes: a bachelor programme and a master programme. All research is managed by the Heymans institute. The department has two directors: a director of teaching and a director of research. The *director of teaching* is responsible for the planning and implementation of the department's teaching programmes. He/She is advised by the Educational Committee.

Director of teaching Psychology: Prof. dr.S. Otten

Secretariat: Mw. S.E.A. Heimink-Groot

Daily coordination of the bachelor programme: Dr. F.J.J.M. Steyvers

Address of the Department: Heymansgebouw and Muntinggebouw Grote Kruisstraat 2/1 9712 TS Groningen

Opening hours: Monday-Thursday, 8.00 am-9.30 pm, Friday 8.00 am-5.30 pm.

Phone: 050 363 6314 (porter's desk).

Teaching takes place in various locations. Small-group courses are mainly taught in our buildings in Bloemstraat 36.

4.4 Educational Committee

This committee exists of four staff and four student members. The committee advises on matters pertaining to the Teaching and Examination Regulations, the programme, quality control and course evaluations. Students can contact the Educational Committee via e-mail: ocpsychologie@rug.nl. Chair: Prof. dr. K.A. Brookhuis; Secretary: Mrs. S.E.A. Heimink-Groot

5. Examinations

Material taught in formal lectures is assessed by means of written examinations. These can take the form of essay questions, multiple choice questions, and/or written papers.

5.1 Scheduling of Exams

Exams are given at the end of each course and re-sits are given during the following period. In general, only one chance per year is given to pass a practicum. The dates and locations of exams are posted in timetables on the internet. All exams last two hours, unless stated otherwise.

5.2 Registering for Exams

New since 2014-2015

As soon as you successfully register for a course, you are also registered for the first exam opportunity for that course. If you fail or do not attend, you are automatically registered for the resit. Only if you want to redo a passed exam, e.g., to get a better grade, you have to let yourself register by the Student Service Desk.

5.3 Exam Results

Multiple-choice exams are graded and the grades submitted to the registrar within five working days. The period for essay-questions and papers is ten days. Grades are posted at ProgressWWW. A hard copy of one's grades can be requested at the Student Services Desk. Grades for oral exams are determined as soon as the exam is concluded. Only the grades that are published on ProgressWWW are official. The course instructor will arrange at least one opportunity to discuss written exams. Six weeks after publication of the grades on ProgressWWW the grades will be definite.

5.4 Complaint, appeal, collective right of complaint

The Examinations Committee is responsible for the quality of the exams, and for the exam procedures. Furthermore, the committee judges in cases of fraud, such as plagiarism and exam cheating.

Concerns or complaints about the way an exam has been given, graded, or discussed with the students may be lodged with the Examinations Committee within six weeks. Requests for a re-sit following a student's failure to show up for the exam must also be addressed to the Examinations Committee—not the course instructor. Note that such a request will be granted only if the failure to show was for a reason beyond the student's control AND excessive study delay cannot be prevented or diminished in another way.

To contact the Examinations Committee, a letter (not an e-mail) should be sent to the Chair of the Committee, dr. M.E. Timmerman, via the secretary of the Committee, Ms. J.M. Baan. The Examinations Committee will issue a written response within 14 days of receiving the letter.

Address:

Examinations Committee Ms. J.M. Baan Grote Kruisstraat 2/1 9712 TS Groningen

Telephone: 050 363 6366

Within six weeks after a decision of the Examinations Committee one may lodge an appeal with the Board of Appeal. The procedure for appealing a decision of the Examinations Committee is outlined here: http://www.rug.nl/studenten/regelingen/klachtenBezwaarBeroep

Students who consider that the programme fails in its duties may file a collective complaint. At least five students have to sign such a collective complaint. The complaint should be filed to the Dean of the Faculty of BSS. This right of collective complaint is stipulated in the Faculty Regulations.

5.5 The Master Examination

The Master's diploma is awarded after completion of all required formalities. This is the case when (a) all compulsary courses have been graded a 6 or higher, and (b) 60 EC is completed. The Committee has the right to conduct an additional examination of the candidate.

Students have to request their diploma by a form that is to be filled out on ProgressWWW. One may ask assistance by a study adviser. At the moment of request not all courses have to be completed yet. Ultimately four weeks before the planned graduation ceremony all results have to be available for the Student Service Centre (in Progress) and the diploma has to be requested.

The diploma has to be requested ultimately four weeks after completing the last course or the thesis. If a student does not request the diploma within this term, the Examinations Committee may decide that the date of graduation will be another than the date of completion of this last course or the thesis. The diploma is to be requested only if one is registered as a student.

The master's diploma is awarded five times a year. The dates are to be found on Student Portal, as well as the latest request date.

6 More Things Worth Knowing

6.1 Exemptions

Exemptions from one or more courses may be issued on the basis of a previous course of study. Requests for individual course exemptions should be submitted to the Examinations Committee using the form available at the Student Services Desk.

6.2 Teaching Assistantships

Students who have excelled in statistics, the Intervention and Dialogue or Communication and Diagnostic Skills practicum, or the Bachelor's programme as a whole may be eligible for a teaching assistantship. More information can be obtained from the coordinator of the Bachelor's programme or the individual course instructor.

6.3 Costs of Course Materials

The costs of books and materials for study are relatively low. In the Master's programme, € 325 is usually sufficient for compulsory books, lecture notes, manuals etc.

The RUG policy on study costs is to control them so that they do not exceed grant/loan budgets for Dutch students. The amount that students are required to spend on study materials should therefore not exceed the government grant. Each programme phase (propaedeutic, post-propaedeutic or Master) therefore has a cost 'ceiling' of € 740 x length of programme phase. Sometimes it is not possible to avoid going beyond the ceiling amount. In such cases it is possible to apply to the Faculty Board for reimbursement of half the extra expenditure on the basis of receipts submitted as proof. Another arrangement may be possible. Further information can be obtained from the academic advisor or from the University Student Service Centre.

6.4 Studying Abroad

It is possible to follow courses or to conduct the Master thesis research outside the Netherlands. Because the Master only takes one year, early planning is necessary. Contacts for research projects abroad are generally made via individual faculty members. For more information you can turn to your Master thesis supervisor or the Programme coordinator.

7 The ten sub-programmes

7.1 Applied Social Psychology (ASP)

Description

This sub-programme focuses on the behaviour of normal people in everyday life and aims at explaining human behaviour in social situations.

Many social problems stem from attitudes and behaviours of people. Social psychology can contribute to the understanding and solving of such problems by examining the factors that influence people. To be able to gain insight into different situations, it is essential that students are familiar with social psychological theories and are trained in applying and investigating them.

The strength of this program lies in the combination of theoretical knowledge and fundamental research on the one hand and its application to everyday issues and contemporary concerns on the other hand. Students learn, for example when contact between ethnic groups leads to conflict and discrimination, what motivates people to stop smoking, when are people motivated to care for the environment and how does evolution impact on our behaviour.

Students can specifically immerse themselves in basic social psychology or the application of social psychology, or a combination of both.

Over the course of the year students will work on their individual master thesis: develop their research idea, conduct research with the appropriate techniques and report the findings in the master thesis.

Students learn in the master route SPA:

- Thorough knowledge of social psychological theories and methods.
- Knowledge about the areas where social psychology can be applied.
- Analytical ability to analyze theoretical and practical problems in the domain of social psychology, to empirically investigate them and to draw theoretical and practical conclusions.

Career prospects

What do you do as a SPA psychologist?

Social psychologists can analyse and understand "normal" human behaviour in various application fields. They can work for example in companies, municipalities, the government, other non-profit organisations, and research firms. Everywhere where people work or where human behaviour is influenced by policies or information social psychologists can contribute. Functions can be crisis manager, social worker, communication consultant, trainer, policy advisor, marketing consultant, and researcher. Graduates interested in doing research may be eligible to continue to do a PhD.

7.2 Clinical Psychology (CP)

The Clinical Psychology program focuses on clinically relevant problem behavior. Clinically relevant problem behavior means deviant behavior that is seen as highly undesirable by the patient and/or his or her environment. Behavioral disturbances are viewed as the result of specific interactions between biological, social and personality factors. The clinical program is based on three important, inter-related topics:

- 1. How can we understand and explain phenomena in psychopathology (theory)
- 2. How can we assess what is going on (diagnostics)
- 3. How can we generate change (intervention)

The program takes an evidence-based approach in that the course material covering these three areas is based on findings from (experimental) empirical research. The research program informing the curriculum of the master-track Clinical Psychology includes diverse topics, (e.g., cognitive biases, social cognition in psychosis, eating disorders, dissociation, traumatic memory, anxiety disorders).

Master's thesis research projects may be carried out within the research group Experimental Psychotherapy and Psychopathology as well as at external institutions. In addition, students may take the initiative to arrange a clinical internship that counts towards course credit.

Career prospects

An important working area for clinical psychologists is mental health care. A master's level clinical psychologist may work in a clinical or professional practice as counsellor/coach or psychological worker. Other type of jobs may be found in policy making, management, consultancy, training and in (applied) research.

A master's level clinical psychologist may qualify for an advanced post-master training program in psychotherapy or clinical psychology. The type of training and admission requirements vary per country (for the Netherlands, see www.ppo-opleidingen.nl and www.spon-opleidingen.nl).

7.3 Clinical Forensic Psychology and Victimology (FP)

Clinical Forensic Psychology and Victimology is a specialization of clinical psychology. The program focuses on the understanding and assessment of causes and consequences of criminal behavior, and aims to provide students with knowledge of effective interventions for both victims and perpetrators of crime.

Consider a random criminal act, for instance a theft, arson, assault, rape, or murder described in today's paper, and try to understand what exactly happened: What led up to this offense, and what are the consequences? From a strictly legal perspective, a criminal offense is human behavior that is prohibited, prosecuted, and punished by the law. From a psychological perspective, a criminal offense might be conceptualized as a social encounter in which one of the participants breaks moral or legal rules at the other's expense. Understanding criminal behavior then involves an understanding of offenders, of victims, and of their interactions.

In our curriculum we combine two knowledge domains that are generally studied relatively independently from one another, i.e., the domain of clinical forensic psychology and the domain of psychological victimology. With this integrative approach we aim to understand offenses from both the victims' and the offenders' perspectives, and explicitly acknowledge the many shades of grey between the legal black and white of the offender-victim dichotomy. The master's degree program CFP&V is designed to provide students with in-depth knowledge and understanding of the field, to help them formulate challenging research questions, and to develop sensitive skills for assessment and intervention with victims and offenders.

What do you do as a CFP&V psychologist?

The program gives you

- The knowledge and skills to obtain a position in the field of (forensic) mental health care,

penitentiary institutions, victim support services, offender-victim mediation, educational settings, social work, crime prevention, and

- A solid foundation for postgraduate study and training in clinical psychology, forensic psychology, and victimology.

7.4 Clinical Neuropsychology (CN)

Description

Clinical Neuropsychology is a specialty discipline within psychology which is focused on the associations between the brain and neuropsychological functions, including cognition, emotion and behaviour. Clinical Neuropsychology is particularly interested in the effects of brain disorders and other clinical conditions affecting the brain on these functions.

Disorders and conditions comprise acquired or congenital neurological and neuropsychiatric conditions in children, adolescents and adults, such as ADHD, autism, stroke, brain tumor, traumatic brain injury, epilepsy, Alzheimer's disease, Parkinson's disease, multiple sclerosis, drug abuse, schizophrenia, bipolar disorder, depression, etc.

Clinical neuropsychologists can be involved in both the assessment and treatment of people with brain disorders in various applied and often clinical settings, but also in patient related research. Methods used in the field of clinical neuropsychology are neuropsychological tests, neuroimaging and electrophysiological techniques.

With the aging population, the number of people with neuropsychological disorders increases and with this also the demand for well-trained clinical neuropsychologists.

Career prospects

- Researcher in the field of e.g., clinical neuropsychology, cognitive rehabilitation
- Intermediate between research and clinical practice
- Advisory or management function in the field of clinical neuropsychology

7.5 Cognitive Psychology and Psychophysiology (CPP)

Description

Cognitive Psychology and Psychophysiology studies cognitive functioning (memory, learning, perception, etc.) of healthy people. How do we store information in working memory? What changes in that process during ageing? How does mood affect our perceptions? What brain areas allow you to switch between two tasks? And how does all that mental activity affect the body?

In the master track Cognitive Psychology and Psychophysiology you study – amongst others – these questions. You will learn about the latest theories and insights in this broad area, and you will get hands-on experience with research tools such as advanced reaction time analyses, EEG and TMS. You will put all this knowledge into practice during your master's research project. In the programme, we put a strong emphasis on applications of all the theory you study: over and over again, we will ask "how can we use this knowledge in everyday life?"

Career prospects

CPP is a broad programme that does train you for a specific job. The skills and knowledge you will gain are useful in many different functions. However, most obvious would be a position as

researcher or consultant.

Researcher – CPP graduates are well prepared for a career as researcher, for example as PhD student at a university, but also in the private (Philips, Unilever) or government sector (ministries, TNO), or with NGOs.

Advisor/consultant – you can use your skills and knowledge as CPP-graduate to advise companies, NGOs of the government about the latest developments in cognitive psychology and psychophysiology, for example in the context of human-computer interaction, or on recent developments such as neuro-marketing.

7.6 Environmental Psychology (EP)

The Environmental Psychology programme focuses on the human dimension of environmental problems like global climate change, pollution and waste disposal. The programme addresses questions that are pivotal for managing environmental problems, such as Which factors affect environmentally harmful behaviour and what motivates people to act pro-environmentally?, and Which factors influence the effects and acceptability of interventions that aim to encourage pro-environmental actions and that promote a sustainable energy transition?

In this unique programme you will acquire theoretical knowledge and methodological skills that enable you to understand the human dimension of environmental and energy-related problems. After completing the programme, you will be able to develop theory-based strategies to reduce environmental problems. You will learn to work in interdisciplinary settings and apply the acquired knowledge in practice. You will be challenged to critically reflect on scientific knowledge. You can participate in ongoing research projects with other universities, government organisations, companies, and industry.

It is widely acknowledged in science and in practice that social sciences need to play a more prominent role in understanding and tackling environmental and energy problems. The programme Environmental Psychology is designed to address this goal. The knowledge and expertise gained in this programme will equip you for job opportunities that focus on finding effective and acceptable solutions for environmental and energy problems.

