How to apply for a DigiD user name (Digital Identity Code)

Go to the website www.digid.nl

Choose apply (in Dutch: aanvragen)

You have to fill out some personal details:

- Burger Service Nummer = Citizen Service Number (Sofinumber)
- Geboortedatum = Date of Birth
- Postcode = Zipp code
- Huisnummer = House number
- Huisnummertoevoeging = additional information to your house number. For example, your house number is 8b then you fill out: Huisnummer: 8, Huisnummertoevoeging: b.
- Emailadres = email address
- Emailadres herhalen = repeat email address
- Ik accepteer de gebruiksvoorwaarden = I accept the conditions

Click on ‘verder’ (next page)

On the next pages you have to make a username and a password.

Gebruikersnaam = username. You have to make a username with at least 4 characters.
The system makes a difference between capital letters and normal letters.

Click on ‘verder’ (next page)

Wachtwoord = password. You have to make a username with a minimum of 8 characters and a maximum of 32 characters. You need to use at least one number. The system makes a difference between capital letters and normal letters.

Herhaal wachtwoord = repeat password

Click on ‘aanvragen’ = (apply)

Mobiel telefoon nummer – fill out your mobile phone number

Then click on ‘verder’ (next page)

You will receive a text message on your mobile phone.

Transactiecode – fill out the code you received on your mobile phone

Click on ‘verder’ (next page)
You will receive a message that you applied for the DigiD and that you will receive a letter at your home address with a new code. With this code you can activate the DigiD. It takes around 5 working days to receive the letter.

**How to activate the DigiD**

Go to the website [www.digid.nl](http://www.digid.nl)

Choose: activate (in Dutch: activeren)

Click on the text with the first arrow – U heeft zelf een DigiD gebruikersnaam aangevraagd = You applied for a DigiD username yourself.

Click on ‘verder’

Fill out the following fields:

- Activeringscode = code you received in the letter
- Gebruikersnaam = username
- Wachtwoord = password
- Herhaal wachtwoord = repeat password

Click on ‘activeren’ = activate

On the next page with the transactiecode (transaction code) you fill out the code you received on your mobile phone.

Click on ‘verder’ (next page).

Now you can use the DigiD.