

# minutes

---

## Meeting Faculty Council

Date and time

4 December 2017, 15.30-17.00 hrs

Present

Gerd Weitkamp (chairman) Anne Marel Hilbers, Mirjam Wempe, Wendy Tan, Casper van Mastrigt, Bart-Peter Smit, Kim Poelsema, Jorrit Kooststra, Ilse de Vries, Oscar Couwenberg, Tialda Haartsen, Esther Marije Klop

Absent

Aleid Brouwer

Minutes taken by

Tineke Dijkman

---

### Action

#### 1. Opening

The chairman opens the meeting and welcomes everybody.

#### 2. Announcements

There are no announcements.

#### 3. Determine the agenda.

The agenda items 8. Yantai and 9. Study Advance funds are changed. Item 9. will be discussed first and after that item 8.

#### 4. Discuss the minutes of the meeting of October 9<sup>th</sup>.

Oscar Couwenberg has some textual adjustments. Tineke will change the minutes of October 9<sup>th</sup>.

Tineke

Action points: see notes of this meeting

#### 5. Key issues to discuss in Faculty Council this year.

The Faculty Council formulated several key issues:

1. **Internationalization.** The Faculty Council likes to see that internationalization will be a bullet point in every PC meeting and they will see how this can be monitored.
2. **Employability.** Chris Diederis is the contact in the faculty. On the agenda of the Faculty Council in January a update will be given about this issue.
3. **Communication and transparency.** The last Yantai meeting for staff and students is a positive example for this. The faculty council will keep an eye on this.
4. **Workload and appreciation.** The faculty council wants to ask the Human resource manager if they can get a list of departing employees of the last 3 years. Oscar Couwenberg will ask the Human resource department to get such a list. Maybe such private issues can't be provided.

FB

## Action

### **6. Media Protocol**

The Faculty Board agreed to send the agenda of a meeting from the Faculty Council to the UK.

Documents can be send after a meeting when they asked for it.

Confidential document will not be provided.

### **7. Appoint consultant Faculty Council**

Two staff members of the Faculty Council will leave the faculty:

As know Wendy Tan will be starting a new position as Associate Professor at the Western Norway University of Applied Sciences and researcher at Wageningen University and Research on the 1st of Jan 2018 and Aleid Brouwer will also leaving the Faculty. Aleid will stay for the next two years for 0,2 fte.

We are not allowed to hold a prematurely election.

Therefore the proposal of the Faculty Council is to appoint a consultant.

The Faculty Council will think about this point and will submit a proposal to the Faculty Board.

The new consultant will also get a compensation of hours. The Faculty Board agreed with this question.

### **8. Study advance funds**

The Student Fraction proposes to spend the budget in a broader way, but also in a more flexible way. Nowadays, there are 2.5 FTE's for student-assistants. The Student Fraction thinks it would be good to explore the opportunity of increasing this amount of student-assistant FTE's by investing in them with the new budget.

The Faculty Board appreciated the proposal of the Student Fraction but the Faculty Board already decided to appoint UD's in 2018. Maybe the budget will be increased in 2019. At that time the Faculty Board will re-consider the plan of the Student Fraction. For the Faculty Council it was a surprise that the decision on the fund already was made, without informing the Faculty Council.

### **9. 3 Faculty questions in het employee research.**

The Faculty council formulated 3 questions for the employee research.

Esther Marije Klop sent the questions to the Human Resource

department. Until now she received no response about the questions.

### **10. Yantai**

Academic freedom: this point is enshired to the Uraad but realistically we cannot change anything about this point.

Our programs are equal to the programes to be given in Yantai. We will get an accreditation for one year.

# minutes

## Action

In all documents about Yantai you read about BETA programs and our faculty strives for classical programs. Oscar Couwenberg will discuss this point in a meeting with the Board about Yantai.

Gerd Weitkamp received some financial questions about Yantai from the Uraad. Gerd will ask the Uraad to send these questions to the Faculty Board so they can answer it.

### 11. Confidential

Report BO fall 2017

### 12. Any other subjects (w.v.t.t.k.)

### 13. Closure and date next meeting

Next meeting will take place on January 15<sup>th</sup> 15.15 -16.45 hrs.

## ACTION LIST

Number	Date	Action	Responsible	Status
16-20	07-04	Duidelijkheid verschaffen tav verschil Career Services en Next. 251016 Over 2 weken nadere uitwerking in het Faculty board met Wijnand Alderink en Arjan van den Assem 221116 Faculty board vraagt de Opl. dir. om een notitie hierover op te stellen. 091017 Evaluation is part of a different proces. That's why it takes so long. <b>041217: on May 18<sup>th</sup> the Faculty Board made a document about this point. The Faculty Board forgot to send this document to the Faculty Council. Oscar will send it as soon as possible and will also ask Chris Diedericks for a short update.</b>	Faculty board	
17-02	14-02	Medewerkers informeren over stand van zaken mbt het internationaliseren van vakken 091017 Board will ask Dir. of Education to do so. Apart from that Internationalisation will be a special theme discussed in the Faculty Council. <b>0412: on June 22th a staff meeting took place and was well visited. In June and October a meeting of the Committee Internationalization</b>	Faculty board	Ready

## minutes

### Action

		<b>took place. This is a process what is ongoing.</b>		
17-04	14-02	Bij de discussie van het samenvoegen van OC's ook meenemen de discussie over voertaal Engels bij OC's. <b>041217: Is not irrelevant at the moment. No actionpoint anymore.</b>	Faculty board	Ready
17-09	28-03	FNV onderzoek bespreken samen met medewerkerstevredenheidsonderzoek en advies RAG. <b>0412: see agenda item number 10.</b>	Faculty board	Ready
17-10	28-03	Navragen of er ook facultaire vragen toegevoegd kunnen worden aan medewerkerstevredenheidsonderzoek	Faculty board	Ready
17-23	18-07	Yantai will be added to the educational Monitor. <b>041217: is not irrelevant at the moment. No action point anymore.</b>	Faculty Board	Ready
17-28	09-10	Item for agenda February: Internationalisation	Brugmans	Ready
17-29	09-10	Internationalisation: Check with Dir. Education about participation students in committees	Pro Geo	Ready