Career prospects

Environmental psychology is a rapidly growing field. There is an increasing demand from governments and companies for experts who understand the human dimension of environmental and energy problems, and can develop effective and acceptable solutions for these problems. The Environmental Psychology group at the University of Groningen puts great value in combining theory and practice. Students will have the opportunity to be involved in ongoing research projects, or to do an internship at governmental agencies or companies.

The Environmental Psychology programme equips you with the knowledge and skills to obtain a position in science and practice, including:

- a PhD position in the field of environmental psychology
- researcher at an institute for applied sciences
- consultant on environmental issues
- environmental communication and education expert
- policy advisor or environmental policy making
- behavioural expert in environmental or energy organisations

7.7 Reflecting on Psychology (RP)

Description

In the master track Reflecting on Psychology students learn to put their skills and knowledge in a broader context. Using perspectives from Philosophy of Science, Science and Technology Studies, Sociology, Anthropology and Cultural Studies, this master encourages students to study the field of Psychology itself, and to explore its relations with other parts of science and society. Students of Reflecting on Psychology will study topics such as the value of fMRI scans for law, the distinction between enhancement and therapy, the influence of media stories about autism on its clinical reality, the dominance of the experimental method in psychology, and the cultural variability of psychological phenomena. With signature courses such as Qualitative Research Methods, Writing Skills, and Conceptual Issues, this master supplies students with alternative perspectives and skills. We supervise students individually and encourage them to come up with their own research topics.

Career prospects

After their Reflecting on Psychology master, students will have proven to be good at writing, qualitative analysis and reflection. Because our students learn to think 'out of the box', quite a number of former students became academics (PhD's). Others became science communicators or publishers, developed as science policy advisers, worked for (qualitative) research institutes or firms, conducted archival work, or became teachers.

7.8 Talent Development and Creativity (TDC)

The Master's program Talent Development and Creativity focuses on the personal and environmental factors that play a role in talent development and creativity, as well as the ways in which talent and creativity can be assessed and stimulated. The program is not only focused on the "star performers", but certainly also on the development of talent and creativity in a broader sense, by examining questions such as how individuals can optimally improve themselves, relative to their own (performance) standards.

Different achievement domains will be addressed, primarily work, sports, and education, given that any kind of organization, including sports federations, educational institutions, etc., puts talent development and creativity high on its agenda. These organizations are interested in the questions: How can we detect talent and creativity? How do talent and creativity actually develop? And how can we stimulate talent and creativity? In order to answer these questions, scientific knowledge is required about how different factors play a role in the development of talent and creativity, and how this knowledge can be translated to practice. The content of this Master's program is tailored to these aims and focuses on, amongst others, (a) current and previous perspectives on talent development and creativity, (b) current policies and (coaching) applications to stimulate talent and creativity in practice (and how they can be improved), (c) the role of psychological factors to perform optimally, and (d) the (newest) methods and techniques to assess talent and creativity. In addition, during the Master's (research) project, students can work on a project in the domain of sports, education, work, music, or theater, depending on the mutual interest of the student and the supervisor.

Career prospects

Students who finished the program Talent Development and Creativity can be valuable to various

kinds of companies, sports clubs and —associations, educational institutions, etc. Specific examples of possible positions are: Consultant with respect to the development and implementation of strategies to improve talent development and creativity in an organization; coach in one of the achievement domains, such as work and/or education; or researcher, not only at the university, but also at a company, educational-, or sports institution in the function of "embedded scientist".

7.9 Traffic Psychology and Sustained Mobility (TP)

For a healthy and thriving life, mobility is of crucial importance. Nowadays, people grow older than fifty years ago, and people are more used to being mobile as well as more required to stay mobile. Reduced mobility in old age increases costs for society significantly, not only because of the need of hired transport but also because of secondary consequences such as reductions of social integration, life-satisfaction and mental fitness that can lead to isolation and depression. Consequently, fostering independence and mobility is highly relevant for an ageing society that wants to remain healthy and sustainable. Apart from a changing society, there are also major technological developments ongoing. So called ADAS, Advanced Driver Support Systems, have been developed and support the driver in making optimal decisions, for example with regard to navigation and local limits and traffic congestion, but also with respect to vehicle control. These systems have changed and will change driving behaviour and mobility. At the extreme end of driver support there is automated driving, a new transport mode that will have serious consequences for mobility, if it is considered acceptable by the public.

In the one year master different disciplines covering the broad theme of mobility are included. How do people behave in traffic and why do they behave the way they do, can we influence their behaviour and what is the role of technology are central themes in the general traffic psychology course. There is also the chance to get hands-on experience with advanced equipment such as driving simulators and field GPS cameras and acquire skills that are required for traffic psychological research. With a thesis the Master is concluded.

After following the traffic psychology master:

- students should have a good knowledge of relevant themes and the state of the art in Traffic Psychology
- are able assess neuropsychological conditions by testing, and master the basic skills (or more) for setting up experimental research in a driving simulator and in the field, i.e. onthe-road.
- have clear insight into factors that affect mobility.

Career prospects

There is demand in society for people with this Master's qualification. Students who complete the master can expect to find a job in the following areas: health-care mobility advice, traffic psychology & mobility research institutes (e.g. TNO, SWOV), the automotive industry, commercial or governmental consultancy, or Human Factors consultancy.

7.10 Work, Organizational and Personnel Psychology (WOP)

Description

Work, Organizational and Personnel Psychology focuses on the behaviour, attitudes, cognitions and feelings of people in the organisational context.

The study of Work, Organizational and Personnel Psychology includes topics that have clear

relevance for the understanding of a variety of situations that occur in the organisational context and in which intra-individual, inter-individual, or intragroup processes play a central role. Examples include leadership and power, productivity, innovation, motivation, decision-making, skill acquisition and training.

The philosophy of the one-year master program is to provide the knowledge and skills required to analyze, understand, and change a wide variety of phenomena that occur in organisations. On the one hand, Work, Organizational an PersonnelPsychology is an applied field-oriented sub-discipline of psychology. On the other hand, it has a strong focus on the development of theoretical knowledge and basic and applied research. The notion that a solid theoretical basis is a necessity for work, organizational and personnel psychologists working in the applied field is emphasized throughout the entire Master program. Apart from following several courses, students will be working on their master thesis with one of our faculty members in which they will explore, in depth, a topic of mutual interest. The Master WOP aims to train and educate highly skilled and versatile work and organisational psychologists who are capable of independently monitoring and contributing to new developments in the field.

Over the course of the year students will work on their individual master thesis: develop their research idea, conduct research with the appropriate techniques and report the findings in the master thesis.

Students learn in the master sub-programme WOP:

- Thorough knowledge of psychological theories of work, organizational and personnel psychology and (experimental) methods
- Knowledge about the areas where work, organizational and personnel psychology can be applied
- Analytical ability to analyze theoretical and practical problems in the domain of work, organizational and personnel psychology, to empirically investigate them and to draw theoretical and practical conclusions.

Career prospects

What do you do as a WOP-psychologist?

Past graduates have comfortably moved into jobs in personnel departments of industrial and governmental organisations (HRM), career counseling institutes, assessment-agencies, consulting firms, psychology departments and business schools in universities as well as independent research institutes.

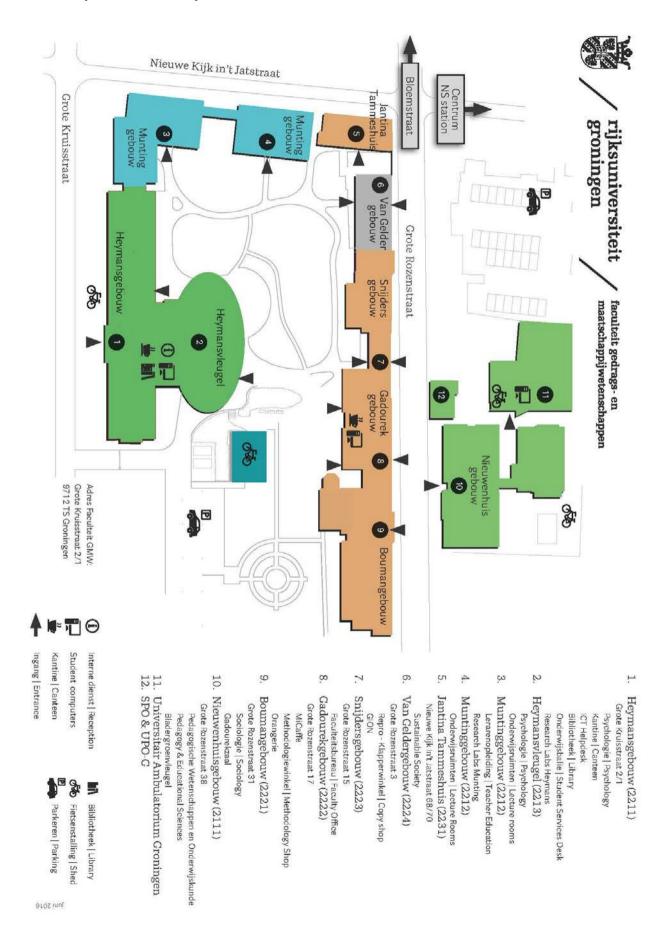
8 Faculty contacts

Phone	Name	Office hour		Office
363 6406	Akyürek, dr. E.G.	Tues	10.00-12.00	0270 H
363 8239	Albers, dr. C.J.	By appointment		0181 H
363 7608	Bouman, prof. dr. T.K.	By appointment		0306 H
363 6959	Brenninkmeijer, dr. J.M.	By appointment		0164 H
363 6772	Brookhuis, prof. dr. K.A.	Fri	10.00-12.00	0203 M
363 6547	Cox, dr. R.F.A.	By appointment		0385 H
363 6479	Daniels, dr. J.K.	By appointment		0320 H
363 6338	Derksen, dr. M.	Mon	13.00-15.00	0163 H
363 6324	Dijk, dr. M.W.G. van	By appointment		0379 H
363 8729	Dijkstra, prof. dr. A.	Wed	09.00-11.00	0418 HV
363 7632	Epstude, dr. K.	Thurs	11.00-13.00	0409 H
363 9729	Fürmaier, dr. A.B.M.	By appointment		0209 M
363 7604	Gerlsma, dr. J.	Tues	13.30-15.30	0323 H
363 6395	Gordijn, prof. dr. E.H.	By appointment		0417 H
363 6229	Hansen, dr. N.	Thurs	14.00-16.00	0407 H
363 9726	Hartigh, J.R. den	By appointment		0381 H
363 6424	Heesink, dr. J.A.M.	Wed	10.00-12.00	0486 H
363 7609	Hout, dr. W.J.P.J., van	Tues	12.00-14.00	0304 H
363 6384	Johnson, prof. dr. A.	Tues	13.00-15.00	0241 H
363 6348	Jolij, dr. J.	Fri	10.00-12.00	0255 H
363 6463	Jong, prof. dr. R. de	Mon	09.00-11.00	0268 H
363 6309	Jonge, prof. dr. P.	By appointment		0378 H
363 6330	Kunnen, dr. S.	By appointment		0371 H
363 6016	Koerts, dr. J.	By appointment		0363 H
363 6236	Leander, dr. N.P.	By appointment		0473 H
363 9730	Lommen, dr. M.J.J.	Tues	12.00-14.00	0333 H
363 6376	Lorist, prof. dr. M.M.	By appointment		0262 H
363 6407	Meere, prof. dr. J.J. van der	By appointment		0368 H
363 6450	Nauta, dr. M.H.	Wed	13.00-15.00	0325 H
363 6754	Nieuwenstein, dr. M.R.	Tues	13.00-15.00	0257 H
363 4722	Ostafin, dr. B.D.	Wed	13.00-15.00	0317 H
363 7903	Otten, prof. dr. S.	By appointment	14.00-15.00	0412 H
363 4637	Pijnenborg, dr. G.H.M.	By appointment		0307 H
363 6357	Rietzschel, dr. E.F.	Wed	09.15-10.00	0481 H
363 6290	Rijn, dr. D.H. van	By appointment		0276 H
363 6630	Rot, dr. M. aan het	Wed	13.00-15.00	0315 H
363 6778	Sarampalis, dr. A.	Mon	14.00-16.00	0285 H
363 6402	Span, dr. M.M.	Thurs	13.00-15.00	0247 H
361 1422	Spikman, prof. dr. J.M.	By appointment		UMCG 1
363 6482	Steg, prof. dr. E.M.	By appointment		0462 H
363 6255	Timmerman, prof. dr. M.E.	Thurs	09.00-11.00	0168 H
363 9164	Tucha, prof. dr. O.M.	By appointment		0360 H
363 9165	Tucha-Mecklinger, dr. L.I.	By appointment		0373 H
363 6454	Vries, de, dr. P.H.	Mon	09.30-11.30	0273 H

Master's study guide Psychology 2016 - 2017 / p. 23

363 6761	Waard, prof. dr. D. de	By appointment		0205 M
363 6466	Wijers, dr. A.A.	By appointment		0279 H
363 7405	Wisse, prof. dr. B.M.	Tues	09.00-10.00	0478 H
363 6511	Zomeren, prof.dr. M. van	By appointment		0406 H

9 Map of the faculty



10 The programme courses

Overview of the programme coordinators

The English Master's programme currently presents ten specialisations or sub-programmes:

- Applied Social Psychology
- Clinical Psychology
- Clinical Forensic Psychology and Victimology
- Clinical Neuropsychology
- Cognitive Psychology and Psychophysiology
- Environmental Psychology
- Reflecting on Psychology
- Talent Development and Creativity
- Traffic Psychology and Sustained Mobility
- Work, Organizational and Personnel Psychology

Questions about the programme in general should be addressed to the academic advisor (see paragraph 2.3) or the master coordinator:

Prof. dr. A. Dijkstra room: Hv.0418

phone: 050 363 8729 e-mail: arie.dijkstra@rug.nl

Questions about each of the areas of sub-programmes can be addressed to the course coordinators or to the programme coordinators:

Programme coordinators:

Applied Social Psychology

Dr. K. Epstude Room: H.0409

Phone: 050 363 7632 e-mail: k.epstude@rug.nl

Clinical Psychology

Dr. W.J.P.J. van Hout / dr. J.P. Wessel

Room: H.0304 / H.0314

Phone: 050 363 7609 / 363 7617 e-mail: mastercoordinator-K@rug.nl

Clinical Forensic Psychology and Victimology

Dr. J. Gerlsma Room: H.0323

Phone: 050 363 7604 e-mail: j.gerlsma@rug.nl Clinical Neuropsychology

Dr. J.M. Spikman room: V2.210 UMCG phone: 050 361 1422

e-mail: j.m.spikman@rug.nl

Cognitive Psychology and Psychophysiology

Dr. J. Jolij room: H.0262

phone: 050 363 6376 e-mail: j.jolij@rug.nl

Environmental Psychology

Dr. G. Perlaviciute Room: H.0463

Phone: 050 363 7618

e-mail: g.perlaviciute@rug.nl

Reflecting on Psychology Dr. J.M. Brenninkmeijer

Room: H.0164

Phone: 050 363 6959

e-mail: j.m.brenninkmeijer@rug.nl

Talent Development and Creativity

Dr. J.R. den Hartigh Room: H.0381

Phone: 050 363 9726

e-mail: j.r.den.hartigh@rug.nl

Traffic Psychology and Sustained Mobility

Prof. dr. D. de Waard

Room: M.0205

Phone: 050 363 6761

e-mail: d.de.waard@rug.nl

Work, Organizational and Personnel Psychology

Dr. S. Scheibe room: H.0472

phone: 050 363 6316 e-mail: s.scheibe@rug.nl

For descriptions of each course, please visit our online course catalogue Ocasys: www.rug.nl/ocasys

Here you can find course information on content, lecturers, literature and more.

10.1 Applied Social Psychology (ASP)

Keizer, dr. K.E.

Coordinator						
Tel.	Name	Office hour	Office			
363 7632	Epstude, dr. K.	Do. 11.00-13.00	0409 H			
Secretariaat						
Tel.	Name	Office hour	Office			
363 6386	Buitenkamp, mw. A.A.E.	10.00-12.00	0431 H			
363 6386	Kip, mw. B.S.	10.00-12.00	0431 H			
Coordinator Mastertheses						
Tel.	Name	Office hour	Office			

The courses of A

363 6461

Besides writing a 30 EC Master thesis within a sub-programme, students have to follow 30 EC courses:

Woe. 11.00-13.00

0449 H

10 EC foundation courses

5 EC skills course

5 EC methodology/statistics course

10 EC electives

Foundation courses

Code	Titel	Block	EC
MSB-2	Environmental Psychology	1a	5
MSB-11	Health Psychology	1a	5
MSB-12	Cultural Psychology	1a	5
MSB-10	Current topics of intergroup relations in society	2 a	5
MSB-5	Personal, social and cultural change	1b	5
MSB-7	Controversies in social psychology	2b	5

Skills courses

Code	Titel	Block	EC
MSV-5	Managing groups	2 a	5
MSV-3	Designing Interventions	1b	5

Methodology course

Code	Titel	Block	EC
MSM-1	Advanced research methods in social and organizational psychology	1b	5

Master thesis

Code	Titel	Block	EC
MST-1	Applied Social Psychology	All Year	30

10.2 Clinical Psychology (CP)

Coordinator

Tel.	Name	Office hour	Office
363 7617	Wessel, dr. J.P.	Wed 9.00-11.00	0314 H
363 7609	Hout, dr. W.J.P.J. van	Tues 12.00-14.00	0304 H
Secretariat			
Tel.	Name	Office hour	Office
363 6927	Werff, van der I.B.		0355 H
Coordinator Maste	rtheses		
Tel.	Name	Office hour	Office
363 7608	Bouman, prof.dr. T.K.	By appointment	0306 H
Internship Coordinate	ators		
Tel.	Name	Office hour	Office
363 6460	Jong, drs. E.R. de	Thu 10.00-12.00	0357 H
363 9730	Lommen, dr. M.J.J.	Tue 12.00-14.00	0333 H
Secretariat			
Tel.	Name	Office hour	Office
363 6549	Roo, J. de		0347 H

The courses of Clinical Psychology

Besides writing a 30 EC Master thesis within a sub-programme, students have to follow 30 EC courses:

10 EC foundation courses

5 EC skills course

5 EC methodology/statistics course

10 EC electives

Foundation courses

Code	Titel	Block	EC	
MKB-1	Evidence-based interventions	1 a	5	

MKB-7	Cognitive models in psychopathology	1b	5	
Skills cou	ırses			
Code	Titel	Block	EC	
MKV-1*	Diagnostiek en interventies voor de klinische psychologie	2a	5	
MKV-3	Clinical interventions and e-health for adults and youth	2a	5	
Electives				
Code	Titel	Block	EC	
MKK-5	Diagnostic models and strategies	All year	5	
MKK-7	Capita Selecta Experimentele Psychopathologie	All year	5	
MKK-6	Capita Selecta Therapy	All year	5	
Master thesis				
Code	Titel	Block	EC	
EMKT-1	Clinical Psychology	All year	30	

10.3 Clinical Forensic Psychology and Victimology (FP)

Coordinator			
Tel.	Name	Office hour	Office
363 7604	Gerlsma, dr. J.	Di. 13.30-15.30	0323 H
Secretariat			
Tel.	Name		Office
363 6927	Werff, van der I.B.		0355 H
Coordinator Maste	ertheses		
Tel.	Name	Office hour	Office
363 7604	Gerlsma, dr. J.	Tues 13.30-15.30	0323 H
Internship Coordin	ators		
Tel.	Name	Office hour	Office
363 6460	Jong, drs. E.R. de	Thu 10.00-12.00	0357 H
363 9730	Lommen, dr. M.J.J.	Tue 12.00-14.00	0333 H
Secretariat			
Tel.	Name	Office hour	Office
363 6549	Roo, J. de		0347 H

^{*}MKV-1 is taught in Dutch. In order to take this course, extensive language of the Dutch language, in both written and verbally, is mandatory.

The courses of Clinical forensic psychology and victimology

Besides writing a 30 EC Master thesis within a sub-programme, students have to follow 30 EC courses:

10 EC foundation courses

5 EC skills course

5 EC methodology/statistics course

10 EC electives

Foundation courses

Code	Titel	Block	EC
MFB-1	Crime and psychological vulnerability	1a	5
MFB-2	Crime and psychological assessment and interventions	1b	5
Skills cou	rses		
Code	Titel	Block	EC
MFV-1	Clinical forensic skills	1b	5
Electives			
Code	Titel	Block	EC
MFK-1	Capita Selecta Interventies in Klinische forensische psychologie en victimologie	All year	5
MFK-2	Capita Selecta Experimentele methoden in de All year Klinische forensische psychologie		5
Master tl	hesis		
Code	Titel	Block	EC

10.4 Clinical Neuropsychology (CN)

Criminal forensic psychology and victimology

Coordinator			
Tel.	Name	Office hour	Office
361 1422	Spikman, prof. dr. J.M.	By appointment	V2.210 umcg
Secretariat			
Tel.	Name		Office
363 7601	Polling-Oosterloo, J.		0347 H
Coordinator Mast	tertheses		
Tel.	Name	Office hour	Office
363 6407	Meere, prof. dr. J.J. van der	By appointment	0368 H
Secretariat			
Tel.	Name		Office

All year

30

EMFT-1

363 6549	Roo, J. de	0347 H
----------	------------	--------

Internship Coordinators

Tel.	Name	Office hour	Office
363 6460	Jong, drs. E.R. de	Thu 10.00-12.00	0357 H
363 9730	Lommen, dr. M.J.J.	Tue 12.00-14.00	0333 H
Secretariat			
Tel.	Name	Office hour	Office
363 6549	Roo, J. de		0347 H

The courses of Clinical Neuropsychology

Besides writing a 30 EC Master thesis within a sub-programme, students have to follow 30 EC courses:

- 10 EC foundation courses
- 5 EC skills course
- 5 EC methodology/statistics course
- 10 EC electives

Foundation courses

Code	Titel	Block	EC
MNB-3	Neuropsychology and psychiatric disorders	1a	5
MNB-1	Advanced clinical neuropsychology	2a	5

Skills courses

Code	Titel	Block	EC
MCV-3	Building experiments and measuring performance	1a	5
MNV-2	Neuropsychological assessment	1a & 2a	5
MCV-1	Advanced experimental skills	1b	5

Electives

Code	Titel	Block	EC	
MNK-2	Capita selecta Clinical Neuropsychology	All year	5	
MNK-1	Literature review Clinical Neuropsychology	All year	5	

Methodology courses

	<u> </u>			
Code	Titel	Block	EC	
MNM-1	Statistics and research designs in clinical	1b	5	
	neuropsychology			

_	_	-		
n.	ハヘに	tor.	+h	ACIC
IV	1142			esis
		•••	•••	

Code	Titel	Block	EC	
EMNT-1	Clinical Neuropsychology	All vear	30	

10.5 Cognitive Psychology and Psychophysiology (CPP)

_		
$\Gamma \cap \cap$	rair	nator
COO	ıuıı	ıatvı

Tel.	Name	Office hour	Office	
363 6348	Jolij, dr. J.	Fr. 10.00-12.00	0255 H	
Secretariat				
Tel.	Name		Office	
363 6472	Rijsbergen, J.A.A. van		0249 H	
Coordinator Ma	astertheses			
Tel.	Name	Office hour	Office	
363 6406	Akyürek, dr. E.G.	Tues 10.00-12.00	0270 H	

The courses of Cognitive Psychology and Psychophysiology

Besides writing a 30 EC Master thesis within a sub-programme, students have to follow 30 EC courses:

10 EC foundation courses

5 EC skills course

5 EC methodology/statistics course

10 EC electives

Foundation courses

Code	Titel	Block	EC	
MCB-1	Psychophysiology and its applications	1 a	5	
MCB-2	Cognitive psychology, theory and applications	1b	5	
Skills cou	ırses			
Code	Titel	Block	EC	
MCV-3	Building experiments and measuring performance	1 a	5	
MCV-1	Advanced experimental skills	1b	5	
Electives				
Code	Titel	Block	EC	
MCK-5	Selected topics Cognitive psychology	All year	5	

Master thesis

Code	Titel	Block	EC
EMCT-1	Cognitive Psychology and Psychofysiology	All year	30

10.6 Environmental Psychology (EP)

Coordinator			
Tel.	Name	Office hour	Office
363 7618	dr. G. Perlaviciute	by appointment	0463 H
Secretariat			
Tel.	Name		Office
363 6386	Buitenkamp, mw. A.A.E.	10.00-12.00	0431 H
363 6386	Kip, mw. B.S.	10.00-12.00	0431 H
Coordinator Maste	ertheses		
Tel.	Name	Office hour	Office
363 9098	dr. E. van der Werff	ma. 13 - 14	0455 H
Internship Coordin	ator		
363 7618	dr. G. Perlaviciute	By appointment	0463 H

The courses of Environmental psychology

Besides writing a 30 EC Master thesis within a sub-programme, students have to follow 30 EC courses:

10 EC foundation courses

5 EC skills course

5 EC methodology/statistics course

10 EC electives

Foundation courses

Code	Titel	Block	EC
MSB-2	Environmental psychology	1a	5
MEB-1	Advanced topics in Environmental psychology	2a	5
MEB-2	Working in interdisciplinary teams	2b	5
Skills cou	rses		
Code	Titel	Block	EC
MSV-3	Designing Interventions	1b	5

Methodology course

Master's study guide Psychology 2016 - 2017 / p. 34

Code	Titel	Block	EC
MSM-1	Advanced research methods in social and	1b	5
	organizational psychology		

Recommended b	y EP as elective
---------------	------------------

Code	Titel	Block	EC	
MSB-5	Personal, social and cultural change	1b	5	

Master thesis

Code	Titel	Block	EC	
EMET-1	Environmental Psychology	All year	30	

10.7 Reflecting on Psychology (RP)

Coordinator

Tel.	Name	Office hour	Office
363 6959	Brenninkmeijer, dr. J.M.	By appointment	0164 H

Secretariat

Tel.	Name	Office
363 6366	Baan, mw. J.M.	0147 H

Coordinator Mastertheses

Tel.	Name	Office hour	Office
363 6959	Brenninkmeijer, dr. J.M.	By appointment	0164 H

The courses of Reflecting on Psychology

Besides writing a 30 EC Master thesis within a sub-programme, students have to follow 30 EC courses:

10 EC foundation courses

5 EC skills course

5 EC methodology/statistics course

10 EC electives

Foundation courses

Code	Titel	Block	EC
MRB-2	Conceptual Issues in Psychology	1a	5
MRB-1	Brain, Consciousness and Society	1b	5

Skills courses

Code	Titel	Block	EC	
MRV-1	Writing Skills	All year	5	

Methodology courses

Code	Titel	Block	EC	
MRM-1	Qualitative Research Methods	Semester 1	5	

Electives

Code	Titel	Block	EC	
MPK-1	Boundaries of Psychology	2a	5	
MRK-1	Capita Selecta Reflections on Psychology	2a	5	
Master thesis				
Code	Titel	Block	EC	
EMRT-1	Reflecting on Psychology	All year	30	

10.8 Talent Development and Creativity (TDC)

Coordinator

Tel.	Name	Office hour	Office
363 9726	Hartigh, J.R. den	By appointment	0381 H
Secretariat			
Tel.	Name		Office
363 6397	Boer-Bethlehem, L.		0355 H
363 6386	Kip, B.S.		0431 H

The courses of Talent Development and Creativity

Besides writing a 30 EC Master thesis within a sub-programme, students have to follow 30 EC courses:

10 EC foundation courses

5 EC skills course

5 EC methodology/statistics course

10 EC electives

10 EC electives

Foundation courses

Code	Titel	Block	EC
MOB-7	Talent Development & Creativity	1a	5
MDB-1	Talent Development & Creativity in Practice	1b	5
MAB-11	Competence and Motivation	2a	5
MEB-2	Talent Assessment	2b	5

Skill	s co	urses

	55 5			
Code	Titel	Block	EC	
MAV-5	Coaching	1b & 2a	5	
MAV-7	Aging at work and career development	2b	5	

Methodology course

Code	Titel	Block	EC	
MOB-5	Complexity, Dynamics, and Development	1b	5	

Recommended by TDC as elective

Code	Titel	Block	EC
PSMOB-6	Milestones and Talent in Development	2a	5
MAB-8	Creativity and innovation in organizations	2a	5

Master thesis

Code	Titel	Block	EC	
EMET-1	Environmental Psychology	All year	30	

10.9 Traffic Psychology and Sustained Mobility (TP)

Coordinator

Tel.	Name	Office hour	Office
363 6761	Waard, prof. dr. D. de	By appointment	0205 M

Secretariat

Tel.	Name	Office
363 7601	Polling-Oosterloo, J.	0347 H

Coordinator Mastertheses

Tel.	Name	Office hour	Office
363 6761	Waard, prof. dr. D. de	By appointment	0205 M
363 7601	Polling-Oosterloo, J. (secre	etariat)	0347 H

The courses of Traffic Psychology and Sustained Mobility

Besides writing a 30 EC Master thesis within a sub-programme, students have to follow 30 EC courses:

10 EC foundation courses

5 EC skills course

5 EC methodology/statistics course

10 EC electives

Foundation courses

Code	Titel	Block	EC
MTB-1	Traffic Psychology	1a	5
MTB-2	Factors influencing mobility	1b	5

Skills courses

Code	Titel	Block	EC	
MCV-1	Evaluating driving behavior and fitness to	2a	5	

Recommended as elective by TP

Code	Titel	Block	EC	
MSB-2	Environmental Psychology	1a	5	
MCB-2 Master t	Cognitive psycology, theory and applications hesis	1b	5	
Code	Titel	Block	EC	
EMTT-1	Traffic Psychology and Sustained Mobility	All year	30	

10.10 Work, Organizational and Personnel Psychology (WOP)

Coordinator

Tel.	Name	Office hour	Office
363 6316	Scheibe, dr. S.	By appointment, Mon. 16.00 - 17.00	0472 H
Secretariat			
Tel.	Name		Office
363 6386	Buitenkamp, A.A.E.		0431 H
363 6386	Kip, B.S.		0431 H
Coordinator Maste	ertheses		
Tel.	Name	Office hour	Office
363 6424	Heesink, dr. J.A.M.	Mon. 10.00-12.00	0486 H

The courses of Industrial and Organizational Psychology

Besides writing a 30 EC Master thesis within a sub-programme, students have to follow 30 EC courses:

10 EC foundation courses

5 EC skills course

5 EC methodology/statistics course

10 EC electives

Foundation courses			
Code	Title	Block	EC
MAB-7	Power and leadership	1b	5
MAB-8	Creativity and innovation in organizations	2a	5
MAB-11	Competence and motivation	2a	5
Skills cou	rses		
Code	Titel	Block	EC
MAV-5	Coaching	1b+2a /1b+2a/2b+1a	5
MAV-7	Aging at work and career development	2b	5
Methodo	ology course		
Code	Titel	Block	EC
MSM-1	Advanced research methods in social and organizational psychology	1b	5
Master thesis			
Code	Titel	Block	EC
EMAT-1	Work, Organizational and Personnel Psychology	All year	30

10.11 Methodology courses and electives for all programmes

Code	Titel	Block	EC
MM-5	Multivariate models	1a	5
MM-2	Repeated measures	1 a	5
MM-6	Test construction	2a	5

10.12 Electives

10 EC Elective courses can be chosen from the following types of courses:

- Foundation and skills courses of the sub-programme followed that have not been taken to fulfill the compulsory parts of the programme.
- Foundation, skills and elective courses of other sub-programmes.
- Courses from other Universitary Master's programmes after approval by the exam committee.
- The following list of special elective courses:

Code	Titel	Block	EC
M-LT	Literature study	All year	Var.
MOB-5	Complexity, dynamics and development	1b	5

Including all foundations and skills courses not followed to fulfill the subprogramme demands, and courses from other Master programmes (with permission from the Examination Committee)

For descriptions of each course, please visit our online course catalogue Ocasys:

www.rug.nl/ocasys

Here you can find course information on content, lecturers, literature and more.

11 Teaching and Examination Regulations

Faculty of Behavioural and Social Sciences

Teaching and Examination Regulations (OER)

Master's degree programme

for the Academic Year 2016-2017

Contents:

- 1. General provisions
- 2. Admission
- 3. Content and structure of the degree programme
- 4. Examinations and final assessment of the degree programme, general provisions
- 5. Examinations and final assessment of the degree programme, specific provisions
- 6. Study progress supervision
- 7. Transitional and final provisions

The Teaching and Examination Regulations set out the specific rights and obligations that apply to each degree programme taught at the University of Groningen, for both students and the degree programme. The University-wide section of the Student Charter sets out the rights and obligations that apply to all students.

These Regulations were decreed by the Board of the Faculty of Behavioural and Social Sciences on the 26th of May 2016 and approved by the Faculty Council where required on the 26th of April 2016.

SECTION 1 GENERAL PROVISIONS

Article 1.1 Applicability

- 1. These Regulations for academic year 2016-2017 apply to the teaching, examinations and final assessment of the English taught Master's degree programme in:
 - Educational Sciences (crohocode 66613),
 - Pedagogics (crohocode 66607),
 - Psychology (crohocode 60260),
 - Sociology (crohocode 66601),
 - Research Master in Human Behaviour in Social Contexts (crohocode 60654),

hereinafter referred to as **the degree programme**, and to all students enrolled in this degree programme. The aims and learning outcomes of the degree programme are set out in the **appendix**:

Appendix 1 Master's degree programme in Educational Sciences

Appendix 1 Master's degree programme in Pedagogical Sciences

Appendix 1 Master's degree programme in Psychology

Appendix 1 Master's degree programme in Sociology

Appendix 1 Research Master in Behavioural and Social Sciences

hereinafter referred to as the appendix.

- 2. The degree programme is provided by the Faculty of Behavioural and Social Sciences of the University of Groningen, hereinafter referred to as **the Faculty.**
- 3. These Teaching and Examination Regulations also apply to students of other degree programmes, faculties or institutes of higher education, insofar as they follow course units in the degree programme to which these Regulations apply.
- 4. Course units that students of the degree programme as referred to in Article 1.1.1 follow in other degree programmes or at other faculties or institutes of higher education are subject to the Teaching and Examination Regulations of that programme, faculty or institute.
- 5. These Regulations also apply to the admission of students to the Pre-Master's programmes referred to in Article 2.3 with a view to following the degree programme. In all other respects, the relevant Bachelor's OER will apply to students who are enrolled in a Pre-Master's programme.

Article 1.2 Definitions

The following definitions apply to these Regulations:

- a. The Act: the Higher Education and Research Act (WHW: Wet op het Hoger Onderwijs en Wetenschappelijk Onderzoek)
- b. Student: a person registered at the University for the purpose of taking course units and/or examinations leading to the conferral of a university degree
- c. Degree programme: the Master's degree programme referred to in Article 1.1 of these Regulations, comprising a coherent set of course units
- d. Course unit: a syllabus unit or other part of the degree programme within the meaning of Article 7.3 of the Act, included in OCASYS
- e. OCASYS: the University of Groningen's online course catalogue

- f. ECTS credit point: a credit point within the meaning of the Act. The student workload of each course unit is expressed in ECTS credit points, whereby 1 ECTS is equivalent to a student workload of 28 hours
- g. Pre-Master's programme: a programme intended to remedy deficiencies for admission to the degree programme
- h. Test or examination: a test of the knowledge, understanding and skills of students, including an assessment of the results
- i. Final assessment: the final assessment for the Master's degree which is considered to be passed once all the requirements of the entire Master's degree programme have been satisfied
- j. Academic year: the period of time that starts on 1 September and ends on 31 August of the following year
- k. Semester: part of the academic year, either starting on 1 September and ending on a date to be determined by the Board of the University, or starting on a date determined by the Board of the University and ending on 31 August
- I. Practical: a practical exercise, as referred to in Article 7.13 of the Act, in one of the following forms:
 - a thesis
 - a written assignment or a draft design
 - a research assignment
 - participation in a field trip or excursion
 - completion of a placement
 - participation in another educational activity designed to teach certain skills
- m. Board of Examiners: an independent body with the duties and powers as set out in Articles 7.11, 7.12, 7.12b and 7.12c of the Act, including assessing whether the requirements of the final assessment have been met
- n. Examiner: a person appointed by the Board of Examiners to set examinations and determine their results
- o. Admissions Board: the board that has decision-making powers in matters concerning admission to the degree programme on behalf of the Faculty Board
- p. Programme committee: the advisory body that fulfils the duties referred to in Article 9.18 of the Act.

All other terms will have the meaning that the Act ascribes to them.

SECTION 2 ADMISSION

Article 2.1 Entry requirements

- 1. Students with a Dutch or foreign certificate of higher education who possess the knowledge, understanding and skills at the level of a university Bachelor's degree and who can demonstrate the specific knowledge, understanding and skills as mentioned in the appendix will be admitted to the degree programme.
- 2a. The holder of a Bachelor's degree in Pedagogical Sciences from the University of Groningen is considered to have the knowledge and skills referred to in Article 2.1.1 and will be admitted to the Master's degree in Pedagogical Sciences on that basis.
- 2b. The holder of a Bachelor's degree in Pedagogical Sciences , with the differentiation Educational Sciences from the University of Groningen is considered to have the knowledge and skills referred to in Article 2.1.1 and will be admitted to the Master's degree in Educational Sciences on that basis.
- 2c. The holder of a Bachelor's degree in Psychology from the University of Groningen is considered to have the knowledge and skills referred to in Article 2.1.1 and will be admitted to the Master's degree in Psychology on that basis.

2d. The holder of a Bachelor's degree in Sociology from the University of Groningen is considered to have the knowledge and skills referred to in Article 2.1.1 and will be admitted to the Master's degree in Sociology on that basis.

- 3. Notwithstanding the provisions of Article 2.1.1 and 2.1.2, there is a selection procedure for the Research Master in Behavioural and Social Sciences. The conditions for admission and the relevant procedure are set out in the appendix.
- 4. The entrance examination for the degree programme will be held twice a year; once for students starting in the first semester and once for students starting in the second semester. The Research Master in Behavioural and Social Sciences has one entrance examination, for students starting in the first semester.

Article 2.2 Language requirement for foreign certificates

- Students who have been admitted to a degree programme on the basis of a foreign certificate or degree
 may be asked by the Board of Examiners before registration to pass a Dutch or English language test,
 depending on the language of the chosen degree programme, to be administered by an agency
 stipulated by the Board.
- 2. The Dutch language proficiency requirement can be met by passing the state examination in Dutch as a Second Language (NT2).
- 3. The English language proficiency requirements are set out in the appendix.

Article 2.3 Pre-Master's programme

- Students who do not satisfy the entry requirements listed in Article 2.1 can remedy their deficiencies
 by successfully completing the specific University of Groningen Pre-Master's programme for the
 relevant Master's degree programme. The Pre-Master's programme has a student workload of 60
 ECTS.
- The entry requirements for the Pre-Master's programme can be found in the appendix. The Admissions Board of the relevant Master's degree programme will decide whether students are admitted to the Pre-Master's programme.
- 3. The Pre-Master's programme must be completed within two academic years. Students who fail to complete the Pre-Master's programme within this period will lose the results gained in the programme and may be banned from further participation in the Pre-Master's programme by the Faculty Board.
- 4. The entrance examination for the Pre-Master's programme will be held once a year, at the start of the programme in the first semester.

Article 2.4 Entry requirements for specializations

A number of the specializations as referred to in Article 3.5 have additional entry requirements over and above those listed in Article 2.1. Please consult the appendix for more details.

Article 2.5 Admissions Board

- 1. The Admissions Board has the power to take decisions on behalf of the Faculty Board in matters concerning admission to the degree programme.
- 2. The Admissions Board consists of:
 - a member, also the chairperson, selected from the professors who teach the degree programme
 - at least two members selected from the other academic staff who teach the degree programme.
- 3. The study advisor for the degree programme (or an equivalent member of faculty staff) will be an advisory member and also secretary.
- 4. The selection will be made by the Faculty Board, which will also set out the admissions procedure.

Article 2.6 Entrance examination: criteria

- 1. Bearing in mind the admissions procedure for the degree programmes within the meaning of Article 2.1.1, the Admissions Board shall assess the knowledge and skills of the candidate. In addition to the written proofs of degree programme(s) already followed, the Board may ask experts from within or outside the university to test certain areas of knowledge and skills.
- 2. Bearing in mind the admissions procedure for a specialization within a degree programme, the Admissions Board shall examine whether the candidate satisfies or will satisfy in good time the requirements set out in Article 2.4. The Board will bear in mind the motivation and ambition of the candidate to follow the relevant specialization, as well as the proficiency level of the candidate in the language the specialization will be taught in.

Article 2.7 Entrance examination: times

The dates and the times of the entrance examination are set out in the appendix.

Article 2.8 – Re-registration for a Master's degree programme

Students who were admitted to the Master's degree programme in a previous year can re-register as of September and February.

SECTION 3 CONTENT AND STRUCTURE OF THE DEGREE PROGRAMME

Article 3.1 Aim of the degree programme

The aim of the degree programme is set out in the appendix.

Article 3.2 Type of degree programme

The degree programme is full time.

Article 3.3 Language

The degree programme is taught in English.

Article 3.4 Student workload

The degree programmes have a study load of 60 (Psychology, Pedagogics and Educational Sciences)/120 (Research Master in Behavioural and Social Sciences) ECTS.

Article 3.5 Specializations

The specializations in the degree programmes, the content of the specializations and where applicable the related practicals are listed in the appendix.

Article 3.6 Participation in course units

- 1. Students may participate in course units of the degree programme if they register in good time via ProgRESS WWW (ProgressWWW.nl/Rug).
- 2. The maximum number of students for each course unit is listed in OCASYS.
- 3. Admission to course units with limited capacity is arranged according to the order of registration. Students who are registered for the degree programme will be given priority for the course units that belong to the required part of their programme.

Article 3.7 - Electives

- 1. On the basis of a well-founded request by a student, the Board of Examiners may grant permission to:
- a. replace a course unit in the examination programme

by another course unit offered by the University of Groningen or another university in the Netherlands or abroad that dovetails well

with the degree programme, or

b. to use one or more course units

followed at the University of Groningen or another university in the Netherlands or abroad as electives in the degree programme.

2. When assessing such a request, the Board of Examiners will in any case evaluate the coherence of the set of course units (or part thereof) and the level of the course units followed.

SECTION 4 EXAMINATIONS AND FINAL ASSESSMENT OF THE DEGREE PROGRAMME; GENERAL PROVISIONS

Article 4.1 Board of Examiners and examiners

- 1. The Board of Examiners is the independent body that determines whether individual students have the knowledge, understanding and skills required to be awarded a degree.
- 2. The Faculty Board appoints the members of the Board of Examiners on the basis of their expertise in the field of the degree programme (or cluster of degree programmes) in question.
- 3. The Board of Examiners must comprise at least:
 - a. one member who is a lecturer in the degree programme (or in one of the degree programmes that are part of the relevant cluster of degree programmes)
 - b. one member from outside the degree programme (or one of the degree programmes that are part of the relevant cluster of degree programmes)
- 4. Members of the Faculty Board or other people who have financial responsibilities within the institution may not be appointed as members of the Board of Examiners.
- 5. The Board of Examiners will appoint examiners to set examinations and determine the results.
- 6. The Board of Examiners will set out the Rules and Regulations of the Board of Examiners.

Article 4.2 Assessment Plan

An Assessment Plan has been approved by the Faculty Board, comprising the following topics:

- 1. the learning outcomes of the degree programme
- 2. the course units of the degree programme and the learning outcomes of each course unit
- 3. the relationship between course units and learning outcomes
- 4. the mode of assessment and the assessment moments for each course unit
- 5. the test design and assessment procedures and assessment criteria used
- 6 the right of inspection
- 7. who is/are responsible for the implementation of the various components of the assessment policy
- 8. the method of regular evaluation.

Article 4.3 Examination; general

- 1. Examinations, both interim and final, provide students with the information they need to assess whether they have achieved or will achieve the required learning outcomes.
- 2. The results of an examination are given as pass or fail, in numbers on a scale of 1 to 10, expressed as 6 or more for a pass and 5 or less for a fail.

Article 4.4 Compulsory order of examinations

Certain modules must have been passed before the examinations for other modules can be taken. Where relevant, this is stated in the appendix to these regulations.

Article 4.5 Examination frequency and periods

- 1. a. A student who registers for a course unit is automatically registered for the examination for that course unit.
 - b. Notwithstanding the provisions of Article 4.5.1.a, students can register and deregister for examinations during certain periods to be further defined.
 - c. The opportunity to take examinations in the specializations referred to in Article 3.5 is provided twice in an academic year.
- 2. The opportunity to take practicals is offered once a year within the Psychology degree programme.
- 3. Notwithstanding the provisions of Article 4.5.1, the opportunity to sit an examination for a module in the Psychology degree programme that has not been taught in a certain academic year shall only be provided once in that year.
- 4. Notwithstanding the provisions of Article 4.5.1, a student following the Sociology degree programme will be offered an additional resit when both of the following conditions apply: (i) he has passed all but one of the examinations of the master's programme, and (ii) there is no scheduled resit for that examination in the current academic year, so that the student would be unable to obtain his degree in the current academic year without this additional resit.
- 5. Notwithstanding the provisions of Article 4.5.1, it is not possible to re-sit an examination in a course which is already part of the graded final assessment as mentioned in Article 4.15.
- 6. Students may resit an examination for a course unit that is no longer offered at least twice during the first year after it has been removed from the curriculum.
- 7. If a student has completed all the compulsory parts of a course unit to the best of his or her ability but has still not passed, then the examiner may give him or her the opportunity to take a supplementary or replacement test.

Article 4.6 Assessment of placement/internship or research assignment

The assessment of a placement/internship or research assignment will be conducted by the on-site supervisor and the original commissioner, who will be appointed as examiners by the Board of Examiners.

Article 4.7 Form of examinations

- 1. Examinations will be taken in the manner stated in OCASYS.
- 2. At the student's request, the Board of Examiners may allow an examination to be taken in a form different from that stated in Article 4.7.1.
- 3. A mock version of each written examination, including an answer key, will be made available, which should be representative of the form, content, and level, as well as indicative of the size of the actual examination.

Article 4.8 Oral examinations

1. Unless the Board of Examiners decides otherwise, an oral examination may only be taken by one student at a time.

2. Oral examinations are public, unless the Board of Examiners or the examiner stipulate otherwise or the student objects to the public nature of the examination due to extraordinary circumstances. A second examiner may attend the oral exam at the request of the student and/or the examiner.

Article 4.9 Marking of examinations and publication of marks

- 1. After an oral examination, the examiner will assess the examination immediately and provide the student with the relevant signed exam sheet, and will provide the Faculty administration with the necessary details for written confirmation of the result to be administrated in Progress.
- 2. The examiner will mark a written examination with essay questions within 10 working days of the day it was taken and mark a written examination with multiple choice questions within 5 working days, and will provide the Faculty administration with the necessary details for written confirmation of the result to be administrated in Progress.
- 3. If an examination is taken in a form other than oral or written, the Examinations Committee will determine in advance how and when students will receive written confirmation of the result.
- 4. The written exam sheet with the results of an examination will inform the student of his right of inspection, as stipulated in Article 3.9, as well as of the possibility of an appeal to the Board of Appeal for Examinations.
- 5. Students can lodge an appeal against the results of an examination with the Central Portal for the Legal Protection of Student Rights (CLRS) within 6 weeks of the date on which the result was announced .

Article 4.10 Validity

- 1. Completed modules remain valid indefinitely.
- 2. Contrary to the provisions of Article 4.10.1, the Examinations Committee may decide to require a student to take a supplementary or substitute examination for a module taken more than six years previously before allowing that student to progress to the relevant final assessment.

Article 4.11 Right of inspection

- 1. On request, students have the right to inspect their marked work during a period of at least six weeks after the results of a written examination have been made known. Also on request, students will be provided with a copy of the work at cost price.
- 2. Within the timeframe stipulated in Article 3.14.1, the examinee may request that they be allowed to peruse the examination paper and the assessment criteria.
- 3. On their request, students will be provided with feedback about the correct exam answers, possibly organized in the form of a group perusal session. The examiner will announce in what form and where a perusal session will take place before the examination. This session will take place within one week from the publication of the exam results and if possible no later than four working days before the date of the resit. If the person concerned can show that they were prevented by force majeure from attending at the indicated places and times, they will be offered another opportunity, if possible within the period stated in article 4.11.1.

Article 4.12 Thesis

- 1. A thesis can in principle only be used for one University of Groningen degree programme. Full or partial exemptions for a degree programme's thesis may be granted by the Board of Examiners based on a thesis written for another degree programme.
- 2. Theses are stored by the Faculty Board for a period of at least 7 years.
- 3. Students will be given the opportunity to write a final-year thesis twice per academic year.
- 4. The period(s) during which students can write theses will be published in the Student Handbook and/or OCASYS.
- 5. More detailed regulations on the design, content, timeframe and assessment of the thesis can be found in the Regulations for Bachelor's and Master's theses, which form part of these Teaching and Examination Regulations.
- 6. If by the end of the period referred to under 4.12.5 the assessor(s) is/are of the opinion that the thesis cannot be awarded a pass mark, the student will be given one opportunity to remedy the work in order to be awarded a pass mark of 6 within a timeframe defined by the degree programme.
- 7. The Board of Examiners is the only body that can deviate from the provisions of this Article at the written request of a student.

Article 4.13 Degree

- 1. A student who has satisfied all the requirements of the final assessment shall be awarded the degree of 'Master of Science'.
- 2. The degree awarded will be indicated on the degree certificate.

Article 4.14 Honours ('judicium')

- 1. The Board of Examiners shall determine whether or not the Master's degree certificate will be awarded an honours predicate.
- Two different honours predicates are distinguished: 'Cum laude' and 'Summa cum laude'. The following conditions apply:
 - a) To be honoured Cum laude the following minimum conditions must be satisfied:
 - The mark for thesis must be at least 8.0
 - ii. The weighted average (not rounded off) for all course units, excluding the thesis, within the examination programme approved by the Board of Examiners is greater than or equal to 8.0
 - b) To be honoured Summa cum laude the following minimum conditions must be satisfied:
 - i. The mark for thesis must be at least 9.0
 - ii. The weighted average (not rounded off) for all course units, excluding the thesis, within the examination programme approved by the Board of Examiners is greater than or equal to 9.0
- 3. No honours are awarded if the study load of the exemptions in ECTS credit points is more than half the total number of ECTS for the degree programme.

- 4. Honours as referred to in Article 4.14.2 may only be awarded if the examinations for all course units except one were taken only once. One course unit may be resat, and only one resit may be taken for this course unit.
- 5. The thesis is excluded from the opportunity to re-sit a course unit in order to be rewarded honours.
- 6. Honours may only be awarded if no single course unit was awarded a mark less than 7.0.
- 7. No honours are awarded if a decision by the Board of Examiners has been taken to the effect that a student is no longer eligible for an honours predicate because cheating/plagiarism has been detected.
- 8. In certain circumstances, the Board of Examiners may depart from the provisions set out in Articles 4.14.2-7.
- 9. Students who started the degree programme before 1 September 2013 continue to fall under the honours regulations that applied to them on 31 August 2013.

Article 4.15 Final assessment

- 1. The degree programme is concluded with a final assessment.
- 2. a. If the student's study programme has been approved, The Board of Examiners determines the result of the final assessment as soon as the student has passed all the required examinations, thereby acquiring the necessary academic training, and issues a certificate to confirm this.
 - b. If a student exceeds the relevant deadlines for approval of the study programme referred to under a, the Board of Examiners may postpone his or her graduation date. This date may be in the academic year following the year in which the last examination was passed.
- 3. Before the final assessment can be determined, the Board of Examiners may decide to test the student's knowledge of one or more course units or components of the degree programme, if and inasmuch as the marks for the relevant examinations provide a reason for doing so.
- 4. By determining the result of the final assessment, the Board of Examiners also commits itself to a speedy processing of the degree certificate ceremony.
- 5. If a student wishes to postpone the date of graduation due to extra examinations that still need to be taken, he or she must submit a request to this end to the Board of Examiners in good time.
- 6. The graduation date is the date on which the final assessment is passed, as determined by the Board of Examiners in accordance with the provisions of Article 4.15.2, and not the date on which the degree certificate is presented to the student.
- 7. The successfully passed final assessment as referred to in Article 4.15.1, and all assignments submitted within the framework of this assessment, will be kept on file by the Faculty Board for a period of at least 7 years.

SECTION 5 EXAMINATIONS AND FINAL ASSESSMENT OF THE DEGREE PROGRAMME; SPECIFIC PROVISIONS

Article 5.1 Examination provisions in special circumstances

- If not granting a student an individual examination provision would lead to an 'exceptional instance of unfairness of overriding nature', the Board of Examiners may decide to grant such a provision contrary to the stipulations of Article 4.5
- 2. Requests for individual examination provisions, including documentary evidence, must be submitted to the Board of Examiners as soon as possible.

Article 5.2 Examinations and performance disabilities

- 1. Students with a performance disability will be given the opportunity to take examinations in a form that will compensate as far as possible for their individual disability. If necessary, the Board of Examiners will seek expert advice from the student counsellor of the Student Service Centre (SSC) before making a decision.
- 2. With regard to examinations for electives taken by students with a performance disability, the Board of Examiners of the degree programme that sets the examination will comply with the facilities permitted by the Board of Examiners of the degree programme for which the student is registered.

Article 5.3 Exemptions

- 1. At a student's request, the Board of Examiners, having discussed the matter with the examiner in question, may grant exemption from an examination on condition that the student:
 - a. has completed part of a university or higher vocational degree in the Netherlands or abroad that is equivalent in content and level
 - b. can demonstrate by work experience that he/she has sufficient knowledge and skills with respect to the course unit in question.
- 2. The validity period of exemptions granted for course units or parts thereof is identical to that for examination results.

Article 5.4 Request for additional resit

- 1. Students may submit a request for an additional resit to the Board of Examiners.
- Such a request may be granted if the student in question failed the relevant exam due to extraordinary circumstances and if not granting the request for an additional resit would result in unacceptable study delay.

Article 5.5 Authority of the Board of Examiners regarding electives offered by other degree programmes

1. A request to take an elective offered by another degree programme must be approved by the Board of Examiners of the student's own degree programme.

2. The Board of Examiners of the other degree programme is authorized to set and assess the examinations and decide upon requests for alternative exam regulations.

Article 5.6 - Open Degree Programme

a. Students may choose to follow a degree programme's Open Degree Programme, which deviates from the regular specialization(s) of the degree programme. An Open Degree Programme must always be approved in advance by the Board of Examiners of the degree programme in which the student is registered.

Article 5.7 Cheating and plagiarism

- 1. **Cheating** is an act or omission by a student designed to partly or wholly hinder the forming of a correct assessment of his or her own or someone else's knowledge, understanding and skills.
- 2. **Cheating** also includes plagiarism, which means copying someone else's work without correct reference to the source.
- 3. **Cheating** also includes misinforming to require additional facilities and arrangements concerning exams, tests and participation in courses.
- 4. If a student cheats, the Board of Examiners may exclude that student from participation in one or more examinations or final assessments for a maximum of one year.
- 5. In serious cases of cheating, the Board of Examiners may propose to the Board of the University to definitively terminate the student's registration.
- 6. The Board of Examiners will set out its course of action in the event of cheating in its Rules and Regulations.

Article 5.8 Invalid examination

In the event of irregularities with regard to an examination that are so serious that an accurate assessment of the examinee's knowledge, understanding and skills cannot be made, the Board of Examiners may declare the examination invalid for either an individual examinee or a group of examinees.

Article 5.9 Course units completed elsewhere

- 1. A Master's degree can only be awarded if at least two-thirds of the course units of the degree programme were followed at the degree programme during the student's period of registration as a student at the University of Groningen.
- 2. For Double Degree Master's degree programmes offered together with an institution abroad, at least one quarter of the programme must have been followed at the degree programme during the student's period of registration as a student at the University of Groningen.

Article 5.10 Termination of registration (Iudicium Abeundi)

1. In extraordinary cases of reprehensible behaviour and/or statements made by a student, the Board of the University may, on the recommendation of the Board of Examiners or the Faculty Board, terminate that student's registration.

2. The Board of the University will not make a decision as referred to in Article 5.9.1 until after the student in question has been given the opportunity to respond to the proposed decision, the interests of the student and the institution have been carefully assessed, and it is reasonable to assume that the student's behaviour and/or statements prove him/her to be unsuitable for one or more of the professions which he/she is being trained for in his/her degree programme or for the practical preparation for the profession. In such cases the Faculty Board, the Board of Examiners and the Board of the University will follow the *Protocol Iudicium Abeundi* [protocol for termination of registration] as approved by the *Nederlandse Federatie van Universitaire Medische Centra* [Netherlands Federation of University Medical Centres] on 1 November 2010.

Article 5.11 Registration for course units and examinations

- 1. To be allowed to participate in a course unit, students have to register for it via ProgressWWW, before the start of the block in which the course unit is taught.
- 2. During the first five weeks of a block in which a course unit is taught, students who haven't yet registered may visit the student desk to get still enrolled in the course.
- 3. A student who is not registered for a course unit, can't take an exam of that course unit.
- 4. A student who is registered for a course unit is also registered for the exam of that course unit.
- 5. A student with an insufficient mark on the first attempt of an exam is automatically registered for the resit
- 6. A student can register for a maximum of four course units from a degree programme in each block.
- 7. A student is allowed to take more than four course units, but needs to make a study planning with the study advisor and hand in the study planning at the student desk.

SECTION 6 STUDY PROGRESS SUPERVISION

Article 6.1 – Study progress administration

- 1. The Faculty registers the individual results of the students.
- 2. The Faculty provides each student with a digital overview of the results once a year, at the end of the study year.
- 3. The Faculty will provide students with an authenticated written overview of the study results on their request.

Article 6.2 – Study progress supervision

The Faculty Board will organize the introduction and the study progress supervision of students enrolled in the degree programme, partly to facilitate their progress and also with a view to identifying potential study options within and outside the degree programme.

SECTION 7 TRANSITIONAL AND FINAL PROVISIONS

Article 7.1 Amendments

- 1. Any amendments to these Regulations will, after due consultation with the programme committee and in consultation with and where necessary upon the approval of the Faculty Council, be confirmed by the Faculty Board in a separate decree.
- 2. Any amendments to these Regulations will not apply to the current academic year, unless it may reasonably be assumed that the amendment in question will not harm the interests of students.
- 3. In addition, an amendment may not influence any other decision concerning a student taken by the Board of Examiners under these Regulations to the disadvantage of students.

Article 7.2 Publication

- 1. The Faculty Board will duly publish these Regulations as well as any amendments to them.
- 2. Copies of the Teaching and Examination Regulations are available from the Faculty Office. These documents can also be found on the Faculty website via 'My University'.

Article 7.3 Date of commencement

These Regulations will take effect on the 1st of September 2016.

12 Teaching and Examination Regulations ("OER") - Programme

Master of Science Degree Programme in Psychology

Faculty of Behavioural and Social Sciences

2016 - 2017

Appendix: the programme

Paragraph 1 Aim of the programme and language of the courses

Article 1.1 Aim of the degree programme

The aim of the programme is to give the student:

- specialised scientific knowledge, skills, and understanding of psychology;
- preparation for a career as a professional, academically trained psychologist;
- preparation for a subsequent training as a researcher in the area of psychology.

Article 1.2 Language

The programme courses and exams are offered in the English language. A Master of Science Degree Programme in Psychology is offered in the Dutch language at our Faculty as well (see the course catalogue "Master Programma Psychologie").

Students enrol for either the Dutch or the English programme and can only take exams in the programme of choice accordingly.

Paragraph 2 The degree programme

Article 2.1 Specialisation sub-programmes

The programme contains the following sub-programmes:

- a. The sub-programme *Clinical Psychology*, which prepares for a career as a psychologist and the conduct of research in the field of Clinical Psychology
- b. The sub-programme *Clinical Forensic Psychology & Victimology*, which prepares for a career as a psychologist and the conduct of research in the field of Clinical Forensic Psychology & Victimology
- c. The sub-programme *Clinical Neuropsychology*, which prepares for a career as a psychologist and the conduct of research in the field of Clinical Neuro-psychology
- d. The sub-programme *Cognitive Psychology and Psychophysiology*, which prepares for a career as a psychologist and the conduct of research in the field of Cognitive Psychology and Psychophysiology
- e. The sub-programme *Work, Organizational and Personnel Psychology,* which prepares for a career as a psychologist and the conduct of research in the field of Work, Organisation and Personnel Psychology
- f. The sub-programme *Environmental Psychology* which prepares for a career as a psychologist and the conduct of research in the field of Environmental Psychology
- g. The sub-programme *Reflecting on Psychology*, which prepares for a career as a psychologist and the conduct of research of Reflecting on Psychology
- h. The sub-programme *Applied Social Psychology*, which prepares for a career as a psychologist and the conduct of research in the field of Social Psychology
- i. The sub-programme *Talent Development and Creativity*, which prepares for a career as a psychologist and the conduct of research in the field of Talent Development and Creativity
- j. The sub-programme *Traffic Psychology and Sustained Mobility*, which prepares for a career as a psychologist and the conduct of research in the field of Traffic Psychology and Sustained Mobility

Article 2.2 Structure of the programme

1. The sub-programmes under a) through e) in Article 2.1 contain the following compulsory modules with a study load as indicated

1.	Foundation courses	10 EC
2.	Skills courses	5 EC
3.	Methodology courses	5 EC

- 2. The programme additionally entails a Master-thesis including a research project and/or a research internship in one of the sub-programmes under 2.1 a-e, with a study load of 30 EC. A scientific report is part of the Master-thesis. Further rules on form, content, timeline and grading of the Master-thesis can be found in the Master-thesis forms, which can both be found in the Psychology Master Community on Student Portal.
- 3. In addition, 10 EC must be earned as described in Article 2.6 of this appendix.

Article 2.3 Foundation courses

1. The foundation courses of the sub-programme *Applied Social Psychology* contain the following options:

MSB-2	Environmental psychology	5 EC
MSB-5	Personal, social and cultural change	5 EC
MSB-7	Controversies in social psychology	5 EC
MSB-10	Current topics of intergroup relations in society	5 EC
MSB-11	Health psychology	5 EC
MSB-12	Cultural psychology	5 EC

2. The foundation courses of the sub-programme *Clinical Psychology* contain the following options:

MKB-1	Evidence based interventions	5 EC
MKB-7	Cognitive models of Psychopathology	5 EC

3. The foundation courses of the sub-programme *Clinical Forensic Psychology & Victimology* contain the following options:

MFB-1	Crime & psychological vulnerability	5 EC
MFB-2	Crime & psychological assessment and interventions	5 EC

4. The foundation courses of the sub-programme *Clinical Neuropsychology* contain the following options:

MNB-1	Advanced Clinical Neuropsychology	5 EC
MNB-3	Neuropsychology and psychiatric disorders	5 EC

5. The foundation courses of the sub-programme *Cognitive Psychology and Psychophysiology* contain the following options:

MCB-1	Psychophysiology and its applications	5 EC
MCB-2	Cognitive psychology, theory and applications	5 EC

6. The foundation courses of the sub-programme *Work, Organizational and Personnel Psychology* contain the following options:

	Master's study guide Psychology 2016 - 2017 / p	. 61
MAB-7	Power and leadership	5 EC
MAB-8	Creativity and innovation in	
	organisations	5 EC
MAB-11	Competence and Motivation	5 EC
7. The found options:	dation courses of the sub-programme Environmental Psych	hology contain the following
MEB-1	Advanced topics in environmental psychology	5 EC
MEB-2	Working in interdisciplinary teams	5 EC
MSB-2	Environmental psychology	5 EC
8. The found options:	lation courses of the sub-programme Reflecting on Psycho	ology contain the following
MRB-1	Brain, Consciousness and Society	5 EC
MRB-2	Conceptual Issues in Psychology	5 EC
9. The found	lation courses of the sub-programme Talent Development options:	& Creativity contain the
MAB-11	Competence and Motivation	5 EC
MDB-1	Talent Development and Creativity in Practice	5 EC
MDB-2	Talent Assessment	5 EC
MOB-7	Talent Development and Creativity	5 EC
	idation courses of the sub-programme <i>Traffic Psychology</i> one following options:	and Sustained Mobility
MTB-1	Traffic Psychology	5 EC
MTB-2	Factors influencing mobility	5 EC
Article 2.4	Skills courses	
1. The skills options:	s courses of the sub-programme Applied Social Psych	nologycontain the following
MSV-3	Designing inte rventions	5 EC
MSV-5	Managing groups	5 EC
2. The skills	courses of the sub-programme Clinical Psychology contain	n the following options:

2. The skills courses of the sub-programme *Clinical Psychology* contain the following options:

MKV-1	Diagnostiek en interventies voor de klinische psychologie*	5 EC
MKV-3	Clinical interventions and e-health for adults and youth	5 EC

^{*}Being taught in Dutch

- Students are not allowed to follow MKV-1 when MKV-3 or MNV-2 is being followed or has been passed.
- Students are not allowed to follow MKV-3 when MKV-1 or MNV-2 is being followed or has been passed.

3. The skills course for the sub-programme Clinical Forensic Psychology & Victimology is: MFV-1 Clinical Forensic Skills 5 EC 4. The skills course of the sub-programme *Clinical Neuropsychology* contains the following: MCV-1 Advanced experimental skills 5 EC MCV-3 Building experiments & measuring performance 5 EC MNV-2 Neuropsychological assessment 5 EC Students are not allowed to follow MNV-2 when MKV-1 or MKV-3 is being followed or has been passed. 5. The skills courses of the sub-programme Cognitive Psychology and Psychophysiology contain the following: MCV-1 Advanced experimental skills 5 FC MCV-3 Building experiments & measuring performance 5 EC 6. The skills course of the sub-programme Work, Organizational and Personnel Psychology contains the following: MAV-7 Aging at work and career development 5 EC MAV-5 Coaching 5 EC 7. The skills course of the sub-programme Environmental Psychology is: MSV-3 **Designing Interventions** 5 EC 8. The skills course of the sub-programme Reflecting on Psychology is: MRV-1 Writing Skills

The skills courses for the sub-programme Talent Development and Creativity contain the following options:

MAV-5	Coaching*	5 EC
MAV-7	Aging at work and career development	5 EC

^{*}Being taught in Dutch

10. The skills course of the sub-programme Traffic Psychology and Sustained Mobility is:

INTERPORT OF THE PROPERTY OF T	MTV-1	Evaluating driving behavior and fitne	ess to drive	5 EC
--	-------	---------------------------------------	--------------	------

Methodology courses Article 2.5

MM-2	Repeated measures	5 EC
MM-5	Multivariate models	5 EC
MM-6	Test construction	5 EC

MM-2 cannot be attended if MM-5 is attended or already obtained.

MM-5 cannot be attended if MM-2 is attended or already obtained.

Students in the Work, Organizational and Personnel Psychology, Environmental Psychology or Applied Social Psychology programmes can also take the following course as a methodology course:

MSM-1 Advanced Research methods in Social and Organizational 5 EC Psychology

Students in the *Clinical Neuropsychology* programme can also take the following course as a methodology course:

MNM-1 Statistics and Research Designs in Clinical Neuropsychology 5 EC

Students in the *Reflecting on Psychology* programme can also take the following course as a methodology course:

MRM-1 Qualitative Research Methods 5 EC

Students in the *Talent Development and Creativity* programme can also take the following course as a methodology course:

MOB-5 Complexity, dynamics and development 5 EC

Article 2.6 Electives

Electives totalling 10 EC may be chosen from the courses mentioned below, unless otherwise
mentioned. The Examinations Committee can approve one or more courses from other master
programmes in or outside the University of Groningen within the master programme.

Electives of the sub-programmes contain:

MFK-1	Capita Selecta Interventions in Clinical Forensic Psychology &	5 EC
	Victimology	
MFK-2	Capita Selecta Experimental approaches in Clinical Forensic	5 EC
	Psychology & Victimology	
MKK-1	Capita Selecta Therapy*	5 EC
MKK-2	Capita Selecta Experimental Psychopathology*	5 EC
MKK-5	Diagnostic Models and Strategies	5 EC
MNK-1	Literature Review Clinical Neuropsychology	5 EC
MNK-2	Capita Selecta Clinical Neuropsychology	5 EC
MPK-1	Boundaries of psychology	5 EC
MRK-1	Capita Selecta Reflections on Psychology	5 EC
MCK-5	Selected topics Brain & Behaviour	5 EC
MOB-5	Complexity, dynamics and development	5 EC
M-LT	Literature Study	1-5 EC

^{*}Partially taught in Dutch

Furthermore, the following courses may be chosen as electives:

 Foundation, skills, and methodology courses that have not been taken to fulfill the compulsory parts of the programme.

Article 2.7 Practicals

- 1. The following courses mentioned in Article 2.2.2 and 2.4 contain a practicum in the form and size indicated:
 - Skills courses: exercises, assignment and papers, 140 hours;
 - Foundation course MKB-7 Cognitive models in psychopathology; exercises, assignment and papers, 140 hours;
 - Foundation course MAB-11 Competence and motivation; exercises, assignment and papers, 40 hours;
 - Research project/internship as mentioned in 2.2.2: exercises, assignment and thesis, 840 hours in each of the sub-programmes:
- a) PSEMKT-1, Master thesis Clinical Psychology;
- b) PSEMFT-1, Master thesis Clinical Forensic Psychology & Victimology;
- c) PSEMNT-1, Master thesis Clinical Neuropsychology;
- d) PSEMCT-1, Master thesis Cognitive Psychology and Psychophysiology;
- e) PSEMAT-1, Master thesis Work, Organizational and Personnel Psychology;
- f) PSEMET-1, Master thesis Environmental Psychology;
- g) PSEMRT-1, Master thesis Reflecting on Psychology;
- h) PSEMST-1, Master thesis Applied social psychology;
- i) PSEMDT-1, Master thesis Talent Development & Creativity;
- j) PSEMTT-1, Master thesis Traffic Psychology and Sustained Mobility
- 2. For the courses to which Article 2.7.1 refers, the examination cannot be registered in Progress before the successful completion of the practical. Where a practical consists of clearly separated modules, these separate modules stay valid for the period of the current and the next academic year.
- 3. For the following courses the successful completion of the practicum is considered equivalent to passing the examination: research project/internship, skills courses.

Article 2.8 Equivalencies

Present Code Previous Code MKB-7 Cognitive models of Psychopathology MKB-2

Paragraph 3 Examinations and exams of the programme

Article 3.1 Mandatory order

For the following courses you cannot take the exam, before the courses mentioned with it have been passed:

- For the *Clinical Neuropsychology* programme: the internship can only be taken after having passed MNV-1 or MNV-2

- For the *Clinical Psychology* programme: the internship can only be taken after having passed MKV-1 or MKV-3
- For the *Clinical Forensic Psychology & Victimology* programme: MFB-2 Crime & psychological assessment and interventions and MFV-1 Clinical Forensic Skills can only be taken after having passed MFB-1 Crime & psychological vulnerability
- For the Clinical Forensic Psychology & Victimology Programme: MFV-1 Clinical Forensic Skills can only be followed when MFB-2 Crime & psychological assessment is being followed simultaneously
- For the *Clinical Forensic Psychology & Victimology* Programme: the internship can only be taken after having passed MFB-1, MFB-2 and MFV-1

Article 3.2 Form of the exams

The courses described in articles 2.1 to 2.6 all have written exams. The following courses are exceptions to this rule. The exception is named behind the course code:

MKK-6 Written or oral

Paragraph 4 Admission

Article 4.1 Admission criteria

- 1. Admissible to the master degree programme are students who have obtained a bachelor's degree at university level and who can demonstrate possession of the following competencies at an academic bachelor level:
 - a. Knowledge of the scientific discipline of psychology as well as the most important theoretical sub-disciplines and professional applications;
 - b. Skills necessary for the scientific and ethical design and conduct of psychological research and report;
 - c. Knowledge of the most important techniques and methods of data collection and analyses and the skills to apply these methods and techniques;
 - d. Sufficiently developed analytic skills and critical attitude on the basis of which the assessment of the impact and validity of information can be carried out at an academic level;
 - e. The motivation to obtain knowledge, skills, and understanding of psychology at an academic master degree level.

Article 4.2 Language

- 1. Students should be able to show that they have sufficient knowledge of the English language. The following qualifications are accepted as sufficient proof of mastery:
 - a. a preparatory scientific education degree, Dutch "VWO" or equivalent including the English language;
 - a TOEFL test outcome of greater than or equal to 237 (computer based) or greater than or equal to 580 (paper based) or greater than or equal to 92-93 (internet based);
 - c. an IELTS test outcome greater than or equal to 6.5;
 - d. a CAE (level C1) with grade A, B, or C;
 - e. a CPE (level C2) with grade A, B, or C;

- f. English as a first language;
- g. a secondary or higher education diploma issued by an English-language institution.

Article 4.3 Admission dates

- 1. Assessment of applications takes place twice per year, regarding admission to the first semester or the second semester.
- 2. Request for admission to the programme must be made before April 1st (for non-EU students) or May 1st (for EU students) for admission to the first semester and before September 15th (for non-EU students) or November 15th (for EU students) for admission to the second semester.
- 3. In special cases the admissions committee may decide to consider an application for admission after the deadlines named in Article 3.3.2.
- 4. The admissions committee will decide whether to admit by July 1st or December 15th, respectively. Admission is granted on the condition that the requirements for admission as mentioned in Article 3.1 and Article 3.2 are met before the starting date of the programme, as evidenced by diplomas. On the written reaction to the request for admission the possibility of appeal to the Board of Appeals will be mentioned.
- 5. As an exception to Article 3.3.4 it is possible for candidates described in Article 4.1 of the general Teaching and Examination Regulations to apply for admission when they meet the require 7,5
- 6. ments in Article 4.6 of the general Teaching and Examination Regulations. In this case the admissions committee reaches a decision within one month after the application has been received.
- 7. The admissions committee may decide that a student has to complete an individual premaster programme of either 15, 30, 45 or 60 EC, before being admitted to the Psychology master programme.

13 Rules and Regulations

Of the Examinations Committee of Psychology for academic year 2016-2017 (d.d. 30 June 2016)

Article 1 - Applicability

These Rules and Regulations apply to the examinations provided by the Master of Science degree programme in Psychology, hereinafter called 'the programme'.

Article 2 - Definitions

The following definitions apply to these Rules and Regulations:

- Faculty examination regulations: the Teaching and Examination Regulations for the programme, most recently updated on 26 May 2016;
- Programme examination regulations: the appendix of the Faculty examination regulations that consist of the regulations of the programme, most recently updated on 26 May 2016;
- Examinations Committee: the Examinations Committee for Psychology;
- Examinee: a person taking an examination or final assessment;
- Final assessment: the final assessment for the Bachelor's degree programme.

The other definitions shall have the meaning that the above mentioned Examination regulations or the Act ascribes to them.

Article 3 – Day-to-day affairs of the Examinations Committee

- 1. The chairperson and the secretary of the Examinations Committee are responsible for the day-to-day affairs of the Examinations Committee. They can be supported by an administrative secretary and advised by the programme's study advisor(s).
- 2. The decisions of the Examinations Committee or the examiner, respectively, are subject to an appeals procedure.

Article 4 – Decision to set an oral examination

With the permission of the examinee, an examiner may decide that a certain examination will be an oral examination.

Article 5 – Determining the results of the final assessment

- 1. If the Examinations Committee decides to instigate an investigation within the meaning of Article 3.6 section 2 of the Faculty Examination Regulations, the Examinations Committee will determine the result by a simple majority of votes.
- 2. If there is not a majority, then the examinee will be failed.
- 3. At least three members of the Examinations Committee, including the chairman or the secretary, must be involved in the determination of the result.

Article 6 – Awarding predicates

For students who started the programme before 1 September 2012 and were enrolled without any interruption, the following rules are applicable, as a departure from the rule in article 3.10 of the Faculty examination regulations:

1. The result of the final assessment may be awarded the predicate 'cum laude' or 'summa cum laude'. Cum laude will be awarded if the weighted unrounded grading average is 8 or

more, and the thesis is graded with 8 or more, and no grade is below 7. For summa cum laude the weighted unrounded grade averaged should be 9, or more, and the thesis grade should be 9 or more, and no grade is below 7. Only those grades will be taken into account that are part of the exam.

Note: when determining the predicate '(summa) cum laude' only those courses which constitute the degree programme will be considered. Examinees who have followed more courses than needed for the degree programme must when requesting a final assessment indicate clearly which courses qualify for the degree programme of 60 EC.

2. No predicate will be awarded if less than 50 ECTS credits have been gained within the programme. In individual cased the committee may decide otherwise on request.

Note: this may be possible when the candidate can proof that his/her performance on programme courses passed outside the programme in Groningen is of the highest quality

Article 7 - Times

- 1. Written examinations must be taken at the times set by the Examinations Committee in consultation with the relevant examiners. These times will be published before the start of the semester in question.
- 2. When determining the times as referred to in subsection 1, as far as possible no examinations will be planned concurrently.
- 3. Changes to a time as referred to in subsection 1 may only take place as a result of force majeure, for example the non-availability of the required examination hall.
- 4. Oral examinations will be taken at a time to be agreed between the examiner or examiners in question and the examinee.

Article 8 - Registration

- 1. a. Examinees must register for a programme module and to take an examination.
 - b. Students may register for a maximum amount of 4 modules per block.
 - c. Only in specific cases a student with a well-reasoned request may obtain permission from the examinations committee to register for more than 4 modules per block, to be decided by the examinations committee.
- 2. For modules with a written (end-) exam the following rules apply: Registration for modules and the registration period is regulated in the Faculty Examination Regulations.
 - a. A student who fails the resit or does not attend it, has to register anew for the module to be admitted to the module and the exam(s)in the next academic year.

 Note: the first exam is the first exam that is scheduled in an academic year. If this is the third exam for a student for that module, no automatic registering will take place, but the student has to reregister him/herself.
 - b. A student who wants to resit an exam that in a previous exam was graded with a "pass" grade, has to register at the Student Service Desk, ultimately four working days before the exam. If resitting a "pass" grade, the student has to retake all parts that the exam consist of, and this has to be done in the same academic year as the 'pass' grade was obtained.
 - Note if an exam consists, e.g., of a written test and an assignment, the student has to redo both the test and the assignment.
- 3. Examinees who are not registered for a module or for an examination may not take that module or examination. No grade will be awarded for such an examination.

4.

- a. Registration for a module and the registration period is regulated in the Faculty Examination Regulations.
- b. In contravention to 4a: registration for practicals occurs at least ten working days before the start of the block in which the practical will be given. In individual cases the registration for a practical may be done later if necessitated by the temporal order of the admission procedure. Late registration is only possible with permission of the coordinator of the module.
- c. For a literature exam registration occurs by sending an e-mail to the individual examiner of the exam in question, with a copy to the master's co-ordinator.
- d. For an oral examination registration occurs by a personal appointment with the individual examiner of the exam in question, with a copy to the master's co-ordinator.
- 5. For modules that have a practical according to applicable articles of the Programme examination regulations, where the practical is a condition for, or a part of, the examination, or is the examination, examinees have the obligation to end the registration in the case of non-attendance, not later than at the moment the possibility of registration closes. Students who do not comply will only be admitted at the following occasion of the module if there is sufficient capacity.
- In exceptional circumstances, the Examinations Committee may depart from the provisions of the previous subsections with regard to the place and time of registration.
- 7. Examinees are invited to register for the final examination when handing in the thesis. If or as soon as it is clear that the prerequisites of the final exam are fulfilled the examinations committee will notify in writing the examinee within 20 working days, mentioning the examination date and the date of the diploma presentation. The examinee will receive an invitation to attend at least five working days before the date of the diploma presentation.
- 8. An examinee who wants extend the date of the final assessment to complete additional modules before registering for the final exam, as stipulated in article 3.18 section 4 of the Faculty Examinations regulations, has to notify the examination committee of this plan within a term of 10 working days after the moment that the result of this final module is published on Progress. Since additional modules are not part of the exam and therefore they will not be listed on the diploma supplement.

Article 9 – Nullifying declarations

An examination that is taken or a practical that is followed in the wrong order (see the order of modules set out in the Programme examination regulations) will be considered not to have been taken or followed. No grade will be awarded for that module.

Article 10 – Request for exemption

- 1. A request for exemption from the examination of a course must be submitted in writing to the Examinations Committee, in line with the relevant specifications which are available from the Education Office.
- 2. The Examinations Committee will make its decision within a month of receipt of the request. The person making the request will be informed of the decision in writing.
- 3. It is not possible to be exempted from the requirements of the Master's thesis. This must be written within the framework of the programme and under the supervision of an examiner of the programme in accordance with the usual procedure as published in the thesis guide of the academic year in question.

- 4. An exemption expires if and as soon as the student afterwards takes the exam in the programme itself for the course where the exemption was granted for.
- 5. The examination committee does not grant an exemption for a course afterwards, if the student did take the exam for that course already at least once in the programme itself, irrespective the possible outcome of the exemption request.

 Note: exemptions based on courses or modules from Universities of Applied Sciences will

not be awarded.

Article 11 - Elective courses

- 1. Requests for approval of elective courses as defined in Article 2.6.section 1 of the Programme examination regulations must be submitted in writing to the Examinations Committee, in accordance with the relevant specifications which are available from the Student Service Desk.
- Approval within the meaning of the precious section must be obtained before the relevant course can be followed.
- 3. The Examinations Committee will make its decision within a month of receipt of the request. The person making the request will be informed of the decision in writing.

Article 12 – Order during examinations

- 1. The Examinations Committee will ensure that invigilators are appointed to supervise written examinations; on behalf of the examiner, they will ensure that the examination proceeds in good order. The Examinations Committee will delegate this responsibility to the relevant examiner or his/her substitute.
- 2. Examinees must identify themselves by means of their student card at the request or behest of the Examinations Committee. Examinees may not participate in an examination if they are unable to identify themselves.
 - Note: in order to be able to control the registration of a examinee and his of her valid participation examinees have to legitimize by showing a valid student card. As an alternative an examiner may accept a valid identification document, such as a passport, driver's license or the like, which is mandatory for people of 14 years and older in The Netherlands. In that case the examinee has to show the student card afterwards to the examiner as soon as possible. If an examinee cannot identify him/herself this means that the examination will be declared invalid and the examinee will have to leave the room. In the case of examinations with many examinees it may be practically impossible to control each examinee present. However, participation does not imply validity of the examination. This means that afterwards, before the results become final (see article 3.12.5 of the Faculty examination regulations), a result still may be declared invalid if it appears that it is based on an illegitimate participation, for instance due to non-registration as stipulated in Article 8 of these Rules and Regulations.
- 3. An examinee who arrives late for an examination may be banned from participation by the examiner.
 - Note: in practice a student will be granted access as long as no participating student did leave the room, with a maximum of half an hour for a 2-hour or longer exam, or proportionately shorter for shorter exams. This is not a right, and an examiner may decide otherwise.

4.

a. Examinees are obliged to follow all the directions published by the Examinations

Committee or the examiner before the start of the final assessment or examination

- as well as those given by or on behalf of the examiner during the final assessment or examination or immediately afterwards.
- During the exam no questions about the exam or the procedure are answered by or on behalf of the examiner, with the exception of issues not foreseen in these Rules & Regulations.
- c. During an examination, only those documents provided or approved by or on behalf of the examiner are permitted.
- 5. Examinees may only leave the room where the examination is taking place with the permission of the examiner or invigilator. Leaving the room for a bathroom visit is not allowed; an exception may be made for students with a permit that was obtained from the committee before the exam. A reason for a permit may be that bathroom visits are medically necessary.
- 6. Examinees who have not registered for the examination or final assessment may not participate in the examination. The examiner, or his or her representative, may refuse that person to enter the examination location.
 - Note: see also the note added to subsection 2 of this article.
- 7. If an examinee ignores one or more of the directions referred to in subsection 4, or acts without permission as referred to in subsections 5 and 6, may be banned from further participation in the relevant examination by the Examinations Committee or the examiner.
- 8. The duration of an examination is such that the examinee may reasonably have enough time to answer the questions. All written examinations within the degree programme will last for two hours, unless otherwise indicated.
- 9. Practicals are a prerequisite for, or a part of an exam, as stipulated in the Programme examination regulations. The following rules of order are applicable:
 - a. Attending practicals is obligatory, as described in the Course Catalogue.
 - b. Student who do not attend or are too late, fail to meet this obligation.
 - c. Students may miss one session per block, provided they have announced this beforehand and there is a proven situation of Force Majeure.

Note: that means that "just being absent", or being absent due to a holiday, a celebration, a (VIP-) journey, or another situation without Force Majeure will not be accepted.

- d. If a student misses a practical session for a legitimate reason, a make-up session or a replacing assignment will be provided that has minimally the duration and/or size of the missed session.
- e. If a student missed the requirements of the practical then he/she (usually) will be excluded of (further) participation in the module.
- 10. Exclusion as referred to in subsection 2, 3, 7 or 8 means that no result will be provided for that examination.

Article 13 - Fraud

Note to article 3.16 of the Faculty examination regulations: examples of fraud consist of communicating during the exam in any means (chatting, non-verbal signalling, using electronic communication aids, etc.), copying or giving opportunity to copy and the like, whereby it makes it impossible to assess whether the work of a participating examinee was achieved by this examinee's own knowledge and effort.

Plagiarism in particular is a very serious type of fraud. Plagiarism is the adoption of the formulations of others without using quotation marks or stating the source, as well as the adoption of the ideas of others without stating the source.

Another example of fraud is providing a false statement to obtain an exemption or an alternative assignment for not attending an obligatory session, or obtaining a provision for a functional impairment, as described in article 3.10 of the Faculty examination regulation.

- In the event of fraud during or in connection with an examination or final assessment, the Examinations Committee is authorised to exclude the examinee from further participation in the examination in question and/or from one or more exams or final assessments of the institution for a period of no more than one year after the discovery of the fraud, or impose another suitable measure.
 - In case of serious fraud the committee can propose the board of the university to permanently ban the examinee as a student of the programme.
- 2. A fraud investigation will be started as a result of a written report of an examiner concerning his or her detected or suspected case of fraud.
- 3. In cases requiring swift action, the examiner may decide to impose a provisional ban based on a verbal report by the invigilator or lecturer.
- 4. The Examinations Committee will inform the examinee in writing of the fact that a notification of fraud has been made that involves him or her.
- 5. The Examinations Committee shall give the examinee and the examiner the opportunity to put their cases.
- The Examinations Committee will then decide whether or not to apply a measure within the meaning of subsection 2; the examinee and the examiner will be informed of the decision in writing.
- 7. A measure means that no result will be recorded for the examination or final assessment referred to in subsection 2.

Note: if the examinations committee detects that the result of an examination is based on fraud, the committee may annihilate the result, even when this result was declared definite. This is in accordance with judgements of the Board of Appeal for the Examinations, and the Judge in Administrative Law.

Article 14 - Scope of the examination

- 1. The scope of an examination shall not exceed the content of the sources upon which the examination is based. These sources will be made public in general terms before the start of the module that will prepare for the examination. The precise content of the examination subjects shall be published not later than six weeks before the examination.
- 2. The questions and assignments that comprise the examination will be divided as evenly as possible over the sources.
- 3. The examination will be representative of the learning objectives with regard to content and form.
- 4. The questions and assignments in the examination will be clear and contain sufficient indications of the detail required in the answers.
- 5. The form of examination listed in the course catalogue is the guiding principle. An examiner may only depart from this with the approval of the Examinations Committee, and must announce the change to a different type of examination at least six weeks in advance.

Article 15 - Assessment

1. The assessment of written examinations is conducted in line with assessment criteria set out in advance in writing.

- 2. The assessment of practicals can be conducted partly on the basis of a written progress test and a written final report.
- 3. The assessment of the 'Master's thesis' is conducted in line with the agreements set out in the supervision contract between the examinee and the examiner.
- 4. The means of assessment is such that the examinee can check how the results of his or her examination have been arrived at.
- 5. A module within the degree programme is considered to have been passed if the final result is a 'Pass'. This is equivalent to a knowledge percentage of at least 56%.
- 6. In principle, the assessment will be expressed as a full number from the series 1 to 10. A 6 or above is considered to be a 'Pass', a 5 or lower as a 'Fail'. The committee can decide that the assessment is expressed differently, in which case the result always clearly expresses "Pass" or "Fail". Literature exams normally will be graded with a number, but may be graded with "Pass" or "Fail" if this can be motivated by the examiner.
- 7. A module which consists only of a practical, within the meaning of the description in the Examination Regulations, will be given either a 'Pass' or a 'Fail' grade. The module 'Master's thesis' is an exception this will be assessed with a grade. The assessment of the 'Master's thesis' may also be expressed with a half (x.5) on condition that the assessment does not fall outside the series 1 to 10, and is not 5.5.
- 8. Examinees will be graded if during an examination the questions were handed to them, or they attended minimally one practical session. No grade will be given if the participation in the examination or practical was illegitimate, or a measure due to fraud is imposed.

 Note: regulations in the Programme Examination Regulations about practicals that are passed in a previous year, remain valid, as is the case with exemptions.
- 9. Results from modules outside the programme will be handled as follows:
 - a. a module from the University of Groningen will be treated as a module of the programme and, if approved, the grade will be copied.
 - b. a module outside the University of Groningen, that was finished before the programme is commenced, will at approval result in exemption.
 - c. a module outside the University of Groningen that is started during the programme: modules from a Dutch university will at approval maintain the Dutch grade; modules from outside the Netherlands will at approval result in a "pass".

Note: Foreign modules will be acknowledges without copying any grades, due to the non-comparability of foreign grading systems. Note that this may possibly influence the award of the predicate "(summa) cum-laude". See article 7.12 from the Faculty Examination Regulations, and article 6 of these Rules & Regulations.

Article 16 – Quality Assurance for Examinations

- 1. To ensure quality assurance for examinations, the Examinations Committee will appoint an assessment committee.
- 2. The assessment committee will comprise at least two experts in the field of test construction and evaluation. They will be appointed by the Examinations Committee from the examiners for the degree programme. At least one member of the assessment committee will be a member of the Examinations Committee. The teaching quality officer of the Education Office of the degree programme will function as the official secretary of the assessment committee.
- 3. The assessment committee will meet at least once a semester and report on the quality of the examinations to the Examinations Committee and to the Degree Programme Advisory Committee.

Article 17 – Allocation of results and credits

- 1. No credits will be awarded for modules or module content for which credits already been awarded.
- 2. In contrast with the previous sentence: if from an examination for a module several valid results are registered or known, including exemptions, the most recent result will apply.
- A result will be awarded as soon as an examinee could have seen the exam questions, or
 participated in at least one session of a practicum module, unless this is impossible due to
 rules in the programme examination regulations about a practicum as prerequisite for the
 exam result to become valid.

Article 18 – Announcement of the results

- 1. Once an examination or equivalent has been taken, the examiner will issue a statement to the Student Administration Office announcing the results. This statement will be signed by the examiner.
- 2. The statement referred to in subsection 1 may also contain a collective list of results, on condition that it is signed by the examiner and by a representative of the Student Administration Office for the degree programme.
- 3. At the end of oral examinations, the examiner will complete an exam slip and fill in the exam grade and his/her signature in the relevant places; duplicates will be immediately supplied to the examinee and to the Student Administration Office of the degree programme.

Article 19 - Right to inspection

- 1. As soon as possible after publication of the results of an oral examination, there will be a discussion of the results between the examiner and the examinee, either on request or at the initiative of the examiner. The results will then be explained.
- The inspection as referred to in Article 4.11 of the Examination Regulations will take place at a time and place to be determined by the examiner, in any event before the potential resit.
- 3. If the Examinations Committee arranges a collective inspection for an examination, then an examinee may submit a request as defined in Article 4.11 section1 of the Examination Regulations if he or she attended the collective inspection and motivates the request, or if he or she is unable to attend the collective inspection due to force majeure.
- 4. The provisions in subsection 3 also apply if the Examinations Committee or the examiner enable the examinee to compare his or her solutions with model answers.
- 5. The Examinations Committee or the examiner may permit exceptions to the provisions of subsections 2 and 3.

Article 20 - Standards

The examiners and the committee when making their decisions must adhere to the following standards:

- 1. The preservation of the quality and selection criteria of each examination
- 2. Effectiveness criteria, concentrating on:
 - a. the limiting of time lost by examinees who are proceeding exceptionally well with their studies
 - b. timely termination of the degree programme by examinees who are unlikely to pass the exams
- 3. Protect examinees from themselves who want to do too much

4. Be understanding towards examinees who, through clear force majeure, have suffered study delay.

Article 21 – Amendments to the Rules and Regulations

No amendments shall be made that have an effect on the current academic year, unless the interests of examinees would otherwise be harmed.

Article 22 – Date of Commencement

These Rules and Regulations will take effect on 1 September 2016.

As decreed by the Examinations Committee of Psychology on 30 June 2016.

13 Code of Conduct

The guidelines below are intended to facilitate the smooth running of the teaching programme for both students and lecturers. Good communication is only possible if everyone obeys the rules, so everyone, both lecturers and students, is expected to comply with these guidelines.

1. Using the official e-mail address

All e-mail traffic will use the official University e-mail addresses. Please only use this e-mail address or link it to your personal e-mail address.

2. Be on time

Make sure that you are on time for lectures and all other teaching activities. Nothing is more annoying for students and lecturers than people who enter the lecture room after a lecture has begun. It's also very irritating if other people have to wait for you in group meetings.

3. Do not disturb

Do not disturb lectures and practicals by using your phone or talking to each other. Turn off your mobile or switch it to silent mode. Please do not make any noise in the library so that others can concentrate.

4. Communication etiquette

Please indicate clearly in letters or e-mails who the message is intended for, what it is about and who the sender is. Express yourself clearly and in good English. Address the other person properly, it's better to be too formal than too informal. The same applies to any reactions you may post on a Student Portal forum. Correct and suitable language use ensures that everyone can contribute to the discussions and questions on the forum in an enjoyable way.

5. Making recordings

Making audio and/or video recordings of educational activities such as lectures is only allowed with explicit permission of the lecturer. Recordings made unde these conditions are only for personal use. Dissemination of these recordings is a violation of copy rights and may result in criminal prosecution.

6. Expectations

You may expect lecturers to indicate what medium they prefer for answering questions (orally during office hour or via the telephone, via e-mail or on Student Portal), and at what times they are available. You may expect lecturers to indicate during lectures and on Student Portal the term within which they will answer questions asked via e-mail or on Student Portal.

7. Questions

Please check whether the information you need can be found in the handbook or on Student Portal. Please also consider where or who you can best ask your question – on the Student Portal forum, the lecturer, the Education Desk, or maybe the porters, for example. Ask your questions in good time; don't wait until the day before the exam to ask questions about the material.

8. Cooperating in evaluations

Within the framework of quality assurance, all of our teaching is evaluated in various ways (written, oral). We expect you to cooperate with this. It is extremely important for the degree programme, and thus also for students, that we maintain the quality of teaching at a high level.

14 Addresses Central bodies University of Groningen

GENERAL ADDRESSES

Board of the University (CvB)

Postal address: P.O. Box 72, 9700 AB Groningen, the Netherlands

Telephone: (050) 363 5285

University Council (U-raad)

Postal address: P.O. Box 72, 9700 AB Groningen, the Netherlands

Telephone: (050) 363 8535 E-mail: uraad@rug.nl

Internet: www.rug.nl/uraad

Legal Affairs Office (ABJZ)

Postal address: P.O. Box 72, 9700 AB Groningen, the Netherlands

Telephone: (050) 363 5440

E-mail: abjz@rug.nl

Internet: myuniversity.rug.nl/infonet/medewerkers/organisatie/bvdu/abjz

Donald Smits Center for Information Technology (CIT)

Visiting address: Zernikeborg, Nettelbosje 1

Postal address: P.O. Box 11044, 9700 CA Groningen, the Netherlands

Telephone: (050) 363 9200 E-mail: <u>secretariaat-cit@rug.nl</u> Internet: <u>www.rug.nl/cit</u>

CIT Helpdesk

Telephone: (050) 363 3232 E-mail: servicedesk.cit@rug.nl

Health, Safety and Environment Service (AMD)

Visiting and postal address: Visserstraat 49, 9712 CT Groningen, the Netherlands

Telephone: (050) 363 5551

E-mail: amd@rug.nl

Internet: www.rug.nl/amd

Office of the Confidential Advisor

Marijke Dam, Confidential Advisor

Visiting and postal address: Visserstraat 47, 9712 CT Groningen, the Netherlands

Telephone: (050) 363 5435 E-mail: j.m.dam@rug.nl

Internet: www.rug.nl/vertrouwenspersoon

Complaints Committee for harassment, sexual harassment and aggressive, violent or discriminatory behaviour

Postal address: Antwoordnummer 172, 9700 AB Groningen

ADDRESSES FOR STUDENTS

University Student Desk (USD)

Visiting address: Broerstraat 5

Postal address: P.O. Box 72, 9700 AB Groningen, the Netherlands

Telephone: (050) 363 8004

Internet/e-mail: www.rug.nl/insandouts or www.rug.nl/usd or myuniversity > frequently asked

questions

International Service Desk (ISD)

Visiting address: Broerstraat 5

Postal address: P.O. Box 72, 9700 AB Groningen, the Netherlands

Telephone: (050) 363 8181

E-mail: isd@rug.nl

Internet: www.rug.nl/isd

Student Service Centre

Visiting address: Uurwerkersgang 10

Postal address: P.O. Box 72, 9700 AB Groningen, the Netherlands

Telephone: (050) 363 8066 E-mail: ssc-secretariaat@rug.nl

Internet: www.rug.nl/ssc

NEXT Careers Advice

Visiting address: Uurwerkersgang 10

Postal address: P.O. Box 72, 9700 AB Groningen, the Netherlands

Email: next@rug.nl

Internet: www.rug.nl/next

Central Portal for the Legal Protection of Student Rights (CLRS).

Internet/e-mail: www.rug.nl/clrs or myuniversity > frequently asked questions

Postal address: P.O. Box 72, 9700 AB Groningen, the Netherlands

University Funds Committee (UFC)

Postal address: P.O. Box 72, 9700 AB Groningen, the Netherlands

E-mail: ufc@rug.nl

Appendix: adaptations study guide as from August/September 2016

Per 26-08-2016 SH

P. 53: PSMAV-5 Coaching IS offered three times in English and in Dutch (block 1a+ 1b, block 1b + 2a and block 2b+1a)

Chapter 10: added 10.7 Reflecting on Psychology, 10.8 Talent Development and Creativity, 10.9 Traffic Psychology and Sustained Mobility.

Per 07-09-2016 JR

P. 5: added text on Research Ethics & Scientific Integrity

Per 09-09-2016 SH

- P. 22: Changed Office Hour J.A.M. Heesink
- P. 25: Added Dr. W.J.P.J. van Hout + mailaddress mastercoordinator-K@rug.nl
- P. 34-36: added course information at 10.7 (RP, 10.8 (TDC) and 10.9 (TP)
- P. 38 + 61: MM-6 Test construction: changed block 1a into block 2a
- P. 60 + 64: changed course code MKB-2 into MKB-7

Per 06-12-2016 JR

P. 28: An extra notification for course MKV-1 has been added: "*MKV-1 is taught in Dutch. In order to take this course, extensive language of the Dutch language, in both written and verbally, is mandatory."